
	---		
Title: sop 120624 title		SOP No.	APD/QAD/SOP-12624
Revision No.	1	Supersedes	2
Department	QUALITY ASSURANCE	Effective Date	---
Review Date	---		



Issues For New Build:- 03-06-2024

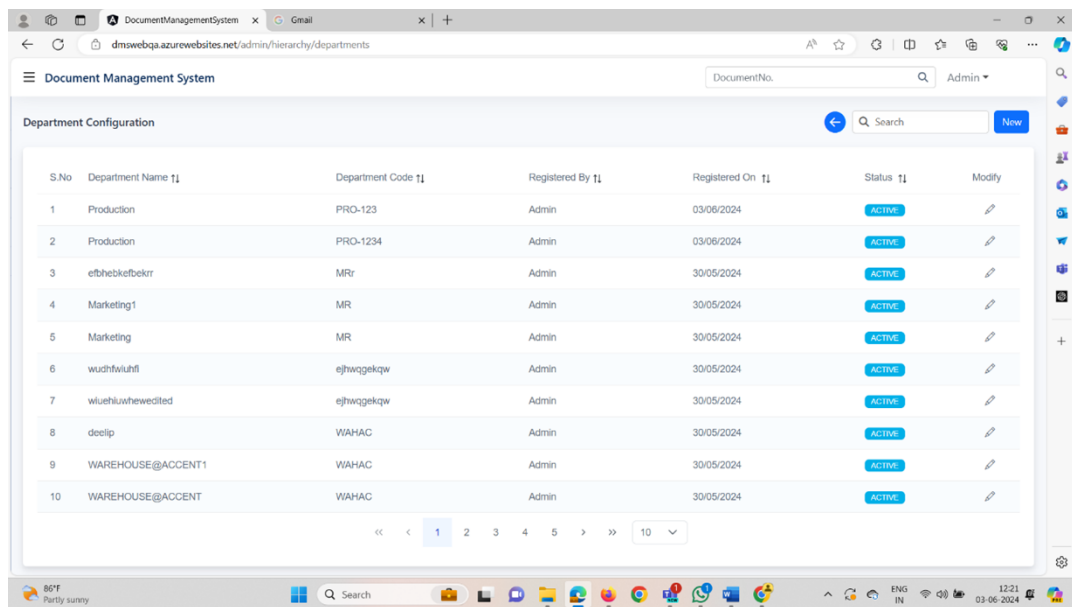
1. In the Department Configuration, a user can register a department with a name that is already in use.

Login→ Admin→ Admin Management→ Department Configuration→ New Registration with Department Name as eg. Production→ Again New Registration with same Department Name as Production→ Registering Successfully

	Prepared By	Checked By	Approved By
Date	12/06/2024	12/06/2024	12/06/2024
Name	Jaswanth@Initiator	Saichandra@Reviewer	Manoj@Approver
Designation	CQA INITIATOR	CQA REVIEWER	CQA APPROVER
Department	QUALITY CONTROL	CORPORATE QUALITY ASSURANCE	CORPORATE QUALITY ASSURANCE

Format No : APD/QAD/SOP/12624567

	---		
Title: sop 120624 title		SOP No.	APD/QAD/SOP-12624
Revision No.	1	Supersedes	2
Department	QUALITY ASSURANCE	Effective Date	---
Review Date	---		





S.No	Department Name	Department Code	Registered By	Registered On	Status	Modify
1	Production	PRD-123	Admin	03/06/2024	ACTIVE	
2	Production	PRD-1234	Admin	03/06/2024	ACTIVE	
3	efbhebfekbfekr	MRr	Admin	30/05/2024	ACTIVE	
4	Marketing1	MR	Admin	30/05/2024	ACTIVE	
5	Marketing	MR	Admin	30/05/2024	ACTIVE	
6	wuchfwuhfl	ejhwggekqw	Admin	30/05/2024	ACTIVE	
7	wuehluwheweditd	ejhwggekqw	Admin	30/05/2024	ACTIVE	
8	deelp	WAHAC	Admin	30/05/2024	ACTIVE	
9	WAREHOUSE@ACCENT1	WAHAC	Admin	30/05/2024	ACTIVE	
10	WAREHOUSE@ACCENT	WAHAC	Admin	30/05/2024	ACTIVE	

2. In the Plant Management, a user can register a Plant with a name that is already in use.

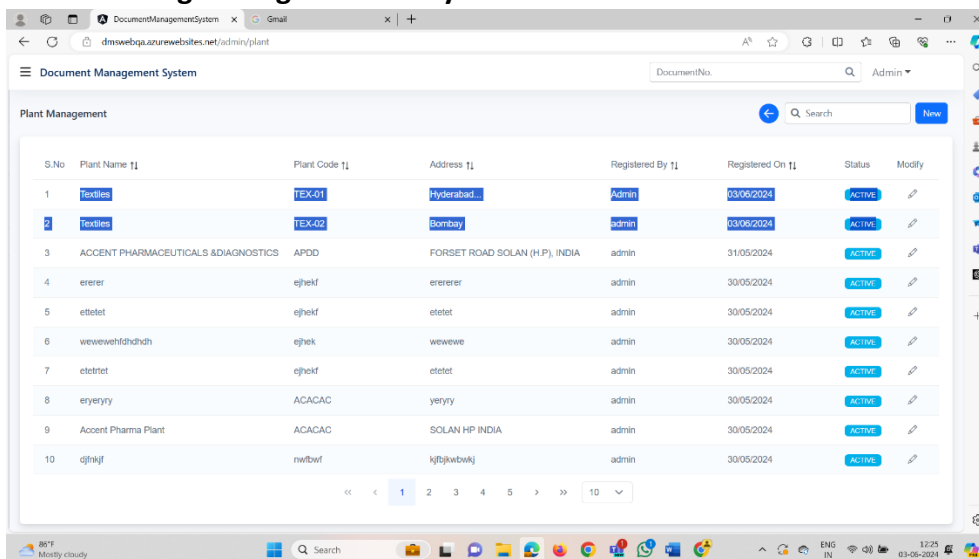
Login→ Admin→ Admin Management→ Plant Management→ New Registration with Plant Name as eg.Textiles→ Again New Registration with same Plant Name as

	Prepared By	Checked By	Approved By
Date	12/06/2024	12/06/2024	12/06/2024
Name	Jaswanth@Initiator	Saichandra@Reviewer	Manoj@Approver
Designation	CQA INITIATOR	CQA REVIEWER	CQA APPROVER
Department	QUALITY CONTROL	CORPORATE QUALITY ASSURANCE	CORPORATE QUALITY ASSURANCE

Format No : APD/QAD/SOP/12624567

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Revision No.	1	Supersedes	2
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Review Date	---		

Textiles→ Registering Successfully





S.No	Plant Name	Plant Code	Address	Registered By	Registered On	Status	Modify
1	Textiles	TEX-01	Hyderabad	Admin	03/06/2024	ACTIVE	
2	Textiles	TEX-02	Bombay	Admin	03/06/2024	ACTIVE	
3	ACCENT PHARMACEUTICALS & DIAGNOSTICS	APDD	FORSET ROAD SOLAN (H.P), INDIA	admin	31/05/2024	ACTIVE	
4	ererer	ejhekf	erererer	admin	30/05/2024	ACTIVE	
5	etletet	ejhekf	etletet	admin	30/05/2024	ACTIVE	
6	wewewehfchdsh	ejhek	wewewe	admin	30/05/2024	ACTIVE	
7	etletet	ejhekf	etletet	admin	30/05/2024	ACTIVE	
8	eryeryy	ACACAC	yeryyy	admin	30/05/2024	ACTIVE	
9	Accent Pharma Plant	ACACAC	SOLAN HP INDIA	admin	30/05/2024	ACTIVE	
10	qjfnkjf	nwtbwf	hjtjkwkwj	admin	30/05/2024	ACTIVE	

- In SetFunctional Profile, the word "Hierarchy" is misspelled.

