

**INTELLIGENCE BUREAU**  
**(Ministry of Home Affairs)**  
**Government of India**

**Assistant Central Intelligence Officer Grade-II/Executive Exam-2020**

**E-ADMIT CARD**

**Date of Examination:** 20th February 2021



**Name of the Candidate** VANDANA

**Father's/ Husband's Name** VEDRAM

**Roll No.** 920022001379

**D.O.B** 09-11-1995

**Category** UR

**Sub-Category** -

**Application Ref. No.** MHA141357086



Photograph  
to be pasted here.  
The photograph must be  
identical to the  
one uploaded

**Address of the candidate :**  
C 29 Sudershan park, New Delhi, Delhi - 110015

(Signature of Candidate)

(Signature of Candidate  
in front of invigilator)

**Name & Address of Examination Centre :**  
iON Digital Zone iDZ 2 Sector 62  
  
C30/7A, SECTOR 62, , Noida, Uttar Pradesh, India - 201309

(Signature of Examination Authority)

**Please write the shift here** SHIFT- \_\_\_\_\_ (1, 2 or 3)

**A PARAGRAPH WILL APPEAR ON YOUR COMPUTER SCREEN IMMEDIATELY BEFORE STARTING THE EXAM. THIS PARAGRAPH CONTAINS SOME SENTENCES/WORDS, NUMERICALS AND JUMBLED WORDS. THIS PARAGRAPH MAY BE REPRODUCED VERBATIM IN THE SPACE GIVEN BELOW:**

**Please write the statement in the box right below:** "I do hereby declare that all the information furnished above are true to the best of my knowledge and I am the same person appearing in the exam whose photograph is scanned & pasted above"

**Name :**

**Date :**

**Signature of the candidate:**

## IMPORTANT INSTRUCTIONS TO CANDIDATES

### Things to be brought compulsorily by the candidates for the CBT to examination centre

- |   |   |
|---|---|
| <ul style="list-style-type: none"> <li>✓ Printed copy of e-Admit Card</li> <li>✓ Face Mask &amp; Hand Glove</li> <li>✓ Personal hand sanitizer</li> </ul> | <ul style="list-style-type: none"> <li>✓ Original Photo ID proof as mentioned in the instructions below.</li> <li>✓ PET Water bottle (transparent)</li> <li>✓ 2 Passport photographs, identical to the one uploaded.</li> </ul> |
|---|---|

**Please read the following instructions carefully before proceeding for the Computer Based Test (CBT):**

Shift Details	Reporting Time	Gate Closing Time	Examination Time	Note :
Shift - 1	07:30 AM	08:30 AM	09:00 AM	<b>Candidates will receive their shift details through Email and SMS, 2 days prior to the examination. The shift details will also be uploaded in the candidate's login portal.</b>
Shift - 2	10:30 AM	11:30 AM	12:00 PM	
Shift - 3	01:30 PM	02:30 PM	03:00 PM	

