

**Professional Experience****Total Experience : 3.8 Years****Team Lease Services, Assistant Manager HR****May 2024 – Present****Driving HRBP, Talent Acquisition, and L&D Initiatives to Enhance Workforce and Business Performance**

- Managing a workforce of 300+ employees through stakeholder management, conflict resolution, and EE initiatives.
- Preparing Monthly and Quarterly Business Review (MBR & QBR) decks, performance management plans and attrition analysis by analyzing business data to support informed decision-making and enhance business functions.
- Handling end-to-end Recruitment for leadership hiring across both technical and non-technical domains for all the BU.
- Utilizing resource management data to make data-driven decisions, optimizing workforce allocation and operational efficiency.
- Assisting in L&D initiatives by supporting the development of training modules for classroom and certification programs.

**Team Lease Services, Account Management Intern****April 2023 – June 2023****Proactively addressed blue-collar workforce challenges and Elevated client engagement and insights**

- Led the consumer team in identifying blue-collar workforce challenges & proactively presenting the most relevant TeamLease Solutions
- Conducted client meetings, and engaged with 68 HR and Plant heads for specialized service awareness
- Initiated meetings with 18 existing and 50 potential clients in FMCG & FMCD sectors, sought feedback, & gathered valuable insights.
- Effectively persuaded Pigeon India Pvt. Ltd. to participate in a pitching meeting, Onboarding 200 Potential Employees.

**Annova Solutions Pvt. Ltd., HR Executive****Dec 2021 – May 2022****Responsible for end-to-end Recruitment for the Healthcare data retrieval process**

- Directed the Recruitment lifecycle, screened 700+ candidates, & acquired a premium talent pool of 400+ candidates
- Supervised tasks such as offering approval from the manager, compensation negotiations, data collation, and closing offers
- Received Recognition for selecting 119 highly qualified candidates in just two months.

**Teleperformance, Asst. HR (Contractual)****Aug 2021 – Dec 2021**

- Carried out tasks such as screening, walk-in interviews, battery assessments, compensation negotiations, & seamless onboarding
- Managed end-to-end talent acquisition, recruited 350+ high-Caliber candidates for leading Telecom firms, in 4 months
- Received accolades for successfully onboarding 126 candidates, executing the complete recruitment lifecycle

**Chandra Products Pvt. Ltd. (Product Manager)****Nov 2020 – July 2021**

- Conducted comprehensive market research to analyze demand dynamics and competitive landscape in the Indore splices market
- Spearheaded the re-launch of an existing product, expanding supply and tailoring offerings to cater specifically to the needs of HoReCa businesses, our targeted audience.
- Identified and implemented optimized supply modes, ensuring a seamless & timely supply chain across the city

**Nirnar Aqua Pvt. Ltd., Executive Assistant****May 2019 – Sep 2020**

- Fostered and maintained relationships with key stakeholders, resulting in a 20% increase in business partnerships.
- Implemented an efficient filing system, reducing document retrieval time by 30% and enhancing overall organization.
- Oversaw office inventory activities, facilitated communications, and supported the HR team by screening profiles for the sales team.

**Academic Achievements**

Year	Degree	Board / University	% / CGPA
2022-2024	PGDM	Goa Institute of Management	56.75
2015-2019	B.E.(ME)	AITR	71.80
2014-2015	HSC	ILVA HSC	72.6
2012-2013	SSC	Annie Besant School	81.7

- Certificate of Professional in HR, offered by LinkedIn
- Certification in Talent Management, offered by LinkedIn
- Certification of Marketing, Offered by Coursera
- Certificate of Excel Essential Training, Offered by LinkedIn
- Certificate of Power BI, Offered by Office Masters

**Select Academic Work**

<b>CSR Activity: All India Rising Trust</b>	<ul style="list-style-type: none"> <li>Led collaborative efforts with All India Rising Trust and Goa Institute of Management to combat waterbody degradation in Bangalore and Goa, involving extensive research and community initiatives</li> <li>Aligned the project with SDGs (Goals 6, 11, and 12), showcasing commitment to environmental challenges and pioneering sustainable water usage pathways through global collaboration with NGOs, government officials, and environmentalists</li> </ul>
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<b>Competency Mapping</b>	<ul style="list-style-type: none"> <li>Simulated a corporate assessment center to assess the competencies of candidates based on <b>enterprise acumen, people focus, supportive nature, innovation mindset, cooperation, and institutionalizing</b></li> <li>Incorporated tools like <b>in-tray exercises, team simulation, case studies, negotiations, and interview</b></li> </ul>
<b>Social Media Marketing</b>	<ul style="list-style-type: none"> <li>Accountable for facilitating <b>customer conversions, overseeing onboarding processes</b>, and ensuring the <b>delivery of services</b>, specifically specializing in the innovative realm of <b>meme marketing</b></li> <li>Acknowledged for <b>surpassing monthly targets within one week</b>, contributing to a total <b>sales figure of 78k</b></li> </ul>

#### Positions of Responsibility

- Senior Core Committee Member:** As a core team member of *Curio the Creative Club of GIM*, successfully **organized 8 successful events that positively impacted 500+ students**, in 2022
- Head:** Nritya, & Aarambh, Co-ordinated events such as dance workshops, acting performances, & competitions, 2023.

#### Extra-curricular Activities

- Competed at GIM's PRACHAAR **Marketing Competition** against **739 top B-school teams**, formulated a **real-life business idea**, in 2024
- Engaged as a cast member in the **web series "Mission Indore,"** currently streaming on the **MX PLAYER** platform, 2021
- Responsible for Fund Generation at **SOS** (Save our Souls), contributing to generating a total sum of **2.5 Lakhs**, 2019

