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| VA Logo | **VHA OIA Innovation**  **Increase Enrollment in My HealtheVet**  *Weekly Sprint Meeting Minutes* |

**Date**: December 8, 2014

**Dial-In**: Lync Meeting

**Meeting Lead:** Joy Forester

**Time**: 12:30 PM – 1:30 PM EST

**Access** **Code:** n/a

**Facilitator/Scribe**: Joy Forester

**Invitees:**

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|  | **Name** | **Role** | **Organization** |
| x | Bill Frey | Test Engineer | HP Enterprise Services |
| x | Brian Stevenson | VA PM-COR | VHA OIA Innovations |
|  | Danielle Krakora | Lead Innovator | Cleveland VAMC |
|  | James Harris | M/VistA Developer | HP Enterprise Services |
| x | Joy Forester | Program/Project Mgr | HP Enterprise Services |
| x | Terri Ruggerie | MHV Coordinator | VISN 10 Ohio |
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**Discussion:**

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| **Project Management** | **Presenter: Joy Forester** |
| * High Level Schedule:   + Sprint 0 Planning & Environment Setup 8/18/2014 – 9/**5**/2014   + Sprint 1 Prototype Development 9/08/2014 – 10/3/2014   + Sprint 2 Prototype Development 10/6/2014 – 10/31/2014   + Sprint 3 Prototype Development 11/3/2014 – 11/28/2014   + **Sprint 4 Formal Testing 12/1/2014 – 12/26/2014**   + Sprint 5 Correct Deficiencies 1/19/2014 – 2/06/2014 * We are on 2nd week of Sprint 4 which ends on Friday 12/26**;** 1 holiday – Christmas * Sprint 3 CDP artifacts were submitted/approved by Brian on 10/3. T4 monthly reports will be sent to him by VMC this week. | |
| **Prototype Development & Testing** | **Presenter: James Harris** |
| * Bill distributed the IEMHV Testing Manual last week and instructions on how to create new patients in the FTL test environment. Team has been on standby to support Danielle, Terri, and Brian as they execute functional testing using the Testing Manual document. Goal is for clerks in Cincinnati (1), Cleveland (2), and Columbus (1) to begin their end user testing this Wed.   [Test Case  #1 – (1) Add/Display VistA alert for MHV Enrollment 2](#_Toc405302549)  [Test Case  #2 – VistA MHV Socialization Option\_1. 23](#_Toc405302550)  [Test Case  #3 – VistA MHV Enrollment Socialization Option\_2. 26](#_Toc405302551)  [Test Case  #4 – VistA MHV Enrollment Socialization Option\_3. 30](#_Toc405302552)  [Test Case  #5 – VistA MHV Enrollment Socialization Option\_4. 33](#_Toc405302553)  [Test Case  #6 – VistA MHV Enrollment Socialization Option\_5\_Choice\_b. 37](#_Toc405302554)  [Test Case #7 – VistA MHV Enrollment Socialization Option\_5\_Choice\_a. 40](#_Toc405302555)  [Test Case #8 – VistA MHV Enrollment Socialization Option\_6. 44](#_Toc405302556)  [Test Case #9 – Enrollment Fields Status – Display + “Enrolled” Status Update. 47](#_Toc405302557)  [Test Case #10 – Enrollment Fields Status Update - Authenticated. 51](#_Toc405302558)  [Test Case #11 – Enrollment Fields Status Update – Secure Messaging. 59](#_Toc405302559)  [Test Case #12 – Add/Display VistA Consistency Check for MHV Enrollment Fields. 67](#_Toc405302560)  [Navigate to Socialization Responses  80](#_Toc405302561)   * In order to reduce the admin burden of creating a new patient for each test case scenario, James will create a utility option in FTL menu to reset patient data. * Project User Stories are:   + US #1: Add/Display VistA alert for MHV enrollment   + US #2: Add/Display VistA Patient MHV socialization question   + US #3: Add/Display VistA MHV Enrollment fields (3)   + US #4: Add VistA MHV Data Consistency Checker | |
| **Prototype Demonstration** | **Presenter: Bill May** |
| * None this week   For SME log-in to the FTL account to play with the MHV functionality, use Attachmate settings below.  Access code: cprs1234  Verify code: CPRS4321$  cid:image002.png@01CFEC69.E8DC59F0 | |
| **Topic: Risks, Actions, and Open Floor** | **Presenter: Joy Forester** |
| * No risks to report | |
| * User Functional Testing is scheduled for Dec 8-19th. VA end-users/testers should include SMEs and local clerks who can log into the FTL (instructions above) to:  1. run thru the test scenarios outlined in the Testing Manual 2. organically test (i.e. play around with the new features) | |

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| **No.** | **Action Item** | **Assigned To** | **Date**  **Assigned** | **Date Complete** | **Status** |
| 1 | Set up Innovations K/T Meeting | Joy Forester | 8/25/14 | 8/26/14 | Done |
| 2 | Follow up with contractor reciprocity paperwork status | Brian Stevenson | 8/25/14 | 9/8/14 | Done |
| 3 | Look into setting up our project GitHub repository to upload code, documentation and Collaborative Development Package components. | Brian Stevenson | 9/16/14 | 9/17/14 | Done |