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| VA Logo | **VHA OIA Innovation**  **Increase Enrollment in My HealtheVet**  *Weekly Sprint Meeting Minutes* |

**Date**: December 29, 2014

**Dial-In**: Lync Meeting

**Meeting Lead:** Joy Forester

**Time**: 12:30 PM – 1:30 PM EST

**Access** **Code:** n/a

**Facilitator/Scribe**: Joy Forester

**Invitees:**

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|  | **Name** | **Role** | **Organization** |
|  | Bill Frey | Test Engineer | HP Enterprise Services |
|  | Brian Stevenson | VA PM-COR | VHA OIA Innovations |
| x | Danielle Krakora | Lead Innovator | Cleveland VAMC |
|  | James Harris | M/VistA Developer | HP Enterprise Services |
| x | Joy Forester | Program/Project Mgr | HP Enterprise Services |
| x | Terri Ruggerie | MHV Coordinator | VISN 10 Ohio |
|  | Shaun Price | UFT Tester/Reg clerk | Cincinnati VAMC |
|  | John Koeth | UFT Tester/Reg clerk | Cleveland VAMC |

**Discussion:**

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| **Project Management** | **Presenter: Joy Forester** |
| * High Level Schedule:   + Sprint 0 Planning & Environment Setup 8/18/2014 – 9/**5**/2014   + Sprint 1 Prototype Development 9/08/2014 – 10/3/2014   + Sprint 2 Prototype Development 10/6/2014 – 10/31/2014   + Sprint 3 Prototype Development 11/3/2014 – 11/28/2014   + **Sprint 4 Formal User Functional Testing 12/1/2014 – 12/31/2014**   + Sprint 5 Correct Deficiencies/Final Changes 1/5/2015 – 1/30/2015 * Sprint 4 – UFT end date has been extended to 12/31 in the project schedule to coincide with the end of the month. * There will be no daily scrum meetings during this UFT sprint since there are no development activities, only UFT support. | |
| **Prototype Development & Testing** | **Presenter: Joy Forester** |
| * UFT Testers have completed User Functional Testing and submitted their results to Terri and Danielle.      * Terri and Danielle will review the UFT results and compile/send their final change requests to the team this week so we will have it for Sprint 5 next week.   Test Case #1 – (1) Add/Display VistA alert for MHV Enrollment  Test Case #2 – VistA MHV Socialization Option\_1  Test Case #3 – VistA MHV Enrollment Socialization Option\_2  Test Case #4 – VistA MHV Enrollment Socialization Option\_3  Test Case #5 – VistA MHV Enrollment Socialization Option\_4  Test Case #6 – VistA MHV Enrollment Socialization Option\_5\_Choice\_b  Test Case #7 – VistA MHV Enrollment Socialization Option\_5\_Choice\_a  Test Case #8 – VistA MHV Enrollment Socialization Option\_6  Test Case #9 – Enrollment Fields Status – Display + “Enrolled” Status Update  Test Case #10 – Enrollment Fields Status Update - Authenticated  Test Case #11 – Enrollment Fields Status Update – Secure Messaging  Test Case #12 – Add/Display VistA Consistency Check for MHV Enrollment Fields | |
| **Prototype Demonstration** | **Presenter: Bill May** |
| * None this week   For SME log-in to the FTL account to play with the MHV functionality, use Attachmate settings below.  Access code: cprs1234  Verify code: CPRS4321$  cid:image002.png@01CFEC69.E8DC59F0 | |
| **Topic: Risks, Actions, and Open Floor** | **Presenter: Joy Forester** |
| * No risks to report | |

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| **No.** | **Action Item** | **Assigned To** | **Date**  **Assigned** | **Date Complete** | **Status** |
| 1 | Set up Innovations K/T Meeting | Joy Forester | 8/25/14 | 8/26/14 | Done |
| 2 | Follow up with contractor reciprocity paperwork status | Brian Stevenson | 8/25/14 | 9/8/14 | Done |
| 3 | Look into setting up our project GitHub repository to upload code, documentation and Collaborative Development Package components. | Brian Stevenson | 9/16/14 | 9/17/14 | Done |