

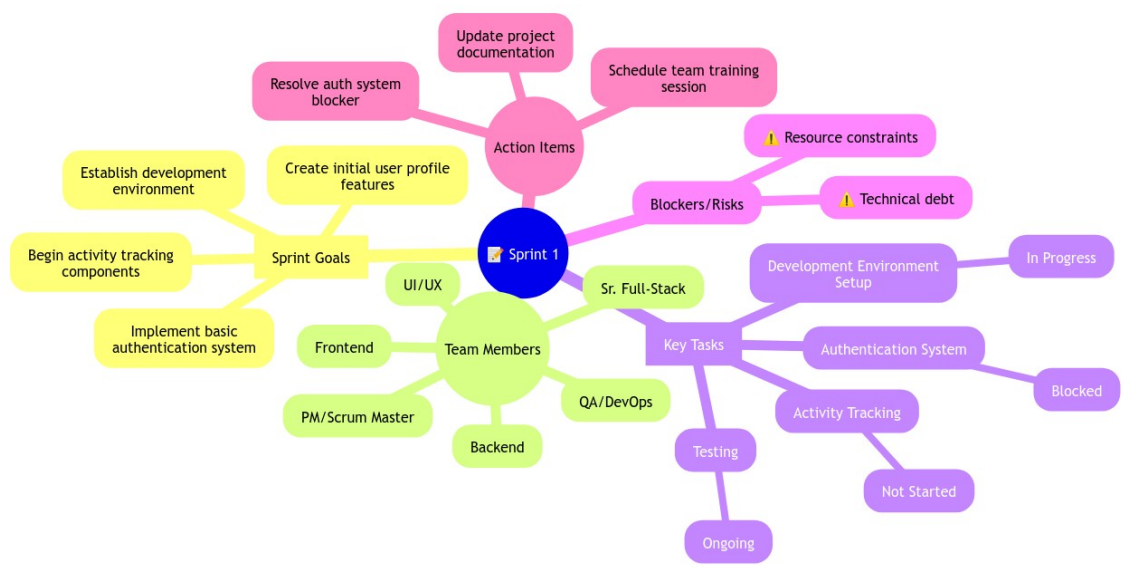
Daily Scrum Meeting Report for Sarah Chen

Meeting Overview

This report summarizes the Daily Scrum meeting for Sprint 1, Day 2 of the HealthTrack Pro project, focusing on aspects most relevant to your role as Project Manager and Scrum Master.

Key Highlights

- Sprint 1 is progressing with 20-25% reduced capacity due to initial setup requirements
- Critical blocker: AWS credential issues delaying development environment setup
- Authentication system implementation is underway, using JWT with RS256 algorithm
- Frontend components for user authentication are functional but require styling
- Database schema design is ready for review, supporting MVP features



Action Items for Sarah Chen

1. Assess sprint progress and timeline, considering the impact of environment setup delays (Due: End of day)
2. Facilitate resolution of AWS credential issues, escalating to stakeholders if necessary
3. Monitor outcomes of today's technical discussions (form validation, JWT storage, component styling) and ensure alignment with sprint goals
4. Prepare contingency plans for potential sprint timeline adjustments
5. Lead end-of-day team check-in to gather Jira ticket updates and address any new blockers

Team-wide Information

- All team members must update their Jira tickets with current status and blockers by end of day
- Authentication system progress: Backend structure set up, frontend forms created but unstyled
- UI/UX wireframes for authentication flow completed, considering mobile responsiveness
- Database schema technical session scheduled for 11 AM today
- Potential challenges identified: data model flexibility for future integrations and frontend animation performance

Conclusion

As Scrum Master, your immediate focus should be on resolving the AWS credential issues to unblock the team's progress. The potential impact on the sprint timeline necessitates close monitoring and possible adjustments to sprint goals or future capacity planning. Your role in facilitating cross-functional discussions and ensuring clear communication will be crucial in navigating the current challenges and maintaining project momentum.