

SWETA VENUGOPAL
BACHELOR OF MANAGEMENT OF INFORMATION SYSTEMS
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OBJECTIVE

Enthusiastic and detail-oriented Management Information Systems graduate with a strong academic background in user interface design, system development, and data analysis. Skilled in combining technical and analytical abilities gained through coursework and academic projects. Passionate about continuous learning and applying knowledge to real-world information systems and business contexts.

EDUCATIONAL BACKGROUND

AIMST University 2025) Bachelor of Science (Hons) in Management Information Systems CGPA: 3.56 Expected Graduation: 2026 <i>Final Year Project: "My Car Assist" - Car Sales Agents And Customer Interaction Management System</i>	(Oct 2022 – Oct 2025)
AIMST University 2022) Foundations in Business CGPA: 3.63	(Aug 2021 – Aug 2022)

WORK EXPERIENCE

JABIL Green Point Precision (M) Sdn. Bhd 2023) <i>IT Support Intern (Internship)</i>	(Mar 2023 – May 2023)
<ul style="list-style-type: none">Provided on-site technical support to employees by diagnosing and resolving software, hardware, and network-related issues.Assisted in system setup, configuration, and maintenance to ensure efficient and secure IT operations. Monitored network connectivity, conducted troubleshooting for WiFi and device connections, and ensured optimal performance.Collaborated with the IT team to enhance system reliability and improve user experience across departments.Strengthened technical, communication, and problem-solving skills through hands-on experience in a professional IT environment.	

ACADEMIC PROJECTS

- **Online Jersey Store**
Developed an online jersey store as part of an assignment using HTML, creating a structured and styled website to showcase jerseys and support basic user interactions.
- **E-Commerce Market Analysis**
Analyzed the market and designed business strategies for an online jersey marketplace, focusing on target segments and competitive advantage.
- **Sales Dashboard with Power BI**
Created an interactive sales dashboard using Power BI by integrating multiple data sources to analyze sales trends, monitor key performance indicators, and deliver actionable insights for informed business decisions.

PROFESSIONAL CERTIFICATION AND TRAINING ATTENDED

- [HTML, CSS, and JavaScript for Web Developers](#) - JOHNS HOPKINS UNIVERSITY Coursera
- [Introduction to CSS3](#) - JOHNS HOPKINS UNIVERSITY Coursera
- [Introduction to Systems Analysis](#) - IBM Coursera
- [\[AI Course\] The Next Frontier of Artificial Intelligence](#) - HRD Corp e-Latih
- [Tips Ajaib Menggunakan MS Excel](#) - HRD Corp e-Latih
- [Excel Battleground 2024](#) - SENTRAL College Penang
- [Cloud Technology Practitioner in Logistics and Warehousing](#) - HRD Corp MISI

INVOLVEMENTS

- Participant, Save Green Save Generation (2022)
- Participant, Excel Battleground (2024)
- Participant, University Frisbee Competition (2024)
- Participant, 2-Hour Bootcamp Data Analytics (2025)
- Participant, 2-Hour Skill Camp on Frontend Bootcamp (2025)
- Participant, Cloud Technology Practitioner in Logistics & Warehousing (2025)

SKILLS

Web Technologies	: HTML, CSS, JavaScript, PHP, MySQL, Responsive Design, Bootstrap, Wix.com
Tools	: Visual Studio Code, SPSS, Power BI, PowerPoint, Word, Excel, Tableau
Designing	: Figma, Adobe Photoshop, Adobe Illustrator, Canva, Jitter
Soft Skills	: Problem-Solving, Teamwork, Communication, Adaptability, Risk Assessment & Mitigation, Risk Data Analysis and Visualization, Documentation and Reporting, Data Processing Techniques

LANGUAGES

English	: Proficient
Malay	: Intermediate
Tamil	: Native

REFERENCE **ASST. PROF. TS. PARTEEBAN M VARATHARAJOO**
(Management Information System Programme Coordinator)
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