COURSE JOINING INSTRUCTIONS

Track Induction Full (inc PTS AC - DCCR)

MANDATORY DOCUMENTS REQUIRED:

- ONE PROOF OF PHOTO ID SUCH AS PASSPORT / DRIVING LICENCE / NATIONALITY CARD.

COURSE PRE-REQUISITES:

- PLEASE NOTE THIS IS A MODULAR COURSE AND ELEMENTS MUST BE SUCCESSFULLY COMPLETED BEFORE CONTINUATION WITH THE COURSE, THESE ELEMENTS CAN BE FAILED WHICH WILL RESULT IN THE TERMINATION OF THE COURSE EVENT AT THAT TIME. NO MONIES WILL BE REFUNDED OR CREDITED FOR THE COURSE OR PART THEREOF DUE TO FAILING TO ACHIEVE THE REQUIRED PRE REQUISITE COMPETENCE(S) TO ALLOW OVERALL COMPETENCE TO BE AWARDED (I.E. FAILURE TO MEET THE REQUIRED PASS MARK FOR PTS PRACTICAL, THE DCCR & TRACK INDUCTION ELEMENTS OF THE COURSE CANNOT BE COMPLETED).
- MUST HAVE SUFFICIENT COMMAND OF ENGLISH LANGUAGE, AND OF THE ENGLISH LANGUAGE AS DETAILED IN NETWORK RAIL COMPANY SPECIFICATION **NR/S/CTM/021** (COMPETENCE & TRAINING IN TRACK SAFETY).
- MUST BE A MINIMUM AGE OF 16.
- MEET THE MEDICAL REQUIREMENTS OF NETWORK RAIL STANDARD **NR/L2/OHS/00124** COMPETENCE SPECIFIC FITNESS MEDICAL REQUIREMENTS TO MINIMUM MEDICAL LEVEL 4 AND MEET THE REQUIREMENTS OF NETWORK RAIL STANDARD **NR/L1/OHS/051** (DRUGS & ALCOHOL).
- TO UNDERTAKE THE PTS PRACTICAL ELEMENT OF THE COURSE, CANDIDATE MUST HAVE SUCCESSFULLY COMPLETED THE E-LEARNING TRAINING AND ASSESSMENT PRIOR TO ATTENDANCE. SPONSOR MUST HAVE CREATED A SENTINEL PROFILE FOR THE CANDIDATE AND UPLOADED A CURRENT PHOTOGRAPH BEFORE COURSE COMMENCEMENT.
- SAFETY HELMET (**BLUE** SAFETY HELMETS MUST TO BE WORN AS PER NETWORK RAIL PPE POLICY EVEN IF THE CANDIDATE HAS HELD PTS BEFORE)
- PPE, HI VISIBILITY CLOTHING (VEST & TROUSERS), TO GO/RT3279 & *NR/L2/OHS/021* STANDARD
- SAFETY BOOTS, WITH FULL ANKLE & MID SOLE PROTECTION (NOT RIGGER BOOTS)
- TECHNO CTA IS COMMITTED TO EQUAL OPPORTUNITIES AND WILL GIVE ALL POSSIBLE ASSISTANCE TO CANDIDATES WHO MAY HAVE SPECIAL NEEDS AND/OR REQUIREMENTS. IF YOU HAVE, PLEASE CONTACT US, PRIOR TO START THE COURSE TO DISCUSS HOW WE CAN BE OF ASSISTANCE. I.E. DYSLEXIA

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- AT THE START OF THE PTS PRACTICAL EVENT, YOU WILL NEED TO COMPLETE AND SUCCESSFULLY PASS A VERIFICATION TEST TO PROGRESS TO THE REST OF THE COURSE. FAILURE TO SUCCESSFULLY COMPLETE THE VERIFICATION TEST, THE LEARNER WILL NEED TO LEAVE THE COURSE, AFTER WHICH IT IS ADVISEABLE TO REVISIT THE E-LEARNING BEFORE ATTENDING A FURTHER PTS PRACTICAL EVEN

CANCELLATION / NO SHOW

WE NEED TO BE NOTIFIED OF ANY AMENDMENTS/WITHDRAWALS TO THE BOOKING NO LATER THAN 24 HOURS BEFORE THE COURSE TIME. FAILURE TO DO SO OR NO SHOW WILL RESULT IN FULL COST BEING INCURRED

IMPORTANT NOTES FOR SPONSORS AND DELEGATES

* PLEASE ENSURE THAT THE INDIVIDUAL IS PROVIDED WITH SUFFICIENT TIME TO COMPLETE THE E-LEARNING IN ADVANCE OF THE PRACTICAL EVENT. FAILURE TO HAVE COMPLETED E-LEARNING SUCCESSFULLY PRIOR TO THE PRACTICAL EVENT WILL RESULT IN THE CANDIDATE BEING DENIAL TRAINING ON THE DAY

* LATE ARRIVALS WILL NOT BE ADMITTED ON ANY TRAINING COURSES AND FULL PAYMENT WILL BE APPICABLE

* CANDIDATES UNABLE TO PROVIDE APPROPRIATE RELEVANT DOCUMENTS WILL NOT BE ADMITTED TO THE TRAINING COURSE AND FULL EVENT FEES WILL BE CHARGED.

REFERENCE DOCUMENTS

- NR/PWG/001   INTRODUCTION TO THE PERMANENT WAY INFRASTRUCTURE (COMPANION HANDBOOK TO BE ISSUED TO DELEGATES ATTENDING TRAINING)
- NR/L2/OHS/019   SAFETY OF PEOPLE WORKING ON OR NEAR THE LINE
- NR/L2/CTM/021   COMPETENCE & TRAINING IN TRACK SAFETY
- NR/L2/TRK/001   INSPECTON AND MAINTENANCE OF PERMANET WAY
- NR/L2/TRK/2102   DESGIN & CONSTRUCTION OF TRACK
- NR/L2/TRK/2049   TRACK DESGIN HANDBOOK

  TRACK WORK INSTRUCTION (TWI'S)
  TWI 2B004 TWI 2C001, TWI 2G004, TWI 2G046, TWI 2P014, TWI 2P017
  TWI 2P034, TWI 2P036, TWI 2P040, TWI 2P043, TWI 2T007, TWI 2T013

Access to the above documents can be found at https://www.rssb.co.uk/standards-and-the-rail-industry

We look Forward to meeting you and trust that you will enjoy your course with us. In interim, should you have any

questions please do not hesitate to contact TECHNO CTA centre