

# How to Share a Folder on Windows

Full Read / Write / Delete Access

## STEP 1 – Create the Folder

1. Create a folder anywhere on your computer  
Example: C:\SharedData
2. Right-click the folder → Properties

## STEP 2 – Share the Folder

1. Open the Sharing tab
2. Click Advanced Sharing
3.  Check Share this folder
4. Set Share name: SharedData
5. Click Permissions
6. (Optional)  Remove Everyone
7. Click Add → enter your Windows username
8. Click Check Names → OK
9.  Grant Full Control
10. Click OK → OK → OK

## STEP 3 – Set Security (NTFS) Permissions

⚠ This step is mandatory for full access

1. Open the Security tab
2. Click Edit → Add
3. Enter the same Windows username
4. Click Check Names → OK
5.  Allow Full Control
6. Click Apply → OK

## STEP 4 – Enable Network Sharing

1. Open Control Panel
2. Go to Network and Sharing Center
3. Click Change advanced sharing settings
4. Under Private, enable:
  - o  Network discovery
  - o  File and printer sharing
5. Click Save changes

## STEP 5 – Set Network Profile to Private

1. Open Settings → Network & Internet
2. Click your connected Wi-Fi / Ethernet
3. Set Network profile to Private

## STEP 6 – Allow File Sharing Through Firewall

1. Open Windows Defender Firewall
2. Click Allow an app through firewall
3. Enable File and Printer Sharing (Private)

## STEP 7 – Find Your IP Address

1. Open Command Prompt
2. Run:
3. ipconfig
4. Note the IPv4 Address  
Example: 192.168.1.50

## STEP 8 – How Others Connect

From another Windows PC:

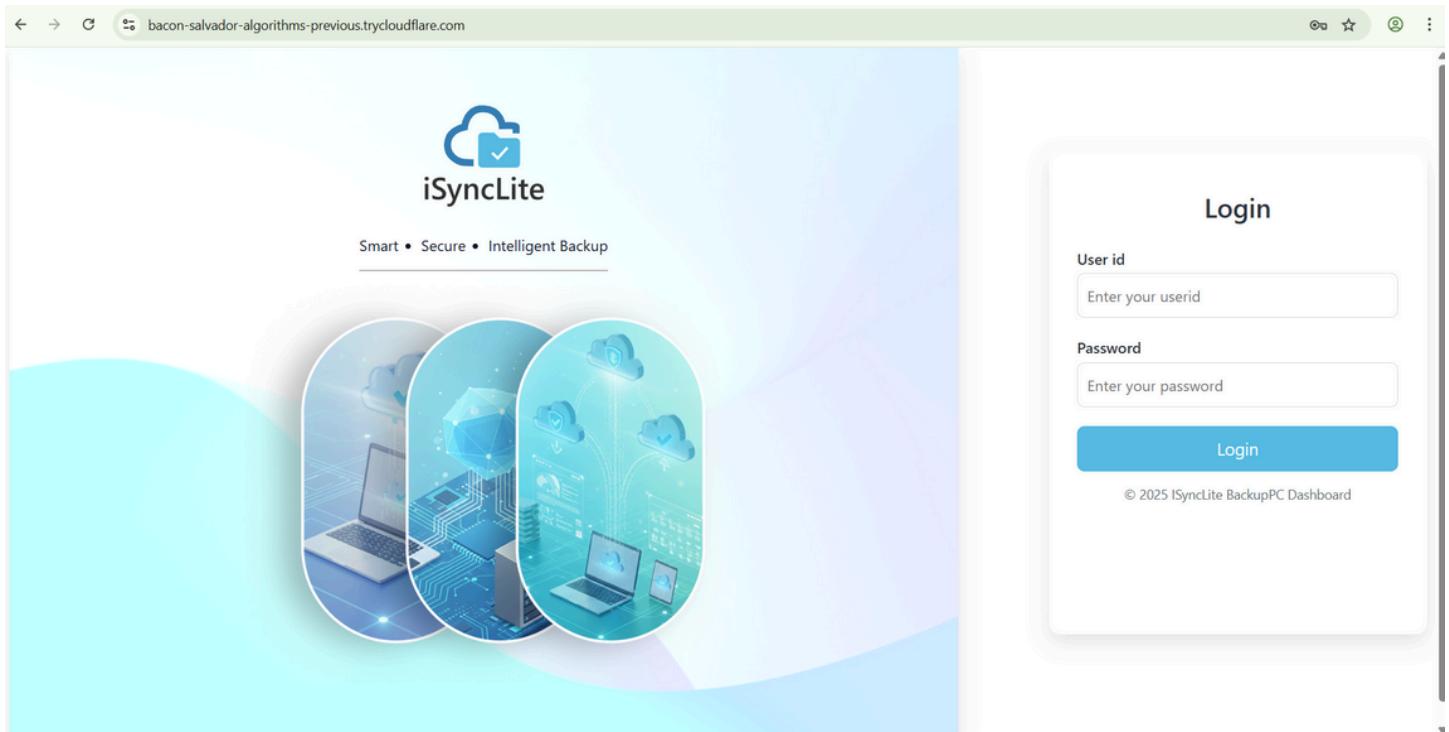
1. Open File Explorer
2. In the address bar, enter:
3. \\192.168.1.50\SharedData
4. Login using your Windows username & password