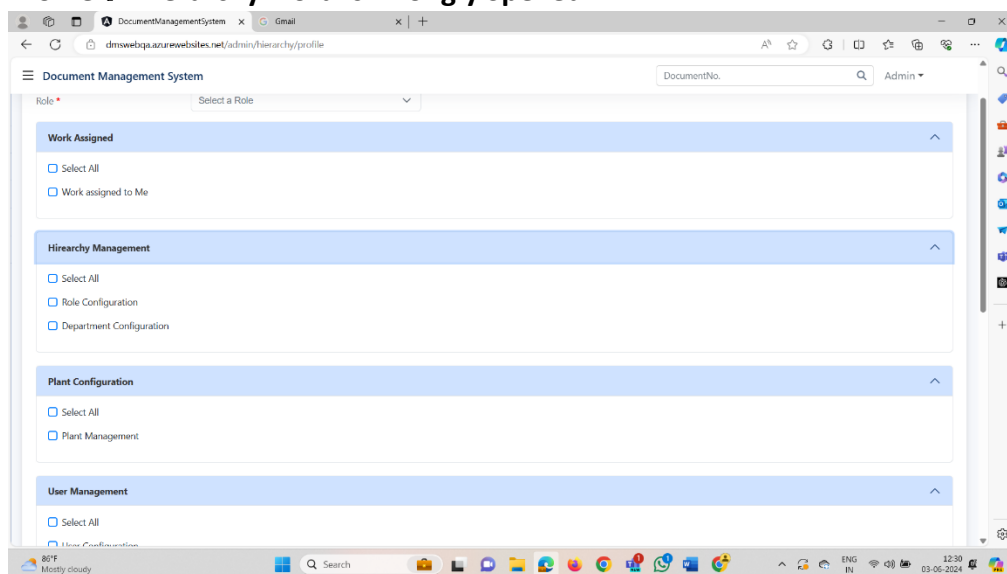
Login→ Admin→ Admin Management→ Hierarchy Management→ Setfunctional

	Prepared By	Checked By	Approved By
Date	12/06/2024	12/06/2024	12/06/2024
Name	Jaswanth@Initiator	Saichandra@Reviewer	Manoj@Approver
Designation	CQA INITIATOR	CQA REVIEWER	CQA APPROVER
Department	QUALITY CONTROL	CORPORATE QUALITY ASSURANCE	CORPORATE QUALITY ASSURANCE

Format No : APD/QAD/SOP/12624567

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Title: sop 120624 title		SOP No.	APD/QAD/SOP-12624
Revision No.	1	Supersedes	2
Department	QUALITY ASSURANCE	Effective Date	---
Review Date	---		

Profile→ Hierarchy word is wrongly Spelled





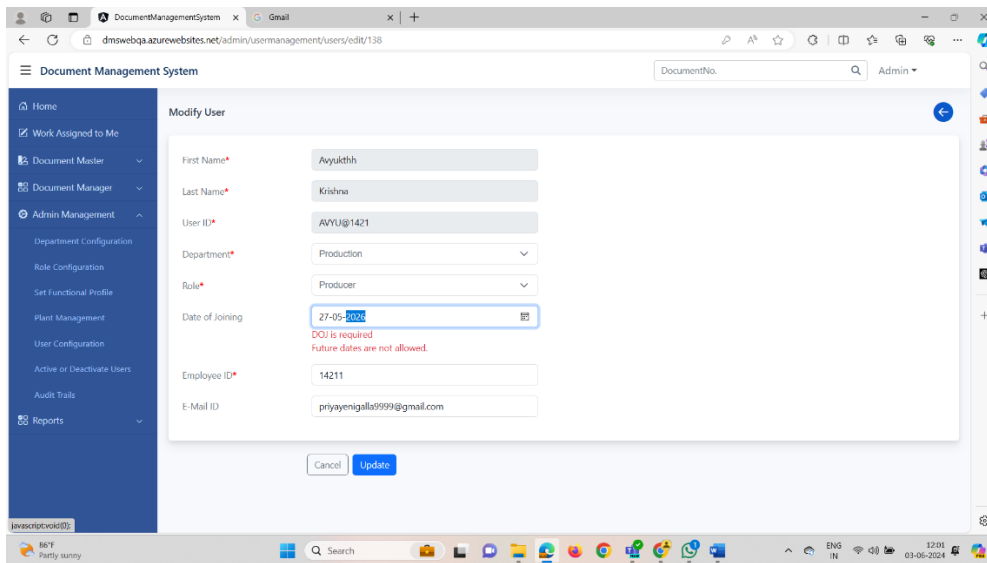
- In the User Configuration, the Date of Joining (DOJ) field is incorrectly accepting future dates(by entering manually). Although a validation message "DOJ cannot be a future date" is displayed, clicking the update button still submits the form.

Login→ Admin→ Admin Management→User Management→ User Configuration→ New→ DOJ→ Enter manually→click on Update→ Accepting

	Prepared By	Checked By	Approved By
Date	12/06/2024	12/06/2024	12/06/2024
Name	Jaswanth@Initiator	Saichandra@Reviewer	Manoj@Approver
Designation	CQA INITIATOR	CQA REVIEWER	CQA APPROVER
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Format No : APD/QAD/SOP/12624567

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Title: sop 120624 title		SOP No.	APD/QAD/SOP-12624
Revision No.	1	Supersedes	2
Department	QUALITY ASSURANCE	Effective Date	---
Review Date	---		



Document Management System

Modify User

First Name* Ayyuketh

Last Name* Krishna

User ID* AVYU@1421

Department* Production

Role* Producer

Date of Joining 27-06-2022
DDJ is required
Future dates are not allowed.



Employee ID* 14211

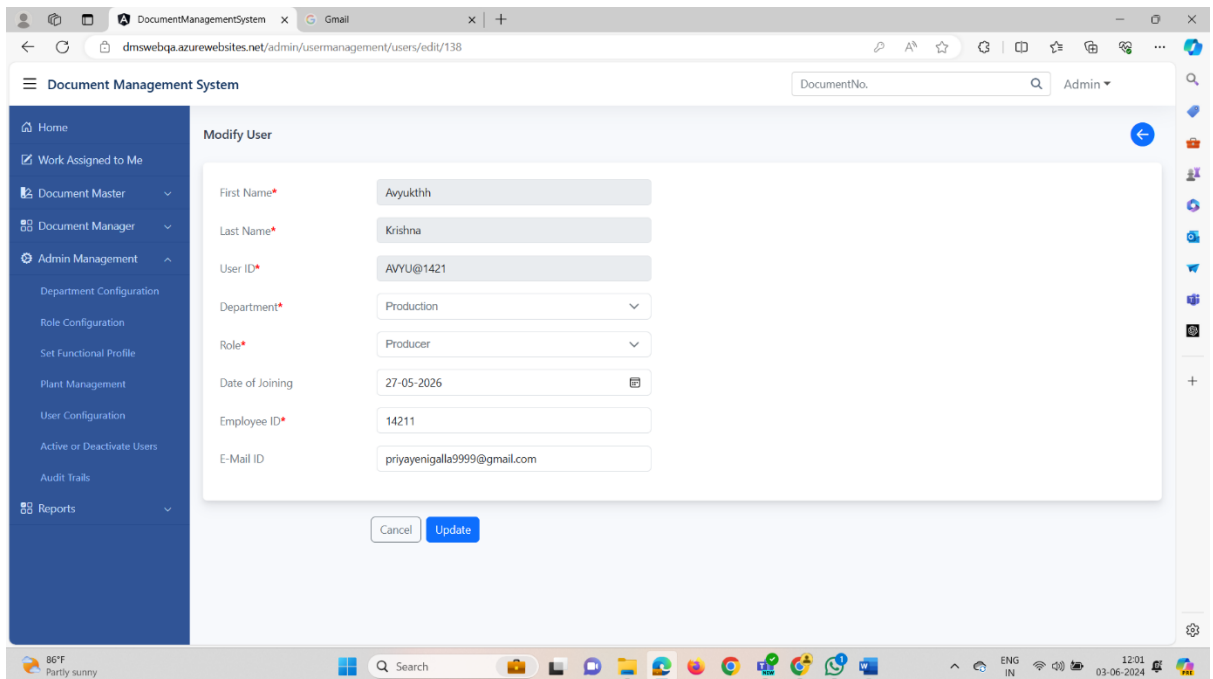
E-Mail ID priyayenigalla9999@gmail.com

Cancel Update

	Prepared By	Checked By	Approved By
Date	12/06/2024	12/06/2024	12/06/2024
Name	Jaswanth@Initiator	Saichandra@Reviewer	Manoj@Approver
Designation	CQA INITIATOR	CQA REVIEWER	CQA APPROVER
Department	QUALITY CONTROL	CORPORATE QUALITY ASSURANCE	CORPORATE QUALITY ASSURANCE

Format No : APD/QAD/SOP/12624567

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Title: sop 120624 title		SOP No.	APD/QAD/SOP-12624
Revision No.	1	Supersedes	2
Department	QUALITY ASSURANCE	Effective Date	---
Review Date	---		



Document Management System

DocumentNo. Admin

Home

- Work Assigned to Me
- Document Master
- Document Manager
- Admin Management
 - Department Configuration
 - Role Configuration
 - Set Functional Profile
 - Plant Management
 - User Configuration
 - Active or Deactivate Users
 - Audit Trails
- Reports

