Valeriy Razumov

Network Administrator

Highly motivated and newly qualified Network Administration professional with comprehensive training in designing, implementing, and managing robust network infrastructures. Eager to apply hands-on experience with Cisco devices, Microsoft and Linux server environments, Active Directory, virtualization and network automation (Python). Proven ability to quickly learn new technologies and excel in fast-paced, team-oriented settings.

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EDUCATION

Network Administration Program AEC
John Abbott College

11/2024 - Present   *Montréal, QC*

General Social Science DEC
John Abbott College

2020 - 2023   *Montréal, QC*

WORK EXPERIENCE

IT Support & Payroll Administrator
Canada Global Recruitment

2022 - Present   *Montréal, QC, H4P 1J3*

Achievements/Tasks

- Administered user accounts, groups, and organizational units, configured granular permissions and access restrictions for shared files and folders, ensuring data security.
- Execute full-cycle payroll processing, ensuring accuracy and compliance.
- Utilize payroll software and Excel for payment processing and reporting.

Retail Setup & Logistics Coordinator
Sephora (Contract Construction)

2020 - 2022   *Montréal, QC*

Achievements/Tasks

- Assembled and installed store fixtures, displays, and operational equipment for new Sephora locations.
- Conducted quality assurance checks to ensure adherence to company standards for store openings.

Order Fulfillment & Customer Support Associate
Walmart

2019   *Vaudreuil-Dorion, QC*

Achievements/Tasks

- Assisted customers and coordinated with internal departments to ensure order fulfillment.
- Provided customer service by addressing inquiries, resolving issues, and offering support to enhance the overall shopping experience.

SKILLS

TCP/IP DNS DHCP VLANs

Routing (RIP, OSPF) Active Directory GPOs

Linux Apache Sendmail Dovecot Python

WDS LAMP Cisco Router/Switches Webmin

VMware Windows Server 2019, 2022, 2025

KEY PROJECTS

Active Directory & Windows Server Management
- Implemented Active Directory Domain Services, configured Group Policies, managed users and OUs, set up shared folders with specific permissions, and deployed DHCP and WDS.

DNS & Email Server Configuration
- Deployed and managed BIND DNS servers on Fedora, including zone transfers, configured Sendmail and Dovecot for email services.

Multi-OS Virtualized Network Environment
- Installed, configured, and managed interconnected virtual machines running Fedora, Ubuntu, CentOS, and Windows Server, simulating a corporate network.

Network Simulation & Configuration
- Configured VLANs, Trunking, Inter-VLAN routing, Spanning Tree Protocol. Implemented routing protocols (RIP, OSPF), DHCP server/relay, and HSRP in simulated environments.

LANGUAGES

English
Full Professional Proficiency

French
Full Professional Proficiency

Russian
Full Professional Proficiency