

# Live Audit Schedule Screen

## When This Screen Appears

This screen appears when: - User clicks on “Live Audit” in the sidebar navigation - User selects “Schedule & Progress” from navigation menu - The screen provides real-time visibility into ongoing audit operations

This is the primary screen for monitoring active audits and tracking day-to-day operations.

## Complete UI Breakdown

### Header Section

**Application Title and Refresh** - “Medplus Audit Dashboard” remains visible - “Last Refreshed” timestamp with current date and time - “Refresh Now” button to update real-time data

### Global Filter Bar

All dashboard filters remain accessible: - Financial year, State, Store, Audit Job Type, Process Type, Audit Status - Filters work across the entire application - Affect which audits are displayed in the schedule

### Audit Status Summary Cards

Four cards displaying audit counts by status:

**Total Card** - Icon: Document/clipboard icon in gray - Number: 26 (Total number of all audits) - Label: “All Audits” - Interactive: “Click for details” link - Purpose: Shows complete audit count regardless of status

**Pending Card** - Icon: Clock icon in yellow/orange - Number: 6 (Audits awaiting action) - Label: “Awaiting action” - Interactive: “Click for details” link - Purpose: Highlights audits that need to be started

**In Progress Card** - Icon: Circular progress icon in blue - Number: 9 (Currently active audits) - Label: “Actively running” - Interactive: “Click for details” link - Purpose: Shows real-time audit activity

**Completed Card** - Icon: Checkmark icon in green - Number: 11 (Finished audits) - Label: “Finalized” - Interactive: “Click for details” link - Purpose: Confirms successfully completed work

### Live Audit Schedule Section

**Section Header** - Title: “Live Audit Schedule - In Progress” with calendar icon - Subtitle: “Click on any row to view auditor-wise allocation and real-time progress” - Instructs users on interaction method

**Action Bar** - Export Report button (green, with download icon) - Audit counter: “9 Audits” showing filtered count - Right-aligned for easy access

### Audit Table

The table displays currently active audits with the following columns:

**Store ID** - Unique identifier (e.g., MP0002, MP0011) - Badge format with gray background - Easy visual identification

**Store Name** - Store location name - Examples: “Coimbatore-Main”, “Nizamabad-Hub”, “Delhi NCR-Central” - Identifies which store is being audited

**Supervisor** - Name of supervising manager - Examples: “Sourav Das”, “Kiran Patel”, “Neha Sharma” - Icon: Person icon displayed next to name - Shows who is responsible for audit oversight

**Assigned Auditors** - Blue circular badge showing number of auditors (e.g., “4”, “2”, “1”) - Comma-separated list of auditor names - Examples: “Hitesh Shah, Amit Singh, Rohit Sharma, Arun Nair” - Truncates to show count + names - Indicates team size and composition

**Start Date** - Calendar icon followed by date - Format: YYYY-MM-DD (e.g., “2025-12-15”) - Shows when audit began - Helps track audit duration

**Audit Progress** - Two-part display: 1. Text: “X,XXX / Y,YYY SKUs” (completed vs. total) 2. Visual: Blue progress bar showing percentage - Examples: “2,862 / 3,317 SKUs” with 86.3% bar - Provides immediate visual status update - Percentage label appears on or near progress bar

**Actions Column** - Currently empty in this view - May contain action buttons in other contexts - Reserved for future operations

### Sample Data Rows

**Row 1: MP0002 - Coimbatore-Main** - Supervisor: Sourav Das - Auditors: 4 (Hitesh Shah, Amit Singh, Rohit Sharma, Arun Nair) - Start Date: 2025-12-15 - Progress: 2,862 / 3,317 SKUs (86.3%) - Status: Near completion

**Row 2: MP0011 - Nizamabad-Hub** - Supervisor: Kiran Patel - Auditors: 2 (Nisha Gupta, Suresh Kumar) - Start Date: 2025-12-04 - Progress: 4,475 / 5,092 SKUs (87.9%) - Status: Near completion

**Row 3: MP0018 - Delhi NCR-Central** - Supervisor: Neha Sharma - Auditors: 2 (Deepak Reddy, Sneha Patel) - Start Date: 2025-12-09 - Progress: 1,496 / 4,250 SKUs (35.2%) - Status: Early stage

**Row 4: MP0024 - Durgapur-Hub** - Supervisor: Amit Verma - Auditors: 1 (Vijay Kumar) - Start Date: 2025-12-10 - Progress: 1,573 / 3,271 SKUs (48.1%) - Status: Midway

