


FIROJ KERKETTA



I have an interests in supporting the organization internally i have worked in core operation department so i have a brief knowledge about how Operation work. I am seeking to bring outstanding knowledge of organizational procedure and support. I look to have a career in HRM there for i would love to explore the working environment and gain experience.

Contact Info

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D.O.B -21/09/2000
RELIGION-CATHOLIC

MARITAL STATUS-SINGLE

INDIAN



<https://www.linkedin.com/in/firoj-kerketta-5415891a1>

Skills & Proficiencies

SKILLS

CANVA
MS WORD
POWER POINT
MS EXCEL
COMMUNICATION
PRESENTATION
SOFT SKILLS
CREATIVE SKILLS

LANGUAGES

HINDI
ENGLISH

EDUCATION

- **BA in Hospitality management from University of West London** [2022]
- **Advance Diploma in Hotel Management from International Institute of Hotel Management(Bangalore)** [2019-2022]
- **BA in Tourism from Indira Gandhi National Open university** [2019-2022]

• **12th ISC** 2019 from ST. Anthony's convent school (JAIGAON)

• **10th ICSE** 2017 from ST. Anthony's convent school (JAIGAON)

Work Experience

Industrial Trainee at Conrad Bengaluru (INDIA)
(20.11.2020 - 20.04.2021)

Marriott International Whitefield Bengaluru OJT **[HR]**
] (INDIA) (19.09.2022 - 27.10.2022)

Campus Coordinator\Skill Trainer At Don Bosco Tech , -
Latabari ,West Bengal
(10.04.2023 -15.06.2024)

Achievements

Certification of training on Human resource management from Internshala trainings.(2022)

Enterprise Design Thinking Practitioner,co-creator,team essential bages by IBM (2021)