February 22, 2022

`r first\_name`

`r last\_name`

`r street\_address`

`r city`

,

`r state`

`r zipp`

RE: **Incidental Echocardiogram** **Finding**

Dear Mr./Mrs. Last Name [salutation last\_name],

As part of your involvement with the Vanderbilt Memory and Aging Project, you underwent a echocardiogram examination on MM/DD/YYYY [echo\_date\_time]. Upon examination, I report *[insert incidental findings here]*. I recommend *[insert clinician’s recommendation(s) here].*

Sincerely,

   
Deepak Gupta, MD