

Tim Stewart, Accountant

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PROFILE

Certified Accountant with five years of experience in account reconciliations, streamlining accounts, and financial planning. Highly motivated professional with a proven track record of delivering accurate reports and high quality service. Possess a comprehensive understanding of all aspects of accounting and financial planning. A dedicated leader with the ability to lead effective teams in attaining profit improvement.

EMPLOYMENT HISTORY

Nov 2013 — Sep 2019	Staff Accountant, Dubone Partnership <div><ul style="list-style-type: none">Managed accounts by analyzing costs and revenues.Projected future trends based on analysis work.Managed complex expense reporting.Develop strategies for minimizing tax liability.Work closely with auditors during all audit processes.Performed financial risk assessments for all future business projects.Organized sales and profit reports.Prepare, review, and submit crucial budget plans for company goals.</div>	New York
Jul 2010 — Jul 2013	Huntington Associates <div><ul style="list-style-type: none">Oversaw the management of all company accounts.Processed staff payroll and other main aspects of financial transactions.Managed accounting teams and ensured that all accounting records were complete and accurate.Explained financial matters to people outside of the finance department in a comprehensive way.Remained professional and discreet when handling sensitive or private financial matters.Worked closely with junior staff members while aiding them in the progression of their careers.</div>	Philadelphia

EDUCATION

Jul 2009 — Jul 2013	Master of Accountancy, St. Joseph's College <div><ul style="list-style-type: none">Graduated with High Honors.</div>	New York
Sep 2006 — May 2010	Bachelor of Finance, University of Pennsylvania <div><ul style="list-style-type: none">Graduate <i>summa cum laude</i>.President of Student Counsel.</div>	Philadelphia

SKILLS

Financial Reporting	Expert	Advanced Technological Skills	Expert
Budgeting & Forecasting	Expert	Effective Time Management	Expert
Interpersonal Skills	Expert		

REFERENCES

LeAnne Gaines from Dubone Partnership

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Jeffrey Ringer from Huntington Associates

jringer@huntingpa.com · 267-348-9533

Liam Olsen from Huntington Associates

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