MATTHEW VOLLO

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Education

Columbia University   May 2023
Bachelors of Arts in Computer Science
Relevant Coursework: Data Structures, Artificial Intelligence, Computer Vision, Natural Language
Processing, Linear Algebra, Object-Oriented Programming, Computer Science Theory, Neurolinguistics

Professional Skills

Programming Languages: Python, Java, HTML5/CSS3, JavaScript, C
Software: Figma, Blender, Nomad Sculpt, Godot, Wix/Squarespace, Google Suite, Microsoft Office Suite
Technologies: Git, Github, Unix, Bootstrap, Kaboom.js
Languages: English, Spanish (Fluent)

Relevant Experience

Barista/Retailer (part-time)   April 2024 - Present
Paris Baguette   *Queens, NY*
· Handled around 200 customer orders daily, prepared coffee, tracked inventory, and maintained
  store cleanliness. Packaged bread and pastries efficiently.

Web & UI Designer   November 2023 - Present
Freelance   *New York, NY*
· Designed and implemented websites for clients using Figma, HTML/CSS, JavaScript, and
  various CMS platforms (Squarespace, Wix, Wordpress). Optimized websites for SEO to enhance
  online visibility.
· Created responsive, well-designed websites of varying complexity for individuals, small
  businesses and startups. Clients include: JOP Bookkeeping & Taxes, Modern Tibet, AVO
  Electric.

Administrative Assistant   February - May 2020, September 2021
Columbia University   *New York, NY*
· Organized and filed data related to student class registration and academic events for the Art,
  Architecture, and Italian departments.
· Assisted in organizing office spaces and other rooms, managed phone calls, and helped visitors
  with information needs.

Intern   June - August 2017
Blue Ocean Wealth Solutions (MassMutual)   *New York, NY*
· Sorted and organized confidential client data for customers within the tri-state area and beyond.
· Participated in a stock market project, researching specific stocks and reporting on their
  performance.

Projects

Youtube Homepage Replica
· Programmed a replica of YouTube's homepage with HTML and CSS with a responsive design.
· Implemented a functional search bar that connects to YouTube Search and thumbnails that link
  directly to videos.