



# PANDUAN TATA CARA PENGGUDANGAN/PENGHENTIAN IZIN STASIUN RADIO



BALAI MONITORING SPEKTRUM FREKUENSI KELAS I SAMARINDA  
JL. SULTAN SULAIMAN, SAMBUTAN, KEC. SAMBUTAN, KOTA SAMARINDA,  
KALIMANTAN TIMUR 75115



Home



Gunakan bahasa  
inggris (EN) saat ni  
web belum support  
bahasa indonesia

## Welcome to the Radio Frequency Spectrum Licensing Online Service.

Continuous innovation to provide better public services, we present through online services with new technology that is expected to provide a better and safer radio frequency spectrum licensing service experience.

Existing users can update their login access, follow the steps for updating on [link ini](#).

New users can register for service access on the menu [login](#)

Radio Frequency Usage Rights Fee (BHP) handling service via [Modul Billing](#)



EN

Home

### Please sign in

\* Fields marked as required. Please ensure to not leave them empty

Username \*

Password \*

**Login**

[Forgot Your Password?](#)

[Create New Account](#)

Klik application> Klik License Cancellation Application untuk melakukan penggudangan

The screenshot shows the KOMINFO Online Radio Frequency Licensing Services interface. At the top, there's a navigation bar with 'Home', 'Applications' (which is highlighted with a red box), 'Licensing Overview', and 'Reports and Statistics'. Below the navigation bar is a dropdown menu for 'Applications' containing several options: 'License Modification Application', 'License Partial Cancellation Application', 'License Reconfirm Application', 'License Cancellation Application' (which is also highlighted with a red box), 'New License Application (Batch Excel Import)', and 'My Drafts'. The background of the page features a night-time city skyline with various digital icons overlaid, representing connectivity and technology.

## Welcome to The Online Radio Frequency Licensing Services

The Online Radio Frequency Licensing Services are provided to enhance the radio frequencies licensing service to be easy, quick, accurate and transparent, and involving the service participants as an important part of the public service organization.

In the case of the use of these facilities, users must:

1. Agree and be capable to fulfill the conditions of use of radio frequencies according to the law.
2. Agree to pay the license fee of the Radio Frequency Spectrum.

<https://isr.postel.go.id/#> the factual data and licensing requirements



EN

Home Applications Licensing Overview Reports and Statistics

## License Cancellation Application



Broadcasting



Fixed Services (Private)



Fixed Services (Public)



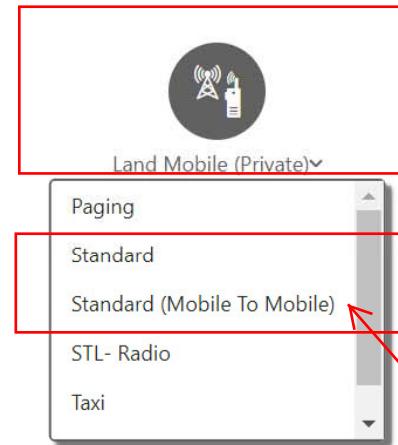
Land Mobile (Private)



Land Mobile (Public)



Satellite



Klik standard jika pengudangan inputan ISR ada repeater atau base

Klik standard (Mobile To Mobile) jika pengudangan inputan ISR ada MU atau HT

# License Cancellation Application - Land Mobile (Private) - Standard

Administrative Information

Supporting Documents

Applicants Declaration

Review Application

\* Fields marked as required. Please ensure to not leave them empty

## Administrative Information

User code

00106228

Name of Applicant\*

RUMAH TAHANAN NEGARA KLAS IIIB BALIKPAPAN

Add License(s)

Klik add License untuk memasukan nomor aplikasi yang akan digudangkan frekuensi tersebut

0 of 0 Items

Application Number	License Number	Service	Sub-Service	License Start Date	License End Date
No data available					
<a href="#">◀ Back</a>	<a href="#">Summary</a>	<a href="#">Other Actions ▲</a>	<a href="#">Next ►</a>		

0 - 0 of 0 items

10

Items per page



Page

0

of 0



Note : Pastikan dalam pengajuan penggudangan permohonan aplikasi masing-masing surat permohonan jika lebih dari 1 aplikasi yang akan digudangkan silahkan ajukan penggudangan dari awal

## License Cancellation Application - Land Mobile (Private) - Standard

[Administrative Information](#)[Supporting Documents](#)[Applicants Declaration](#)[Review Application](#)

\* Fields marked as required. Please ensure to not leave them empty.

