

Gantt Chart

TITLE: Plant Pals Operations and Training Plan
PROJECT MANAGER: Vladimir

COMPANY NAME: Office Green CREATION DATE: 02/15

	MILESTONES & TABKS	TASK OWNER	START DATE	E DUE DATE			PHASE ONE										PHASE TWO						PHASE THREE										
TASK ID NUMBER					DURATION										WEEK 6 WEEK 6												_						
						PCT OF TASK	WEEK	1	WEEK 2		VEEK 3	WEE	EK 4	WEER	(5	WEEK	6	WEEK 7		WEEK I	8	WEEK	9	WEEK	10	WEEK 11		WEEK 12		WEEK 13	WEEK 14		WEEK 15
						COMPLETE	MARCH				APRIL												MAY						JUNE				
							M T W	R F M	T W R	F M T	WRF	M T V	W R F	M T W	RF	T W	R F M	t T W	R F M	T W	R F I	N T N	R F	M T W	R F	MTWI	R F M	TW	R F M	TWRF	M T W	R F M	TWRF
1	Establish a plant delivery and logistics plan								9 10 11	1 12 15 16	17 18 19	22 23 2	4 25 26	29 30 31	1 2 1	6 7	8 9 1	2 13 14 1	15 16 19	9 20 21	22 23 2	6 27 28	29 30	3 4 5	6 7	10 11 12 1	13 14 17	7 18 19 2	0 21 24	25 26 27 28	31 1 2	3 4 7	8 9 10 11
1.1	Source packaging materials	Fulfillment Director	3/01	3/12	10	0%																											
1.2	Hire delivery drivers	Human Resources Specialist	3/15	3/26	10	0%																											
1.3	Calculate the delivery fees	Financial Analyst	3/29	4/9	10	0%																											
2	Select and install supply chain software and equipment																																
2.1	Supervise vendor setup of inventory management and fulfillment software	Inventory Manager	4/12	4/14	3	0%																											
	Supervise vendor installation of the fulfillment equipment	Fulfillment Director	4/15	4/16	2	0%																											
2.3	Determine internal safety protocols for the equipment	Quality Assurance Tester	4/19	4/30	10	0%																											
3	Develop and launch an employee training program																																
	Develop training sessions	Human Resources Specialist	5/3	5/14	10	0%																											
3.2	Train employees to use the software and equipment	Training Manager	5/17	5/28	10	0%																											
	Monitor employee progress and improve training processes	Training Manager	5/31	6/11	10	0%																											