

# MD ASIF

(CMA Finalist)

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Add: - Kantatoli , Ranchi

A self -motivated, Commerce Professional seeking an Entry- level position in Finance and Taxation And willing to take on new challenges with creativity and enthusiasm.

## Academic Credentials

Particulars	Boards/University	Year	% Secured
M.com (Finance)	Ranchi University	2019	69.44%
B.com (Hons.)	Ranchi University	2016	60.50%
XII	JAC Ranchi	2013	58.00%
X	JAC Ranchi	2011	59.80%

## Professional Credentials

Particulars	Institute	Year	% Secured
Foundation	Institute of Cost Accountants of India	Mar 2016	50.00%
CMA (Inter- Group 1)	Institute of Cost Accountants of India	Dec 2020	68.00%
CMA (Inter- Group 2)	Institute of Cost Accountants of India	Dec 2020	55.75%

## I.T. Skills

Proficiency in: -

- MS Office
- Tally ERP 9
- DCA
- Completed 100 hrs of certificate course on compulsory computer training by ICAI

## Work Experiences

- 2 Year of experience in CA firm as an Accountant at **GNAP & CO.** from 10-11-2020 to 31-12-2022.

## Working Details: -

- Filing of Income tax return.
- Assisted in preparation of P/L Statements & Balance sheets.
- Preparation of Bank reconciliation and cash book.
- Stock audit, Salary Audit, Government Grant, Sale Purchase Audit, Vouching.
- Basic knowledge of various provisions given under Accounting standards, Income tax act, and GST Laws.

## Personal Particulars

- Father 's Name – Abdul Hasib
- Date Of Birth – 03<sup>rd</sup> Feb 1996

Place - Ranchi

Date- 28-02-2024