

Visa File Checklist

Visa Documents:

1. IDP all forms (Student declaration, Financial Checklist & Visa verification Form)
2. Final Offer Letter & Coe
3. Visa Forms
4. Medical HAP ID
5. Credit Card (For Visa Fees)
6. IDP all forms (Student declaration, Financial Checklist & Visa verification Form)

All documents should be True copied from advocate notary

Student Documents:

1. All passport Color copy (Old + Current Passport) with all visa stamps (If any)
2. Any previous visa history (Visa grant letters or refusal letters) with all supporting documents (if any)
3. English Language Test Score Color copy
4. Photo – 2 (Compulsory white back ground 34*45 & 80% face)
5. Aadhar Card Copy
6. Academic Documents
7. GAP explanation documents (If any)
8. Work Experience Documents (If any)
9. Resume and SOP (Has to email word file for final check)
10. Name Affidavit (If difference in the name on any documents)
11. Student Declaration on Rs. 20 stamp paper

Sponsors Documents:

1. Income Proof of sponsors (Last three years IT returns with Pan card copy)
2. Photo ID of Sponsors (Passport Copy / Aadhar Card Copy)
3. Name Affidavit of Sponsors (If difference is name)
4. Affidavit of Sponsors on Rs. 20 stamp paper

Funds Documents:

1. Saving accounts last 6 months' statements (Original)
2. Fixed Deposits Copy with renewal details & letter from the bank
3. PPF accounts passbook copy and withdrawal amount letter
4. PF/EPF/GPF – Statement after withdrawal amount & letter from the authority
5. Education Loan Sanctioned letter, Loan Disbursement letter, Loan A/C statement & Valuation report of property (All documents are mandatory in visa file in case of loan taken from acceptable organizations)
6. CA Statement (To provide with remaining duration financial assistance)

List of Documents from Sponsors residing overseas:

1. Passport Copy
2. Visa grant letters (In case of recent status change)
3. Employment Details (Job offer letter & last three month pay slips)
4. Last 3 years Income Proof
5. Investment Proofs (Last 6 months' bank statement)
6. Photo ID for relationship proof
7. Affidavit of Sponsors (Statutory declaration in case of Australian sponsor)

All documents should be notarized by Justice of Peace from the country where they residing

Acceptable documents for Income Proof:**Business Income:**

Last 3 years ITRs

Company's MOA/Partnership Deed/Proof of Registration

Company's 3 months' bank statements

Balance Sheets