

## **COURSE JOINING INSTRUCTIONS**

## Industry Common Induction.London Underground Assessment (LU IND) inc eLearning

## **Mandatory Documents Required:**

- Proof of National Insurance number & Identification Any photo ID
- If completing ICI for LU, please note you will need to bring in a Full UK passport or relevant ID as set out in LU requirement document
- Must be a minimum age of 16
- Individual must have a valid Sentinel profile and registered for ICI on the Network Rail E-Learning System.
- Before attending the ICI Assessment, it is recommended to complete the ICI E-Learning
- Must have sufficient command of English language and of the English language as detailed in Network Rail Company Specification NR/S/CTM/021 (Competence & Training in Track Safety)
- Must be computer literate and be familiar with internet access.
- Please advise of any special needs i.e. Dyslexia

You are required to arrive 15 minutes prior to the assessment start time to allow for registration and other pre-course formalities. Anyone over 30 minutes will be asked to re-book on a later course.

## **Cancellation/No Show Policy:**

We need to be notified of any amendments/withdrawals to the booking no later than 24 hours before the course time. Failure to do so or no show will result in full cost being incurred

We at Techno CTA Ltd look forward to meeting the candidates on the day and will do everything we can to make their time with us pleasant and worthwhile experience.

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