Precis (Pressee)

There are a golden rules for precis

1. Title : Title should not be in the form of a sentence.
2. Central idea of the passage should come in the very first sentence.
3. 1/3rd of passage.

Do Not

1. Donot use figure of speech
   eg:- She is like a fresh rose in the morning.
   → She is beautiful.
2. Donot write quotations.
   eg:- True ease of writing comes from art, not chance as those move easiest who have learn to dance.
   = Practice makes man perfect.
3. Donot write more than one paragraph.

Do

1. Do use active voice only.
   Mango is eaten by us — P.V.
   → we eat mango — AV.

2. Do use indirect narration and that too in 3rd person only.
3. Do write words in bracket.

Passage

There were tears in the king's eyes. He looked at all his Courtiers with great affection. But his mind was made up. He took up his royls robes (dresses) and drop them gently on the ground. The chief minister picked them up tenderly and kissed them and he sobbed like a child. Then the king took a coin in ~~his~~ his hand. He raised his eyes to heaven and said, "Oh! God I give back to you the gift of King ship which you have bestowed upon me. I love my subjects but I Love humanity more". Then he adressed his Courtiers and said, "My friend I go into the forest to pray for the rest of my life in order to find piece of mind. I. Sincierly hope that he whom you choose as your next King will be just and merciful.

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one day I will return to you not as a King but as your servent, the servent of all human being". He droped the crown which rolled down the steps of the thrown. In perfect silence he walked out of the hall.

Title - The king Renunciation

Central idea - I love my subject but I love humanity

⇒ I loved my subject, but I love humanity.

D.S - He raised his eyes to heaven and said "oh! God, I give back to you the gift of kindship which you had bestowed upon me.

I.S - He raised his eyes to heaven and prayed to God he gave back to god the gift of kingship which he had bestowed upon him.

Then he addressed his courtier and said as his friends he went into the forest to pray for the rest of his life in order to find peace of mind.

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The King Renunciation

The King who loved humanity more than his subjects, renounced his kingship. He again said to his courtiers that he would go into the forest to pray for the rest of his life. He again sincierly hoped that one day he would return to them not as their King but the servent of human beings.
(55 words)

Elementry Teory of phonetics

Linguistics

Phonetics deals with production, transmission and reception of human sound speech.

There are 44 sound in English

International phonetic alphabet.

Vowels : This is a sound speech in the production of which no obstruction is caused by any vocal chords.

A, E, I, O, U

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IPA = International Phonetic association

Consonent = This is a sound speech in the production of which obstruction is caused by vocal chords.

Vowels

12 pure vowels
8 Dipthongs or gliding vowels.

Pure vowels

	Symbol	Keyword
Short E	/i/	Sit सिट hit हिट
long E	/i:/	Seat, heat सीट हीट
	/e/	Set, get सेट गेट
ई	/æ/	Bat, Mat बैट मैट
	/a/	Past, Mast पास्ट मास्ट
Short उ	/u/	Put, Look पुट लुक
Long	/u:/	Who, Move हू मूव

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	/ɔ/	Not, Hot, office, Cross
	/ɔ:/	All, Ball, Born, saw
	/ʌ/	Up, Cup, Sun, Under
	/ə:/	Servent, Earth
अ	/ə/	Away, About

Dipthongs au, əu, ..., ai, ɔi, ei, eə, iə uə

आउ	/au/	Now, How, Sound, Cow, out
ऑइ	/ɔi/	Boy, Noise, oil,
ओ	/əu/	Go, So, hope old
ए	/ei/	Play, Say, nail, eight (एइ)
इअ	/iə/	Near, Ear, Mere
उअ	/uə/	Poor, Cured
आइ	/ai/	Five, ply, idea, life, buy
~~ईए एअ~~	/eə/	Dear, Hair, air, Stare

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Consonant

Symbol		Key words
ब	/b/	Bill, Boy
ड	/d/	Day, Do, Said
फ	/f/	Fire, Five
* ग	/g/	Go, gate
ह	/h/	Holiday, hat
य	/j/	University, Student
* क	/k/	Cot, Cool, ask
ल	/l/	Large, bottle
म	/m/	Moon, May, balm
न	/n/	noon, not, Sound
प	/p/	Pay, Speak, pen
र	/r/	ray, ever
* स	/s/	City, Some, biscuit
ट	/t/	tool, better
व	/v/	very, vine
व	/w/	Way, want, question
ज़	/z/	Zoo, birds, [illegible]

द /ð/ This, That, Other, Clothe

ज /ðʒ/ Age, Judges, Adjust

ज़ /ʒ/ Pleasure, measure, Mirage

च /tʃ/ /tʃ/ church, Nature

श /ʃ/ Ship, shoe, Crash, Machine

ङ /ŋ/ King, Sing, link

थ /θ/ Thank, Athlete

Phonetic Transcription

Engineer	/enðʒiniə(r)/	एनजीनिअर
mechanical	/mekenikl/	
Electrical	/ilektrikl/	
Civil	/sivl/	
Technology	/teknɔlðʒi/	
Examination	/igzæminefn/	
machine	/məʃin/	
Survey	/sərvei/	
Constitution	/kɔnstitjufn/	
Computer	/kəmpjutə:(r)/	

Jim — Oh! What a beastly day.
Mary — There you are, grumbling again What's gone wrong now?
Jim — What's gone wrong? Ask me what went right today?

ʤim — ɔu! wɔt ə bi:stl dei
mɛəri — ðɛə(r) ju: a:(r) grʌmblɪŋ əgein wɔts gɔn rɔ:ŋ nau

ʤim — wɔts gɔn rɔ:ŋ? ask mi wɔt went rait tədei

Common errors:

1. He is one of our reputed (teacher) teachers
2. Either of the students (have) has taken away books.
3. Hardly had I left the station (than) when it began to rain.