Modify User

First Name* Ayyukthi

Last Name* Krishna

User ID* AVYU@1421

Department* Production

Role* Producer

Date of Joining 27-05-2026

Employee ID* 14211



E-Mail ID priyayenigalla9999@gmail.com

Cancel Update

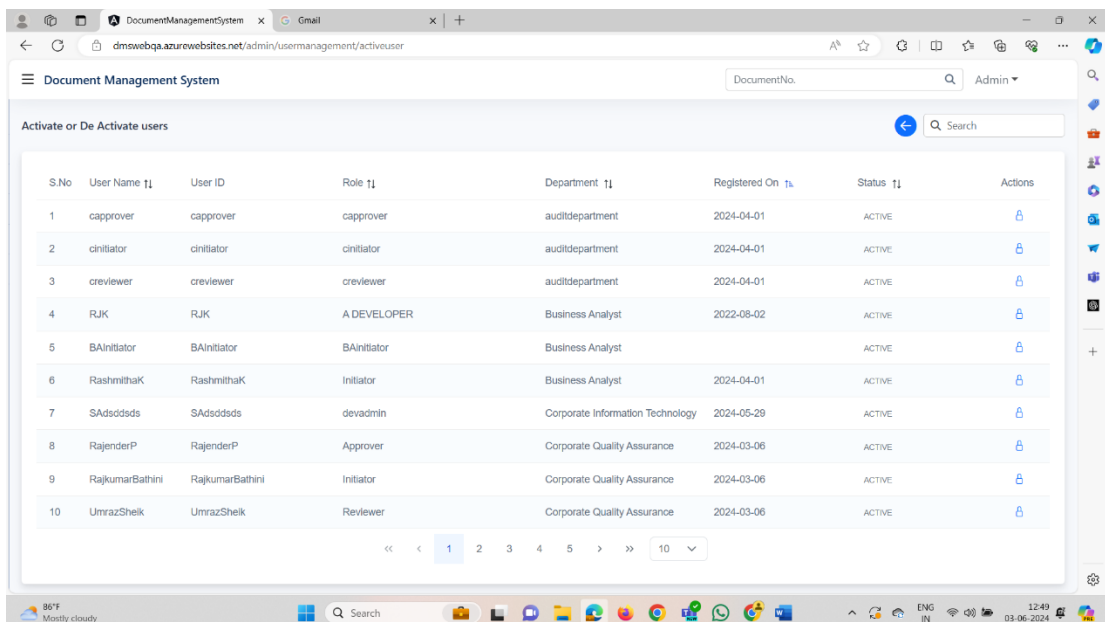
5. Sorting is not working for Registered On in Active/de-active users Module











	Prepared By	Checked By	Approved By
Date	12/06/2024	12/06/2024	12/06/2024
Name	Jaswanth@Initiator	Saichandra@Reviewer	Manoj@Approver
Designation	CQA INITIATOR	CQA REVIEWER	CQA APPROVER
Department	QUALITY CONTROL	CORPORATE QUALITY ASSURANCE	CORPORATE QUALITY ASSURANCE

Format No : APD/QAD/SOP/12624567

	---		
Title: sop 120624 title		SOP No.	APD/QAD/SOP-12624
Revision No.	1	Supersedes	2
Department	QUALITY ASSURANCE	Effective Date	---
Review Date	---		



Login→ Admin→ Admin Management→User Management→ Active/Deactive User→ Click on Sorting→Registered On → Not working



S.No	User Name	User ID	Role	Department	Registered On	Status	Actions
1	capprover	capprover	capprover	auditedepartment	2024-04-01	ACTIVE	
2	cinitiator	cinitiator	cinitiator	auditedepartment	2024-04-01	ACTIVE	
3	creviewer	creviewer	creviewer	auditedepartment	2024-04-01	ACTIVE	
4	RJK	RJK	A DEVELOPER	Business Analyst	2022-08-02	ACTIVE	
5	BAInitiator	BAInitiator	BAInitiator	Business Analyst		ACTIVE	
6	RashmithaK	RashmithaK	Initiator	Business Analyst	2024-04-01	ACTIVE	
7	SAdsdsds	SAdsdsds	devadmin	Corporate Information Technology	2024-05-29	ACTIVE	
8	RajenderP	RajenderP	Approver	Corporate Quality Assurance	2024-03-06	ACTIVE	
9	RajkumarBathini	RajkumarBathini	Initiator	Corporate Quality Assurance	2024-03-06	ACTIVE	
10	UmrazSheik	UmrazSheik	Reviewer	Corporate Quality Assurance	2024-03-06	ACTIVE	

	Prepared By	Checked By	Approved By
Date	12/06/2024	12/06/2024	12/06/2024
Name	Jaswanth@Initiator	Saichandra@Reviewer	Manoj@Approver
Designation	CQA INITIATOR	CQA REVIEWER	CQA APPROVER
Department	QUALITY CONTROL	CORPORATE QUALITY ASSURANCE	CORPORATE QUALITY ASSURANCE



Format No : APD/QAD/SOP/12624567

	---		
Title: sop 120624 title		SOP No.	APD/QAD/SOP-12624
Revision No.	1	Supersedes	2
Department	QUALITY ASSURANCE	Effective Date	---
Review Date	---		

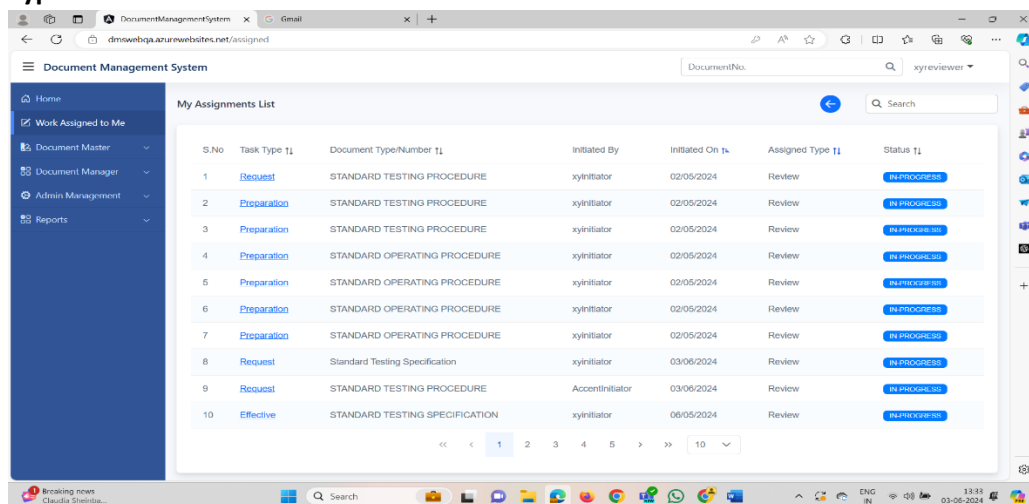
6. The sorting functionality in "Work Assigned To Me" is not working for the "Assigned Type" category

	Prepared By	Checked By	Approved By
Date	12/06/2024	12/06/2024	12/06/2024
Name	Jaswanth@Initiator	Saichandra@Reviewer	Manoj@Approver
Designation	CQA INITIATOR	CQA REVIEWER	CQA APPROVER
Department	QUALITY CONTROL	CORPORATE QUALITY ASSURANCE	CORPORATE QUALITY ASSURANCE

Format No : APD/QAD/SOP/12624567

	---	
Title: sop 120624 title	SOP No.	APD/QAD/SOP-12624
Revision No.	1	Supersedes
Department	QUALITY ASSURANCE	Effective Date
Review Date	---	

Login→ Reviewer→ Work Assigned To Me→Click on Sort Functionality→ Assigned Type→No Action





S.No	Task Type T1	Document Type/Number T1	Initiated By	Initiated On T1	Assigned Type T1	Status T1
1	Request	STANDARD TESTING PROCEDURE	xyinitiator	02/05/2024	Review	IN PROGRESS
2	Preparation	STANDARD TESTING PROCEDURE	xyinitiator	02/05/2024	Review	IN PROGRESS
3	Preparation	STANDARD TESTING PROCEDURE	xyinitiator	02/05/2024	Review	IN PROGRESS
4	Preparation	STANDARD OPERATING PROCEDURE	xyinitiator	02/05/2024	Review	IN PROGRESS
5	Preparation	STANDARD OPERATING PROCEDURE	xyinitiator	02/05/2024	Review	IN PROGRESS
6	Preparation	STANDARD OPERATING PROCEDURE	xyinitiator	02/05/2024	Review	IN PROGRESS
7	Preparation	STANDARD OPERATING PROCEDURE	xyinitiator	02/05/2024	Review	IN PROGRESS
8	Request	Standard Testing Specification	xyinitiator	03/06/2024	Review	IN PROGRESS
9	Request	STANDARD TESTING PROCEDURE	AccentInitiator	03/06/2024	Review	IN PROGRESS
10	Effective	STANDARD TESTING SPECIFICATION	xyinitiator	06/05/2024	Review	IN PROGRESS