1. The candidates may ensure that all 3 pages of this admit card (preferably in colour) have been downloaded/printed and are advised to carry it to the allocated Test Centre on the Date and Time mentioned above.
2. The printed E-Admit Card must be presented for verification along with at least one ORIGINAL (not photocopy or scanned copy) valid PHOTO IDENTIFICATION CARD, viz. Voter Identification Card, Driving License, PAN Card, Passport or Aadhaar Card, Identity Card issued by University/College. **In case the scanned photograph does not appear/is not clear in the E-Admit card, the Candidates must bring two recent colour passport size photograph(s) at the test centre on the day of examination.**
3. No candidate will be allowed to enter at the Test Centre without valid E-Admit Card & Photo Identification Card.
4. In case of post marriage or change in the name, the candidates must bring original matriculation certificate along with original Identification Card. The identity of the candidate will be verified with the proof provided by the candidates.
5. Candidates are required to paste a passport size photograph, identical to the one uploaded, in the space provided above.
6. REQUEST FOR CHANGE IN TEST DATE/SESSION/CENTRE/VENUE WILL NOT BE CONSIDERED UNDER ANY CIRCUMSTANCES.
7. The total duration of Test is 1 hour. Each correct answer shall carry one mark. For each wrong answer, 0.25 (1/4) mark will be deducted. No marks will be awarded for questions not attempted or answered but marked for review.
8. Candidates shall be strictly barred from going outside the Test Centre during the examination period.
9. Candidates are advised to locate the Test Centre and its accessibility at least a day before the test so that they can reach the test centre on time for the test. Examining authority will not be responsible for late arrival of candidates.
10. The candidate is required to report at exam centre as per reporting time given above. Candidates are advised to reach their allotted exam centre before reporting time as mentioned in E-Admit Card so that entry formalities i.e. Thermal Scanning, Bar Code Scanning, Biometrics & Photography can be done prior to allotment of computer node for appearing in exam. The entry gates of exam centre will be closed half an hour before commencement of Computer Based Test. LATE ENTRY WILL NOT BE ALLOWED UNDER ANY CIRCUMSTANCES.
11. Candidates are strictly advised not to carry any electronic devices like smart phone, feature phone, electronic gadgets, earphones or microphones, all type of watches, electronic or non-electronic communication devices, hand bags, purse, calculator, log tables/pager, digital diary, book/notes and any type of metallic items, etc. inside the Examination lab. If any candidate is found in possession of any of these devices (even in switched off condition also)/documents, his/her candidature is liable to be disqualified. Candidates are also advised not to bring any valuable/ costly items or jewellery to the examination centre as arrangement of safe keeping of the same cannot be assured and exam centre will not be responsible for safe custody, loss or theft. switched off.
12. Once the capturing of Biometrics/Photograph is done at Registration Desk of exam centre, the Candidate should proceed to the allocated computer node and should not leave the Examination Hall/Room till the Computer Based Test is over.
13. After the Computer Based Test is over, the candidates must appear for Biometrics/Photograph and deposit this e-admit card before leaving the computer lab. Failure to do so shall render the candidature of the candidate forfeited. It is in their own interest that the candidates must appear for photography/biometrics and deposit their e-admit cards to the invigilator invariably.
14. The User ID and PASSWORD for the Computer Based Test will be provided to the Candidates 10 minutes before commencement of test at their respective computer terminal by test administrators/invigilators. The candidates will be required to enter Login ID and PASSWORD for appearing in Computer Based Test. Please ensure that candidates' particulars appearing on the computer screen are correct after Login.
15. For rough work, candidates should bring at least two transparent blue/ black ball point pens, while the paper would be provided at the test centre, which must be deposited back to the invigilator after conclusion of the exam.
16. Anyone found to be disclosing, publishing, reproducing, transmitting, storing or facilitating transmission & storage of test contents in any form or any information therein in whole or part thereof or by any means i.e., verbal or written, electronic or mechanical or taking away the rough papers supplied in the exam centre or found to be in unauthorized possession of test content will be considered as serious misconduct & will be debarred/disqualified from exam. Disciplinary & legal action would be taken against such candidates as per rules & would be reported to police, if necessary. Candidates must also refrain from creating any obstruction during the conduct of exam. If any candidate is found obstructing the conduct of exam or creating disturbances at the exam venue, his/her candidature shall be summarily cancelled. Such candidate shall also be liable to be debarred from future exam of IB & legal proceedings could be initiated against him/her.

17. Admission to the test centre would be strictly in accordance with the instructions contained in this e-admit card.
18. Your candidature for the Computer Based Test (CBT) is "PROVISIONAL" pending detailed scrutiny of eligibility as per the advertisement and recruitment regulations of IB. In case, it is found at any stage of recruitment/selection process that the candidate does not fulfil the eligibility criteria and information provided by the candidate is found to be false or is not in conformity with the eligibility criteria mentioned in advertisement including Fee, Age, Caste Category, Sub-Category, Educational Qualification, etc. the candidature of the candidate will be rejected at any stage of recruitment/selection process and even after appointment.
19. Candidates should check the particulars i.e., Name, Date of Birth, Photograph, Signature, Category, Sub-Category etc. mentioned in E-Admit Card carefully and also eligibility in all respects as per the recruitment advertisement. For any queries kindly contact the helpdesk Number:02261087529 [1000 hrs to 1800 hrs / Monday to Saturday] or E-mail: helpdesk.bharti@nic.in.
20. Candidates appearing in the computer-based test should, in their own interest, check their eligibility for the post applied as per the recruitment advertisement & ensure that he/she fulfils all eligibility criteria in all respects as mentioned therein for the post before appearing in Computer Based Test to avoid disappointment at any later stage as his/her candidature is liable to be cancelled if found ineligible for the post at later stages of selection process pending, scrutiny of eligibility & verification of testimonials/certificates regarding eligibility.
21. Travelling and other expenses would be borne by the candidate and no travelling expenses such as TA/DA, Accommodation etc. will be admissible for appearing in the Computer Based Test.
22. Important: After 04/05 days of conduct of examinations, candidates can view their individual answers/online response (own answers and answer key), by logging into online portal with their registered credentials. In case of query/objection in respect of any question(s) and its answer, it is to be submitted only through Online Response Link in the portal with documentary evidence within 03 days. The Objections received will be re-examined by the subject expert(s) for its finalisation. Response/Objection/Query related to questions or keys received through any other mode of communication/channel will not be entertained under any circumstances. On non-receipt of objections within stipulated period, such candidates will not have any right for any future legal claim, in any court of law, for re-evaluation at later stage of selection process. The exact date and time of Online Response Link shall be mentioned/uploaded on MHA's Website. An SMS/email alert would also be sent to the candidates in this regard.
23. The candidates should regularly visit application portal as well as their email ID (provided at the time of registration, including spam/junk folder) for latest updates related to recruitment process.
24. The admit card does not constitute an offer of employment.
25. Any in-disciplined attitude/violence on the part of the candidate at the Test Centre will be viewed seriously, which may lead to cancellation of the candidature besides taking appropriate legal action.
26. Only those candidates who come up to a certain standard in Tier-I exam would be shortlisted for Tier-II exam, as laid out in the detailed advertisement.


