JENNIFER

AMAYA

JUNIOR CYBERSECURITY PROFESIONAL

CONTACT

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WORKINGEXPERIENCE

PROJECT COORDINATOR

RMG Contract Interior | Aug 2023 - Feb 2024

- Coordinated security-sensitive interior projects, ensuring secure data handling and controlled site access for high-profile clients.
- Oversaw digital documentation workflows with emphasis on privacy, integrity, and regulatory compliance.
- Managed onboarding/offboarding procedures for contractors in environments requiring security clearances.
- Maintained compliance-ready records aligned with physical security standards and building regulations.
- Acted as liaison between clients, vendors, and executive teams to align infrastructure design with security and operational needs.

ARCHITECT TECHNOLOGIST

| Jan 2023 – Jun 2023 Delcor Engineering

- Supported secure design workflows, including confidential blueprint and CAD file handling.
- Assisted with basic security audits and maintained version control for sensitive documents.
- Collaborated with engineering and IT to ensure compliance and risk mitigation.

CLAIMS SPECIALIST

ContactPoint 360 | Jan 2020 – Jan 2023

- Maintained strict control of client data; enforced data protection protocols.
- Trained in the escalation and resolution of sensitive cases, ensuring regulatory compliance.
- Documented incidents and contributed to continuous improvement in information handling.

SUMMARY

Security+ certified, entry-level cybersecurity professional seeking first dedicated cybersecurity role. Experienced in managing sensitive data and high-compliance IT projects in regulated environments. Strong foundational knowledge in threat intelligence, risk assessment, incident response, and dark web investigations. Recognized for attention to detail, cross-team collaboration, and operational execution. Ready to leverage IT administration and project management skills to support organizational security objectives.

CORE SKILLS

- Security Controls (CVSS v4.0, MITRE ATT&CK)
- Access & Identity Management
- Data Protection & Compliance
- Project Management
- Technical Documentation & Reporting DDW
- Process Improvement

- Security Operations & Monitoring
- Incident Response & Escalation
- Risk & Vulnerability Management
- Threat Intelligence & Analysis
- IT Infrastructure Administration
- English & Spanish (Bilingual)

TECHNICAL SKILLS

- Platforms: Windows, macOS, Linux
- Tools: CrowdStrike Falcon Recon, Office 365 Admin, Google Workspace, Active Directory, Jira, ServiceNow, Three.js Framework, n8n.
- Security: Vulnerability Assessment, MITRE ATT&CK, Risk Identification, Security Controls, Access Management
- **Networking:** VPNs, Firewalls, Network Troubleshooting

CERTIFICATIONS & TRAINING

SECURITY+(SY0-701)

CompTIA 2025

THREAT INTELLIGENCE LEARNING PATH

TryHackMe 2024

CYBERSECURITY TOOLS & CYBERATTACKS

IBM 2024

CVSS V4.0

FIRST 2024

PRE SECURITY

TryHackMe 2024

EDUCATION

HONORS BACHELOR OF INTERIOR DESIGN

Fanshawe College of Applied Arts And Technology, London, ON

September 2016 - May 2020

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CERTIFICATIONS & TRAINING



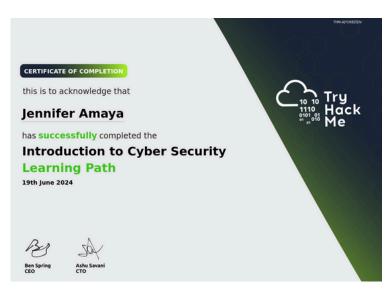
SECURITY+(SY0-701)

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CYBERSECURITY TOOLS & CYBERATTACKS

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THREAT INTELLIGENCE LEARNING PATH

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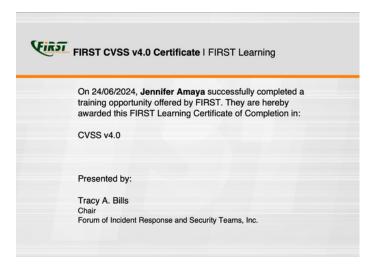
PRE SECURITY

TryHackMe 2024

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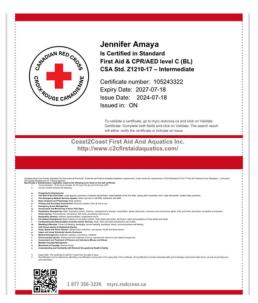
JUNIOR CYBERSECURITY PROFESIONAL

CERTIFICATIONS & TRAINING



CVSS V4.0

FIRST 2024



FIRST AID & CPR/AED

Canadian Red Cross 2024

EDUCATION



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