

Application for Amateur Operator's Certificate of Proficiency (FOUNDATION)

Delegation/Release of Information to Third Party

The Australian Communications and Media Authority (ACMA) has, under subsection 122A (1) of the Radiocommunications Act 1992 (Act), delegated the power to issue certificates of proficiency to the University of Tasmania (UTAS). The Australia Maritime College (AMC), an institute of UTAS, provides the service for issuing certificates. The Privacy Act 1988 (Cth) (the Privacy Act) imposes obligations on the ACMA in relation to the collection, security, quality, access, use and disclosure of personal information. These obligations are detailed in the Australian Privacy Principles. As the delegate of the ACMA for the purpose of issuing certificates of proficiency, these obligations also apply to AMC.

AMC may collect personal information if it is reasonably necessary for, or directly related to the conduct of examination, or is required under a Deed Agreement between the AMC and the ACMA. The purpose of the collection of the personal information is to issue an amateur radio certificate of proficiency. With the exception of disclosing personal information collected to the ACMA for the purpose of issuing a certificate of proficiency, the AMC will not use the information for any other purpose, nor will we disclose it, unless we have your permission. If you do not provide the information, we will be unable to process your application for a certificate of proficiency. For further information regarding incomplete applications, further information on the Privacy Act is available at www.acma.gov.au/privacypolicy. The UTAS privacy policy is available at <http://www.utas.edu.au/privacy>. The Privacy Act also explains how you may complain about a breach of the Privacy Act and how we will deal with such a complaint. In accordance with the Privacy Act, if you require the result of your examination to be released to your assessor and/or training provider you must give permission. Please indicate with a mark your response.

I permit the release of my name and results to my assessor and/or training provider.

YES

NO

If it is OK for The AMC to notify your result to your assessor as well circle/tick YES ... Otherwise select NO

Applicant Details	
Surname (please print): FROGGICARIUS	
Given Names: FREDERICO McROBERTSON	
Mr: <input checked="" type="checkbox"/> Ms: <input type="checkbox"/> Other: <input type="checkbox"/>	
Date of Birth: 24th March 1930	
Please supply at least one contact detail	Phone: (09) 8765 4321 Mobile: 0412 345 678 Email: freddo@frog.com.au
Residential Address	
323 Canterbury Road Ringwood	
State: Victoria	Postcode: 3134
Postal Address (if different to residential address)	
P.O. Box 1673 Melbourne	
State: Victoria	Postcode: 3001
Declaration	
To the best of my knowledge, the information given by me on this application is true and correct in every detail.	
<i>Freddo Frog</i>	11th May 2020
Signature of Applicant	Date

Fees - Payable on Application. Refer http://www.amc.edu.au/industry/amateur-radio for current fee schedule.	
Foundation Application Fee	\$90
Callsign Recommendation Fee (if applicable)	
Level: 1 <input type="checkbox"/> 2 <input checked="" type="checkbox"/> 3 <input type="checkbox"/>	\$35
TOTAL FEES BEING PAID	\$125

Please choose one option:

☐ By me - cheque/money order payable to: University of Tasmania ABN 30 764 374 782

☐ By me - Visa or MasterCard, details below. ☒ By me - online payment at www.amc.edu.au/industry/amateur-radio Receipt Number: R1234

Photo - name on back and certified by Assessor	
<ul style="list-style-type: none"> Please supply <u>one</u> current, colour passport size photograph of yourself (no hats, sunglasses or other obstructions). Endorsement: Print your name clearly on the back of the photograph and have it signed by the Examination Assessor. 	Place photo in plastic bag, <u>do not</u> attach in any form it affects the quality of the photo
Examination Details - Assessor to Complete	
Assessor:	
Location:	
Day:	
Found:	NYC
Signature of Assessor	Date

Email a couple of GOOD PASSPORT QUALITY PHOTOGRAPHS to your Assessor. These photographs should be against a PLAIN LIGHT WALL.

