

BALJINDER SINGH

House No.112, Gali no. 2
Opp. Dana Mandi, Kirpa Nagar,
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Amritsar.
Punjab – 143105

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Objective:

I intend to build a career with leading corporate of computer engineering with committed and dedicated people, which will help me to explore myself fully and realize my potential along with industry common goal. A focused, ambitious and innovative technical engineer fresher intended to work as key player in challenging & creative environment.

Education:

Year	Class / Course	College/Institute	Board/University	%Marks
2007	Diploma in Computer Science & Engg.(3 yrs)	Lovely Institute of Polytechnic, Phagwara	The Punjab State Board of Technical Education and Industrial Training	70%
2003	Diploma in Hardware Technology (1yr)	Baba Ambedkar Polytechnic, New Delhi	Deemed University	64%
2003	MS-OFFICE Automation (3 months)	AWWA, New Delhi		A – Grade
2002	10 + 2	Kendriya Vidyalaya, New Delhi	C.B.S.E	59.4%
2000	10 th	Kendriya Vidyalaya, Coimbatore, Tamilnadu	C.B.S.E	45.4%

Work Experience: (17 years)

Currently working in **Golden Sarovar Portico, Amritsar - 51 Keys** (Sarovar Hotels & Resorts) as **IT Executive** since from 17 Oct 2022 to till up to date 2025.

Worked in **Apeejay College of Fine Arts**, Jalandhar as **Computer Lab Assistant** since from July 2008 to May 2022

Worked in **Phoenix The Global Institute of Nursing**, Lambra, Jalandhar as **Computer Operator and Tutor** for 8 months since from 2007

Undergone 2 week Industrial training in “AVAIL TECHNOLOGY” at Jalandhar on the subject of **Computer Hardware and Software**,

2 week training at LIM (Lovely Institute of Management) at Phagwara on the subject of **Microsoft Visual Basic**.

2 week training at “P-TECH COMPUTER” at Jalandhar on the Subject of **Computer Networking**,
2 week training at “P-TECH COMPUTER” at Jalandhar on the Subject of **Adobe Photoshop**.

Project handled: Made major project report on **Networking** Under guidance of Mr. Vikrant Rana, Lecture Lovely Institute of Polytechnic and Mr. Gurupkar Singh, Head of Computer Department, Jalandhar, Punjab.

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Languages:

English, Hindi, Punjabi.

Hobbies:

Painting, Listening, Music and Dancing.

Computer Skills:

- IDS version 7.0 Server and client installation and maintenance.
- IDS software handing management system
- Room key Software (Onity) installation and Maintenance, setup lock key.
- Operating system: - Window 7,8 & 10,window Xp, Server & Linux.
- Wi-fi Setup and installation and maintenance
- Web console (Admin) Wi-Fi configuration, policy setting and maintenance.
- Web console (Admin) Seqrite EPS Antivirus policy configuration setting and maintenance
- Network Tracing and solution at all type levels
- Maintenance & Troubleshoot of ON-Line UPS and OFF Line UPS
- MS office: - Excel, PowerPoint, word, Outlook etc.
- Programming language: - C, C++, Visual Basic, SQL, FoxPro, Web Designing
- Data Base: MS-Access, Oracle
- Graphical: Adobe Photoshop, CorelDraw
- Technical: - Hardware and Software maintenance & troubleshoot,
- Assembling & dissembling system, Networking maintenance and Troubleshoot.
- CCTV camera Setup installation and maintenance NVR, DVR & Troubleshoot
- Server installation Setup and configuration
- Web console (Admin) Domain handling for Outlook Mail.
- EPBAX (Intercom) Telephone software handling and maintenance
- Firewall setup and configuration policy setup
- ISP internet setting with IP Configure.

Personal Information:

Name: Baljinder Singh

Father name: Sh.Malkiat Singh

Date of Birth: 23rd November 1981

Permanent address: House No.112,Gali no. 2
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