### Sidebar Navigation

**Active Item** - “Live Audit” is highlighted in blue - Indicates current screen - Other navigation items available: Store Coverage, Auditor Performance, Supervisor, Store PID Allotment

**User Profile** - HOD Admin / Audit Head shown at bottom - Consistent across all screens

## Interaction Behavior (Step-by-Step)

### Status Summary Cards

**When clicking Total card:** 1. Table filters to show all audits regardless of status 2. Card highlights to indicate active filter 3. Table updates immediately

**When clicking Pending card:** 1. Table filters to show only audits with “Pending” status 2. Shows audits that haven’t started yet 3. Audit counter updates to show filtered count

**When clicking In Progress card:** 1. Table shows only currently active audits (default view) 2. Displays audits with auditors actively working 3. Focuses on real-time operations

**When clicking Completed card:** 1. Table filters to show finished audits 2. Displays completed work for verification 3. Shows historical completion data

### Export Report Button

**On click:** 1. Dropdown appears with export format options 2. Options: PDF, Excel, CSV formats 3. User selects preferred format

**After selection:** 1. Report generates with current table data 2. Includes all visible columns and rows 3. Respects active filters 4. File downloads with name like “Live\_Audit\_Schedule\_[date]” 5. Contains timestamp and filter information

## Table Row Click

**When clicking any audit row:** 1. A detailed modal dialog appears 2. Modal overlays the current screen with semi-transparent background 3. Shows Store Detail Modal (documented separately) 4. Displays comprehensive audit information for selected store

**Modal contains:** - Store identification and metrics - Auditor allocation and performance - Real-time progress tracking - Detailed SKU counts - Deviation information

## Progress Bar

**Visual indicators:** - Green/Blue color for healthy progress - Longer bar = higher completion percentage - Text shows exact percentage (e.g., 86.3%)

**Hover behavior:** - Tooltip may appear with exact counts - Shows completed vs. remaining SKUs - Provides estimated completion information

## Table Sorting

**Clicking column headers sorts by that column:**

**Store ID sort:** - Alphabetically (MP0001, MP0002, MP0003...) - Helps find specific stores quickly

**Store Name sort:** - Alphabetically by store name - Groups stores from same city

**Supervisor sort:** - Alphabetically by supervisor name - Groups audits by supervisor - Useful for supervisor workload review

**Start Date sort:** - Chronologically - Oldest first or newest first - Identifies longest-running audits

**Audit Progress sort:** - By completion percentage - Shows nearly complete audits first - Or shows audits needing attention

## Real-Time Updates

**Auto-refresh behavior:** - Screen may auto-refresh at intervals (e.g., every 60 seconds) - Progress bars update with new completion data - Audit counts update automatically - New audits appear as they start - Completed audits move to Completed status

**Manual refresh:** - Click “Refresh Now” button - Forces immediate data update - Ensures latest information is displayed

## Purpose of Every Action

### Status Card Purpose

**Total Audits:** - Provides complete overview of audit program - Shows scale of operations - Helps capacity planning

**Pending Audits:** - Identifies work waiting to start - Highlights potential delays - Allows proactive scheduling adjustments - Critical for meeting deadlines

**In Progress Audits:** - Primary operational focus - Shows current workforce utilization - Enables real-time problem identification - Supports immediate intervention if needed

**Completed Audits:** - Confirms work finished - Tracks daily/weekly accomplishments - Provides closure confirmation - Supports performance metrics

### **Export Report Purpose**

**Business Uses:** - Daily operational reports for management - Supervisor performance tracking - Resource allocation planning - Client/stakeholder updates - Historical records of audit activity

**Decision Support:** - Identify which stores are being audited - Track completion rates - Plan future audit schedules - Allocate auditors to stores

### **Row Click / Modal Purpose**

**Deep Dive Analysis:** - See individual auditor contributions - Identify performance issues mid-audit - Monitor quality metrics in real-time - Make immediate adjustments if needed

**Supervisor Support:** - Check on specific stores remotely - Verify auditor assignments - Review progress without being physically present - Provide guidance based on real-time data

### **Progress Tracking Purpose**

**Operational Management:** - Estimate completion times - Identify slow-moving audits - Allocate additional resources if falling behind - Celebrate early completions

