

COURSE JOINING INSTRUCTIONS

Controller of Site Safety (COSS) Assessment

Mandatory Documents Required:

- Passport / Driving Licence / Nationality card.
- National Insurance
- Proof Address

Course Pre-Requisites:

- Sentinel smart card with COSS (or (P) if probationary)
- Work experience book must be endorsed by Mentor and hold a minimum of 1 completed entry. Please be aware a Mentor must be available during the COSS Assessment. IF THE LOGBOOK IS NOT PRESENT OR IS INCOMPLETE, THE ASSESSMENT CANNOT CONTINUE.
- Must have sufficient command of English language, and of the English language as detailed in Network Rail Company Specification NR/S/CTM/021 (Competence & Training in Track Safety).
- Must be a minimum age of 18 and meets the entry requirements of PTS competence
- For a COSS Assessment to take place, a qualified COSS should be available should the candidate be deemed Not Yet Competent or Not Competent.
- Must bring and hold a valid Sentinel Track safety card endorsed with PTS DC/DCCR and meet the requirements of NR/L2/CTM/021-Competence and Training in Track safety and not undergoing learning support. When the employer is satisfied that the individual no longer requires learning support (green square), they shall complete a sponsor's confirmation of competence.
- IF PLANNED AS COSS + 1, PLEASE BE AWARE THAT THE ASSESSOR CANNOT ACT AS THE +1. THERE MUST BE A THIRD-PARTY PRESENT.
- Meet the medical requirements of Network Rail Standard NR/L2/OHS/00124 Competence Specific Fitness Medical Requirements to minimum level 4 and NR/L1/OHS/051 (Drugs & Alcohol). Minimum of 4 Entries on the PTS Logbook endorsed by the COSS on duty & 2 management reviews.
- Must have a valid Safe System of Work plan in their possession.
- Please advise of any special needs i.e. Dyslexia
- It is the responsibility of the delegates local manager to decide upon their suitability to attend the course, in accordance with the current issue of NR/L2/CTM/021 Competence & Training in Track Safety.
- The course will last 3 Hours

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Authorised	Ruby Sembi



- The course is designed to cater for a maximum of TWO candidates only.
- Please advise any requirements if a site-specific induction is required for the assessor to enter the site and what arrangements are in place for these to be undertaken. Failure to do this may result in the assessor being refused access and the assessment may not be carried out.

Cancellation/No Show Policy

- We need to be notified of any amendments/withdrawals to the booking no later than 24 hours before the course time. Failure to do so or no show will result in full cost being incurred
- Termination of the course event at that time. No monies will be refunded or credited for the course or part thereof due to failing to achieve the required pre-requisite competence(s) to allow overall competence to be awarded

LATE ARRIVALS WILL NOT BE ADMITTED ON ANY TRAINING COURSES AND FULL PAYMENT WILL BE APPLICABLE

Further Information

Who Is The Course Suitable For?

Any persons who wish to maintain their certification must successfully complete COSS Assessments Only persons who have the correct number of log book entries, and if the COSS Assessments falls within the correct timescale will be eligible to undergo the assessment. If a person fails to carry out their assessment within the correct timescale, they lose the competency and will have to undergo initial training to regain the competency.

Assessment Objectives

On successful completion of the assessment Candidates will have proven that they have set up and maintained a safe system of work in accordance with the relevant parts of the Rule Book and the Railway Group Standards. They will also have demonstrated their underpinning knowledge in other areas of their qualification that was not witnessed at the time of assessment.

Additional Information

COSS Assessments can be carried out during day shift or nightshift working. A maximum of 2 candidates can be assessed during one shift.

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