

# **CURRICULUM-VITAE**



- **KARAN SINGH**

- **PERMANENT ADDRESS:-**

- ROURKELA (769003) Dist. .-SUNDARGARH, (ODISHA)
- MOB- 8339040978
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- **OBJECTIVE:-**

- I wish to work reputed company where I could fluent my abilities and skills towards a challenging job profile. It will bring growth to the company as well as to achieving my job status.

- **ACADEMIC QUALIFICATION**

- 10<sup>th</sup> from ODISHA. Board in 2019.
- 12<sup>th</sup> from ODISHA. Board in 2021.

- **WORKING EXPERIENCE:-**

- Present working at RE:GEN:TA FAIRLARK,VADODARA by ROYAL ORCHID HOTELS as FOOD&BEVERAGE Supervisor from 1<sup>st</sup> Feb 2025 to till date.
- Worked at UDAY PALACE NAVSARI by RADDSION INDIVIDUALS, GUJRAT as a RSOT from 2023 DEC 3<sup>rd</sup> to Jan 11<sup>th</sup> 2025.
- Worked at THE PRESTIGE HOTEL& CONVENTION as a CAPTAIN from June 29<sup>th</sup> 2022 to Nov 28<sup>th</sup> 2023 at Rourkela, Odisha
- Worked at THE PRESTIGE HOTEL& CONVENTION as a steward from Nov 21<sup>st</sup> 2020 to June 28<sup>th</sup> 2022 at ROURKELA ODISHA.

- **SKILL**

- Basic knowledge of computer
- Communication
- Quick learner

- **PERSONAL DETAILS:-**

- |                   |                                    |
|-------------------|------------------------------------|
| ○ Father's name:  | Mr.SURAJ SINGH                     |
| ○ Date of Birth:  | 30/11/2004                         |
| ○ Gender:         | Male                               |
| ○ Nationality:    | Indian                             |
| ○ Language :      | Hindi , English , Oriya , Gujarati |
| ○ Marital Status: | Unmarried                          |

## **JOB RESPONSIBILITY**

- \* Attending Daily events meetings, and maintaining inventory of assets and operational equipment are my responsibilities.
- \* Keep an eye on every guest to look after their needs.
- \* Order taking.
- \* Cashiering.
- \* Following the telephone etiquette.
- \* Ensure the hot boxes are clean.
- \* Good control over C.C.G. inventory and water consumption.
- \* Conducting trainings.

## **ACHIEVEMENT**

- \* Won the best honest employ of month The PRESTIGE HOTEL& CONVENTION.
- \* Won The Best Employ Award of the month THE PRESTIGE HOTEL& CONVENTION.

## **STRENGTH & QUALITIES**

- \* Positive attitude
- \* Team Work
- \* Punctuality

## **HOBBIES**

- \* Food Serving
- \* Learning
- \* Travelling

## **DECLARATION:-**

- I hereby declare that the information is true and correct to the best of my knowledge and belief.

**Place:** .....

**Date.....**

**(KARAN SINGH)**