

ANAND KUMAR

CARRICULAM VITAE

General Manager
Hotel Chandela
Khajuraho, Madhya Pradesh

Mobile No: 7283013140 ,7004162464
E-mail(anand4apex@gmail.com)

Position Applied for
Corporate General Manager /
General Manager



Career Objective

Dedicated and experienced Hotel Management professional, looking for the challenging career that can provide opportunity for bearing and continuous improvement by applying skills and knowledge.

Total Experience : 28 Years

Current CTC	: 10.5 Lac PA plus HRA
Expected CTC	: 12.5 Lac PA plus HRA
Notice Period	: 30 Days
Reason for leaving:	Better Prospect

Professional and Educational Qualification

Highest EducationLevel	: Diploma (3 years)
Grade	: Grade A/2nd Class Upper
Field of Study	: Hotel Management Catering Technology & Applied Nutrition
Major :	Three Yrs.Diploma in Hotel Management Catering Technology and Applied Nutrition
Name of Institution :	Indian Institute of Science and Management (All India Technical council)
Location	: Ranchi, India
Graduation Date	: Jan 1992 to Jan 1995

Second Highest Education Level	: XII Standard (Higher Secondary/Junior College)
Grade	: Grade B/2nd Class Upper
Field of Study	: Commerce
Name of Institution	: Doranda College , Ranchi(BIECB)
Location	: Ranchi, India
Completions Date	: Jun 1990

EXPERIENCES

**1.JOB TITLE: General Manager: Hotel Chandela(Five star deluxe)
Khajuraho, Madhya Pradesh From 15th July,2023 to Till now.**

JOB PROFILE

- Reporting to C.E.O and Managing Director.
- overseeing all aspects of a hotel's operations,
- Hold Regular briefings and meeting with all HOD'S .
- Settings and achieving sales and profit targets.
- Achievement of the hotel's annual operating budget.
- Planning work schedule for individuals and team .
- Marketing and sales plan.
- Meeting and greetings the guests.
- Ensuring guests satisfaction targets are met and exceeded.
- Maximizing room yield and hotel revenue through innovative sales practice.
- Act as a decision maker in hiring key staff's.
- Organizing activities and assigning responsibilities to employees to ensure productivity.

**2.JOB TITLE :Corporate General Manager:Hotel Park,
Satna ,Madhya Pradesh From 1st March 2022 to15th June 2023.**

JOB PROFILE :

- Reporting to C.E.O and Directors.
- overseeing all aspects of a hotel's operations,
- Hold Regular briefings and meeting with all HOD'S .
- Settings and achieving sales and profit targets.
- Achievement of the hotel's annual operating budget.
- Planning work schedule for individuals and team .
- Marketing and sales plan.
- Meeting and greetings the guests.
- Ensuring guests satisfaction targets are met and exceeded.
- Maximizing room yield and hotel revenue through innovative sales practice.
- Act as a decision maker in hiring key staff's.
- Organizing activities and assigning responsibilities to employees to ensure productivity.
- Recruiting, training and monitoring staff as per SOP

**3.JOB TITLE : General Manager : Hotel Landmark, Rewa,
Madhya Pradesh from 18 Oct, 2021 to 28th Feb,2022**

**4.JOB TITLE - General Manager : Hotel UMA RESIDENCY,
Satna ,Madhya Pradesh from Nov.2016 to 30 Sept,2021.**

**5.JOB TITLE - General Manager : Hotel The AVALON
Durg,Chatishgarh(from Jan, 2014 -Jul ,2016)**

**6.JOB TITLE - Hotel Manager : Apex Hospitality Ltd. , Mumbai.
(2009 to 2013)**

**Organizations mentioned below where projects done by
Apex Hospitality :**

- **Hotel Ambrosia,Mahabaleshwar ,MH.(As a Hotel Manager-One Year)**
- **Sagar Resort and Water Park, Ambernath,MH(As a Operation Manager- One year)**
- **Regal Woodside Retreat, Mahabeleshwar,MH(As a A.G.M.-One year)**
- **Hotel Residency, Panchgani,MH(As a Operation Manager- One year)**
- **Chef Garden (Grade-1).Mumbai,MHR(As a R.G.M.-One year)**

**7. JOB TITLE- Unit Manager(Food and Beverage Service):
R.K.Hospitality Services, Mumbai (From Aug.2002 to
Aug.2008)**

**8.JOB TITLE-Senior Executive(F & B Service):Green Village
Resort, Mumbai (From Oct.1999 to July 2002)**

**9. TOB TITLE-Senior Captain(F & B Service):
Hotel "The Retreat", Malad(w), Mumbai (From 30th April
1998 to 10th Oct.1999)**

10.JOB TITLE-Trainee Captain & Captain(F & B Service):

**"Hotel The Horizon"Juhu, Mumbai (From 24th Dec1994 to
14th April 1998).**

**11. JOB TITLE - Industrial Trainee:
Hotel "Taj Chandela,"Khajuraho, Madhya Pradesh.(1993)**

SKILLS

Leadership

Time Management

Interpersonal skills

Management of personnel resources

Mentoring

Flexibility

Team Management

Judgement and Decisions making

Personal Particulars

Height	: 5'10"
Date of Birth	: 15 June 1971
Nationality	: Indian
Gender	: Male
Marital Status	: Married
Extra Curriculum Activity	: Sports-Playing badminton (State Champion n & National participated)

Permanent Residence	: Anand Kumar Ram nagar colony,power house, Chutia,Ranchi-1,Jharkhand.India.
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Languages Known : English	Hindi	Bit of French
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Date :

Place :

ANAND KUMAR