



# HARSHITA INANI

## Contact

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📍 Chittorgarh312001, Rajasthan

## Computer Proficiency

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- MS Office
- RS-CIT
- Tally ERP 9

## Language

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- Hindi
- English

## Skills

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- Management Skills
- Planning & Coordination
- Team work
- Leadership
- Time Management
- Employee Relation

## ABOUT ME

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I am an outgoing, creative, goal-oriented, and resourceful person with a growing academic hunger. I take interest in HR planning, conflict resolution and societal dynamic to further my skills as an HR.

## EXPERIENCE

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- Gateway International | Operation department | June 2023 - **Present**
- WebSenor Infotech | Internship | HR Intern | May 2022 - July 2022

## EDUCATION

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- MBA : Dual Specialization ( HR & FINANCE) 2021-2023  
Faculty Of Management ( PAHER University )
- B.Com 2018-2021  
Meera Govt. Girls College, Chittorgarh
- Senior Secondary ( 12th Standard, RBSE) 2018  
Govt. Girls School, Chittoragr
- Secondary ( 10th Standard, RBSE ) 2016  
Ujjwal Public Sec. School, Chittoragr

## CERTIFICATION

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- Accounting & Finance
- Art of decision making
- Woman and Gender development cell
- Donation drive
- 13th International conference