**Visual Indicators:** - Progress bars provide at-a-glance status - No need to calculate percentages mentally - Quick identification of problem audits - Easy comparison across multiple stores

### **Auditor Information Purpose**

**Team Composition:** - Know who is working where - Identify small vs. large teams - Understand resource distribution - Plan for auditor availability

**Accountability:** - Clear ownership of each audit - Named individuals for each store - Contact points for questions - Performance evaluation data

### **Supervisor Information Purpose**

**Chain of Command:** - Know who to contact for each audit - Escalation path for issues - Responsibility assignment - Performance accountability

**Workload Balance:** - See how many audits each supervisor manages - Identify overloaded supervisors - Balance future assignments - Ensure fair distribution

### **Start Date Purpose**

**Duration Tracking:** - Calculate how long audit has been running - Identify unusually long audits - Benchmark completion times - Plan future audit schedules

**Timeline Management:** - Ensure audits complete within required timeframes - Identify delays early - Take corrective action - Meet compliance requirements

### **Real-Time Focus**

**Immediate Response:** - This screen is designed for “right now” operations - Not historical analysis - that’s on other screens - Enables rapid decision-making - Supports active management

**Operational Excellence:** - High completion percentages show effective operations - Low percentages trigger interventions - Balanced workload across auditors - Efficient use of resources

### **Visual Documentation**

*The Live Audit Schedule screen showing audits currently in progress with real-time completion tracking and auditor assignments.*

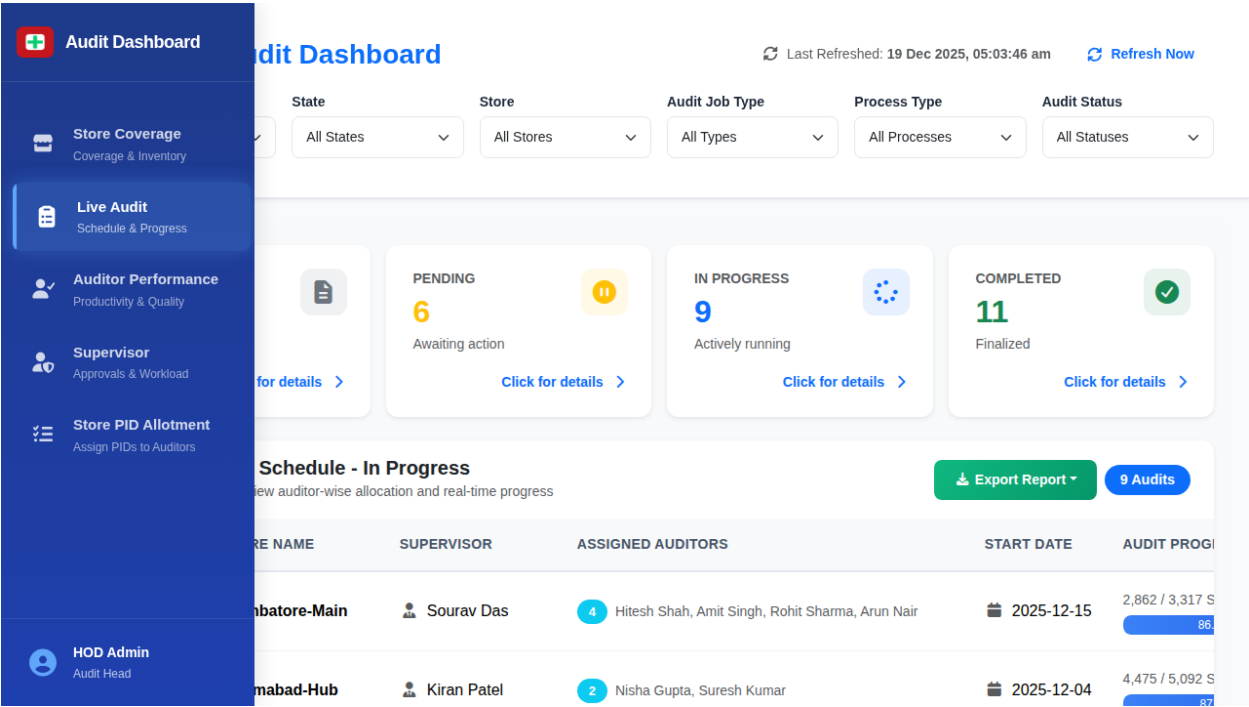


Figure 1: Live Audit Schedule Screen