## Final Checklist

- ✓ Folder opens successfully
- ✓ Files can be created
- ✓ Files can be edited
- ✓ Files can be deleted

# ISyncLite Backup Documentation

- Login page user can login his credential user id or password



- Backup Administration page , user can easily go throw all pages

The screenshot shows the iSyncLite Backup Admin Panel home page. On the left is a navigation sidebar with sections like Overview, Global Configuration, Hosts, Backups, Restore, Reports & Logs, Notifications, Cloud Management, Cloud Overview, Cloud Transfers, Cloud Backups, Cloud Reports & Logs, Cloud Notifications, and Cloud Settings. The main area features a header "BACKUP HEALTH AT A GLANCE" and "iSyncLite Backup Admin Panel". Below this is a sub-header: "Configure clients, orchestrate backups, restore data and keep teams in the loop, all from a single delightful console." The main content area contains six cards arranged in two rows of three: "Global Configuration" (Storage locations, compression and pool lifecycle), "Manage Hosts" (Register machines, owners and transfer methods), "Backups" (Monitor status and trigger full or incremental runs), "Reports & Logs" (Audit history, analyze outcomes and spot issues), "Notifications" (Reminder cadence, email templates and routing), and "Restore" (Browse snapshots and securely recover files). A "Logout" button is located in the top right corner.

- Global Configuration page
- user can decide in which location he want to make backup file path

**Global Configuration**

**Data Directory (Backup Store Root):** /home/aagarwal/Anubhav/BackupVMTest

**Max Full Backups to Keep:** 99

**Compression Level (0-9):** 9

**Fill Cycle (Days):** 0

**Save Global Configuration**

**Back to Home**

- User can see all the host details (particular machine) and can add new host details also

**Hosts List**

**+ Add New Host**

Hostname	DHCP	User Owner	Actions
1123234	No	host	<b>Edit</b> <b>Delete</b>
123345667	No	sudheertest	<b>Edit</b> <b>Delete</b>
127.0.0.1	No	!@!@	<b>Edit</b> <b>Delete</b>
127.0.0.12	No	Alex	<b>Edit</b> <b>Delete</b>
127.0.0.18	No	Alex	<b>Edit</b> <b>Delete</b>
127.09.19.109	No	cvfdbfbfdbfv999kggj	<b>Edit</b> <b>Delete</b>
127.09.19.21	No	rgdfgf242343	<b>Edit</b> <b>Delete</b>
127.09.19.22	No	ffgfgh565643gf	<b>Edit</b> <b>Delete</b>
127.09.19.23	No	ghrt435r43t	<b>Edit</b> <b>Delete</b>

- Back-Up Management Page**  
there is two option one is Full Backup and second is Incremental Backup  
Full Backup : it will take the complete backup all the files  
Incremental Backup : it will take only new files backup

bacon-salvador-algorithms-previous.trycloudflare.com/backups

The screenshot shows a web-based backup management interface. On the left is a navigation sidebar with various links like Overview, Global Configuration, Hosts, Backups (which is selected), Restore, Reports & Logs, Notifications, Cloud Overview, Cloud Transfers, Cloud Backups, Cloud Reports & Logs, Cloud Notifications, and Cloud Settings. The main content area is titled "Backup Management" and contains a table with columns: Hostname, Last Backup, Status, and Actions. The table lists ten hosts with their last backup time and status (Status\_idle). Each host row has two buttons in the Actions column: "Full Backup" and "Incremental Backup".