### Search for Authorization

1 of 1 Items					
	Application Number	License Number	Service	Sub-Service	License Start Date
<input checked="" type="checkbox"/> 	031757112014	0166473	Land Mobile (Private)	Standard	12/11/2014
<input checked="" type="checkbox"/> 1 item selected					

Masukan nomor aplikasi tersebut  
lalu Klik tanda panah diatas untuk  
memasukan data nomor aplikasi  
yang akan digudangkan  
frekuensinya



1 - 1 of 1 items

10

Items per page

&lt;

Page

1

of 1

&gt;

## License Cancellation Application - Land Mobile (Private) - Standard

Administrative Information

Supporting Documents

Applicants Declaration

Review Application

\* Fields marked as required. Please ensure to not leave them empty

### Administrative Information

User code

~~03175712014~~

Name of Applicant\*

~~RUMAH TAHANAN NEGARA KLAS IIII BAWIKAPAN~~

Add License(s)

1 of 1 Items

	Application Number	License Number	Service	Sub-Service	License Start Date	License End Date
***	03175712014	0166473-Cancel	Land Mobile (Private)	Standard	12/11/2014	12/10/2024

◀ Back   Summary   Other Actions ▲   **Next ►**

1 of 1 items   10 ▾ Items per page   ◀ Page 1 of 1 ▶

Setelah sudah terinput  
klik next untuk langkah  
selanjutnya

Administrative Information

Supporting Documents

Applicants Declaration

Review Application

\* Fields marked as required. Please ensure to not leave them empty

## Supporting documents

### Allowed Data Types

pdf

### Mandatory Documents

1. Application Company Letter
2. Commitment Letter



File Name

Klik tanda tersebut setelah itu upload data dukung surat permohonan penggudangan pastikan data yang diupload surat permohonan penggudangan 2 kali upload  
1.application company letter  
2.commitment letter  
setelah itu klik add attachment

Add Attachment X

Select the attachment type and browse for a file

Type\* Application Company Letter

File\* Choose File surat permohonan penggudangan.pdf

Select a file (not greater than 2MB).

Date\* 01/24/2024

Fields marked with a red asterisk (\*) are mandatory.

XCancel Add Attachment

◀ Back Summary Other Actions ▲ Next ▶

Administrative Information

Supporting Documents

Applicants Declaration

Review Application

\* Fields marked as required. Please ensure to not leave them empty

## Supporting documents

### Allowed Data Types

pdf

### Mandatory Documents

1. Application Company Letter
2. Commitment Letter

	File Name	Type
***	surat permohonan penggudangan.pdf	Application Company Letter
***	surat permohonan kesanggupan penggudangan.pdf	Commitment Letter

[◀ Back](#) [Summary](#) [Other Actions ▲](#) [Next ►](#)



## License Cancellation Application - Land Mobile (Private) - Standard

Administrative Information

Supporting Documents

Applicants Declaration

Review Application

\* Fields marked as required. Please ensure to not leave them empty

### Applicants Declaration

By checking the "Yes, I agree" box I confirm that all the information provided is correct and complete to the best of my knowledge, and I approve the [following Disclaimer](#).

 Yes, I agree \*

Date

01/24/2024

◀ Back

Summary

Other Actions ▲

Next ►





EN

Home Applications Licensing Overview Reports and Statistics

## New Application - Land Mobile (Private) - Standard Conventional- HT (038142062023) Pending Acceptance

Administrative Information

Technical Information

Supporting Documents

Applicants Declaration

Review Application

\* Fields marked as required. Please ensure to not leave them empty

Successfull!

The application(s) [038142062023] is successfully submitted

Former Ref No

038142062023

Concession No

2023181282

### Application Status Information

Your application status is displayed below, to refresh the status and get the latest update click on "Check Status" Button:

Back Other Actions

Status

Pending Acceptance

Setelah successfull maka aplikasi yang digudangkan akan dikirimkan email pemberitahuan penggudangan yang terdaftar pada akun elicensing my spectra (isr.postel.go.id). dan dinyatakan proses penggudangan aplikasi tersebut berhasil. jika mengalami kesulitan dapat menghubungi WA kantor pelayanan balmon samarinda WA: 085648283012

# LAMPIRAN

1. Surat permohonan Penggudangan dan ISR yang digudangkan  
jadi 1 file

note : tidak boleh lebih dari 2mb

BALMON SAMARINDA

**CONTOH PENGGUDANGAN:**

*(KOP PERUSAHAAN)*

Samarinda,..... 2024

Nomor : .....

Perihal : Permohonan Penggudangan Stasiun Radio

Lampiran : 1 (satu) berkas

Kepada Yth,  
Direktur Operasi Sumber Daya Ditjen SDPPI  
di –  
**J A K A R T A**

Yang bertanda tangan dibawah ini :

N a m a : .....

Jabatan : Direktur

Alamat : .....

Tlp/HP : .....

Bertindak untuk atas nama ....., dengan ini mengajukan permohonan penggudangan stasiun radio dengan nomor client ..... aplikasi ..... dengan alamat stasiun radio sbb:

Sebagai kelengkapan kami lampirkan persyaratan sbb :

1. Dokumen Izin Stasiun Radio (ISR) hal. 1

Person In Charge (PIC) untuk koordinasi teknis adalah sbb :

N a m a : .....

Jabatan : .....

Alamat : .....

Tlp/HP : .....

Email : .....

Demikian kami sampaikan dan atas perhatian Bapak kami ucapkan terima kasih.

Hormat kami

Stempel&Materai Rp.10000

Tembusan Yth.

Kabalmon Spekfrekrad Kelas I Samarinda



# **FREKUENSI RADIO SATUKAN NEGERI**



## **BALAI MONITOR KELAS I SAMARINDA**