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Date: February 10, 2026

Dear Hiring Manager,

I am writing to express my interest in the Windchill Infra/System Administrator role as advertised. With over eight years of comprehensive experience in PLM Windchill administration, CAD-PLM support, and design engineering within diverse sectors, I am confident in my ability to contribute effectively to your organization's ongoing digital transformation initiatives.

Throughout my career, I have managed, configured, and optimized enterprise PLM systems with a central focus on Windchill (PDM Link, Project Link, and MPM Link), supporting global teams and complex engineering workflows. My expertise encompasses Windchill server administration as a dedicated team member, CAD worker setup, license and vault management, data migration (including support for SolidWorks and QAD), vulnerability management, automation, and facilitating seamless collaboration between engineering and business users.

 At Tata Consultancy Services, I contributed as part of the Windchill server administration team, performing participant management, vulnerability remediation, and providing training and support documentation for enhanced user adoption. My tenure at IGW India Technologies further honed my skills in process automation, data migration, and delivering value-added training to diverse engineering teams across multiple locations. Additionally, I have experience using SAP MM as an end user to support related processes. In every role, I have leveraged my strong background in Linux/Windows server environments, ERP familiarity, CAD tools (CREO, CATIA, SolidWorks), and process improvement to ensure robust PLM solutions that align with business goals.

 I pride myself on my analytical abilities, attention to detail, and collaboration skills, all of which have enabled me to deliver exceptional solutions and support global product development processes. I am eager to bring my technical and teamwork abilities to your organization as a remote Windchill administrator.

Thank you for considering my application. I look forward to the opportunity to discuss how my background, skills, and certifications can align with your organizational needs.

Sincerely,

Vaibhav B. Thakare