

Sep 18, 2024 |

📅 CEnR Methods & Evaluation Workgroup Meeting

Attendees: Emily Zimmerman Leah Gregory Amy Olex Sarah Raskin
Deborah DiazGranados Bridget Thomson-McInnes Jasper Early Abdul Koroma
Levi Thompson Tristan Weigand

Agenda/Notes

- Introductions
- Background/Purpose of CEnR Workgroup-Purpose
 - Helping us with evaluating IRB database
 - Building out in modular way that Brian built
 - They will be creating new models
- current practices of evaluating CEnR and the metrics you
 - 1) currently collect
 - 2) want to collect, as well as the sources of this information
 - We want to capture specific dataset of researchers to community engaged research
 - Utilizing NIH Reporter, NSF, DoJ, PCORI, and Virginia agencies as resources to use for search
 - CTSA pulled out information and natural language processing (NLP)
 - Metrics for CTSA Reporting (RPRR)
 - Telling the most interesting stories about the work we have been doing
 - Translational Science Benefits model
 - Social Connection Model
 - Tracking community engaged research across the CTSAs
 - Making sense of the community engaged research that are being used
 - methods you use to engage the community, like boots on the ground methods
 - CommunityBased Participatory Research methods
 - Community Action Research

Action items

- ☐ Debbie will share Translational Science Benefits model and other metrics with the team with the team
- ☐ Debbie will send bibliometrics literature/slides
- ☐ Leah will send notes and resources to meeting participants

Aug 21, 2024 |

📅 CEnR Methods & Evaluation Workgroup Meeting

Attendees: Emily Zimmerman Leah Gregory Amy Olex Sarah Raskin
Deborah DiazGranados

Agenda

- Updates on Projects
 - NLP on IRB and publications project: Capstone proposal has been submitted and I hear it will be accepted. We will get our student team in the next week or so. I would like them to join this meeting occasionally to talk with you all and ask questions about the IRB project and various ways to evaluate CEnR. Please let me know if that is ok. The interface they will be building is also for your use, so some requirements gathering would be helpful as far as features you would like to see.
 - Collaboratory Project: No updates, collaboratory approach to digital platform
 - Division of Community Engagement:
 - Sarah serving on infrastructure group-focused on Carnegie certification
- Aligning Research with Community Identified Needs
 - Chesterfield County-Needs Assessments
 - Pull out identified needs by population, location, needs
 - Presenting Community reports
 - Hold Annual Forum to look at Community Needs Assessments and present on opportunities for research based on what the reports say
 - Ex. Chesterfield County Health Needs Assessments: Send example of how we can pull out data and what would be useful
 - Who did they consult?
 - What are the needs
 - OVPRI to share with community identified needs

Action items

- ☐ Tracking trends with university/community partners and what is actually community engaged research
 - ☐ Send out Chesterfield County Community Needs Assessment to team and ask about community needs and
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Jul 17, 2024 |

📅 CEnR Methods & Evaluation Workgroup Meeting

Attendees: Emily Zimmerman Leah Gregory Amy Olex Deborah DiazGranados
~~Sarah Raskin~~

Agenda/Notes

- Collaboratory with Division of Community Engaged Research (big tool to collect community engagement efforts)
- check the CE summit notes about group tasks
 - Working List of Researchers in Community Research partners about research that is going on
 - NIDA grant Liz Prom Wormley
 - Updating the logic model
 - Lists of Milestones we have completed
 - BrightSpot and Community Asset Mapping-Combining Data and Engagement/ Natural Language Processing
 - HealthLandscape Virginia
 - Annual Partnership Assessment
 - Aligning Research with Community Identified Needs
 - Chesterfield County-Needs Assessments
 - Pull out identified needs by population, location, needs
 - Presenting Community reports
 - Hold Annual Forum to look at Community Needs Assessments and present on opportunities for research based on what the reports say

