**MEETING REPORT**

**Date of Meeting:** 05/03/2025

**Start Time:** 15:00 **End Time:** 17:00 **Meeting Location:** Zoom Call

**Moderator:** V Sai Sruthi Reddy **Recorder:** Bommagani Sai Teja Goud

**Members Present:** Bommagani Sai Teja Goud, V Sai Sruthi Reddy, Velmula Premchander Reddy

**Members Absent:** None

**Topics Discussed / Agenda:**

1. Progress Update on Development
2. Demonstration of the First Prototype
3. Client Feedback & Suggested Improvements
4. Discussion on Next Development Phase

**Meeting Summary**

**1. Progress Update on Development**

* The development team presented an update on the project’s progress.
* The Room Booking System was completed, including:
* User authentication and role-based access
* Room availability checking and booking functionality
* Booking confirmation with email notification
* Minor challenges were faced in UI responsiveness and database optimization, which were successfully resolved.

**2. Demonstration of the First Prototype**

* The team showcased the live working prototype of the Room Booking System.
* The client tested the following features:
  + Logging in as a customer and booking a room
  + Checking room availability
  + Receiving booking confirmation
* The client was satisfied with the core functionality.

**3. Client Feedback & Suggested Improvements**

* The client requested minor UI changes for better user experience:
  + Making the booking button more visible.
  + Adding a filter for room categories (Luxury, Standard, Deluxe, Suite, etc.).
  + Improving the error messages for invalid bookings.
* The team agreed to incorporate these changes before the next meeting.

**4. Discussion on Next Development Phase**

* The next increment focuses on Payment & Check-in/Check-out System.
* Expected completion for this phase: Week 6.
* The client was informed about the upcoming features:
  + Secure online payment integration (Stripe/PayPal)
  + Automated invoice generation
  + Check-in/check-out tracking for customers

**Conclusion**

* The first prototype of the Room Booking System was successfully reviewed.
* Minor UI adjustments will be made based on client feedback.

**Time, Place, and Agenda for Next Meeting:**

* 19/03/2025, 15:00 - 16:00, Zoom Call
* Next Meeting Agenda: Development of Payment & Check-in/Check-out System.