7. The name of the Company & Address is not Fetching in the Header in View Document and also in the Preview

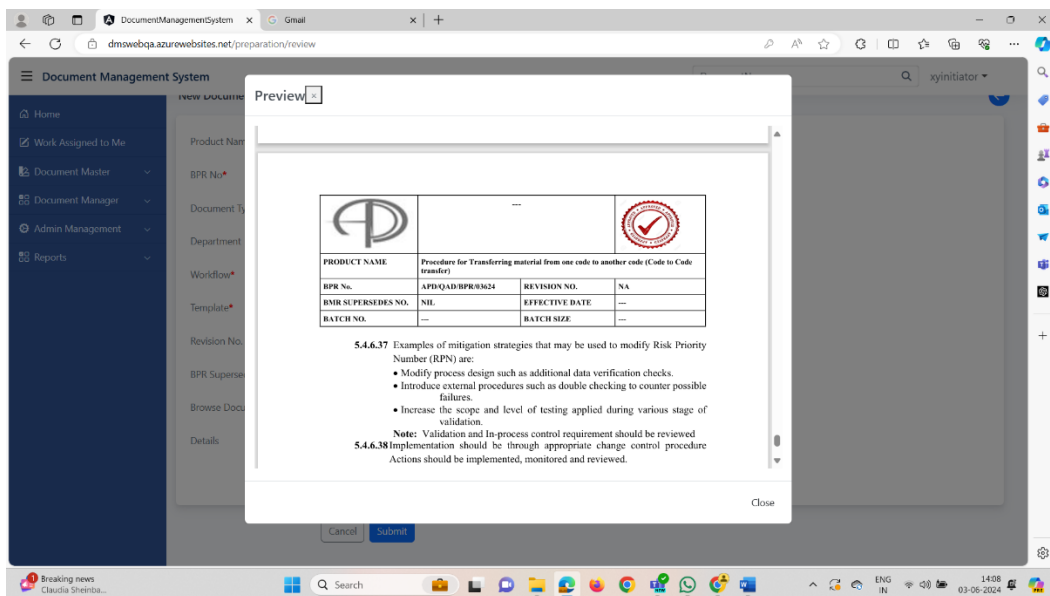
Login→ Initiator, Reviewer, Approver→Document Manager→Document Preparation→Modify→View Document→ Header→ Name of the Company & Address are

	Prepared By	Checked By	Approved By
Date	12/06/2024	12/06/2024	12/06/2024
Name	Jaswanth@Initiator	Saichandra@Reviewer	Manoj@Approver
Designation	CQA INITIATOR	CQA REVIEWER	CQA APPROVER
Department	QUALITY CONTROL	CORPORATE QUALITY ASSURANCE	CORPORATE QUALITY ASSURANCE

Format No : APD/QAD/SOP/12624567

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Title: sop 120624 title		SOP No.	APD/QAD/SOP-12624
Revision No.	1	Supersedes	2
Department	QUALITY ASSURANCE	Effective Date	---
Review Date	---		



not fetching



- The Reviewer Preview for Document Print is not displaying the complete header correctly.

	Prepared By	Checked By	Approved By
Date	12/06/2024	12/06/2024	12/06/2024
Name	Jaswanth@Initiator	Saichandra@Reviewer	Manoj@Approver
Designation	CQA INITIATOR	CQA REVIEWER	CQA APPROVER
Department	QUALITY CONTROL	CORPORATE QUALITY ASSURANCE	CORPORATE QUALITY ASSURANCE



Format No : APD/QAD/SOP/12624567

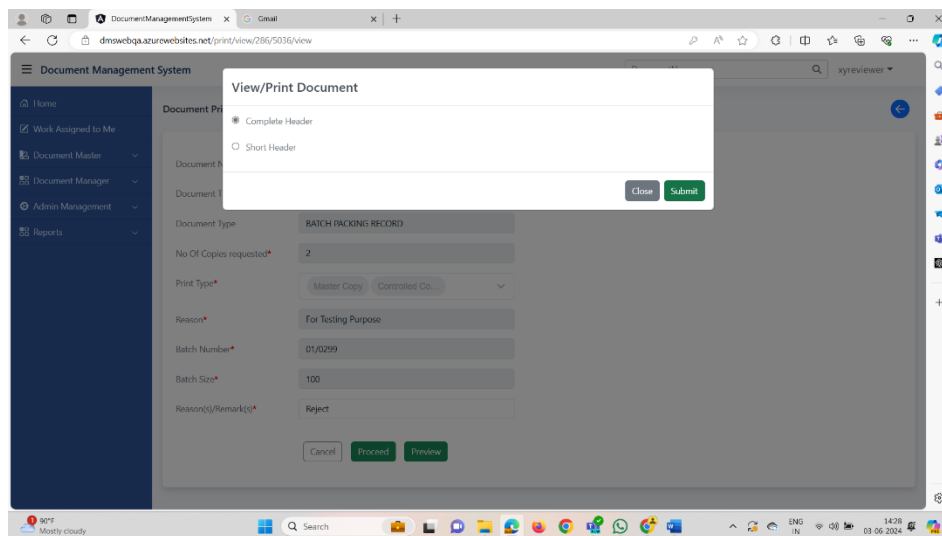
	---		
Title: sop 120624 title		SOP No.	APD/QAD/SOP-12624
Revision No.	1	Supersedes	2
Department	QUALITY ASSURANCE	Effective Date	---
Review Date	---		

**Login→ Reviewer, Approver→Work Assigned To me→ Click on Print Link→
Preview→Complete header radio button→ Submit→ No action**

	Prepared By	Checked By	Approved By
Date	12/06/2024	12/06/2024	12/06/2024
Name	Jaswanth@Initiator	Saichandra@Reviewer	Manoj@Approver
Designation	CQA INITIATOR	CQA REVIEWER	CQA APPROVER
Department	QUALITY CONTROL	CORPORATE QUALITY ASSURANCE	CORPORATE QUALITY ASSURANCE



Format No : APD/QAD/SOP/12624567

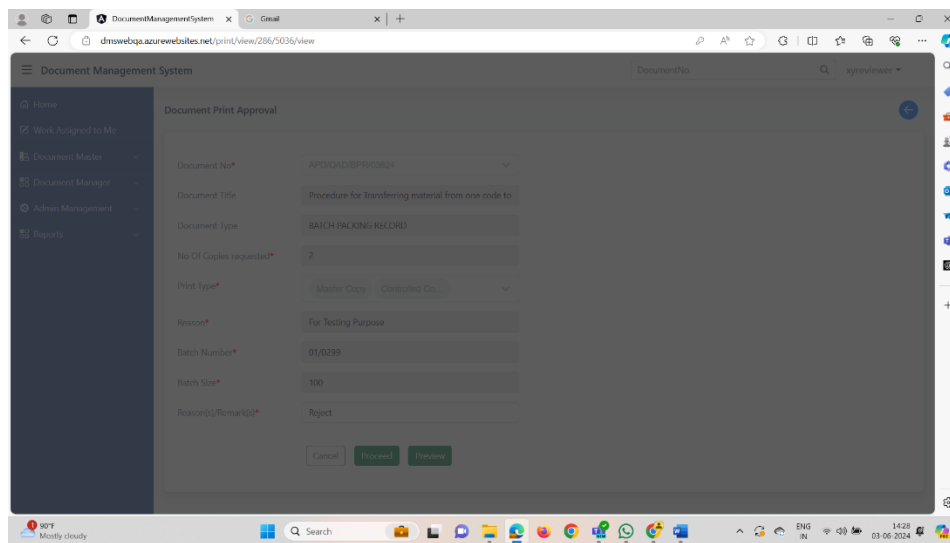
	---		
Title: sop 120624 title		SOP No.	APD/QAD/SOP-12624
Revision No.	1	Supersedes	2
Department	QUALITY ASSURANCE	Effective Date	---
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	Prepared By	Checked By	Approved By
Date	12/06/2024	12/06/2024	12/06/2024
Name	Jaswanth@Initiator	Saichandra@Reviewer	Manoj@Approver
Designation	CQA INITIATOR	CQA REVIEWER	CQA APPROVER
Department	QUALITY CONTROL	CORPORATE QUALITY ASSURANCE	CORPORATE QUALITY ASSURANCE

Format No : APD/QAD/SOP/12624567

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Title: sop 120624 title		SOP No.	APD/QAD/SOP-12624
Revision No.	1	Supersedes	2
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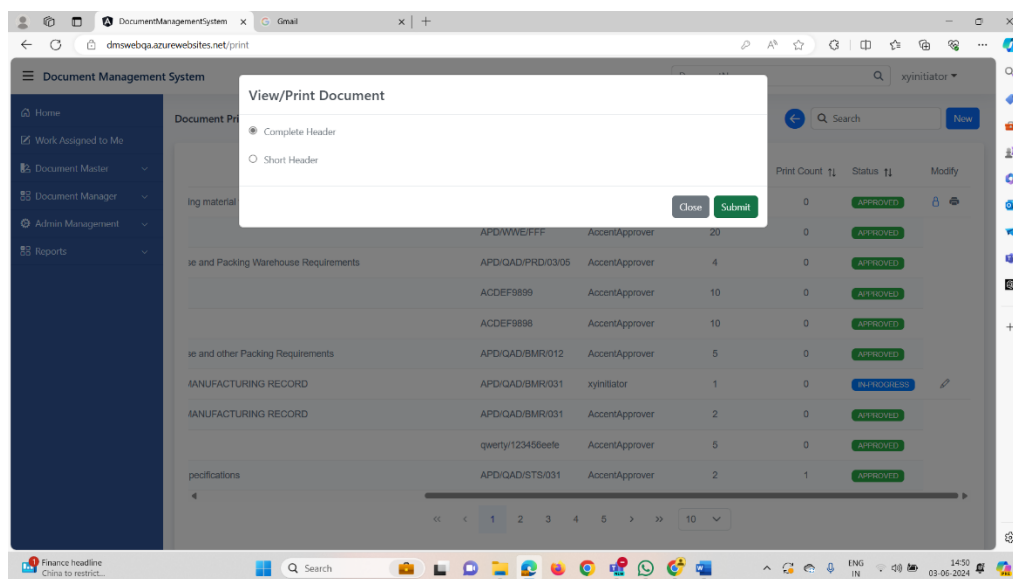
9. By Clicking on Print Symbol in Document Print Request Complete header is not working and Print count is also not updating.

