

I B. Tech. - II Semester
(19BT1HS31) COMMUNICATIVE ENGLISH LAB
(Common to ECE, EEE & EIE)

Int. Marks	Ext. Marks	Total Marks	L	T	P	C
50	50	100	-	-	2	1

PRE-REQUISITES: -

COURSE DESCRIPTION: Phonetics; Vocabulary Building; Grammar; Just a Minute; Elocution/Impromptu; Giving Directions; Role Plays; Public Speaking; Describing Objects; Reading Comprehension; Listening Comprehension; Information Transfer; Letter Writing

COURSE OUTCOMES: After successful completion of the course, students will be able to:

CO1. Function effectively as an individual and as a member in diverse teams analyzing the situations and applying appropriate listening, speaking, reading, writing skills to communicate effectively with the engineering community and society.

***First Ten exercises are mandatory among the following:**

List of Exercises:

1. Just a Minute, Elocution/Impromptu

Steps to be followed – Useful tips – Dos & Don'ts – Preparation – Examples

2. Phonetics

Sounds of English – Consonants – Vowels – Speech Organs – Phonetic Transcription – Word Accent – Basics of Intonation

3. Vocabulary Building

Prefixes & Suffixes – Synonyms & Antonyms – Phrasal verbs – Idioms – One word substitutes – Words often confused

4. Grammar

Tenses – Nouns – Word order and error correction

5. Giving Directions

Useful phrases – Sample conversations – Exercises

6. Role Plays

Useful tips – Dos & Don'ts – Exercises – Role Plays for practice

7. Public Speaking

Stage presence – Voice control – Body Language – Rehearsals – Audience – Delivery - Dos & Don'ts – Project Submission

8. Letter Writing

Introduction – Objective – Formats – Types – Exercises

9. Describing Objects

Jargon – Useful Phrases – Do's & Don'ts – Exercises

10. Listening Comprehension

Introduction – Types of listening – Practice – Benefits of listening – Exercises

11. Information Transfer

Tables – Pie Charts – Venn Diagrams – Graphs – Flow Charts – Steps to be followed – Exercises

12. Reading Comprehension

Introduction – Types of reading – Inferring – Critical analysis – Exercises

TEXT BOOK:

1. Communicative English Lab Manual (SVEC-19)

REFERENCE BOOKS:

1. D. Sudha Rani, *A Manual for English Language Laboratories*, Pearson, Noida, 2010.
2. Nira Kumar, *English Language Laboratories*, PHI Learning Pvt. Ltd., New Delhi, 2011.

SUGGESTED SOFTWARE:

1. SoftX
2. Speech Solutions
3. English Pronunciation Dictionary by Daniel Jones
4. Learning to Speak English 8.1, The Learning Company – 4 CDs.
5. Mastering English: Grammar, Punctuation and Composition.
6. English in Mind, Herbert Puchta and Jeff Stranks with Meredith Levy, Cambridge.

7. Dorling Kindersley Series of Grammar.
8. Language in Use 1, 2 & 3
9. Cambridge Advanced Learner's Dictionary - 3rd Edition
10. Centronix – Phonetics
11. Let's Talk English, Regional Institute of English South India.

ADDITIONAL LEARNING RESOURCES

1. <https://goo.gl/IjE45p>: Amazon India site – with thousands of different product descriptions
2. <https://goo.gl/3ozeO6>: 15 ways to calm your nerves before giving a presentation.
3. <https://goo.gl/p20ttk>: useful site for more language about introducing yourself.