Hostname	Last Backup	Status	Actions
1123234		Status_idle	<button>Full Backup</button> <button>Incremental Backup</button>
123345667		Status_idle	<button>Full Backup</button> <button>Incremental Backup</button>
127.0.0.1	2026-01-15 06:00:01	Status_idle	<button>Full Backup</button> <button>Incremental Backup</button>
127.0.0.12		Status_idle	<button>Full Backup</button> <button>Incremental Backup</button>
127.0.0.18	2026-01-15 06:00:01	Status_idle	<button>Full Backup</button> <button>Incremental Backup</button>
127.09.19.109		Status_idle	<button>Full Backup</button> <button>Incremental Backup</button>
127.09.19.21		Status_idle	<button>Full Backup</button> <button>Incremental Backup</button>
127.09.19.22		Status_idle	<button>Full Backup</button> <button>Incremental Backup</button>
127.09.19.23		Status_idle	<button>Full Backup</button> <button>Incremental Backup</button>
127.09.19.24		Status_idle	<button>Full Backup</button> <button>Incremental Backup</button>

- Restore File Page
- This page is working for if in my latest backup file any issue is there so user can restore the previous file backup

bacon-salvador-algorithms-previous.trycloudflare.com/restore

The screenshot shows a "Restore Files" page. The navigation sidebar is identical to the one in the previous screenshot. The main area has a title "Restore Files" and a sub-section "Select Host:" with a dropdown menu labeled "Select a host". Below this is a button "Restore Selected (0)" with a checkbox icon. At the bottom is a "Back to Home" button.

- Reports & Logs Page
- User can see his reports and log and is any error or issue is there find easily
- when user click on clear logs that time all previous log will be deleted
- when user click on Back to home button page will go home page

The screenshot shows a web-based administration interface for 'Backup Administration'. The left sidebar contains navigation links for Overview, Global Configuration, Hosts, Backups, Restore, and Reports & Logs (which is selected). The main content area is titled 'Reports & Logs' and 'Select Log Type: Backup Logs'. A large text box displays log entries from January 19, 2026, at 01:00:01, detailing various host and backup-related events. A red 'Clear Logs' button is located in the top right corner of the log area.

```
2026-01-19 01:00:01 127.09.19.23: host 127.09.19.23 not found
2026-01-19 01:00:01 127.09.19.26: host 127.09.19.26 not found
2026-01-19 01:00:01 127.09.19.24: host 127.09.19.24 not found
2026-01-19 01:00:02 127.09.19.21: host 127.09.19.21 not found
2026-01-19 01:00:02 127.09.19.25: host 127.09.19.25 not found
2026-01-19 01:00:02 admin1 : __bpclpidEnd__ 244927
2026-01-19 01:00:02 Finished admin1 (BackupPC_nightly -P 2 128 255)
2026-01-19 01:00:02 admin : __bpclpidEnd__ 244942
2026-01-19 01:00:02 BackupPC_nightly now running BackupPC_sendEmail
2026-01-19 01:00:02 admin : postdrop: warning: unable to look up public/pickup: No such file or directory
2026-01-19 01:00:02 admin : postdrop: warning: unable to look up public/pickup: No such file or directory
2026-01-19 01:00:03 admin : postdrop: warning: unable to look up public/pickup: No such file or directory
2026-01-19 01:00:03 admin : postdrop: warning: unable to look up public/pickup: No such file or directory
2026-01-19 01:00:03 admin : postdrop: warning: unable to look up public/pickup: No such file or directory
2026-01-19 01:00:03 admin : postdrop: warning: unable to look up public/pickup: No such file or directory
2026-01-19 01:00:03 admin : postdrop: warning: unable to look up public/pickup: No such file or directory
2026-01-19 01:00:04 admin : postdrop: warning: unable to look up public/pickup: No such file or directory
2026-01-19 01:00:04 admin : postdrop: warning: unable to look up public/pickup: No such file or directory
2026-01-19 01:00:04 admin : postdrop: warning: unable to look up public/pickup: No such file or directory
```

## • Cloud Overview Page

user can see all the cloud storage data in this page

The screenshot shows the 'Cloud Overview' page. The left sidebar includes links for Overview, Global Configuration, Hosts, Backups, Restore, Reports & Logs, Cloud Overview (selected), Cloud Transfers, Cloud Backups, and Cloud Reports & Logs. The main section is titled 'Cloud Overview' and 'At a Glance'. It displays three cards: 'Next Schedule' (Tue 2026-01-20 02:00:00 across 5 providers), 'Last Transfer' (Success on 2026-01-19T18:09:21), and 'Active Providers' (5 total, including S3 + Azure + GCS). Below this is a 'Active Providers' section with four cards: AWS (Bucket/Container: AWS, Healthy), AZURE (Bucket/Container: AZURE, Healthy), GDRIVE (Bucket/Container: GDRIVE, Healthy), and AZURE\_BLOB (Bucket/Container: AZURE\_BLOB, Healthy).

## • Cloud Transfer Page

user can see all the resent transfer data or status.