Login→Initiator→Document Manager→ Document Print Request→ click on Print symbol→Complete Header→submit→ No Response

	Prepared By	Checked By	Approved By
Date	12/06/2024	12/06/2024	12/06/2024
Name	Jaswanth@Initiator	Saichandra@Reviewer	Manoj@Approver
Designation	CQA INITIATOR	CQA REVIEWER	CQA APPROVER
Department	QUALITY CONTROL	CORPORATE QUALITY ASSURANCE	CORPORATE QUALITY ASSURANCE

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Title: sop 120624 title		SOP No.	APD/QAD/SOP-12624
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Department	QUALITY ASSURANCE	Effective Date	---
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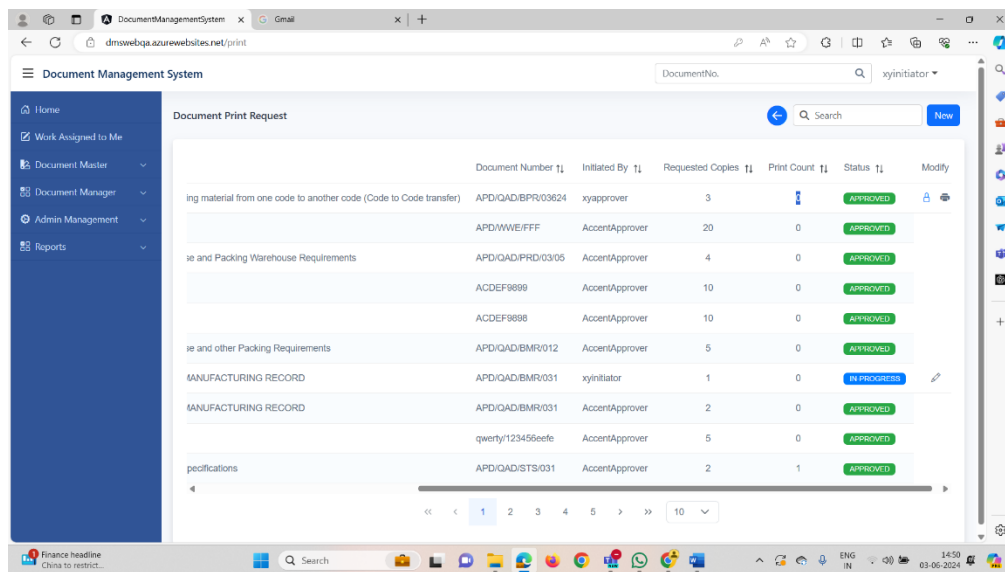


Login→Initiator→Document Manager→ Document Print Request→ click on Print symbol→Complete Header→submit→ No Response→ Print Count is not Updating

	Prepared By	Checked By	Approved By
Date	12/06/2024	12/06/2024	12/06/2024
Name	Jaswanth@Initiator	Saichandra@Reviewer	Manoj@Approver
Designation	CQA INITIATOR	CQA REVIEWER	CQA APPROVER
Department	QUALITY CONTROL	CORPORATE QUALITY ASSURANCE	CORPORATE QUALITY ASSURANCE

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Title: sop 120624 title		SOP No.	APD/QAD/SOP-12624
Revision No.	1	Supersedes	2
Department	QUALITY ASSURANCE	Effective Date	---
Review Date	---		





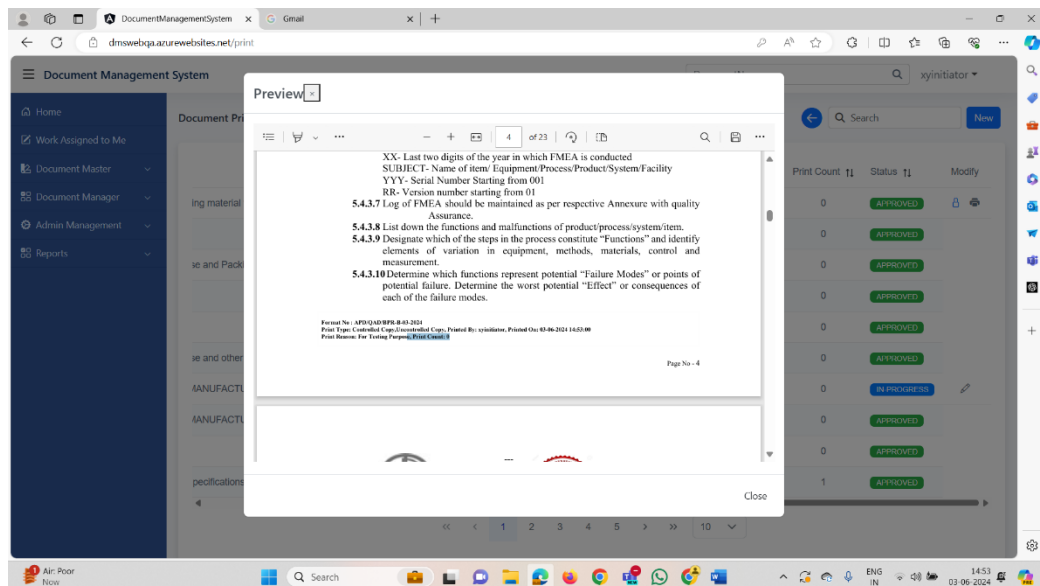
10. By Clicking on Print Symbol in Document Print Request Short header is working but Print count is not updating.

Login→Initiator→Document Manager→ Document Print Request→ click on Print symbol→Short Header→submit→ Opened→ Print Count is not Updating

	Prepared By	Checked By	Approved By
Date	12/06/2024	12/06/2024	12/06/2024
Name	Jaswanth@Initiator	Saichandra@Reviewer	Manoj@Approver
Designation	CQA INITIATOR	CQA REVIEWER	CQA APPROVER
Department	QUALITY CONTROL	CORPORATE QUALITY ASSURANCE	CORPORATE QUALITY ASSURANCE



Format No : APD/QAD/SOP/12624567

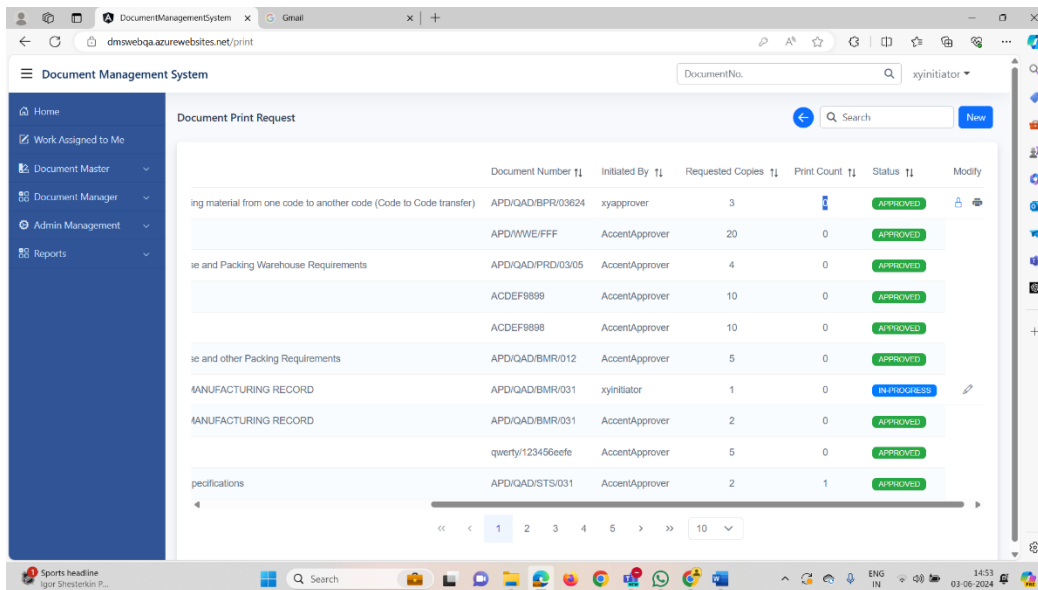
	---		
Title: sop 120624 title		SOP No.	APD/QAD/SOP-12624
Revision No.	1	Supersedes	2
Department	QUALITY ASSURANCE	Effective Date	---
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	Prepared By	Checked By	Approved By
Date	12/06/2024	12/06/2024	12/06/2024
Name	Jaswanth@Initiator	Saichandra@Reviewer	Manoj@Approver
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Department	QUALITY CONTROL	CORPORATE QUALITY ASSURANCE	CORPORATE QUALITY ASSURANCE

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Revision No.	1	Supersedes	2
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The screenshot shows the 'Document Management System' interface. The left sidebar contains navigation links: Home, Work Assigned to Me, Document Master, Document Manager, Admin Management, and Reports. The main area is titled 'Document Print Request' and displays a table of requests. The table has columns: Document Number, Initiated By, Requested Copies, Print Count, Status, and Modify. The data rows show various documents with their respective statuses (APPROVED, IN PROGRESS). A search bar and a 'New' button are at the top right of the table area. The bottom of the screen shows a Windows taskbar with the date 03-06-2024 and time 14:33.

