

COURSE JOINING INSTRUCTIONS

COSS Initial incl OLP/CRP (Incl DCCR Recert) inc theory & (COSS CRP LLT)

MANDATORY DOCUMENTS REQUIRED:

- ONE PROOF OF PHOTO ID SUCH AS PASSPORT / DRIVING LICENCE / NATIONALITY CARD.

COURSE PRE-REQUISITES:

- PLEASE NOTE THIS IS A MODULAR COURSE AND ELEMENTS MUST BE SUCCESSFULLY COMPLETED BEFORE CONTINUATION WITH THE COURSE, THESE ELEMENTS CAN BE FAILED WHICH WILL RESULT IN THE TERMINATION OF THE COURSE EVENT AT THAT TIME. NO MONIES WILL BE REFUNDED OR CREDITED FOR THE COURSE OR PART THEREOF DUE TO FAILING TO ACHIEVE THE REQUIRED PRE REQUISITE COMPETENCE(S) TO ALLOW OVERALL COMPETENCE TO BE AWARDED
- MUST HAVE SUFFICIENT COMMAND OF ENGLISH LANGUAGE, AND OF THE ENGLISH LANGUAGE AS DETAILED IN NETWORK RAIL COMPANY SPECIFICATION **NR/S/CTM/021** (COMPETENCE & TRAINING IN TRACK SAFETY).
- MUST BE A MINIMUM AGE OF 18 AND MEETS THE ENTRY REQUIREMENTS OF PTS COMPETENCE
- MUST BRING AND HOLD A VALID SENTINEL TRACK SAFETY CARD ENDORSED WITH PTS DC/DCCR AND MEET THE REQUIREMENTS OF **NR/L2/CTM/021**-COMPETENCE AND TRAINING IN TRACK SAFETY AND NOT UNDERGOING LEARNING SUPPORT. *WHEN THE EMPLOYER IS SATISFIED THAT THE INDIVIDUAL NO LONGER REQUIRES LEARNING SUPPORT (GREEN SQUARE), THEY SHALL COMPLETE A SPONSOR'S CONFIRMATION OF COMPETENCE.*
- WHERE THE CANDIDATE IS UNABLE TO FULLY MEET THE CRITERIA OF COMPETENCE WITHIN THE 24-MONTH PERIOD THEY SHALL BE REQUIRED TO ATTEND INITIAL TRAINING. THE EMPLOYER SHALL BE ABLE TO PROVIDE RECORDS OF WORKPLACE EXPERIENCE THE INDIVIDUAL HAS COMPLETED DURING THE LEARNING SUPPORT PERIOD
- MEET THE MEDICAL REQUIREMENTS OF NR STANDARD **NR/L2/OHS/00124** COMPETENCE SPECIFIC FITNESS MEDICAL REQUIREMENTS.
- MINIMUM OF 4 ENTRIES ON THE PTS LOGBOOK ENDORSED BY THE COSS ON DUTY & 2 MANAGEMENT REVIEWS.
- REQUIREMENTS TO MINIMUM MEDICAL LEVEL 4 AND NETWORK RAIL STANDARD **NR/L1/OHS/051** (DRUGS & ALCOHOL).

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- PPE – HARD HAT, ORANGE HI-VISIBILITY CLOTHING TO RIS-3279-TOM STANDARD, SAFETY BOOTS WITH FULL ANKLE AND MID-SOLE PROTECTION AND GLOVES.
- THE PRE-COSS WORKBOOK NEEDS TO BE COMPLETED AND THE SPONSOR MUST REGISTER THE COMPLETION OF THE PRE-COSS WORKBOOK AS AN EVENT NOTIFICATION WITH SENTINEL AND NOTIFY TECHNO CTA THAT THIS HAS BEEN DONE.
- RELEVANT NETWORK RAIL RULE BOOK MODULES HAND BOOKS HB1,2,3,6,7,8,9,10,13,16 & 17 .
- PLEASE ADVISE OF ANY SPECIAL NEEDS I.E. DYSLEXIA
- THE COURSE WILL LAST 5 DAYS
- THE COURSE IS DESIGNED TO CATER FOR A MAXIMUM OF **EIGHT** CANDIDATES ONLY.

Cancellation / No Show

WE NEED TO BE NOTIFIED OF ANY AMENDMENTS/WITHDRAWALS TO THE BOOKING NO LATER THAN 24 HOURS BEFORE THE COURSE TIME. FAILURE TO DO SO OR NO SHOW WILL RESULT IN FULL COST BEING INCURRED

IMPORTANT NOTES FOR SPONSORS AND DELEGATES

- * PLEASE BE ADVISED THAT SENTINEL CARDS WILL BE SWIPED IN ON EACH DAY OF THE COURSE, SHOULD YOU HAVE EXCEEDED THE WORKING HOURS DIRECTIVE YOU WILL NOT BE ALLOWED TO CONTINUE THE COURSE AND FULL FEE WILL REMAIN PAYABLE.
- * LATE ARRIVALS WILL NOT BE ADMITTED ON ANY TRAINING COURSES AND FULL PAYMENT WILL BE APPLICABLE
- * FOLLOWING SUCCESSFUL COMPLETION OF THE COSS INITIAL TRAINING, CANDIDATES WILL ENTER INTO A 4-MONTH PROBATION PERIOD WHEREBY THE SPONSOR IS RESPONSIBLE FOR MENTORING THEM. THE MENTORING MUST BE LOGGED IN THE COSS WORK EXPERIENCE LOG BOOK FOR THE CANDIDATE TO BE ELIGIBLE FOR FURTHER ASSESSMENT. WITHIN THIS PERIOD, THE CANDIDATE MUST HAVE UNDERTAKEN AN INITIAL COSS ASSESSMENT WITH AN APPROVED TRAINING PROVIDER

PLEASE CLICK ON THE BELOW LINK FOR A COPY OF THE **GENERAL DUTIES OF CONTROLLER OF SITE SAFETY** (COSS);

<https://www.rssb.co.uk/rgs/rulebooks/GERM8000-trackworkers%20Iss%202.pdf>

We look Forward to meeting you and trust that you will enjoy your course with us. In interim, should you have any questions please do not hesitate to contact TECHNO CTA centre

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