



ଡୁক্কেঙ'ର ভালেদীর গাবুচে (ডুভাগা)
Rhukkengor Valedeer Gabusya (RhuVaGa)

কার্যনির্বাহী পরিষদ

রাঙ্গামাটি সদর, রাঙ্গামাটি পার্বত্য জেলা।

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তারিখ: ০৫/০৪/২০২২ইং

Dear Fellows,

Greetings from HRDW, RHUVAGA.

I hope this email finds you well. Human Resources Development Wing, Rhukkengor Valedeer Gabusya (RhuVaGa) is writing this letter for you to invite you to our upcoming two days Skill Development Training program for all Staff of RhuVaGa. This training program is designed towards inculcating additional Tech and Soft skills and strategies among the RhuVaGa family members and we hope that you would be paying attention to it.

Here are the details of the training program:

Duration: 2 Days, Thursday- Friday.

Dates: 7-8th April, 2022.

Timing: 10:00 AM - 03:00 PM

Meeting Joining Link (Google Meet): <https://meet.google.com/mzo-ztur-yun>

Session Module:

📅 1st Day (7/3/2022):

Tech Part: ※ A briefing about RhuVaGa (Starts at 10:00 AM)

※ Gmail

※ Basic Cyber Security (Phishing)

📅 2nd Day (8/3/2022):

Soft Part: ※ 10:00 AM to 11:30 AM

Session name: Know thyself

※ 11:30 AM to 11:45 AM

Break

※ 11:45 AM to 1:00 PM

Problem Solving

※ 1:00 PM to 1:20 PM

Lunch Break

※ 1:20 PM - 3:00 PM

The theory of teamwork

You are all invited to this event and it would be appealing to you to try and make it to the program as it would be very helpful for you.

[Important Note: It is obligatory to all volunteers to attend on the training day.]

Regards,

Head & Co-Head

Human Resources Development Wing

Rhukkengor Valedeer Gabusya (RhuVaGa)