



COUNTY GOVERNMENT OF NYERI

P.O. BOX 90- 10100
Telephone: 0745342000

COUNTY PUBLIC SERVICE BOARD

ADVERTISEMENT OF 200 INTERN POSITIONS

The County Government of Nyeri wishes to recruit 200 interns in various Departments.

The opportunity is available to candidates who graduated and possess a Degree, Diploma, and/or Certificates from **2021 to date**.

The full details of the requirements for appointment and the Internship Application Form can be accessed on the County website: **www.nyeri.go.ke**.

A Hard copy of the duly filled Internship Application Form together with copies of all academic and professional certificates should be sent or hand delivered to:

THE SECRETARY

NYERI COUNTY PUBLIC SERVICE BOARD OFFICES

P.O. BOX 90-10100

NYERI

CELL PHONE: 0745342000

All applications (hand delivered or through the post office) should be received on or before 20th December 2024, 5.00 pm.

Note:

1. Any communication from the County Public Service Board SHALL be through the above-provided address and cellphone.
2. The County Public Service Board does not charge for any of the recruitment exercises, including shortlisting and appointment. Any request for payment or favor should therefore be reported to the County Public Service Board or police for appropriate action.
3. The County Government of Nyeri is an equal opportunity employer and Persons Living with disability, marginalized, and minorities are also encouraged to apply.
4. Only the short-listed candidates will be contacted by the Board.

DETAILS OF INTERNS REQUIREMENTS

GOVERNOR'S OFFICE			
S/No	Post	Academic qualifications	No. Required
1.	Video Grapher	Degree in Mass Communication	1
2.	Photographer	Degree in Mass communication	1
3.	Script Writer	Degree in Mass Communication	1
4.	Performance Analyst	Degree – Actuarial Science / Economics / Statistics	2

DEPARTMENT OF COUNTY PUBLIC SERVICE AND SOLID WASTE MANAGEMENT			
COUNTY SOLID WASTE MANAGEMENT			
S/No	Post	Academic qualifications	No. Required
1.	Public Health Officer	Diploma in Environmental Health Services or Community Health Development	9
2.	Office Administrator	<p>Applicant should possess single and/or group certificates in the qualifications from the Kenya National Examinations Council in the following: -</p> <ul style="list-style-type: none"> • Typewriting II (minimum 40 w.p.m) / Computerized Document Processing II; • Business English II/Communications I; • Office Practice I; • Secretarial Duties II; • Commerce II; and <p>Plus</p>	1

		Certificate in Computer Applications (Windows, Ms-Word, Ms-Excel, Ms Access, and Internet) from a recognized institution.	
COUNTY PUBLIC SERVICE MANAGEMENT			
S/No	Post	Academic qualifications	No. Required
1.	Human Resource Officer	A Bachelor's Degree in Human Resource / Personnel Management.	2
2.	Human Resource Assistant	Diploma in; Human Resource Management/Personnel Management.	2
3.	Management Analyst	A Bachelor's degree in any of the following: Management Science, Computer Science, Information Science	1
4.	Record Management Officer	A Bachelor's degree in Information Science OR a Bachelor's degree in Records Management.	4
5.	Office Administrator Assistant	<p>Applicant should possess single and/or group certificates in the qualifications from the Kenya National Examinations Council in the following: -</p> <ul style="list-style-type: none"> • Typewriting II (minimum 40 w.p.m) / Computerized Document Processing II; • Business English II/Communications I; • Office Practice I; • Secretarial Duties II; • Commerce II; and <p>Plus</p>	1

		Certificate in Computer Applications (Windows, Ms-Word, Ms-Excel, Ms Access and Internet) from a recognized institution.	
DEPARTMENT OF EDUCATION AND DEVOLUTION			
S/No	Post	Academic qualifications	No. Required
1.	I.C.T. Trainers	Bachelor Degree in ICT, IT, Computer Science, or Software Engineering	2
		Diploma in ICT, IT, Computer Science or Software Engineering	3
2.	Public Relation and Communication Officer	Bachelor degree in public relations and communication	1
3.	Plumbing Trainers	Level three (3) or Grade 1 (NITA) in Plumbing or Water Engineering	2
4.	Electrical Trainers	Diploma in Electrical and Electronics Engineering	2
5.	Hair Dressing and Beauty Trainers	Diploma in Hairdressing and Beauty Therapy / Diploma in Cosmetology	6
6.	Motor Vehicle Mechanics Trainers	Diploma in Motor Vehicle Mechanics	1
7.	Building and Technology	Diploma in Building and Construction	2
8.	Food and Beverage Trainers	Level 3 or Grade 1 (NITA) in Food and Beverage	3