**Cloud Transfers**

**Recent Transfers**

Host	Size	Duration	Ended	Status	Message
1123234	0 bytes	-	1/17/2026, 2:29:16 PM	Failed	Uploaded 0 objects
192.168.1.47	1058880 bytes	341313 ms	1/17/2026, 3:38:48 PM	Success	Uploaded 1166 objects
192.168.1.59	1005236 bytes	341148 ms	1/17/2026, 3:36:04 PM	Success	Uploaded 1165 objects

**Scheduled Jobs**

Name	Schedule	Scope	Next Run
Cloud Backup	0 2 * * 0	All	Sun 2026-01-18 02:00:00

**Action**  
Select Host:  
192.168.1.47

**Start Sync Now**

- **Scheduled Jobs** show when your data is backed up, along with the date and time. There is also an **Action** option to manually sync data according to the host.

**Scheduled Jobs**

Name	Schedule	Scope	Next Run
Cloud Backup	0 2 * * 1	All	Mon 2026-01-19 02:00:00

**Action**  
Select Host:  
192.168.1.15

**Start Sync Now**

- **Cloud Reports & Logs** allow users to view all cloud reports and see whether data synchronization was successful or not.
- when user click on clear logs that time all previous log will be deleted

The screenshot shows the 'Cloud Reports & Logs' section of a web-based backup administration tool. On the left, a sidebar menu includes options like Overview, Global Configuration, Hosts, Backups, Restore, Reports & Logs (which is selected), Cloud Management (with sub-options like Cloud Overview, Cloud Transfers, Cloud Backups), and Cloud Reports & Logs. The main content area has a title 'Cloud Reports & Logs' and a 'Filters' section with dropdowns for All Providers, All Hosts, and All Events, followed by an 'Apply' button. Below the filters is a log entry window containing the following text:

```
[2026-01-19 15:51:19] [INFO] Starting restore for host: 127.0.0.1
[2026-01-19 15:51:19] [INFO] Retries: 3
[2026-01-19 15:51:23] [INFO] Host 127.0.0.1 restored successfully sync/copy api
[2026-01-19 15:51:23] [INFO] Payload {sourcepath - azure:sudheer/BackupVMTest/pc/127.0.0.1, destinationpath - /home/aagarwalAnubhav/BackupVMTest/pc/127.0.0.1}
```

- **Cloud Settings**

**Providers & Credentials:** Users can view all server provider details that are used for cloud data backups.

The screenshot shows the 'Cloud Settings' page. The left sidebar is identical to the one in the previous screenshot, with the 'Cloud Reports & Logs' option selected. The main content area has a title 'Cloud Settings' and a 'Providers & Credentials' section. It displays a table titled 'Configured Providers' with columns: Name, Type, Bucket / Container, Region / Endpoint, Status, and Actions (Edit button). The table contains six rows for providers: aws (S3, eu-north-1, Healthy), azure (AZUREBLOB, Healthy), GDRIVE (AWS\_S3, sudheer, Healthy), AZURE\_BLOB (S3, Healthy), and surajGdrive (DRIVE, Healthy). Below the table is a form for creating a new provider, with fields for Provider (Select Provider dropdown), Bucket / Container (input field), and Region / Endpoint (input field).

Name	Type	Bucket / Container	Region / Endpoint	Status	Actions
aws	S3		eu-north-1	Healthy	Edit
azure	AZUREBLOB			Healthy	Edit
GDRIVE	AWS_S3	sudheer		Healthy	Edit
AZURE_BLOB	S3			Healthy	Edit
surajGdrive	DRIVE			Healthy	Edit

- **Create a New Provider:** Users can create a new provider according to their requirements.

The screenshot shows the 'Cloud Settings' section of the Backup Administration interface. On the left sidebar, 'Cloud Settings' is selected. The main area displays a provider configuration for 'surajGdrive' (DRIVE). The provider is set to 'Select Provider'. The access key is 'backuppadmin' and the secret key is '\*\*\*\*\*'. A 'Clear' button is available for the secret key. A 'Logout' button is in the top right corner. The status is 'Healthy'.

**Transfer Policies**

Transfer Mode	Bandwidth Limit (MB/s)	Retries
After every backup	50	3

Parallel Uploads: 5

**Save Policies**

**Set Backup Schedule Time:** Users can set the backup date and time according to their requirements.

The screenshot shows the 'Scheduled Jobs' section of the Backup Administration interface. It lists a single job named 'Cloud Backup' with the following details:

Name	Schedule	Scope	Next Run
Cloud Backup	0 2 * * 1	All	Mon 2026-01-19 02:00:00

A 'Save Schedule' button is located at the bottom right of the table.