# Gurpreet Singh

H. no- 54, Vivek Vihar, Magsudan, 🏫 Jalandhar -144008

+91 89685 - 44851 📞

Guriofficial08@gmail.com

To secure a position which would enable me to broaden my current skills and channelize my abilities in every

#### **Skills**

- Using mannerism that will project a positive and professional image.
- Grabbing a customer's attention in a face to Tally
- MS word
- MS excel

## **Experience**

FEB 2021 - PRESENT

#### Sales Officer / IDFC First Bank Ltd., Ludhiana

Two wheelers Loan Department Management

#### **Education**

Years: 2015 - 2019

### **Diploma / Islanders Academy and Computer Centre**

DCA-ITI (Diploma of Computer Applications) ('A' grade)

Year: 2019

12<sup>th</sup> / P.S.E.B

52% marks in Arts

Year: 2015

10<sup>th</sup> / C.B.S.E

6.5 CGPA

## Strength

- Punctuality
- Hardworking

- Team Spirit
- Creative

## **Declaration**

I hereby declare that all the statements made above are true and correct to the best of my knowledge and belief. I assure you, if I'm given a chance to serve, I shall try my level best to come upto your expectations.

Date: May 20, 2021 PLACE: JALANDHAR GURPREET SINGH