

**Sanjay Jalhare**  
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**Career Objective:** To work with a challenging and stimulating environment in the field of Hospitality services with an opportunity for professional expertise in Strategy Planning Operation Management, Inventory, Budget , MIS Costing and operations management ,Relationship Management and New Set Ups.

### Professional Overview

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A seasoned professional with 22 Years of Experience in Hospitality in the Field of **Housekeeping Operations** Hands on experience Housekeeping Operations , including guest satisfaction, room guest laundry sales and Minibar revenue generation and delivering results against budget. Ensure the objectives and goals of the Hotel and property Management work together to achieve brand positioning and success.

### Professional Credentials/Career Features

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**Executive Housekeeper** –Hotel Sea Princess Juhu Mumbai March-2022 to till date.

#### Strategy Planning-

- Oversee housekeeping and laundry operation.
- Evaluate Guest satisfaction levels and monitor trends with a focus on continuous improvement.
- Operating within department budgets through effective stock and cost controls and well managed schedules.
- Set department targets and objectives work schedules, budgets and policies and procedures.
- Inspect, regularly, all fixtures, fittings and appliances to ensure compliance to standards and take action as necessary to conform to standard.
- Monitoring the appearance, standards and performance of the Housekeeping / Laundry Team with an emphasis on training and team work.

- Maintaining good communication and work relationships in all hotel areas and with external customers and suppliers.
- Ensure team members have an up to date knowledge of all room categories and amenities.
- Ensure staffing levels cover business demands.
- Ensure communication meetings are conducted and post –meeting minutes generated.
- Manage staff performance issues in compliance with company policies and procedures.
- Recruit ,manage train and develop the Housekeeping and Laundry team,
- Competent in property management systems.
- Assist other department wherever necessary.

- **Previous Assignments**

- **Manager Housekeeping**- The Resort Unit of K Raheja Crop Pvt Ltd Aksa Beach Madh-Marve Road Malald Mumbai- July-2021 to March-2022.
- **Executive Housekeeper** –Hotel Sea Princess Juhu Mumbai January-2020 to August -2021.
- **Executive Housekeeper** –Hotel Select Keys Nestor –Berrguren Hotels Pvt Ltd Andheri Mumbai April-2016 to December 2019.
- **Project Head Public Area Taj Lands End Bandra Mumbai** – Duster Total Solution – December2015 to March 2016.
- **Executive Housekeeper**- Hotel Prima Temple Tree shirdi Berrguren Hotel Pvt Ltd October 2013 to November-2015.
- **Deputy Housekeeper** - Absolute Hotel Service U Hotel and Resort Alibug March-2013 to October -2013.
- **Housekeeping Executive** – Renaissance Mumbai Hotel & Convention center, Marriott Executive apartment Powai Mumbai October 2006 to March 2013.
- **Housekeeping Desk attendance** - Renaissance Mumbai Hotel & Convention center, Marriott Executive apartment Powai Mumbai April-2004 to October 2006.
- **Room Attendant** – Renaissance Mumbai Hotel & Convention center, Marriott Executive apartment Powai Mumbai March -2001 to March 2004.

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### **Academic Credentials**

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### **Training and Self Development Courses**

- Leadership Skills
- People, Productivity and cleanliness
- Exceeding Guest Expectations

- Front office and Housekeeping Management
- Certified train the trainer

#### **Professional Achievement**

- Best Executive of the Year-2012 Renaissance Mumbai Hotel & Convention center, Marriott Executive apartment Powai Mumbai.

#### **Professional Qualification**

Diploma In Hotel Management –Rajiv Gandhi Institute of Management & Technology school of Distance Education Aurangabad –Maharashtra-2018.

1999-2000 Secondary high school 65%. Z.P.School Zari, Prabhani , Maharashtra.

**Present Address:** Flat no 302 D-Wing Kashish Galaxy Narayan Nagar Kachore GOan Thakurali Kalyan Mumbai, India.

**Date of Birth:** 19<sup>th</sup> December 1980.