



# SENG 321- Requirements Engineering

Lab 1  
Jan 16 2024



# Where are we in the course?

- Iteration 0, Week 2
- **Upcoming Deliverables:**
  - Wiki page due Friday January 19th 11pm
  - RFP due Sunday January 21st 11pm
  - [Team Assessment](#) #1 due Monday Jan 22
  - Prepare your 3 minute pitch for Monday's class.



## Ground Rules

- Late assignments will be penalized
  - Professionalism dictates meeting deadlines.
  - Submit on GH in a subfolder in your repo (project-submissions)
    - Revisions made *after 11pm* will not be considered.



## Labs in SENG 321: What to expect

- Mostly a chance to work on your project with all teammates present
  - Attendance is mandatory!
  - If you need to miss a lab you must communicate with your team.
- Ask your TAs questions and for guidance



## Self-organizing a large project team

- There are many potential hats to wear
  - Client relations, UI/UX, project manager, etc.
  - Someone responsible for deliverable submissions
- *Consider:* having a scrum master per iteration (can rotate who takes this role)



# Communication

- You must use the wiki in GitHub to record project knowledge other than the contents of the RD
  - (e.g: elicitation notes, meeting minutes, decisions etc.)
  - Please have your wiki created by **Friday January 19th 11PM**

You should choose a project management tool additionally:

- GitHub has a “Projects” feature
- Trello etc.



# Team Assessments

- Follow the instructions in the Survey. You will lose marks!
- Typical mistakes:
  - Not following [the order](#) of team mates to assess
  - Not writing your name in the right order (First Name Last Name) e.g. (Kezia Devathasan)
  - Grades do not match the comments.
  - Everyone given the same grade and the same comments.

For Team Assessment #1 you may not have as much information as you otherwise would. That's ok!



## Pitches on Monday Jan 22

- 3mins summary of RFP.
- Project summary
- Project objectives
- Anything you think is important and appealing from your RFP for a designer team.
- **You must have a team name that reflects your project by this pitch. :)**



# Today's Objectives:



- Work on your RFPs
  - Ask your TAs for guidance!
  - Your RFP should not include solutions.
- Plan your requirements elicitation sessions
  - Interview questions *etc.*
- *Get your GH repo set up today (Zane will come around)*
- Ensure you have added Dana, Kezia & Zane to your Microsoft Teams chats.
- Ensure that Zane documents each member of your team's Github ID (send a DM)