Action items

- ☐ Start and add to list of research that partner researchers are doing
 - ☐ Update a list of outcomes/milestones-things that are starting/things that are beginning (milestones list versus To-Do List)
 - ☐ Newsletter Ideas-New projects, project successes (RC2, Substance use treatment, VA Advancing Cancer Control Equity Research Transformative Solution Center project VA-ACCERT), Upcoming Training, K12 Scholars experience with CAB members
 - ☐ Follow-up with Needs Assessments for health departments in VA and hospitals
 - ☐ Follow-up with Program Director of Public Health program (Liz Prom-Wormley)
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Jun 26, 2024 |

📅 CEnR Methods & Evaluation Workgroup Meeting

Attendees: Emily Zimmerman Leah Gregory Amy Olex Sarah Raskin
Deborah DiazGranados

Agenda

- Updates on Bibliometrix (Measuring references to community engagement)
 - Amy has not been able to work through some of the coding (has been working on other projects)
 - Non human subjects IRB application approved
 - Brian not able to be funded—data no longer be able to be pulled
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- Updates on IRB project (Understanding publications/citations of community-engaged work)
 - Answers the questions about Wright Center Community-engagement publications are impacting other research
 - Looking in coding experience/coding student—computer science student (NLB tools/Python)
- Community Stakeholder Survey Updates
 - Started to disperse survey with follow-up interviews with our Greater Richmond CAB
 - Annual CAB survey (should we break down the CABs by specific CAB or break it down by
 - Developing process planning for getting surveys distributed to our other CABs
 - Link back to the survey things that people are saying
 - For example, if trust was mentioned in the
 - Create a report on right after the survey is being taken on specific questions
 - How to run a report from a survey (Shippy)
 - Analyzing focus groups linking them to the ultimate questions
 - Hearing themes from the first group—will help
 - Adding project specific CABS to the
 - Adding partner organization, faculty/staff, and
 - Survey fatigue—in future years could include very specific topics/questions to understand nuances of specific topics
 - Engage for Equity Plus-Nina Wallerstein (New Mexico)-
 - We are a site for funded this work

Action items

- ☒ ~~Debbie will ask to get those PDF documents from Jim Ward by email~~

- ☒ Amy will be meeting with Dr. Moeller to understand her protected time will share with us next meeting
 - ☒ Send focus group questions to Debbie from CAB stakeholder survey
 - ☒ Emily will send Leah Engage for Equity proposal
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May 15, 2024 |

📅 CEnR Methods & Evaluation Workgroup Meeting

Attendees: Emily Zimmerman Leah Gregory Amy Olex Sarah Raskin

Notes

- Emily will work to find list of keywords used to capture CEnR articles
 - Could not find keywords
 - If Brian would be onboarded, scope of work and funding may come from Amy and Alex
 - Brian would provide support to this specific project
- Follow up with Brian to what he published
 - Here's Brian's Google Scholar site, with the four pubs on the existing model: https://scholar.google.com/citations?hl=en&user=kOwrqesAAAAJ&view_op=list_works
- Sarah will share Division of Community Engagement assessment tool being shared with deans at VCU
 - Not to take a comprehensive approach to finding research but getting a more specific approach to

To my best understanding, the Community Engagement Council's Infrastructure Team has decided to take a *selective*/highlight approach to CEnR in preparing the Carnegie classification report (highlighting ~5-15 CEnR studies) rather than the comprehensive approach (e.g. surveying Deans). I can share more about my understanding of this change when we meet in a couple of hours. The TL/DR is that CEnR is only one tiny sliver of the report. Major reporting categories include Institutional Identity and Culture; Quality of CE Relationships and Partnerships; Faculty and Staff (professional development); CE Curriculum; Civic Learning and Agency; and Student Affairs.

There is one section of their report that I think we should make sure we're coordinating on, but I now think that the team's approach will be far less comprehensive than what we're trying to do.

