



# KIET Group of Institutions, Ghaziabad

13 KM STONE, GHAZIABAD-MEERUT ROAD, GHAZIABAD - 201 206 (U.P.)

(An ISO - 9001 : 2000 Certified Institution)

KIET/DEAN/2019/02

Date: \_\_\_\_\_

## UNDERTAKING

(For 1<sup>st</sup> year to pre-final year students)

I, ..... (University Roll No. ....) Son/Daughter of ..... Student, of B.Tech / B.Pharm / MCA / MBA, branch ..... Semester ....., hereby declare and assure that I will maintain 75% attendance as per AKTU norms.

I have read KIET attendance policy thoroughly and I agree with the norms written in the policy.

Further if I fail to maintain, Department has full right to take necessary action against me as per AKTU norms.

Date: .....

Signature of Student: .....

Name in Block Letters: .....

Roll No: .....

I Mr/Ms/Dr .....(Father/Mother/Guardian) of ..... assure you that my ward will comply with all academic criteria set by the Institute.

Signature of Parent (with date) .....

**KIET GROUP OF INSTITUTIONS, GHAZIABAD**

13 KM STONE, GHAZIABAD-MEERUT ROAD, GHAZIABAD - 201 206 (U.P.)

**(An ISO - 9001 : 2008 Certified Institution)**

KIET/DEAN/2019/03

Date: \_\_\_\_\_

**UNDERTAKING (Final Year Students)**

I, ..... (University roll no. ....) Son/Daughter of ..... Student, of B.Tech / B.Pharm / MCA / MBA, branch ..... Semester ....., hereby declare and assure that I will maintain attendance as per KIET attendance policy.

I hereby declare and assure that I will complete 40% class attendance with following:

S. No.	Academic content	Minimum requirement	Weightage	Schedule	Mode
1.	Class Test	<u>All Mandatory (CT-1, CT-2 &amp; PUE)</u>	30 Marks	As per Academic Calendar	Offline
2	Project Presentation	2-3 times	50 Marks	As per decided by department	Offline
3	Online Certification	1 (from Swayam /NPTEL/ Coursera etc.) Courses: As decided by concerned HoD	Attendance in each subject as per KIET Attendance Policy	After <u>PUE</u> and Before AKTU Exam	Online
4	Assignments	As given by subject teacher	Equivalent to TA marks	As per schedule	Offline

I have read KIET attendance policy thoroughly and I agree with the norms written in the policy.

Further if I fail to maintain, Department has full right to take necessary action against me.

Date: .....

Signature of Student: .....

Name in Block Letters: .....

Roll No: .....

I Mr/Ms/Dr .....(Father/Mother/Guardian) of ..... assure you that my ward will comply with all academic criteria set by the Institute.

Signature of Parent (with date) .....

**KIET GROUP OF INSTITUTIONS , GHAZIABAD**

13 KM STONE, GHAZIABAD-MEERUT ROAD, GHAZIABAD - 201 206 (U.P.)

**(An ISO - 9001 : 2008 Certified Institution)**

KIET/DEAN/2019/04

Date: \_\_\_\_\_

**UNDERTAKING FOR INDUSTRIAL INTERNSHIP/EARLY JOINING AT  
INDUSTRY DURING FINAL SEMESTER**

I, ..... (University roll no. ....) Son/Daughter of  
..... Student, of B.Tech / B.Pharm / MCA / MBA, branch .....  
Semester....., hereby request to allow early joining as a trainee in .....  
..... from .....

I have read and completely understood all rules & regulations for the same.

I hereby declare and assure that I will fulfill all the below mentioned academic criteria decided by the department.

S. No.	Academic content	Minimum requirement	Weightage	Schedule	Mode
1.	Class Test	<u>To appear in CTs</u> , MOOCs progress report to be submitted to subject teacher	30 Marks	As per Academic Calendar	Offline
2	Project Presentation	2 times	50 Marks	During CTs	Offline
3	Online Certification	2 (from Swayam/NPTEL/Coursera etc.) Courses: As decided by concerned HoD	Attendance in each subject as per KIET Attendance Policy	After <u>PUE</u> and Before AKTU Exam	Online
4	Assignment	1 per subject	Equivalent to TA marks	Before CT-2	Offline

I have read KIET attendance policy thoroughly and I agree with the norms written in the policy.

Further if I fail to maintain, Department has full right to take necessary action against me.

Date: .....

Signature of Student: .....

Name in Block Letters: .....

I Mr/Ms/Dr .....(Father/Mother/Guardian) of .....  
assure you that my ward will comply with all academic criteria set by the Institute.

Signature of Parent (with date) .....

**KIET GROUP OF INSTITUTIONS, GHAZIABAD****STUDENT'S PARTICIPATION IN ACTIVITIES - PERMISSION FORM**

KIET/DEAN/2019/05

Appl No.

Date of Application:.....

Category of event:

**(A) Technical Events** (Project (Development/Competition/Consultancy/at Industry),

Technical Activity – Participants/Coordinator).....

**(B) Extracurricular Events** Participant/Coordinator (Cultural/Literary/Sport).....

Name and address of host Institute of event (for off-campus events only).....

**(C) Medical** ..... Duration .....

Duration of Event..... Name of Individual/Group .....

Univ. Roll No..... Course/Branch.....Year/Sem/Section.....

Mode of Communication from parents (Email/Facebook-message/ Phone/ WhatsApp message/ Letter/other (please specify)).....

**(D) Attendance %age** ..... Average CT Marks.....

Any previous Backlogs (Yes/No) if yes write Number .....

S. No.	Date	Roll No.	Student Name	Branch/Sem/Sec	Lecture Number(Kindly mark P/A)							
					1	2	3	4	5	6	7	8

Signature of Student ..... HoD .....

**Approved/Not Approved** (Signature DSW)*(Permission before attending)***NOTE :** Students are required to bring the proof of attendance in the event/certificate which is to be submitted to Dean (SW) on completion of the event.