# **Meeting 01**

### Date:

### **Meeting Structure**

- Look over google technologies as a group
- Determine what could be useful in the scope of our application
- Plan on learning roadmap
  - o Who learns what?
  - Team based learning?
  - o Simple projects?
- Review team roles
- Software setup
- Plan Stand-ups to encourage progress 2x Weekly (9pm Tuesday, 9pm Thurs?)
  - o In person? (Preferable)
  - o Discord?

## **Review Code Style/Version Control Flow**

- Agree as a team on standards
- Create Document/Link to document for reference
- Trello --> Cam manages, helps us monitor progress

### **Setting deadlines**

- Setting hard/soft deadlines will encourage progress and have this long term project be less stressful
- Commitment issues/desire to be on the team will affect team progress
  - o Trust/Being reliable will play a huge role in our success