This section AMC Office use only:	
Date Received:	Date Accepted:
Receipt:	
Pass	Fail
Documents forwarded to ACMA:	
<input type="checkbox"/> Apparatus Licence Application Form (ACMA Amateur 1): New Service / Variation	
<input type="checkbox"/> Callsign Recommendation Form	

As you will be required to email forms to assessors The AMC cannot accept Card Payments. Contact the AMC or use the online payment portal. Note the receipt number

Changes to Foundation and Standard Licence Call templates no longer require "special" callsign blocks to be used. Select a call between VK [state]AAA to VK[state]ZZZ that is free !



LEVEL 2 CALLSIGN RECOMMENDATION FORM

(2 Letter Callsigns from States/Territories other than Vic, NSW and Qld)
(3 and 4 Letter Callsigns from any State/Territory)

OFFICE USE ONLY

ALLOCATED

Applicant Details:

Title: Mr. Given Name: FREDERICO Middle Name: McROBERTSON
Surname: FROGGCARIUS Date of Birth: 24th March 1930

Postal Address:

(Provide either a street address or PO Box)

P.O. Box 1673

Suburb: Melbourne State: Victoria Postcode: 3001

Contact Details:

Phone: FREDERICO (Freddo) Mobile: 0412 345 678
Email: freddo@frog.com.au

Type of Licence the Callsign will be used with:

Foundation ☒ Standard ☐ Advanced ☐

Existing ACMA Client Number: _____

Current Callsign (if held): _____

Many applicants will not have other licenses (i.e. Marine, Aero, Outpost) so leave these blank. If you are already an ACMA client then use data from the RADCOMS register. Please consult your assessor for details.

OR Certificate Type and Number: _____

Date/Place of Examination: Remote—Conducted by Steve Ireland VK3VM / VK3SIR

1st Callsign Preference: VK 3 A A A

List "remote" and the name and callsign of your assessor

2nd Callsign Preference: VK 3 Z Z Z

Any other information attached? Yes ☐ No ☒

Signed: Freddo Frog Date: 11th May 2020

Please see privacy information on the following page

Fees – Payable on Application:

Refer to current fee schedule advertised on <http://www.amc.edu.au>

Include the Receipt Number that is also listed on the AMC "Application for Amateur Radio Certificate of Proficiency—Foundation" Form

- ☐ I have included payment details on my Examination.
OR
☐ Cheque/Money Order payable to: University of Tasmania
☐ Online payment at <http://www.amc.edu.au/industry/amateur-radio>
Receipt Number: R1234
☐ I would like to be contacted by the AMC Amateur Radio Office for payment.

Office use only:
Date Received:
Receipt:
ACMA Notified:

Application form for amateur non-assigned apparatus licence(s)



This sample only covers NEW service and NEW ACMA Clients.

If you already hold a Marine, Aero, Outpost, Scientific etc. Licence please consult your Assessor

General Instructions

1. You must be qualified before you apply. The amateur qualifications and call sign allocation rules are available on the ACMA website.
2. Applications for apparatus licences are made on this form.
3. Before filling out this form, please read these instructions and please refer to the Guidance Notes attached to this application form.
4. Please print clearly. Illegible, unclear or incomplete application forms may delay processing or forms may be returned for completion.
5. Applicant's details: provide the existing or proposed licensee's details, not those of an agent.
6. **Disclosure of personal details** - Information provided by the applicant or authorised representative in a field of this form that is marked with an asterisk (*) is required by section 147 of the Radiocommunications Act to be disclosed to the public by the ACMA in the Register of Radiocommunications Licences. The ACMA will disclose the contents of the Register by making it available for inspection at any ACMA office and on its website.

