# Example Annotation Project

## Project Name

Identify XXXX Concepts from Pathology Reports

## Purpose of the Project

Explain the main idea what and why need to identify / classify text information

### Background

Broader background of the whole research project

## Harvest Time Tracking

Project Name in Harvest: XXXX

## Location of notes

* Annotation Tool: INCEpTION (accessible through web browser)
* A copy of this annotation guideline can be accessed through the INCEpTION interface.

## Estimated Time for Annotation

* Training: 20~40 hours per annotator
* Annotation round: 2-10 minutes per document (50-200 notes per round)

## Contact Information

* **Principal Investigator**: Dr. X Y., X.Y@va.gov
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* **NLP Team**: X Y., X.Y@va.gov
* **Annotation Team**: X Y., X.Y@va.gov

## Overview

Explain the goal of annotation task specifically

## Task 1

### Explain concepts:

1. Concept A
   * Definition:
   * Examples:
2. Concept B
   * Definition:
   * Examples:

### Explain attributes/modifiers:

### Explain document-level labels:

### Annotation Process

1. Highlight the entire phrase that indicates xxx diagnosis
2. Select the appropriate severity level from the *“Evidenc\_type.”*
3. Select the *“Temporality”* of the evidence.
4. Select the document level label, following the logic workflow as…. See image below:

## Instructions for Making Annotations

### Using the INCEpTION Annotation Tool

1. Log in to vhacdwdavdev04.vha.med.va.gov using remote desktop.
2. Use browser to navigate to vhacdwdavdev01.vha.med.va.gov:8086.
3. Log in to INCEpTION with your provided credentials.
4. Open the assigned project: XXXXX (each round will have a different name).
5. Select a document from the document list
6. For snippet-level annotation:
   * Select the relevant text span in the document
   * In the right panel, select the appropriate evidence type from the dropdown or use hotkeys.
   * For each evidence annotation, specify the temporality (Current, Historical, or Hypothetical)
7. For document-level annotation:
   * Look in the left panel for document-level classification options
   * Select the appropriate label for document categories
8. Once finishing annotating a note, tag the status button to mark the note as completed.

## Appendix: Example Annotations