

Level B Switching COURSE JOINING INSTRUCTIONS

SPONSOR NAME	
NUMBERS OF CANDIDATES	
COURSE TITLE	Level B Switching
DATE	
DURATION OF TRAINING	1 Day
REGISTER/START & FINISH TIME	START: FINISH:
LOCATION	
NEAREST TRAIN STATION/BUSES	
TELEPHONE	0207 055 0877
CAR PARKING	PAY & DISPLAY & SOME RESTRICTION PARKING; PERMIT HOLDERS ONLY
SMOKING POLICY	SMOKING IS NOT PERMITTED INSIDE THE TRAINING CENTRE.
REFRESHMENTS	HOT AND COLD DRINKS WILL BE AVAILABLE ON-SITE EXCLUDING FOOD
MOBILE PHONE POLICY	NO PHONES OR ANY GADGETS ARE PERMITTED IN THE TRAINING ROOMS

MANDATORY DOCUMENTS REQUIRED:

ONE PROOF OF PHOTO ID SUCH AS PASSPORT / DRIVING LICENCE / NATIONALITY CARD

COURSE PRE-REQUISITES:

- MUST BE A MINIMUM AGE OF 18.
- MAXIMUM 10 DELEGATES
- MUST BRING SENTINEL SMART CARD ENDORSED WITH **PTS DCCR**
- PPE VISIBILITY CLOTHING TO RIS-3279-TOM STANDARD, BLUE/WHITE HARD HAT, SAFETY BOOTS WITH FULL ANKLE AND MID-SOLE PROTECTION AND GLOVES FOR PRACTICAL DEMONSTRATION.
- MEET THE MEDICAL REQUIREMENTS OF NETWORK RAIL STANDARD **NR/L2/OHS/00124** COMPETENCE
- MINIMUM REQUIREMENT; MEDICAL LEVEL 4 (MUST BE ELIGIBLE TO WORK ALONE), & DRUG AND ALCOHOL NETWORK RAIL STANDARD **NR/L1/OHS/051**
- MUST HAVE **FIRST AID FOR ELECTRICAL ACCIDENTS CERTIFICATION**
- MUST HAVE APPROVED SAFE WORK PACK (SSOW) FOR THE ASSESSOR IN ADVANCE OF THE ASSESSMENT.
- TECHNO CTA IS COMMITTED TO EQUAL OPPORTUNITIES AND WILL GIVE ALL POSSIBLE ASSISTANCE TO CANDIDATES WHO MAY HAVE SPECIAL NEEDS AND/OR REQUIREMENTS. IF YOU HAVE, PLEASE CONTACT US, PRIOR TO START THE COURSE TO DISCUSS HOW WE CAN BE OF ASSISTANCE. I.E. DYSLEXIA

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CANCELLATION / NO SHOW

WE NEED TO BE NOTIFIED OF ANY AMENDMENTS/WITHDRAWALS TO THE BOOKING NO LATER THAN 24 HOURS BEFORE THE COURSE TIME. FAILURE TO DO SO OR NO SHOW WILL RESULT IN FULL COST BEING INCURRED

IMPORTANT NOTES FOR SPONSORS AND DELEGATES

* PLEASE BE ADVISED THAT SENTINEL CARDS WILL BE SWIPED IN ON EACH DAY OF THE COURSE, SHOULD YOU HAVE EXCEEDED THE WORKING HOURS DIRECTIVE YOU WILL NOT BE ALLOWED TO CONTINUE THE COURSE AND FULL FEE WILL REMAIN PAYABLE.

* LATE ARRIVALS WILL NOT BE ADMITTED ON ANY TRAINING COURSES AND FULL PAYMENT WILL BE APPICABLE

REFERENCE DOCUMENTS

THE DC ELECTRIFIED LINES WORKING INSTRUCTIONS (GO/RT 3091),
THE WORKING INSTRUCTIONS FOR DC ELECTRIFIED LINES IN THE LIVERPOOL AREA
NETWORK RAIL COMPANY SPECIFICATION NR/SP/ELP/21070
NETWORK RAIL COMPANY PROCEDURE NR/SP/ELP/24001
APPOINTMENT, TRAINING AND ASSESSMENT OF PERSONS WORKING ON OR HAVING ACCESS TO ELECTRICAL
POWER SUPPLY EQUIPMENT
HEALTH & SAFETY AT WORK ACT 1974
MANAGEMENT OF HEALTH AND SAFETY AT WORK REGULATIONS 1999
RAILWAY (SAFETY CRITICAL WORK) REGULATIONS 1994

We look forward to meeting you and trust that you will enjoy your course with us. In interim, should you have any questions please do not hesitate to contact TECHNO CTA Centre

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