4. I prefer tea more than coffee.
to

5. The price of essential commodities and clothes are very high.
is

6. The principal as well as the are in the hall
is

7. No sooner had he come when the students stood up.
than

8. If you will pray to God, He will listen to you.

9. Unless you donot come, I shall not go

10. He is bent to take revenge
He is bent upon mischief. upon/on

11. She entered into room

12. I congratulate you on your success.
on

13. The population of Delhi is larger than that of patna.

14. Didn't you avail yourself of the opportunity

15. Your information are all wrong

16. I you and Sita went to fair
→ You Sita and I went to fair

He I and you are friends → You, he and I are friends

Always plural — information, News.

17. The Sceneries of kashmir (are) nice
is

18. The Indian (force) marched.
forces

19. He is regarded to an honest person
as

20. He is Considered as an dishonest man.
to be

21. He is junior (than) me
to

22. He dares not to go
↳ He dare not go.

23. He dares me to fight him
↳ He dares me to fight with him.

24. He needs not to apply
↳ He need not apply.

25. X-mas holidays will start from 24/12

26. I have joined (lecturership) ×
↳ I have joined lecturship.

A people → nation — Indians are a brave people

Poetry — Always used a Singular
poems — plural

Each another, one another Always use singular Verb.

1. Our body is a wonderous mechanism and when subjected to unusual stress over a period of time, it adopet it self to deal more affectively with that stress. So when you exerts your muscles against resistance, they are forced to adopet and deal with this extra ordinary work load. This is the principle of weight training. Strands up muscles fiber become thicker and stronger in response to the demands placed on them.

One of the great merits of weight training. Your heart is forced to beat faster and stronger in order to pump sufficient blood to the muscles but worked. In time your heart like your body will adapt to this extra work load by becoming stronger and more efficient. Since your body needs a given amount of blood to perform its daily task. Your heart will not need fewer beats to pump the same quantity of blood.

Sound good! There is more. You entire circulatory system is given a through worked out every time you exercise, which increases its overall efficiency. even the neural

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parts from you brains common centre to each individual muscles become more effective enabling easier recupment of muscles fibre for carrying out physical tasks. In essence your body becomes a well oiled and finely tuned piece of machinary.

Narration

Ram say " It is time to go away"? — D.S
Ram says that It is time to go away — I.S

Rules

Reporting verb	Reporting Speech
past Tense	1. Persent ind — Past ind.
	2. " perfect — past perfect
	3. " continuous — " Cont.
	4. " perfect Cont — " perfect Cont.
	5. Past ind — past perfect
	6. past cont — past perfect Cont.

Nouns and pronouns of reported speech are changed according to nouns and pronouns of reporting verb.

Thus — So
Today — That day
Tomorrow — Next day
This — That
These — Those
Just/Now — Then
Will — would
Shall — should.

may — might
~~Last~~ Night — Previous Night
Ago — Before
Hence — Thence
Come — go
Can — could
Here — There
Yesterday — Previous day
Next day — following day
Hither — Thither

1. Assertive
2. Interrogative
3. Imperative
4. Exclamatory

<u>Assertive sentence with present Tense</u>

D.S — Ram says " I am a good boy"
I.S — Ram says that he is a good boy.

D.S — He will say " I am wrong"
I.S — He will say to me that he is wrong.
~~He will say that~~

Assertive Sentence with past Tense

He said, "She came at 3 o'clock"
He said that she had come at 3 o'clock.

The Teacher said, "I am there to help you"
The Teacher said that he was there to help him.

Assertive sentence with "Universal truth"

The teacher said "Honesty is the best policy"
The teacher said that Honesty is the best policy.

Interogative sentences

He said "Have you taken my books"
He said if ~~you~~ had taken his books.

He said, "What do you want?"
He said what he wanted.

* Here Reporting Speech start with verb (Auxillary verb) so If is used. (Always)

Imperative Sentences

He said "Go at once"
He said to go at once.

He said "Give me your books"
He requested to me

* If the question in the reported speech is a yes-No type question, the conjunction if or whether is used

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Exclamatory Sentences

He said "Hurrah! We have won the match"

He explain with joy that they had won the match.

He said "May God give you happiness.
He prayed that God might give him happiness

Question.

1. I will tell him "you have not sent the book
2. Mohan says "It will rain today"
3. He said to me "It will go home today"
4. He said "I have been very ill but I am better now".
5. He said "Earth moves round the Sun"
6. He said to her "Can you give me your pencil"
7. He said to me, "Why have you come late today".
8. He said, "Go out of the room at once"

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Voice

Act - Ram Kills a snake
pass — A snake is killed by Ram

Rules (Act → pass)

1. Subject becomes object
2. object becomes subject
3. we use auxillary verb like is, am, are.

1. Assertive
2. Imperative
3. Intergative

Assertive sentence having two objects.

He give me a pen.
— I was given a pen by him
→ A pen was given to me by him.

Imperative sentence.

Go out of the room.
He was ordered to go out of the room.

Shut the door.
Let the door shut

Go out at once
He was ordered to go out at once.

Intergative

Did he kill the dog?
He killed the dog.
The dog was killed by him.
✓ was the dog killed by him?

Did you like dinner?
✓ was the dinner liked by you?

Questions

1. The Cat killed the mouse
2. The man cut down the tree
3. Your behaviour vexes me.
4. We elected him a Captain
5. Give the order
6. Why did he defraud you of your earnings
7. I know Ram
   - Ram known to me
8. His behaviour surprises me.
   - I was surprised at his behaviour.

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