

# SAMKEERTHANA T

MBA Graduate

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Calicut, Kerala

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## **PROFESSIONAL SUMMARY**

Dynamic and results-driven MBA graduate with a dual specialization in Operations Management and Human Resources, backed by a strong foundation in Commerce. Possesses a comprehensive understanding of business processes, supply chain optimization, workforce planning, and organizational development. Skilled in bridging operational efficiency with strategic HR practices to drive productivity and employee engagement. Adept at problem-solving, cross-functional collaboration, and leveraging data for informed decision-making. Eager to contribute to organizational success with a balanced approach to operational excellence and people management.

## **EDUCATION**

**Central University of Kerala** Master of Business Administration  
(Operations and Human Resource)

2023-2025

**University of Calicut**  
Bachelor of Commerce (Finance)

2020-2023

## **PROJECTS**

### **A Study on Impact of Training and Review Strategy on Organisational Productivity**

Institution: Central University of Kerala  
Duration: January 2025 – May 2025

Conducted an in-depth analysis of how structured training programs and performance review strategies influence employee satisfaction, engagement, and overall productivity in cooperative societies. The study used primary data collected through surveys and statistical tools including chi-square analysis to identify key correlations. Concluded with strategic recommendations for improving organizational outcomes through enhanced HR practices.

### **A Study on Problems and Prospects of Electric Vehicles in Kozhikode District**

Institution: SNES College of Arts, Commerce and Management, University of Calicut  
Duration: March 2023 – May 2023

Conducted a comprehensive study on the adoption of electric vehicles in Kozhikode, analyzing consumer awareness, infrastructure challenges, and growth potential. Identified key barriers such as high initial costs and inadequate charging infrastructure, while highlighting opportunities through government support and increasing environmental consciousness. Gathered data via surveys and interviews to derive actionable insights.

## **CORE COMPETENCIES**

- Employee Engagement
- Performance Management
- Talent Acquisition
- Training and Development
- Compensation Management
- Inventory Control
- Logistics Coordination
- Supply Chain Management
- Production Planning
- Quality Management
- Process Optimization
- Lean Management

## **ADDITIONAL SKILLS**

- Schedule Coordination
- Stress Resilience
- Team Collaboration
- Adaptability
- Problem-Solving
- Decision Making

## **WORK HISTORY**

Outlook Publishing India Pvt.Ltd

Human Resource Intern at Outlook Publications from 15-04-2024 to 27-06-2024

- Screen resumes and schedule interviews for shortlisted candidates.
- Help organize internal events like team-building activities or celebrations.
- Update and maintain employee records in HR software or Excel sheets.
- Coordinate training sessions and manage attendance tracking.
- Assist in preparing HR reports or presentations for management.

## **CERTIFICATION**

- HR Analytics using MS Excel for Human Resource Management  
www.udemy.com 2025
- Computer Application in Business  
Offered by IGNOU, New Delhi 2024  
www.swayam.gov.in
- Tally Essential Comprehensive  
Issued by Tally Education Pvt.Ltd in association with KASE 2023

## **DECLARATION**

I hereby declare that the information and facts stated herein are true and correct to the best of my knowledge and belief

Place:

Date:

Signature: