



# Irshad

# Khan

## Housekeeping Supervisor

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Looking for an exciting and dynamic role where I can utilize my skills and experience to drive tangible results. Passionate about joining an organization that fosters a culture of innovation, continuous learning, and personal growth..

### Personal Info

Gender : Male

DOB : 13.10.2000

Nationality : Indian

### Experience

#### Industrial Training

**Sheraton Grand Bangalore Whitefield Bangalore**

**Nov 2020 – Feb 2021**

- Enhanced guest experience by performing concierge duties, Organized recreational activities for the guests, Handled guests requests and concerns, Assisted HK team in cleaning the guests' room, guest calls and order supplies in night duties

#### Guest Service Associate

**Uva Meridian Resort & Spa Kundapura Karnataka**

**Oct 2021 – Apr 2022**

- Performing cleaning duties in all guest areas and back of house. Ensuring housekeeping departmental standards are followed. Responding timely to guests' special requests for miscellaneous items like cribs, cots, extra towels, etc. Assisting other departments when needed to ensure optimum service to guests. Following all safety and sanitation policies.

#### Senior Guest Service Associate

**Radisson Blu Plaza Resort & Convention Centre, Karjat Maharashtra**

**May 2022 – Feb 2024**

- Training housekeepers on cleaning and maintenance tasks, Overseeing staff performance on a daily basis, Checking rooms and common areas, including stairways and lounge areas, for cleanliness, Monitoring and replenish cleaning products stock including floor cleaner, bleach and rubber gloves, Participating in large cleaning projects as required Ensuring compliance with safety and sanitation policies in all areas

#### Supervisor

**Radisson Hotel Vrindavan ( Pre Opening)**

**May 2024 – Dec 2024**

- Supervise and train housekeeping staff, Including scheduling and assigning tasks, Ensure all rooms and common areas are cleaned and maintained to high standards. Develop and implement cleaning procedures and protocols. Conduct quality control checks to ensure work meets established standards.

#### Supervisor

**Radisson Blu Plaza Resort & Convention Centre, Karjat Maharashtra**

**Dec 2024 – CONTINUE**

- oversees the daily operations of the housekeeping department, ensuring cleanliness standards are met, managing staff, and maintaining inventory, while also assisting with cleaning duties when needed.

# Education

## High School Simulia

10th

• Apr 2015

fieldStudy – Feb 2014

## Miajan Memorial Inter College

12th

• May 2017

fieldStudy – Apr 2015

## Nshm Knowledge Campus Durgapur

Bachelor In Hotel Management Catering & Technology

• Nov 2022

fieldStudy – Jun 2018

# Achievement

Employee Of The Month

10 Times I Got Bravo

# Skills

Microsoft Excel

Microsoft Word

Good Listening Skill

Team Management

Hard Work

Customer Service

Leadership

Planning and coordination

Problem solving

Self motivated

Time management

# Language

English

Hindi

Urdu

# Interests

Cricket

Cooking