A Application Type

Please specify application type (tick one) ☒ New service ☐ Variation to an existing service

B Licence Details

Licence Sub-Type: ☒ Foundation ☐ Standard ☐ Advanced

C Applicant Details

Customer number *

Name (or contact name if an organisation) *

GIVEN NAMES	FREDERICO McROBERTSON
FAMILY NAME	FROGGICARIUS

Organisation name *

Trading name *

ACN *

ABN *

<input type="text"/>	<input type="text"/>
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Industry Type (Description of main business activity, e.g. Construction, Mining, Manufacturing)

☒ AMATEUR

This address is shown on the ACMA RADCCOM register. Leave BLANK if listing your home address is ok. A P.O. Box is recommended if you want to obscure your actual address.

Entity Type (Description of entity type; e.g. Australian Public Company, Individual/Sole Trader, Local Government)

☒ PERSON

Contact details

BUSINESS (09)	8765 4321
MOBILE	0412 345 678
OTHER PHONE (09)	8765 4321
FACSIMILE ()	
EMAIL	freddo@frog.com.au

Postal address *

P.O. Box 1673	
Melbourne	
Victoria	POSTCODE 3001

Residential or business address

IF NO POSTAL ADDRESS IS PROVIDED, THE RESIDENTIAL OR BUSINESS ADDRESS WILL BE TAKEN AS THE POSTAL ADDRESS AND THE ABOVE MENTIONED DISCLOSURE PROVISIONS WILL APPLY.

323 Canterbury Road	
Ringwood	
Victoria	POSTCODE 3134

D Required Licence Period

Licences are usually issued for 1 year. If licences are required for periods other than 1 year, please specify the period: (up to 5 years)

1 Year

If you would like licence(s) to have particular start and expiry dates, please specify them here:

Start	Expiry
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Up to 5 years can be requested.

Start/End Dates can also be requested

E Station details**Applicant qualifications**

CERTIFICATE TYPE:	LEAVE BLANK
CERTIFICATE NUMBER:	

2nd Station location details (if required)

NUMBER	
STREET	
SUBURB/TOWN	POSTCODE

If necessary, please provide any additional station locations on a separate sheet.

You can List more operational addresses (i.e. Holiday Homes, Workplace etc.)

1st Station location details

NUMBER	323 Canterbury Road		
STREET	Ringwood		
SUBURB/TOWN	Victoria	POSTCODE	3134

F Payment of fees

Once processed, an invoice will be issued. The licence will be issued on receipt of payment. Licences can be paid for in full or by annual instalments. Further details about payment options can be found in the ACMA's Apparatus Licence Fee Schedule available on the ACMA website at acma.gov.au.

(X) I wish to pay for the licence in full.
() I wish to pay by annual instalments.

Important notes on payment of fees:

- Cheques or money orders should be made payable to the Australian Communications and Media Authority.
- Consideration of an application attracts an administrative fee to issue the licence.

At \$55/year its crazy to use instalments.

G Declaration (A LICENCE MUST BE HELD BY EITHER AN INDIVIDUAL OR A BODY CORPORATE)

I declare that the information provided in this application, and in any accompanying documents, by me as the applicant, or as a person authorised by the applicant, is true and correct in every detail and that the equipment to be employed is of a type accepted by the ACMA for licensing purposes.

**If you are not registered with the ACMA as an accredited person, attach copy of written agency agreement confirming that you are authorised to act on the applicant's behalf in this particular matter; otherwise, sign the acknowledgment below.

I certify that I am authorised to act as an agent in relation to this application.

SIGNATURE	<i>Freddo Frog</i>
PRINT NAME	FREDERICO FROGGICARIUS
DATE	11th May 2020
NAME OF AUTHORISED AGENT'S ORGANISATION (IF A BODY CORPORATE)	

SIGNATURE	
PRINT NAME	
DATE	
NAME OF AUTHORISED AGENT'S ORGANISATION (IF A BODY CORPORATE)	

H Where to send this form

Please send your completed application form to the ACMA's Customer Service Centre:

Customer Service Centre
PO Box 78
Belconnen ACT 2616

Telephone: 1300 850 115
Facsimile: (02) 6219 5347
Email: info@acma.gov.au

Page 3 Not Included as it is only informational