

Aditi Lokanda

[Class Representative, MBA Batch 2023-2025]

ADITI.23FM20MBA00093@mun.manipal.edu

9602239632

1 August, 2024

To

The Director of Academics

Manipal University

Subject: Request for Payment of Academic Year Fees in Two Installments

Respected Admission Department,

I hope this message finds you well. I am writing to you as the Class Representative of the MBA Batch 2023-2025 to discuss an important matter concerning the payment of academic year fees for the upcoming session.

Due to current financial constraints faced by many students in our batch, it is beyond our capacity to make the full payment of the academic fees in one installment. Last year, the option to pay the total fee of INR 4,63,000 in two installments was immensely helpful for some of us. Therefore, we kindly request your consideration in allowing us to pay the fees in two installments this year as well.

This arrangement would greatly assist us in managing our finances effectively while ensuring the timely payment of the total amount. We assure you of our commitment to fulfilling our financial obligations and maintaining regular communication regarding the payment schedule.

Your understanding and support in this matter would be sincerely appreciated.

Thank you for considering our request. We look forward to your positive response at your earliest convenience.

Warm regards,

Aditi Lokanda

23FM20MBA00093

Class Representative, MBA Batch 2023-2025

Student Name	Registration No
Sparsh Agarwal	23FM20MBA00007
Saumya dubey	23FM20MBA00051
Chelsi Gehlot	23FM20MBA00084
Saran S	23FM20MBA00045
Kajal Choudhary	23FM20MBA00112
Deepak Bishnoi	23FM20MBA00101
Rachit Dhingra	23FM20MBA00032
Pooja jangid	23FM20MBA00069
Gayatri Bagwan	23FM20MBA00001
Vidhi Khandelwal	23FM20MBA00094
Komal Yadav	23FM20MBA00067
Garima Modi	23FM20MBA00052
Pramudit Warkade	23FM20MBA00026
Janvi Khandelwal	23FM20MBA00081
Ankit Bhardwaj	23FM20MBA00113
Avinash Bhardwaj	23FM20MBA00108
Khushal Parihar	23FM20MBA00042