**Student Application for Refund**

Date: \_\_\_/\_\_\_/\_\_\_\_\_\_\_

Respected Sir,

As my details are mentioned in below mentioned table, I have paid the fees wrongly/passed in the rechecking/reassessment result. Kindly refund the respective amount for that.

**My Details**

|  |  |
| --- | --- |
| **Enrollment number** |  |
| **Name** |  |
| **Exam fee type (Regular/Remedial)** |  |
| **Semester** |  |
| **Address** |  |
| **Contact Number** |  |
| **Contact Mail ID:** |  |
| **Reason for refund** | 1. Fees paid by mistake to GTU   2. Pass in rechecking/reassessment  Others |
| Reason for Others (Write Here ) : |
| **Amount** |  |
| **SBI Account No:-** |  |
| **Subject code (If pass in rechecking/reassessment)** |  |

If Reason is (1), Attach following documents with this application:-

1. Challan of mistakenly paid fees to GTU
2. Challan of fees paid to Institute
3. SBI Account passbook first page copy

If Reason is (2), Attach following documents with this application:-

1. Student rechecking/reassessment form with subject code.
2. Copy of result in which student is pass declared on GTU website.
3. SBI Account passbook first page copy

**Signature of Student**