DEPARTMENT OF AGRICULTURE, LIVESTOCK, AND AQUACULTURE DEVELOPMENT			
S/No	Post	Academic qualifications	No. Required
1.	Agriculture Officer	Bachelor of Science in Agriculture	2
		Bachelor of Science in Horticulture	1
		Bachelor of Science in Agribusiness	2
2.	Assistant Agriculture Officer III	Diploma in General Agriculture	2
3.	Livestock Health Officer	Bachelor of Science in Animal Science	2
4	Assistant Animal Health Officer	Diploma in Animal Health and Production (Meat Inspection added advantage)	3
5.	Animal Health Assistant II	Certificate in Animal Health and Production	2
6.	Livestock Production Officer II	Bachelor of Science in Dairy Science and Technology	1
		Bachelor of Science in Animal Health and Production	1
7.	Assistant Livestock and Production	Diploma in Animal Health and Production – (Apiculture will be an advantage)	3
8.	Fisheries Officer - I	Bachelor of Science in Aquaculture / BSc Food Science Microbiology	2
9.	Assistant Fisheries Officer - III	Diploma in Aquaculture Biotechnology or Food Science	2

DEPARTMENT OF WATER, IRRIGATION, ENVIRONMENT AND CLIMATE CHANGE			
S/No	Post	Academic qualifications	No. Required
1.	Accountant	Bachelor's degree in Commerce-Accounting or Finance Option	1
2.	Water Engineer	BSc. In Water Engineering or Hydrology	1
		Diploma in Water Engineering	2
3.	Irrigation Engineer	BSc. In Irrigation Engineering or Water & Irrigation Management	1
		BSc. Civil Engineering	1
		Diploma in Irrigation & Drainage Engineering	2
4.	Environment Field Officers	BSc. Environmental Studies BSc. Land Resources Management and Planning	3
5.	Environmental Planning Officers	BSc. Environmental Science & IT	1
6.	Climate Change Officer	BSc. Environmental Studies & Climate Change	1
7.	Foresters	BSc. Forestry	1
8.	Geologist	Bachelor of Science in Geology	2
9.	Records Officer	Degree in Record Management or Records Management & Information Technology	1
10.	Public Health Officer	Diploma in Public Health	3

GENDER, YOUTH, SPORTS AND SOCIAL SERVICES			
S/No	Post	Academic qualifications	No. Required
1.	Social Welfare Officer	Bachelor's degree in Social Work / Development Studies / Community Development	2
		Diploma in Social Work / Community Development	1
2.	Social Welfare Officer	Diploma/Certificate in Social Work	1
3.	Disaster Risk Management Officer	Bachelor of Science in Disaster Management	1
		Diploma/Certificate in Basic Fire Fighting	2
		Diploma in Clinical Counseling Psychology	1
4.	Gender Officer	Bachelor of Arts (Gender and Development Studies)	2
5.	ICT Officer	Degree in Information Communication Technology	1
6.	Resource Mobilization Officer	Degree in Public or International Relations / Business Management / Business Communication / Marketing	2
7.	Accountant	Bachelor's degree in Business in Commerce / Administration (Accounts Option)	1
8	Sports Officer	Diploma in Sports Management	1
9.	Librarian Assistant	Degree/Diploma in Information Science	5

LANDS PHYSICAL PLANNING AND URBAN DEVELOPMENT			
S/No	Post	Academic qualifications	No. Required
1.	Physical Planner	Bachelor's degree in Urban and Regional Planning or Urban Design and Development	3
2.	Lands Surveyor	Degree/Diploma in Land Survey Geomatics and Geoinformatics	3
3.	GIS Analyst	Degree/Diploma Geomatics and GIS / Geospatial / Geoinformatics with a BIS in ICT	3
4.	Building Inspector	Diploma in Building and Civil Engineering/ Building Construction	3
5.	Public Health Officers	Diploma in Public Health Sciences/Diploma in Environmental Health Services	2
6.	ICT Officer	Degree/Diploma in Information Sciences	1
7.	Office Administrator	Degree/ Diploma in Business Management or Bachelor in Office Administration	3

