



## **SURESH SUNA**

Gandhinagar para , Risida ,  
B h a w a n i p a t n a , Odisha - 766 031 , I n d i a

DOB: 1<sup>st</sup> D e c 1979

Mail Id - sureshkumarfo@gmail.com

Marital Status: Married

Passport no-G1000491

M no- +91 7682870671

## **Career Summary**

Career span in hospitality over 13 years with international hotels Sarovar group, Clarks inn group .Managed business / leisure deluxe star Hotels in Bangalore, Pune, Goa and Surat in various capacities. I have gained ability of recognizing potential and making assignment viable based on market trends. Developing projects, making management contracts and pre-opening of hotel. Implementing marketing and sales strategies, hotel website development and Optimization, social media marketing ( facebook, twitter, Instagram etc. ) domestic hotel portals and management is our foremost portfolio. Ability of picking up finest skilled human resources, leadership management and customer related staffing .Safety First utmost priority to fire safety , hygiene , security , environmental local issues .Astute sense of converting projector running hotel and resort to profitability in shortest tenure .Extensive participation in domestic marketing events in India. Excellent relations with tourism and travel trade. Having insight for delivering results in Hospitality, Tourism Aviation, Conferencing, Weddings, Events and MICE. Articulate with procedures of hotels and tour operations contracting (DMC operations). Commitment of excellence in delivering results is HHMM Consultants endeavor.

**Strength:** Highly motivated, resourceful team leadership and commitment of excellence in achieving higher revenues and customer satisfaction.

## **Job Experience**



Front Office Manager of Hotel Simran Heritage, Raipur 60 rooms Hotel - ( June 2022 – Aug 2024).

**Job profile: Articulate about Raipur market, managing operation of hotel, sales and marketing, Optimum level revenue and control over expenditure and creating brand image in new emerging Markets domestically and internationally.**



**Front Office Manager of Hotel Accord Premier, Raigarh 50 Rooms - ( Sep 2021 April 2022 )Operating Hotels, revenue management, setting up of SOP. Hiring, executives, associates, marketing, events managements and MICE, Guest satisfaction foremost.**



**Front Office Manager of Hotel Clarks Inn, Hubballi a 60 rooms Hotel - ( Feb 2021 – July 2021).**



**Front Office Manager, Ambar Sarovar Portico, Gandhidham in Gujarat a60rooms Hotel-( Jan2018toSep2019).**



**Front Office Manager,Hotel Sifat International, Surat a 58 rooms Hotel –( July2016–Dec2017).**



**Duty Manager, HHI Select Hotel, Banglore a 60 rooms Hotel – ( Jan 2013 to Oct**

**2015 ).**



**Front Office Executive, Hotel Ambience Executive, Pune a 70 rooms Hotel – (Feb 2010 to Nov 2012).**

### **Educational Qualification:**



**Indo American Hotel Management, Visakhapatnam  
3 Years Diploma in International Hotel Management.**



**Higher Secondary and Secondary School certificate, Lakshmipat Singhania School,  
JK Pur.**

**Reference would be provide on request.**

