${date}

**MERLINA H. JURUENA, PhD**

Director, Research and Development Division

This University

Thru: **RANDY A. TUDY, PhD**

Deputy Director, Publication Unit

Greetings in the name of research advancement!

This is to endorse to your office the research citation of ${facultyname} for possible granting of citation incentives. The list of the cited paper/s and the corresponding citation/s is/are summarized below:

|  |  |
| --- | --- |
| **Details of the Citing Article (Bibliographic Entry)**  *(Author, Year of Pub., Article Title, Journal Name, Vol/Issue No., DOI)* | **Indexing**  *(Scopus / WoS / ACI)* |
| ${details} | ${indexing} |

Attached also is the application form which includes further details of the cited article.

As the Dean of the College, I believe that such output deserves proper acknowledgment as it helps the institution attain the vision of becoming a premier research university in the ASEAN and beyond.

Thank you very much.

Sincerely,

**${dean}**

Dean