VAIBHAV SARAF

Data Analyst

- 📞 +91 6377487595
- 🔗 linkedin.com/in/vaibhav-saraf-a08300273
- 📍 Panipat, India
- @ vsaraf32@gmail.com
- 🔗 https://sepndjv466srov2u.vercel.app/

SUMMARY

Aspiring Data Analyst with foundational SQL, Excel, Python, and Power BI skills.
Eager to apply theoretical knowledge in real-world projects and **contribute to data-driven decision-making**.
Passionate about learning and adapting to new tools and technologies in a dynamic environment.
Goal-oriented and ready to provide valuable insights that enhance organizational success.
Seeking opportunities to **grow professionally** in a supportive environment.

EXPERIENCE

Project Officer

Adani Foundation

📅 04/2025 - Present

- Executed CSR projects from initiation to completion at a newly launched site.
- Applied data analytics to assess needs, monitor impact, and support evidence-based decisions.
- Managed project budgeting, fund allocation, and financial compliance activities.
- Developed dashboards and reports to track KPIs and enhance strategic visibility.
- Collaborated with government bodies and internal teams for smooth project delivery.

Financial Analyst Intern

Adani ABEXx

📅 10/2024 - 12/2024

- Created an automated Python script to capture live share prices of Adani stocks from NSE.
- Mapped multiple files from different tables for data collection.
- Used SQL to track the daily status of the bots.
- Prepared a Power BI dashboard for visualization.
- Analyzed the dashboard and provided additional insights.
- Preprocessed data in MS Excel.
- Created a dashboard using data from multiple files.
- Automated the process of uploading files daily in Power BI.

Data Analyst Intern

Shaip.AI

📅 03/2024 - 07/2024

- Created a dataset on request money intent for a voice payment project to train the ML model.
- Utilized Python for data augmentation scenarios.
- Cleaned the dataset.
- Recorded voice for training the machine learning model.
- Responsible for quality assurance of the datasets and audio recorded.

EDUCATION

PGDM in Big Data Analytics

Adani Institute of Digital Technology Management

📅 07/2023 - 06/2025

Bachelor of Commerce

Government Commerce College

📅 06/2018 - 06/2021

CERTIFICATION

Python Fundamentals for Beginners

Fundamentals of Python programming.

Introduction to SQL

Introduction to SQL for data management and analysis.

Power BI for Beginners

Fundamentals of data visualization using Power BI.

Power BI Job Simulation

Simulated practical experience in Power BI.

KEY ACHIEVEMENTS

🏅 **Automation of Data Collection**
Successfully automated data collection and visualization processes for multiple projects.

SKILLS

Automation | Data Analytics | Bots Creation
Data Manipulation | Data Visualization
Machine Learning | MatplotLib | Power BI
MS Excel | Numpy | Pandas | Python
Project Management | Budgeting | SQL

PROJECTS

Superstore Sales Data

📅 01/2023 - 01/2023

Superstore Sales Data Dashboard

- Developed a comprehensive data visualization dashboard using Power BI to unlock consumer insights.
- Focused marketing efforts on essential consumer behavior areas.

HR Attrition Analytics

📅 01/2023 - 01/2023

HR Attrition Analytics

- Analyzed HR attrition metrics to understand workforce dynamics.
- Included employee demographics and satisfaction metrics.

Global YouTube Analysis

📅 01/2023 - 01/2023

Global YouTube Analysis

- Processed and manipulated data for Global YouTube analysis.
- Developed solutions based on comprehensive analysis.

IPL (2018-2022) Performance

📅 01/2023 - 01/2023

IPL Performance Analysis

- Worked on MySQL to analyze players' performances during IPL.
- Wrote and understood queries to evaluate batting and bowling performance.

INTERESTS

❤️ **Trekking**
Enjoys trekking and exploring new trails.

🚩 **Business Case Studies**
Passionate about watching and reading business case studies for insight into strategic thinking.