



FAIZ ASLAM KHAN

PERSONAL INFORMATION

Date of Birth: 02/10/1969

Address: H-153 Block-D Punjab University Employee Housing Society Town 2 Raiwind Road
Lahore – Pakistan

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EDUCATION

While studying in The University of the Punjab provided me a graduation degree in commerce. This study has developed my ability to undertake self managerial skills and increased my confidence to promote my point of view and ideas in a range of environments.

Matriculation certificate with Science 1985

Intermediate 1988 (Mathematics, Statistics and Economics)

B. Commerce 1990

Part I Accounts/Economics/Business

Part II Advanced Accounts/Auditing/Taxation

WORK EXPERIENCE

Khan Book Company 1992 – 1995 Lahore, Pakistan

My role was to purchase books locally and sales to the libraries of public and government sector.

EMPLOYMENT

University of the Punjab Lahore-Pakistan 1996 – 2004

My job was

Tabulating degree/master degree results.

EMPLOYMENT IN EAST AFRICA AND DR CONGO

I was brought to Uganda in December 2004 by Mr. Iqbal and till date am working in East African countries like Rwanda, Burundi, Tanzania DR Congo and Uganda

System Aluminum and Glass Ltd (2005)

The SAG Ltd was situated in Industrial Area Kigali Rwanda.

My job was

Maintaining Accounts in TALLY

S.W.T. TRADING sprl (2006 – 2010)

The company SWT Trading sprl (Burundi) is a sister Company to SWT Tanners Ltd., in Kampala-Uganda.

The business of the company is to buy & Export Hides and Skins from East African countries to Pakistan, India, and China.

I was appointed as Manager.

My duties and responsibilities were defined a

Purchase all raw hides & skins, preparation of Export documents, Custom clearings and dispatching to various destinations

Maintaining Accounts in Tally software

Making and submit income statement/Balance sheet to Burundi Revenue Authority.

ZIWA RANCHERS LTD (MUKWANO) OCTOBER 2010 – 2015

The company Ziwa Ranchers Ltd is project of Rwenzori commodities Ltd group of companies. The Rwenzori commodities Ltd is based in Uganda. The Ziwa Ranchers has a land of 62 sq miles. The business of Ziwa Ranchers Ltd is to rear cattle at large scale. It has capacity of rearing 25000 cattle.

I was appointed as Ranch Manager in October 2010 and worked till August 2015

My duties and responsibilities were as

To supervise accounts using Tally software

To manage the following departments

Livestock Department

Security Department

Maintenance Department

To supervise earth moving equipment / machines

ULTRA DAIRY FARM FAISLABAD 2016 – 2022

WORKED AS ADMINISTRATIVE MANAGER