Document Number	Initiated By	Requested Copies	Print Count	Status	Modify
ing material from one code to another code (Code to Code transfer)	xyapprover	3	0	APPROVED	
APD/QAD/BPR/03624	xyapprover	3	0	APPROVED	
APD/WWE/FFF	AccentApprover	20	0	APPROVED	
ie and Packing Warehouse Requirements	AccentApprover	4	0	APPROVED	
ACDEF8898	AccentApprover	10	0	APPROVED	
ACDEF8898	AccentApprover	10	0	APPROVED	
ie and other Packing Requirements	AccentApprover	5	0	APPROVED	
APD/QAD/BMR/012	AccentApprover	5	0	APPROVED	
MANUFACTURING RECORD	xyinitiator	1	0	IN PROGRESS	
APD/QAD/BMR/031	xyinitiator	1	0	IN PROGRESS	
MANUFACTURING RECORD	AccentApprover	2	0	APPROVED	
APD/QAD/BMR/031	AccentApprover	2	0	APPROVED	
qwerty123456eefe	AccentApprover	5	0	APPROVED	
pedications	AccentApprover	2	1	APPROVED	
APD/QAD/STS/031	AccentApprover	2	1	APPROVED	

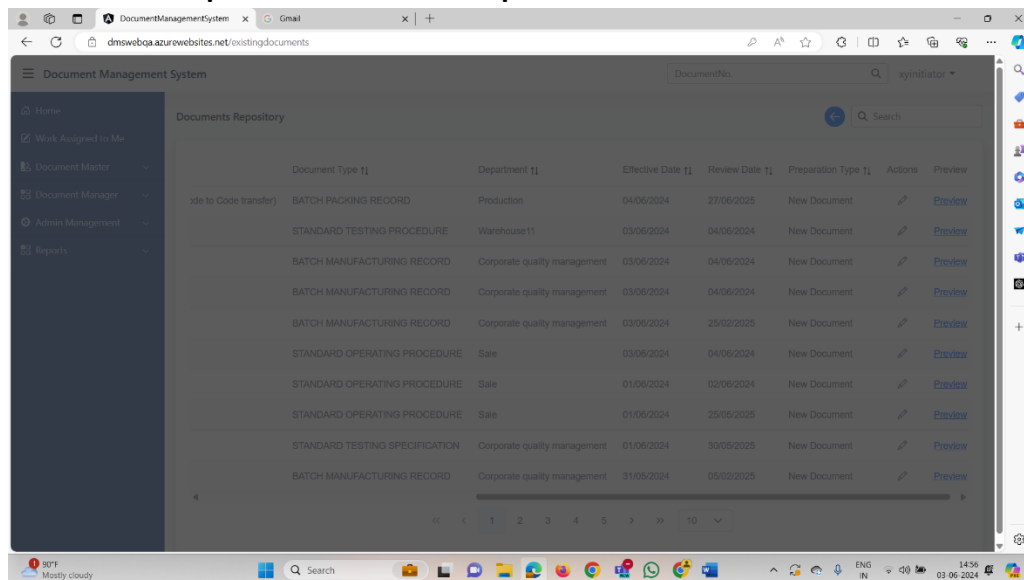
11. In Document Repository, Complete Header is not Working in Preview

	Prepared By	Checked By	Approved By
Date	12/06/2024	12/06/2024	12/06/2024
Name	Jaswanth@Initiator	Saichandra@Reviewer	Manoj@Approver
Designation	CQA INITIATOR	CQA REVIEWER	CQA APPROVER
Department	QUALITY CONTROL	CORPORATE QUALITY ASSURANACE	CORPORATE QUALITY ASSURANACE

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Title: sop 120624 title		SOP No.	APD/QAD/SOP-12624
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Department	QUALITY ASSURANCE	Effective Date	---
Review Date	---		



Login→Initiator→Document Manager→Document Repository→ Click on Preview→Complete Header→ No response



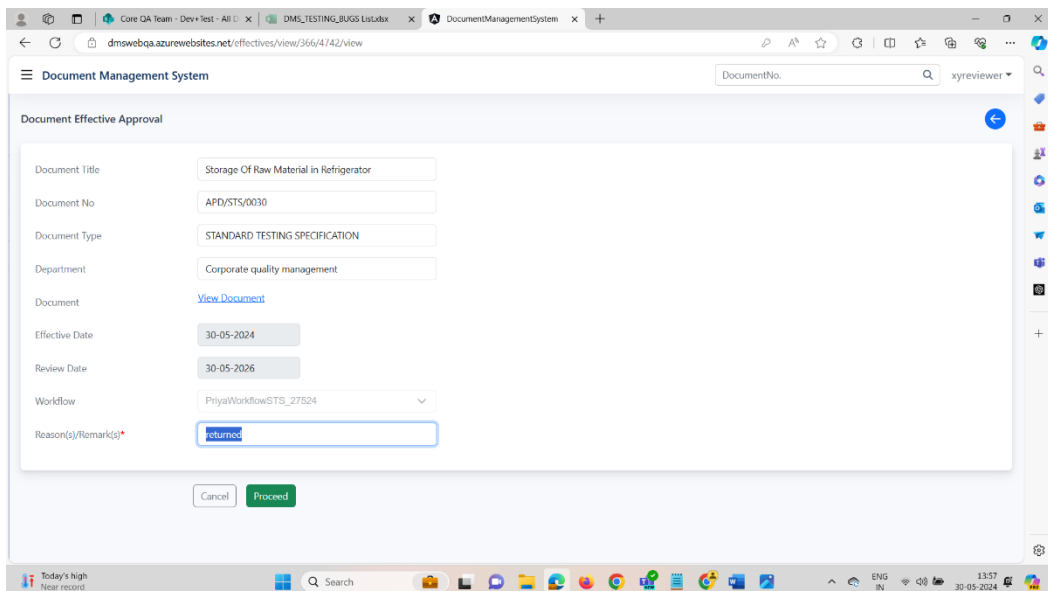
12. In Document Effective for Reviewer & Approver, Reason(s)/Remarks(s) Filed Initially given text is displaying instead of blank field after returning the Document

	Prepared By	Checked By	Approved By
Date	12/06/2024	12/06/2024	12/06/2024
Name	Jaswanth@Initiator	Saichandra@Reviewer	Manoj@Approver
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Title: sop 120624 title		SOP No.	APD/QAD/SOP-12624
Revision No.	1	Supersedes	2
Department	QUALITY ASSURANCE	Effective Date	---
Review Date	---		

Login→ Reviewer & Approver→ Effective link→ Reason(s)/Remarks(s) Field→ initially given→ Text is displaying (After Returning the document)



Document Management System

Document Effective Approval

Document Title: Storage Of Raw Material in Refrigerator

Document No: APD/STS/0030

Document Type: STANDARD TESTING SPECIFICATION

Department: Corporate quality management

Document: [View Document](#)