HEALTH SERVICES

S/No	Post	Academic qualifications	No. Required
1.	Health Records and Information Officers	Diploma in Health Records and Information Technology	2
2.	Counsellors	Degree/Diploma in Counselling	4
3.	Health Promotion Officers	Diploma in Health Promotion and Education	2
4.	Orthopedic Trauma Technologist	Diploma in Orthopedic Plaster Technology	4
5.	Biomedical Engineers	Diploma in Biomedical Engineering	4
6.	Theatre Technicians	Diploma in Perioperative Theatre Technology	2
7.	Public Relations Officer	Degree/Diploma in Public Relations	2
8.	Pharmaceutical Technologist	Diploma in Pharmaceutical Technology	2

FINANCE, ECONOMIC PLANNING, AND ICT

S/No	Post	Academic qualifications	No. Required
1.	Economics and statistician	Bachelor degree in economics Or Economic and statistics or Economic and mathematics Or project management	2
2.	Accountant	Bachelor of Commerce Finance/ Accounting or	4

		Bachelors of Business Management or CPA up to section 6	
3.	Revenue Clerks	Degree in Business Administration	4
4.	Supply Chain Management Officer	Bachelor's degree in purchasing and supplies or logistics	3
5.	I.C.T. Officer	Degree in computer science BSC telecommunications Diploma in ICT- networking	2
6.	Auditor	Degree in Finance with CPA Part II	2

TRANSPORT, PUBLIC WORKS, INFRASTRUCTURE AND ENERGY			
S/No	Post	Academic qualifications	No. Required
1.	Civil Engineer	Bachelor Degree in Civil/Structural Engineering	2
2.	Assistant Architects	Bachelor Degree in Architecture	1
3.	Assistant Landscape Architect	Bachelor Degree in Landscape architecture	1
4.	Assistant Quantity Surveyor	Bachelor Degree in Quantity Survey	1
5.	Assistant Engineer - Electrical	Bachelor Degree in Electrical Engineering	2
6	Quantity Surveyor Assistant	Diploma in Quantity Survey	1
7.	Building Inspector	Diploma in Building Technology	3
8.	Electrical Inspector (Building Services)	Diploma in Electrical and electronics	3

9.	Assistant Mechanical Engineer (Building Services)	Bachelor Degree in Mechanical Engineering	1
10.	Inspector Mechanical (Building Services)	Diploma in Mechanical Engineering	1
11.	Plant/Automotive Mechanics	Diploma/Certificate in plant/automotive mechanics	3
12.	Mass Communication Assistant	Diploma in Media/Mass Communication	1
13.	ICT Officer 1	Bachelor Degree in ICT	1
12.	Road Inspector	Diploma in Civil Engineering	2

TRADE, TOURISM, CULTURE, AND CO-OPERATIVE DEVELOPMENT			
S/No	Post	Academic qualifications	No. Required
1.	Co-operative Officer	Degree in any of the following disciplines: Commerce, Economics, Co-operative Management, Marketing, Entrepreneurship.	1
2.	Assistant Co-operative Officer	Diploma in any of the following disciplines: Commerce Economics Co-operative Management Marketing Entrepreneurship	1
3.	Co-operative Auditor	Bachelor's Degree in Commerce Accounting / Finance Option Economics Mathematics, Statistics. or Business Administration from a recognized	1

		institution Or Certified Public Accounts (CPA)(K) holder	
4.	Tourism Officer	Bachelor's Degree in the following disciplines: Tourism Management, Hospitality and Tourism Management, Eco-Tourism Management, International Tourism, International relations	1
5.	Cultural Officer	Bachelor's Degree in any of the following disciplines: Cultural Studies, Sociology, Anthropology, history and philosophy, history and philosophy, Archeology, Creative arts, theatre arts, music arts, Kiswahili and library studies, Political Science, Psychology, Indigenous languages	1
6.	ICT/Graphic Designer	Bachelor's Degree in ICT (Graphic Design)	1
7.	Trade Development Officer	Bachelor's degree in Social Sciences in any of the following disciplines: - Commerce, Marketing, Accounting, Business Administration, Economics, Business Management, Business and Information Technology, development studies or Entrepreneurship from a recognized institution	2

8.	Assistant Trade Development officer	Diploma in Commerce (Accounting/Finance Option), Economics, Mathematics, Statistics, or Business Administration from a recognized institution; Or Certified Public Accounts (CPA) (K) holder	1
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