

Charlene Kim

Full stack Developer

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Professional Experience

Starbucks / Shift Supervisor

August 2014 - PRESENT, Pasadena, CA (References upon request)

- ❖ Supervise and coach partners (employees) to ensure efficient and successful development for the store's demanding daily operations.
- ❖ Applied cost effective means of maintaining malfunctions of equipment of the entire store.
- ❖ Executed strict daily opening and closing cleaning and safety procedures.
- ❖ Administered handling retail and food inventory, all cash management, scheduling and forecasting.
- ❖ Expertly handles regular occurrences of theft and threatened safety due to location by practiced communication to diffuse stressful and threatening situations.

Healthsource of Pasadena/ Medical Office Manager

March 2013 - August 2014, Pasadena, CA (References upon request)

- ❖ Regulate office staff by recruiting, selecting, orienting, and training employees.
- ❖ Controlled the patient/doctors daily schedule that included preparation of documents on both ends.
- ❖ Achieved financial objectives by preparing, presenting and auditing a patient's annual budget; scheduling expenditures; analyzing variances; initiating corrective actions and occasional medical billing and coding.
- ❖ Maintained services in office by organizing office operations and procedures; controlling correspondence, designing filing systems, reviewing and approving supply requisitions.

Coding Skills

FRONT-END

HTML | CSS (Tailwind, Bootstrap) | JavaScript | Git | GitHub | Responsive Design | Gulp | jQuery | REACT

BACK-END

Node.js | Express.js | Github | NoSQL (MongoDB/Mongoose) | SQL (MySQL/Sequelize) | TDD (Test Driven Development) | RESTful API | GraphQL | Heroku

Education

University of California, Los Angeles (UCLA) Extension / MERN Full-Stack Certificate

June 2022

- Created and implemented services and APIs to power 10+ web applications. Developed website mock-ups and RESTful APIs & ensured quality control for project success. Programmed, tested, and debugged 20+ web applications.

Barstow High School / Diploma

June 2009