Effective Date: 30-05-2024

Review Date: 30-05-2026



Workflow: PriyaWorkflowSTS_27524

Reason(s)/Remark(s): Returned

Buttons: Cancel, Proceed

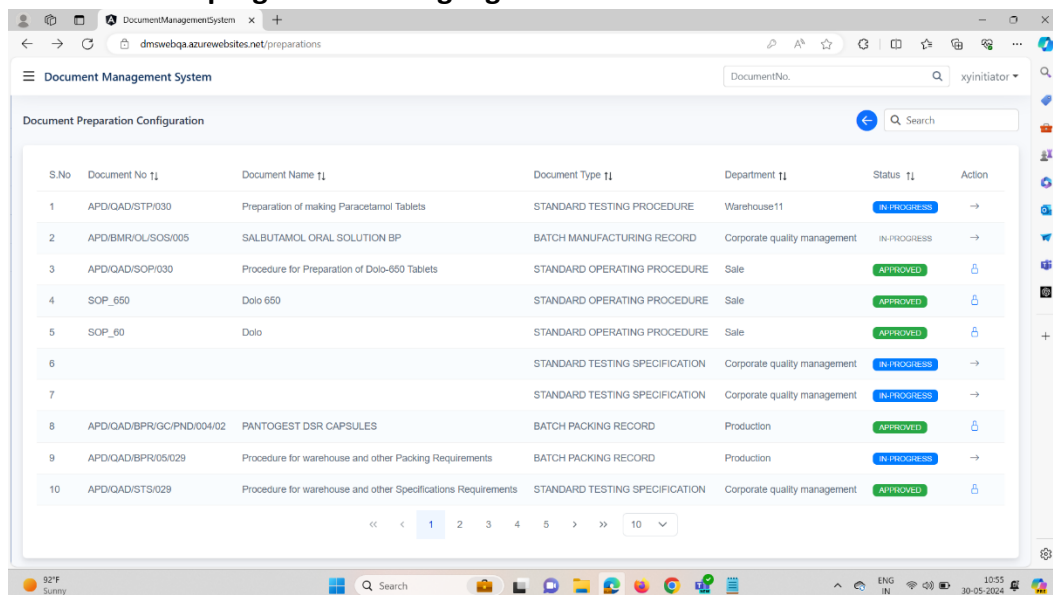
	Prepared By	Checked By	Approved By
Date	12/06/2024	12/06/2024	12/06/2024
Name	Jaswanth@Initiator	Saichandra@Reviewer	Manoj@Approver
Designation	CQA INITIATOR	CQA REVIEWER	CQA APPROVER
Department	QUALITY CONTROL	CORPORATE QUALITY ASSURANCE	CORPORATE QUALITY ASSURANCE

Format No : APD/QAD/SOP/12624567

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Title: sop 120624 title		SOP No.	APD/QAD/SOP-12624
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Department	QUALITY ASSURANCE	Effective Date	---
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13. In Preparation & Effective Stages in the initiator, after editing the Returned document, **In progress Status** is not getting Highlighted

Login→Initiator→Document Manager→ Document Preparation→ Edit the Returned Document→In progress→ not Highlighted

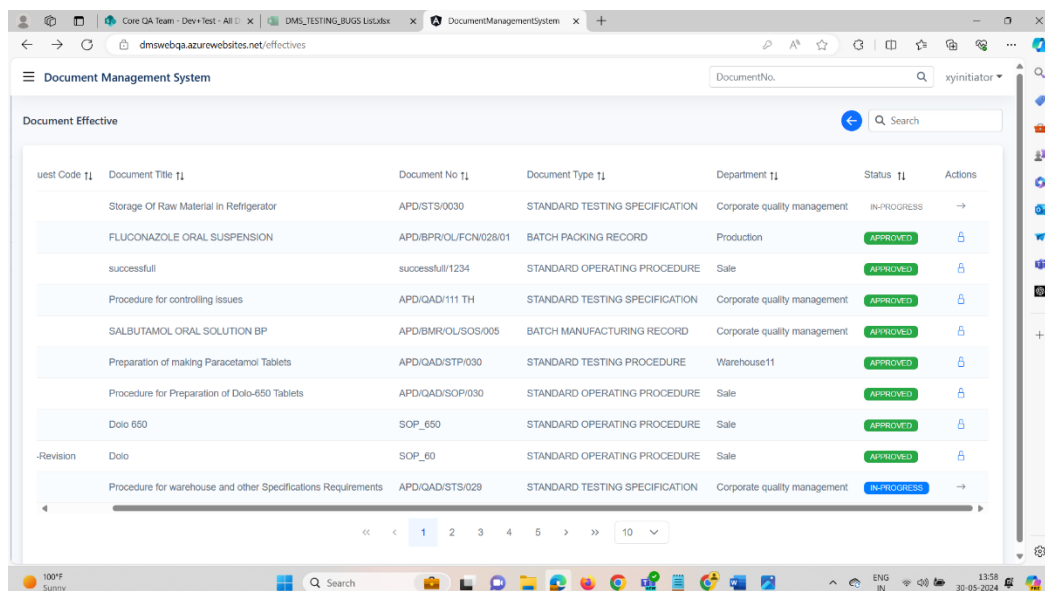


	Prepared By	Checked By	Approved By
Date	12/06/2024	12/06/2024	12/06/2024
Name	Jaswanth@Initiator	Saichandra@Reviewer	Manoj@Approver
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Login→Initiator→Document Manager→ Document Effective→ Edit the Returned Document→In progress→ not Highlighted



14. The Back button is not placed in the correct position in the application(work assigned

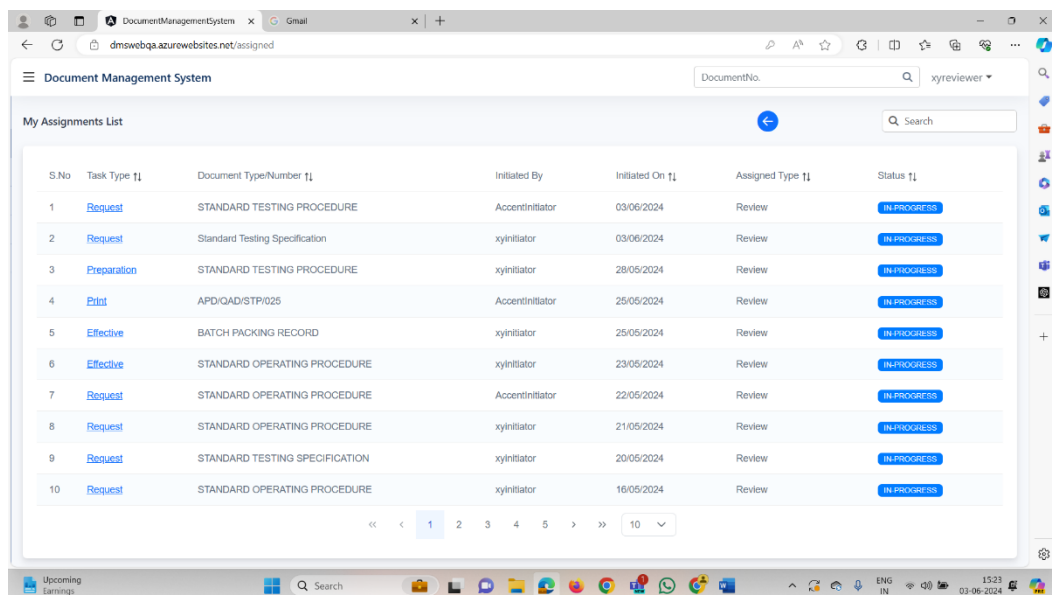
	Prepared By	Checked By	Approved By
Date	12/06/2024	12/06/2024	12/06/2024
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grid page)



Login→ Reviewer→ Work Assigned to Me→ Back Button→ should be placed same as other screens



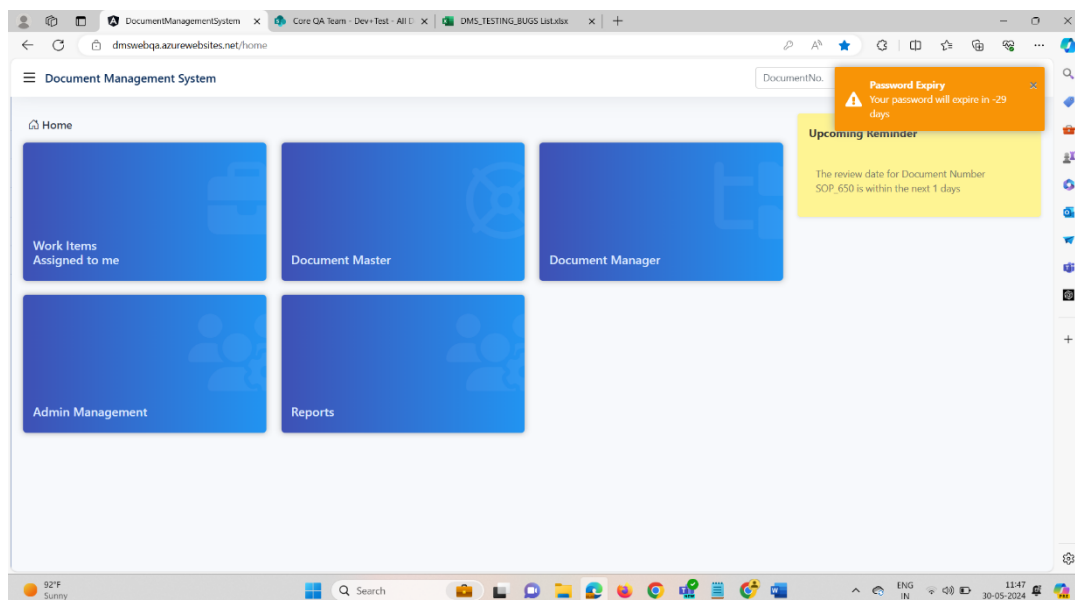
15. Password expiry notification is not coming for initiator/approver/reviewer - it is only coming for admin but it is showing wrong .

