

# LAUNCHED GLOBAL INTERNSHIP

## Capstone Project Submission Guidelines

**Dear Intern,**

As part of your internship journey with LaunchED, it's time to work on and submit your Capstone Project – a critical step where you apply your skills and showcase your learning.

To make the process smooth and uniform, please follow the submission steps outlined below.

### ■ CAPSTONE PROJECT SUBMISSION STEPS: -

- Finalize your capstone project, ensuring it reflects your learning and effort.

#### 1. ■ Upload Your Project to Google Drive-

- Upload all project-related files (code, documentation, resources) to a single Google Drive folder.
- Set the sharing permission to “**Anyone with the link can view.**”
- Keep this link ready for submission.

#### 2. ■ Prepare a Project Demonstration Video-

- Create a short video (5–10 minutes) showcasing your project for reference use below resources: -
- To help you understand how to make your video, here is a **Sample Project Demonstration Video** for your reference:  
[[https://drive.google.com/file/d/1itSMA1JxZUin9enWDj4Of47QJc5\\_jyh6/view?usp=sharing](https://drive.google.com/file/d/1itSMA1JxZUin9enWDj4Of47QJc5_jyh6/view?usp=sharing)]
- A **Comprehensive guide** with step-by-step guidance on scripting, recording, and presenting your video effectively.

### What to Include in Your Project Demonstration Video:

#### ◆ 1. Introduction (Mandatory in English):

- Start your video by introducing yourself clearly and confidently. Your introduction should include the following details:
- Full Name

- College Name
- Course & Branch
- Current Year of Study
- Internship Domain (e.g., Data Science, Full Stack Development, etc.)
- A brief mention of your internship experience with **LaunchED**
- The **title** and a **one-line overview** of your capstone project
- *Example: "Hello, my name is Priya Sharma, currently pursuing B. Tech in Computer Science from XYZ University. I'm in my final year and have completed my internship with LaunchED in the Data Science domain. In this video, I'll be demonstrating my capstone project titled 'Customer Churn Prediction Using Machine Learning.'"*
- Note: The introduction must be recorded in English only.

## ◆ 2. Project Walkthrough (In Your Own Comfortable Language– your choice):

- Explain your project in detail, assuming you're presenting it to a company or technical panel. Cover the following:
- Problem Statement
- Tools & Technologies Used
- Architecture/Workflow
- Major Functionalities
- Live Demonstration
- Challenges Faced and Solutions
- Final Output/Results
- " This section can be recorded in either English or Hindi, based on your comfort.

## ◆ 3. Recording Guidelines:

- Use a quiet environment and stable internet if screen sharing
- Ensure clear voice, professional tone, and clean visuals
- Keep the video 5 to 10 minutes long
- Avoid background noise and distractions
- If using a webcam, ensure proper lighting and framing

## ◆ 4. Final Format:

- Save your final video in MP4 format
  - Upload it to Google Drive
  - Ensure viewing access is enabled (Anyone with the link can view)
- 

### 3. Post the Video on LinkedIn:

- Upload your Final Project Demonstration Video on your LinkedIn profile.
- Add a detailed description covering:
  - What you built
  - Tools/technologies used
  - Key outcomes & learnings
  - Your personal experience during the project journey
- Tag LaunchED in your post so we can highlight and share your work with a wider audience.
- Launched Global LinkedIn Profile - <https://in.linkedin.com/company/launchedglobal>

**Note:** -  Tag Launched Global using @ (AtTheRate) not # (Hashtag)

---

### 4. Share Your Project as a Google

- Click on the Google Review link (shared below).
- Google review Link - <https://g.page/r/CeJX6LEaYbwEAE/review>
- Write a detailed description of your project, including:
  - What you built
  - Tools/technologies used
  - Key outcomes achieved
  - Your overall learning experience
- Attach a screenshot of your project output along with your review.
- Once submitted, take a screenshot of your Google Review.
- Upload this screenshot in the Google Form link provided in your Project Submission Email.

✔ **Completing both Step 3 & Step 4 is mandatory for your project submission to be considered complete.**

- Don't forget to **tag LaunchED** in the post so we can amplify your work.

---

## 5. **Now Submit the Final Google Form:**

- Fill the provided Google Form and attach the following:
  - The Google Drive link to your completed project folder
  - The Google Drive link to your Project Demonstration Video (uploaded separately to Drive)
  - Make sure both links have viewing access enabled
  - The direct link to your LinkedIn post where you have uploaded the Project Demonstration Video and mentioned/tagged LaunchED.

---

## 6. **Submission Deadline: [5<sup>th</sup> of September 2025]**

**Note: - Extension on the Deadline won't be provided.**

Please ensure your submission meets all the above requirements. This is an important part of your internship evaluation.

If you have any questions or need help, feel free to reach out to our support team.

Email ID- [support@launched.org.in](mailto:support@launched.org.in)

Phone Number- 08062181856

Looking forward to seeing your great work!

Best regards,

**Team LaunchED**

