

Rangababu

Sr.Executive -Housekeeping



6 Years 0 Month



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Profile Summary

My experience and on-the-job training have provided me with expertise in general housekeeping duties and staff management techniques; I have a recognized ability to maximize our team's productivity while always upholding a positive work environment and ensuring a quality hotel environment.



Education

BHM, 2016

Osmania University, Hyderabad



Work Experience

Jun 2022 - Sep 2024

Sr.Executive -Housekeeping

Sodexo -Hyderabad

- Managed a team of 150 facility staff members, overseeing their daily tasks and providing training as needed
- Developed and implemented a preventive maintenance schedule, resulting in a reduction in equipment downtime
- Negotiated contracts with service providers, saving the company on annual facility maintenance costs
- Conducted regular inspections to ensure compliance with safety and health regulations
- Established and maintained relationships with vendors and suppliers, achieving improvement in service delivery and cost savings

Aug 2020 - Dec 2021

Facility Supervisor

Workafella Coworking Business Centers - Hyderabad

- Assigning housekeeping tasks to staff and inspecting work to ensure that the prescribed standards of cleanliness are met.
- Scheduling staff shifts and organizing replacements as required. Investigating and addressing complaints regarding poor housekeeping service.



Key skills

- opera pms
- soft services
- facility management
- cafeteria management
- housekeeping management
- facility services
- facility administration
- facility operations
- guest house management
- property management
- integrated facility management



Personal Information

City

Hyderabad

Country

INDIA



Languages

- English
- Hindi
- Telugu



Social links

<https://www.linkedin.com/in/babu-ranga-875694112>

- Providing training to the housekeeping staff.
 - Regularly taking inventory of cleaning supplies and ordering stock as needed.
 - Issuing cleaning supplies and equipment to housekeeping staff as needed.
- Screening housekeeping applicants and recommending promotions, transfers.

Jun 2019 - Jun 2020

Housekeeping Supervisor

Marigold By Green Park-Hyderabad

Dec 2016 - Mar 2019

Housekeeping Attendant

Jannah hotels&resorts - UAE

- Greeting guests and responding to queries.
- Changing bed linen and making beds.
- Replacing used towels and other bathroom amenities, such as shampoo and soap.
- Sweeping and mopping floors.
- Vacuuming carpets.
- Dusting and polishing furniture.
- Emptying trash containers and ashtrays.
- Restocking beverages and food items in the minibar. Cleaning public areas, such as corridors.
- Reporting any technical issues and maintenance needs.
- Updating status of guest rooms on assignment sheet. Returning and restocking cleaning cart at shift end.

May 2016 - Nov 2016

Trainee

Sheraton Hotels and Resorts - Abudabhi

- Accomplished all assigned tasks and projects during internship with high quality output
- Demonstrated strong work ethic and commitment during successful completion of internship



Internship

4 Months

IET

Taj Deccan Hotel - Hyderabad