Section 2: Campus, Community and Community Engagement Context

Tracking and Assessment of CE

- Maintains systematic campus-wide tracking of engagement
 - What data is collected, when, by whom and how used
- Campus-wide assessments or self-studies since last application
 - Purpose, data collected, who did it, how used
- Emily and Sarah will reach out to Dr. Mosavel to check in about provost office opportunity
 - Dr. Mosavel might have other
- Amy met with Brian
 - Set up a models and datasets for information—trying to reproduce code of data on Athena
 - Getting account set up at this time
 - May take a few weeks to get data together
- Emily put in a IRB protocol for human subjects research for the IRB project
- Community Stakeholder Survey-
 - IRB approval not yet approved
 - Pilot survey with our Greater Richmond CAB
 - Is this something we can provide across different CABs connected with our work
 - Deans of Research council (Monroe Park Campus) to share stakeholder survey with other community advisory boards across the VCU campus

Action items

- ☒ ~~Amy will test bibliometrix and biblioshiny and follow up with us on what information can be pulled and how they are pulled—this work will work in tangent to ongoing onboarding of Brian~~
 - ☒ ~~Leah will reach out to Alex (and Amy) about getting Bryan onboarded and forming scope of work for him to work on our IRB project~~
 - ☐ Debbie will take surveys in evaluating impact of community engaged research
 - ☐ Emily/Sarah will continue to look for keywords form Bryan's research
 - ☒ ~~Leah will add discussion about stakeholder survey distribution across VCU with CEnR meeting on Tuesday~~
 - ☐ Emily is part of working on an Evaluation Working Group with International panel for participatory research—Emily will send out the invite to the evaluation work group
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Apr 17, 2024 |

📅 CEnR Methods & Evaluation Workgroup Meeting

Attendees: Emily Zimmerman Leah Gregory Amy Olex Sarah Raskin
Deborah DiazGranados

Agenda/Notes

- Biblio-metrix analysis to begin to think about capturing existing CEnR work
 - Problem has been solved. Created tools
 - Packages Python and R packages that can do the data
 - Using Biblio-Shiny to capture community-engaged articles to be captured
- Share IRB project outcomes with group
 - Developed key words but the issue might be using all the language possible
 - Keywords live with Bryan
 - Might not site the grant in their
 - Important to Identify the outcomes we would like to see
 - Alex and Bryan wrote IRB code used to extract data
 - Community Partners not in the database
 - Test case will also be helpful
- Wright Center CEnR Stakeholder Survey
 - Instruments Developed by us were not project based
 - Longitudinally tracking impact of our community engagement
 - Then plan to pass to stakeholders outside of our CABs
- Aims/Objectives Planning
 - What does that metric look like?
 - What is the best way this can be used by the entire university?
 - Making Sure expertise is there to get this done
 - Approaches: Bibliometrix capturing, IRB tracking, longitudinal stakeholder/partner survey assessment, Needs assessment
 - Understanding how the needs assessment is being used.
 - A list of CEnR methods/innovations created by the Wright Center—who is publishing and using our tools?
 - What about innovations that are not in peer-reviewed journals (VCU Research Week or Compass Scholars)
 - CTS Meeting—investigate using evaluation in case studies approach
 - Debbie is on a group doing retrospective case studies on clinical and translational science (TSBM Model)
 - Conversation with the Provost office to have faculty

Action items

- ☐ Emily will work to find list of keywords used to capture CEnR articles
 - ☐ Follow up with Bryan to what he published
 - ☐ Meeting with Debbie, Amy, Alex, and Emily to move IRB project forward
 - ☒ ~~Leah will Add Literature Folder in Our Drive~~
 - ☐ Sarah will share Division of Community Engagement assessment tool being shared with deans at VCU
 - ☐ Amy will test bibliometrix and biblioshiny and follow-up with us on what information can be pulled and how they are pulled (next meeting we can try and identify what query and key words we want to use)-also develop frequency
 - ☐ Debbie will take surveys in evaluating impact of community engaged research
 - ☐ Emily and Sarah will reach out to Dr. Mosavel to check in about provost office opportunity
 - ☒ ~~Nudge between meetings to follow up on tasks~~
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Mar 20, 2024 |

