

Freshman Advising & Pre-Registration Information

Contact Information

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Pre-Registration Advising

- New freshmen will self-register for the Spring 2025 term.
- A mandatory advising appointment is required to lift the Freshman Advisement (A6) hold.
- The A6 hold only prevents registration to ensure advisement is completed.
- The hold will be lifted by November 5 after the advising appointment.
- Appointment links were sent to students' email addresses through EAB-Navigate.

Schedule your appointment using EAB-Navigate: <https://tnstate.campus.eab.com/>

Why Schedule an Appointment?

- Ensures personalized support for course registration.
- Avoids waiting for first-come, first-served drop-in sessions.
- Allows your advisor to prepare for your specific needs.

Drop-in Sessions

Drop-in advising is available on a first-come, first-served basis for general advising needs, such as:

- Assistance with a specific course
- Help navigating your academic program

If your advisor is assisting another student, an available advisor will assist you.

Change of Major

- The deadline to change your major for Fall 2024 is August 29.
- Changes made after August 29 will take effect in Spring 2025.
- You will be advised based on the major you intend to pursue in Spring 2025.
- Major changes are processed by the Records Office and must comply with Course Program of Study (CPoS) requirements.

Understanding Course Program of Study (CPoS)

- CPoS may affect students receiving financial aid.
- Meet with your advisor to review Degree Works and the undergraduate catalog.
- All students must fulfill general education core and major-specific course requirements.
- Some majors require specific general education courses.
- The undergraduate catalog provides details on course requirements.
- Courses without prerequisites may be taken in a different semester based on availability.
- Some gateway math courses may show as a fall-through if the student does not meet the criteria for advanced-level math.

Students should not repeat courses already earned through dual enrollment, dual credit, or credit by examination. The Records Office evaluates transcripts and awards credits. More information can be found in the Course Placement and Dual Enrollment section.

Schedule Adjustments and Course Withdrawal

- The add/drop period follows the registration dates and deadlines.
- After late registration ends, courses may be withdrawn.
- Students should consult their academic advisor and financial aid counselor before withdrawing from a course.
- Tutoring and discussions with the course instructor are recommended before withdrawing.

Holds and Registration Blocks

Freshman Advisement (A6) Hold: Lifted by an academic advisor after completing pre-registration advising in the fall.

Immunization Hold: Lifted by Student Health Services after receiving immunization records.

Advisors cannot register students until this hold is cleared.

Admissions Hold (A1 or A4): Lifted by the Admissions Office once required documents, such as final high school transcripts, are received.

Bursar Hold (B1): Lifted by the Bursar's Office after resolving outstanding balances and fees.

Course Placement & Dual Enrollment

Students are registered for their first-term courses by an advisor. Course placement is determined by:

Credit by Examination:

- Students may receive college credit for ACT, SAT, AP, and IB scores.
- The Records Office evaluates all scores.
- Advisors can review score reports unofficially, but official documents must be sent to Admissions and Records.

More details on scoring and placement are in the undergraduate academic catalog.

Enhanced Learning Support:

- Students who do not meet college readiness scores in Math or English will be placed in enhanced support courses.

Math Placement:

- Students in STEM programs requiring advanced math, such as Calculus (MATH 1910 or 1830), must meet the minimum test score requirement.
- If the requirement is not met, students will be placed in a prerequisite math course.

Dual Enrollment or Dual Credit:

- Students who earned an associate's degree or completed college-level coursework in high school may receive college credit.
- Freshman advisors cannot officially evaluate or award credit.
- The Records Office evaluates college credits, though advisors can provide unofficial guidance.

Pre-Registration Advising Appointments

Appointment Period: September 16 - November 1

Schedule an appointment using EAB-Navigate: <https://tnstate.campus.eab.com/>

This version is structured for clarity, making it easy for students and a chatbot to interpret. Let me know if you need further adjustments.