

# Prem Kumar

Harishchandra Nagar, Sipara, Patna, Bihar, 800020

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## Career Objective

"I bring a combination of strong analytical skills and meticulous attention to detail to achieve consistent, result-oriented performance."

## Professional Qualifications

1. **Advance Diploma In Computer Application.**
2. **Advanced Certificate in Aviation and Hospitality, Frankfinn Institute of Vocational Training, Patna**
  - ❖ Hospitality :- Guest cycle, F&B , Amenities, Logbook
  - ❖ Customer service :- Creativity, Positive Attitude
  - ❖ Aviation :- Safety & security, Emergency procedures, Embarkation & Disembarkation
  - ❖ Personality Development :- Maintaining Professionalism, Self Awareness
  - ❖ Grooming :- Trained on the grooming standards of Aviation / Hospitality Industry

## Educational Qualifications

S.No	Certificate / Degree	School / Collage	Board / University	Year
1.	Bachelor in Commerce(A/C)	B.L.P. College	Patliputra University	2024
2.	Intermediate in Science	Dayanand Vidyalaya	BSEB	2021
3.	Matriculation	Patna Convent School	CBSE	2019

## Strengths

- ❖ Computer Operation
- ❖ Adaptability
- ❖ Critical Thinking
- ❖ Time Management
- ❖ Active Listener

## Hobbies & Interests

- ❖ Listening to Music, Drawing
- ❖ Playing Cricket , Carrom