



VALERII LINDEN

English Tutor | Business Communication | Exam & Speaking Confidence

CONTACT

- 📞 +381 621 11 06 23
- ✉️ valerii.linden@gmail.com
- 📍 Novi Sad, Serbia

SKILLS

- Needs analysis & goal-based study plans
- Explaining grammar simply (clear rules → controlled practice → real usage)
- Speaking practice with correction that doesn't kill confidence
- Cross-cultural communication (international partners/counterparties)

EDUCATION & CERTIFICATIONS

- 2018 - 2020 SOUTHERNFEDERAL UNIVERSITY
Master of Science in Chemistry
- 2020 TOEFL (2020) – score corresponding to B2 level (continued improvement since)

English tutor with 5 years of international business communication experience and a strong focus on practical, confidence-building learning. Passed TOEFL (2020) with a B2-level result and have continued improving since then. Since 2025, I've been teaching private English classes for A1-B1 learners, designing structured lessons that develop speaking, grammar accuracy, vocabulary, and real-life communication skills.

TEACHING SPECIALTIES

- A1-B1 programs: structured progress from basics to confident everyday communication
- Speaking-first approach (while building grammar and vocabulary systematically)
- Business English foundations: emails, meetings, polite requests, small talk, workplace vocabulary
- Pronunciation + listening support (clearer speech, better comprehension)
- Lesson planning aligned to CEFR levels and student goals

TEACHING EXPERIENCE

Private English Tutor – [City / Online] | 2025 – Present

- Teach 1:1 private classes for students at A1-B1 levels
- Build personalized lesson plans based on goals (travel, work, speaking confidence, grammar gaps)
- Develop students' core skills: speaking fluency, listening, grammar accuracy, vocabulary expansion
- Use structured progression and regular review to ensure steady improvement
- Prepare practical communication scenarios (introductions, phone calls, daily situations, workplace tasks)

PROFESSIONAL EXPERIENCE

Lead chemical engineer – International manufacturing company | [Country / Remote]

2020-2025

- Managed professional communication with international counterparties and partners
- Prepared business correspondence in English (emails, documents, clarifications, follow-ups)
- Coordinated cross-team communication to support international workflows and deadlines
- Ensured clarity and accuracy in written communication (tone, structure, professional etiquette)
- Built long-term working relationships through reliable, respectful communication

Chemistry Tutor – IQ Center [offline] | Rostov-on-Don, Russia

2018-2020

- Delivered in-person tutoring for school students, adapting explanations to different learning styles
- Prepared students for the Chemistry State Exam (final exams) and academic competitions/olympiads
- Built structured training plans: theory blocks, problem-solving strategies, weekly practice and progress checks
- Helped students improve confidence and performance through systematic feedback and targeted drills