📅 CEnR Methods & Evaluation Workgroup Meeting

Attendees: Emily Zimmerman Debbie DiazGranados Leah Gregory Amy Olex
Sarah Raskin

Agenda

- Introductions
- Purpose of Methods and Evaluation Workgroup
 - Work collaboratively with key stakeholders (you!) to build on existing methodology, measuring community engagement, reviewing and possibly creating new evaluation tools to measure outcome, and identifying important data we should be capturing.
- Current community engagement evaluation efforts overview
 - CBPR model and logic model
 - Goal=understand how well our engagement efforts are working and to capture processes and outcome of our CBPR collaboration
 - Ex. Range of CABs that meet with different researchers to inform community engagement best practices (integrate community knowledge into research)
 - CTSA grant and CBPR model–met with Nina to discuss how we are working from a partnership level not necessarily from an institutional level–can it be shared with CTSA communities
 - Sarah Raskin-VCU Community Engagement Core

- Emily Zimmerman-VCU connected with Department of Community Engagement
 - Partnership survey
 - Based on the domains of the CBPR model
 - Awaiting Feedback on partnership survey from Debbie
 - Different from previous efforts for stakeholder survey–centered on CAB member experience
 - IRB tracking project
 - Stalled to do work–idea using existing administrative data–extract community engagement protocol
 - What other evaluation efforts are/should be happening?
- Methods work overview
 - Health Landscape VA and VA-AHEAD (Community engagement)
 - Focuses on community level measures–health behaviors and health outcome measures
 - Can datasets
 - Trying to enhance community perspectives
 - Brightspotting
 - Positive aspects and achievements from communities and identify
 - Want to share with broader
 - All Payers Claim Database
 - Advancing CBPR methods - the SEED Method
 - Used to develop strategies for community action planning
 - Emily works with research teams to advise on communities
 - Rural Engagement (Element E)
 - Working with Partners at EVMS to create CAB to engage rural communities about research
 - Rural areas such as South Hill, VA and Tappahannock, VA
 - Providing Starlink technology-satellite internet constellation
 - 300+ individuals from those areas
 - What other methods work is/should be happening?
 - Debbie-Thinking about how we can highlight the tools/things we are doing and Identifying certain populations that are not utilizing our resources
 - How do we give them access to those resources?
 - Provides consultations for researchers trying to do community engagement
 - How do we know all of the community engagement activities that are happening at VCU?
 - RamSpot–CBPR tools being used?
 - Repository of Community Engagement Tools and Research
 - Relationship between Wright Center and other VCU departments
 - Idea: Meeting with the associate deans of research in every VCU department

- Annual Research Report—why isn't there a section on CEnR or CBPR?
 - iCUBED research-supposed to have aspect of community engaged research
 - Important to show value of CEnR/CBPR research
 - Lunch and Learn trainings
 - Who are our constituents? Anyone doing community research—how do we engage departments that are also doing this work
 - Strategy-Standardized training for undergrad/grad students on CEnR
 - Doing classes on CEnR for different classrooms/guest lectures (AIMS)
 - AI ability to collect CEnR research across VCU—can we use what is already created to add/improve the technology (AIMS)--might be challenging to capture CEnR work that is being done
 - External AC-to measure social capital
 - Find something to evaluate, setting up milestones/objectives
- Meeting Logistics
 - Methods and Evaluation Meetings-Wednesdays at 2pm
 - Frequency (Monthly)
 - **Next Meeting:** Wednesday Apr 17, 2024 at 2pm

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Notes

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Action items

- ☐ Amy will do some background research on biblio-metric analysis to begin to think about capturing existing CEnR work
- ☐ Share IRB project outcomes with group
- ☐ Aims/Objectives-Group will send in ideas by next meeting
- ☒ Leah will send out the following meeting time/date to the group