SWETA VENUGOPAL

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OBJECTIVE

Enthusiastic and detail-oriented Management Information Systems graduate with a strong academic background in user interface design, system development, and data analysis. Skilled in combining technical and analytical abilities gained through coursework and academic projects. Passionate about continuous learning and applying knowledge to real-world information systems and business contexts.

EDUCATION

Bachelor of Science (Hons) in Management Information Systems   **Oct 2022 - Oct 2025**
AIMST University
- Final CGPA: 3.56
- Expected Graduation: 2026

Foundation in Business (CGPA - 3.63)   **Aug 2021 - Aug 2022**
AIMST University

SPM   **2019**
Sekolah Menengah Kebangsaan AMAN JAYA

INTERNSHIP EXPERIENCE

IT Support Intern   **March 2025 - June 2025**
JABIL Green Point Precision (M) Sdn. Bhd

- Provided on-site technical support to employees by diagnosing and resolving software, hardware, and network-related issues.
- Assisted in system setup, configuration, and maintenance to ensure efficient and secure IT operations.
- Monitored network connectivity, conducted troubleshooting for WiFi and device connections, and ensured optimal performance.
- Collaborated with the IT team to enhance system reliability and improve user experience across departments.
- Strengthened technical, communication, and problem-solving skills through hands-on experience in a professional IT environment.

ACADEMIC PROJECT

Final Year Project - *"My Car Assist"*
A digital platform connecting customers with car dealers based on preferences such as language, location, and expertise.

- Designed and developed a web-based system connecting customers with car dealers based on preferences such as language, location, and expertise.
- Built the interface prototype using Figma and developed the system using HTML, CSS, JavaScript, PHP, and MySQL.
- Integrated dealer profiles, customer reviews, and real-time car updates to enhance usability and user experience.
- Focused on aligning user requirements with system functionality through structured analysis and iterative design.

SKILLS

- **Web Technologies** : HTML, CSS, JavaScript, PHP, MySQL, Responsive Design, Bootstrap
- **Tools** : Visual Studio Code, SPSS, Power BI, PowerPoint, Word, Excel
- **Designing** : Figma, Adobe Photoshop, Adobe Illustrator, Canva, Jitter
- **Soft Skills** : Problem-solving, teamwork, communication, adaptability

CERTIFICATION

HTML, CSS, and JavaScript for Web Developers - JOHNS HOPKINS UNIVERSITY Coursera

Introduction to CSS3 - JOHNS HOPKINS UNIVERSITY Coursera

Introduction to Systems Analysis - IBM Coursera

[AI Course] The Next Frontier of Artificial Intelligence - e-Latih

Tips Ajaib Menggunakan MS Excel - e-Latih

Excel Battleground 2024 - SENTRAL College Penang

LANGUAGES

(Proficient in speaking and writing)

- English
- Malay
- Tamil