	Prepared By	Checked By	Approved By
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Login→ADMIN→Homepage→Password Expiry Notification→ Days Count is not Stable



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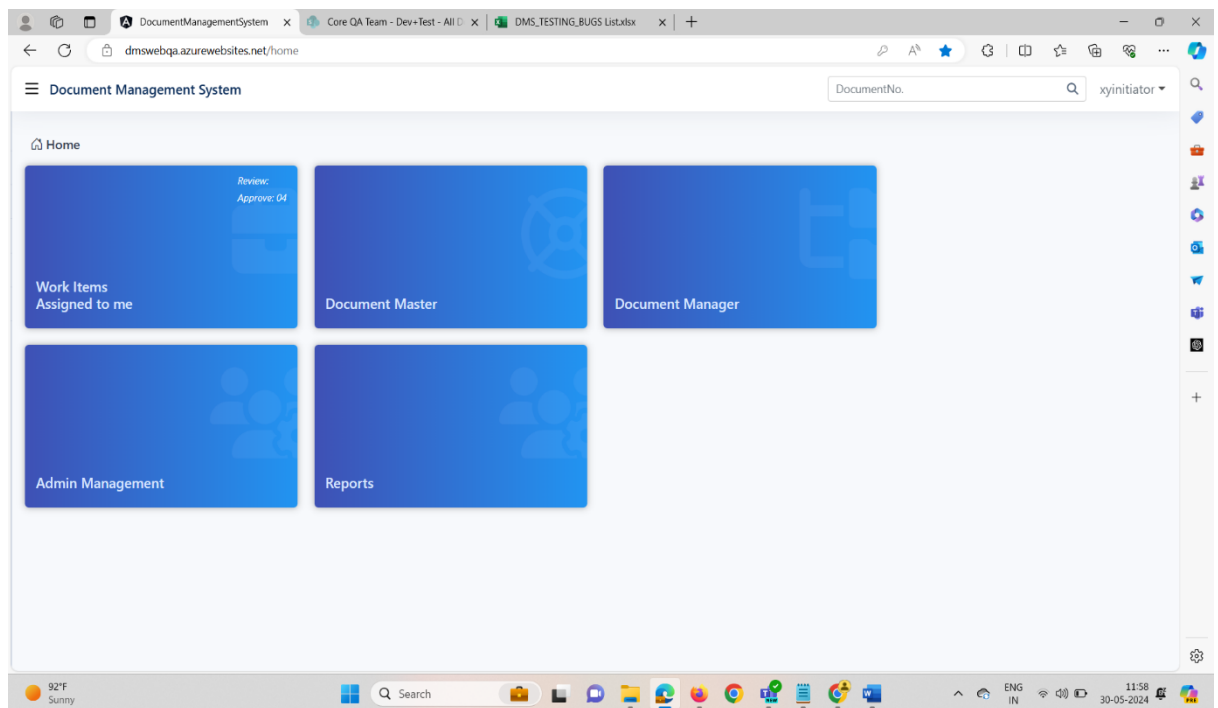
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Revision No.	1	Supersedes	2
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Login→Initiator→ Homepage →Password Expiry Notification→ Absent (as it has to come same as admin with stability)

	Prepared By	Checked By	Approved By
Date	12/06/2024	12/06/2024	12/06/2024
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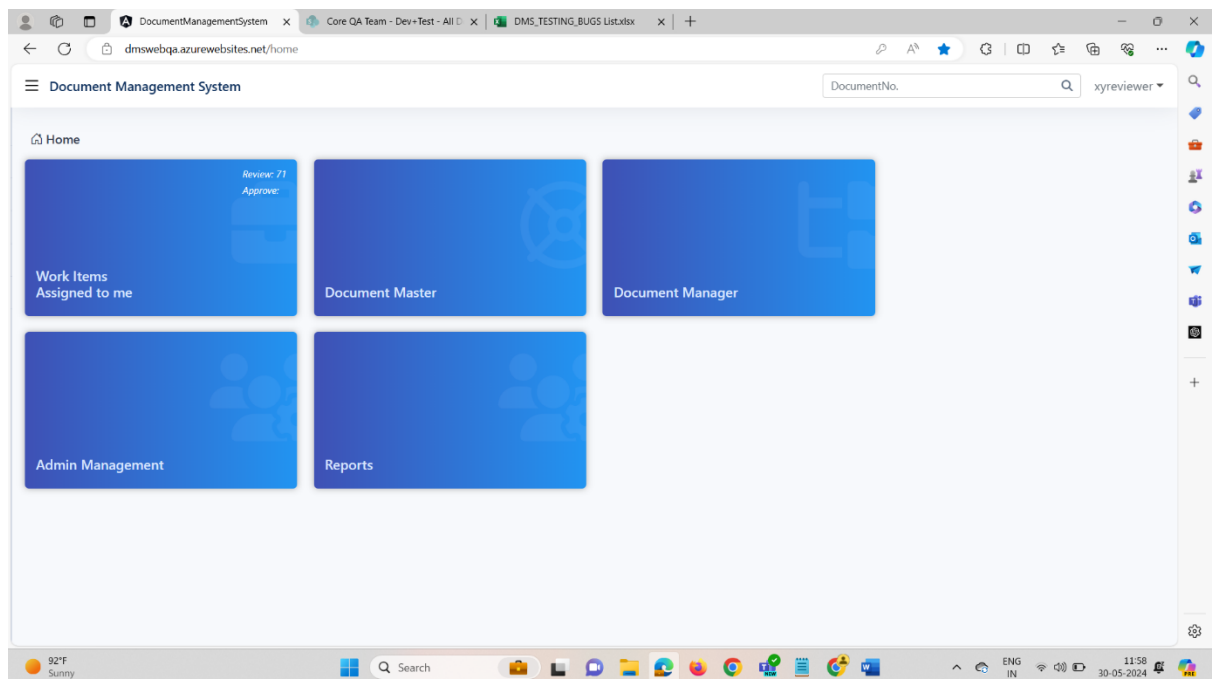


Login→Reviewer→ Homepage →Password Expiry Notification→ Absent (as it has to come same as admin with stability)

	Prepared By	Checked By	Approved By
Date	12/06/2024	12/06/2024	12/06/2024
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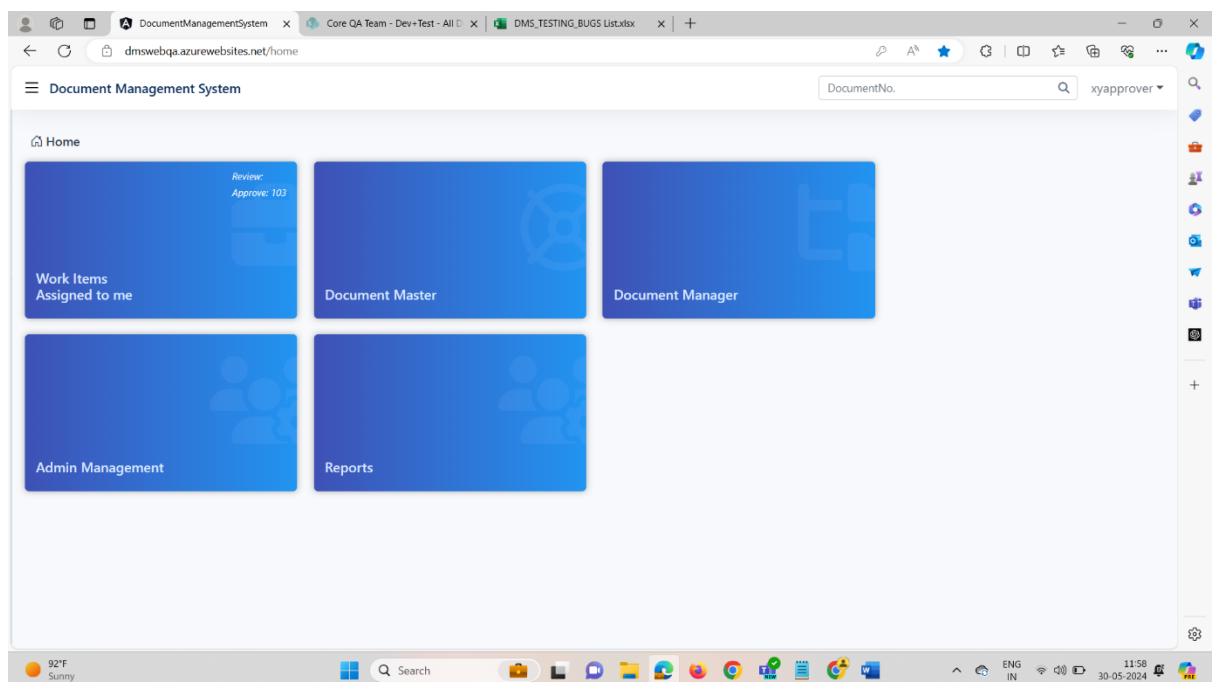


Login→Approver→ Homepage →Password Expiry Notification→ Absent (as it has to come same as admin with stability)

	Prepared By	Checked By	Approved By
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