

# JITENDER SINGH NARWAR

## EXECUTIVE HOUSEKEEPER



## CONTACT

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I 701, Sumananand society,  
Magdalla, Surat

## SKILLS

- Housekeeping Management Software
- Budgeting and Cost Control
- Training and Development
- Health and Safety Regulations
- Effective Communication
- Quality Assurance
- Inventory Management

## CERTIFICATION

- Power Of Clean
- Certified Auditor by CHPL
- Cleaning, Science & Chemical Safety by Diversey

## LANGUAGES

- English (Fluent)
- Hindi (Fluent)



## PROFILE

Dedicated and detail-oriented housekeeping professional with 16 years of experience in maintaining cleanliness and order in residential, commercial, and hospitality settings. Skilled in deep cleaning, organization, and sanitation procedures to ensure a hygienic and welcoming environment. Adept at time management, teamwork, and customer service to meet and exceed client expectations.



## WORK EXPERIENCE

- Executive Housekeeper**  
Courtyard By Marriott, Surat  
The Fern Royal Farm Resort, Anjar  
2022 - PRESENT  
2020 - 2022
- Maintain high quality of housekeeping standards in Hotel
- Responsible for coordinating with other departments: Room allocation, Maintenance, Guest quires, GCPM etc.
- Preparation of Budget for CAPEX & OPEX for housekeeping.
- Maintains all Inventory's, Records, Lost & Found etc.
- Assigns team members their duties and crosscheck.
- Housekeeping Manager**  
Sterling Resort, Agra  
2018 - 2020
- Assistant Housekeeping manager**  
Royal Orchid Hotel, Jim Corbett.  
2016 - 2018
- Housekeeping Executive**  
Courtyard by Marriott, Pune  
2014 - 2016
- Housekeeping Supervisor (Jaipur)**  
ITC fortune Park Bella casa  
Radisson Blu (pre-opening)  
Shiv Vilas  
2013 - 2014  
2012 - 2013  
2010 - 2012
- Housekeeping Associate**  
ITC Grand Central, Mumbai  
2008 - 2010



## EDUCATION

- Master of Business Management**  
School of business | swami Vivekananda institute  
Percentage: 78%  
2012 - 2014
- Bachelor of Hotel and Catering Management**  
School of business | YCMO University  
Percentage: 52%  
2010 - 2011