**[Meeting minutes template](https://github.com/gvsu-cis641/base/tree/main/meetings" \l "meeting-minutes-template)**

Team name: Team ACS

Members present: Navya Koppada, Vamsi Vura, Sai Divya Sree Areti, Shashank Kesari.

Date: 9/26/23

Time: 10.00 am-10.30 am

Discussion points:

* The agenda of the meeting is to write the project proposal.
* Discussed the technologies/approaches to be used for the project.
* Framed project proposal including each member’s views/points.

Goals for next week (include responsibilities)

* Analyzing the requirements for the project collectively.