### **ADDITIONAL INSTRUCTIONS FOR CANDIDATES DUE TO COVID-19**


1. Candidate must maintain social distancing starting from point of entry in the exam venue till his/her exit from the exam venue and follow the Signage/Notice Board.
2. In order to maintain Social Distancing Norm in the examination Hall, the Candidates will sit at alternative Computer Nodes. In case Candidate is having COVID-19 symptom, in that case he/ she shall be allowed to appear in CBT in a separate Isolation Lab/ Hall.
3. Candidate must bring their own Face Mask, Hand Gloves, personal hand sanitizer (50ml), transparent blue/black ball point pen, PET water Bottle (transparent) & the exam related documents (Admit Card, Photo ID Card etc.). No other items will be permitted inside exam Lab/Hall.
4. Temperature of candidates will be checked at the entry to the exam venue via a Thermo Gun.
5. Candidate's Roll Number and the Lab Number' will NOT be displayed outside the exam venue, but the same will be provided to the candidates individually at the time of entry to the exam venue after their Admit Card and ID verification.
6. Candidates need to follow directions given by Examination Centre representatives in order to observe social distancing at the entry point.
7. At registration desk, the candidate will be directed to sanitize his / her hands using sanitizer after which Photograph will be captured during the registration process.
8. Candidates will be under CCTV surveillances from entry to exit in the examination premises.
9. Candidate is required to report at the exam venue strictly as per the time slot mentioned in the admit card which will also be informed via SMS on their registered mobile number prior to exam date. It is expected that candidates strictly adhere to this time slot – as entry into the test centre will be provided based upon the same.


## COMPUTER BASED TEST (CBT) INSTRUCTIONS

1. The Total duration of test is **1 hour**.
2. The clock will be set at the server. The countdown timer in the top right corner of screen will display the remaining time available for you to complete the Test. When the timer reaches zero, the Test will end by itself. You will not be required to end or submit your Test.
3. The Question Palette to be displayed on the right side of screen will show the status of each question using one of the following symbols:

 You have not visited the question yet.

 You have not answered the question.

 You have answered the question.

 You have NOT answered the question, but have marked the question for review.

 The question(s) "Marked for Review" will be not be considered for evaluation. Hence, no marks will be allocated for the same.

**The Marked for Review status for a question simply indicates that you would like to look at that question again. If a question is answered and Marked for Review, your answer for that question will not be considered in the evaluation.**

### Navigating to a Question :

4. To answer a question, do the following:
  - a. Click on the question number in the Question Palette to go to that question directly.
  - b. Click on **Save & Next** to save your answer for the current question and then go to the next question.
  - c. Click on **Mark for Review & Next** to save your answer for the current question, mark it for review, and then go to the next question.
  - d. **Caution:** Note that your answer for the current question will be not be saved, if you navigate to another question directly (**without saving the answer**) by clicking on its question number.

### Answering a Question :

5. Procedure for answering a multiple choice type question:
  - a. To select your answer, click on the button of one of the options.
  - b. To deselect your chosen answer, click on the button of the chosen option again or click on the **Clear Response** button.
  - c. To change your chosen answer, click on the button of another option
  - d. To save your answer, you MUST click on the **Save & Next** button.
  - e. To mark the question for review, click on the **Mark for Review & Next** button. **If any answer is selected for a question that is Marked for Review, that answer will not be considered in the evaluation**