

Date : _____

To,
The Manager
Spark Capital Advisors (India) Private Limited
"Reflection", New No 2, Leith Castle Centre Street,
Santhome High Road, Chennai 600028.
DP Department

Sub: Kindly issue a new Delivery Instruction Slip booklet for Demat Account no: **12090100-** _____

Dear Sir,

Kindly issue a new Delivery Instruction Slip booklet for my above mentioned Demat Account.

The Slip Booklet issued to me earlier has either, not been received / has been misplaced. Hence am requesting you to send me another Delivery Instruction Slip booklet on basis of this letter.

I/We also understand that the unused Delivery Instruction Slips of the earlier DIS Book issued to me/us, which is misplaced, will stand cancelled in your system and no further instruction slips will be issued even if the earlier issued DIS Book is found.

You are requested to hand over the new Delivery Instruction Slips booklet to me (Sole Holder) / _____, who is one of the joint holders of the aforesaid account.

Kindly find enclosed herewith copy of my / _____'s proof of identity.

	First / Sole Holder	Second Holder	Third Holder
Name of the Account Holder			
Signature of Holder			

INSTRUCTIONS:

- Copy of PAN card duly signed by customer should be submitted.
- The form should be signed by all the account holders.

• For DP use only •

Old Slip No. From.:		To Slip No.:	
New Slip No. From.:		To Slip No.:	
New Booklet No.:			
Issued by:		Issued Date:	