

ACADEMIC ACHIEVEMENTS			
MBA (HRM)	2023-2025	Institute of Management, Nirma University, Ahmedabad	Pursuing
BBA LLB (Hons.)	2017-2022	School of Law, CHRIST (Deemed to be) University, Central Campus, Bengaluru,	58.98 %
XII CBSE	2015-2017	Sanmati Higher Secondary School, Indore	56.60 %
X CBSE	2013-2015	Sanmati Higher Secondary School, Indore	79.80 %
<ul style="list-style-type: none">Course titled ‘Agile Project Management’ by GoogleCourse titled ‘Foundations of Project Management’ by Google			<div>Sept 2023</div> <div>Sept 2023</div>
FIELDWORK & LIVE PROJECTS			
HR Intern	Task Initiatives Pvt. Ltd.		Aug 2023 – Sept 2023
Talent Acquisition & Research-Analysis	<ul style="list-style-type: none">Conducted extensive research to build and maintain a database with more than 200 job openings across top-tier law firms in India, providing a valuable resource for legal talent acquisition and networking.Ensured high accuracy and relevance by updating listings weekly, achieving an estimated 98% completeness rate, which supported informed career planning for candidates and recruiters alike.Monitored over 30 major personnel transitions within the legal sector, including key moves between top law firms and in-house counsel roles, enabling strategic insights into hiring trends and industry movement.Kept up-to-date with legal industry developments by tracking emerging legal practices and market shifts, demonstrating a thorough and proactive understanding of the Indian legal landscape.		
HR Intern	Greenfield Control Systems Pvt. Ltd.		Dec 2023 – Jan 2024
Training & Development and Recruitment	<ul style="list-style-type: none">Led Training and Development initiatives during an HR Management Internship, designing key tools like Training Needs Assessment and Training Feedback forms, and delivering a training session on 'Kanban Flow' to more than 5 department heads, achieving a 95% positive feedback rate and driving adoption of Kanban methods across teams.Conducted over 50 candidate interviews, crafted more than 5 tailored job descriptions, and facilitated the hiring of an HR executive—demonstrating proficiency in talent acquisition and selection, along with strategic alignment with organizational needs.Collaborated directly with the CEO to foster an inclusive culture, implementing strategies that increased employee engagement by approximately 25% through open communication channels, underlining adaptability and strategic alignment of HR practices with company objectives.		
INTERNSHIPS			
HR Intern	India International Bullion Exchange IFSC Ltd.		Apr 2024 – Jun 2024
Recruitment	<ul style="list-style-type: none">Developed more than 5 targeted job descriptions for roles from entry-level to executive (e.g., Chief Information Security Officer), aligning with departmental needs and ensuring clarity on expectations for over 200 applicants; posted vacancies on the official website, LinkedIn, and a prominent newspaper, increasing visibility and candidate quality.Conducted compliance-driven reviews of more than 150 applications from jewelers and employee referrals, verifying AML/KYC standards and document authenticity to uphold platform integrity; organized regulatory compliance documentation for HR audits, assisting my manager in audit preparations.Created standardized Warning and Welcome letter templates, impacting onboarding and disciplinary processes for more than 30 employees, and assisted in labor law compliance checks, refining HR communication and ensuring adherence to audit requirements.Managed recruitment across 5+ departments by conducting over 40 preliminary interviews, coordinating with platforms (LinkedIn, Naukri.com), and providing first-round assessments; supported senior HR and CXO-level interviews, optimizing the recruitment pipeline for IT, finance, and business development roles.		
Legal Intern	Chamber of Senior Advocate Anand Mohan Mathu		Oct 2017 – Nov 2017

Legal Intern under senior advocate at the High Court of Madhya Pradesh	<ul style="list-style-type: none"> Collaborated with the NGO, Center for Environment Protection & Research & Development (headed by Senior Advocate Anand Mohan Mathur), assisting in approximately 15–20 cases involving environmental protection laws, enhancing client engagement by around 20% through streamlined communication and follow-ups, refining client-facing and communication skills. Prepared over 50 case documents, conducted comprehensive legal research on environmental and public interest law, and organized more than 100 legal materials for court submission with zero documentation errors, showcasing attention to detail and precision in legal preparation.
ACADEMIC PROJECTS	
Dissertation	<ul style="list-style-type: none"> Titled: Pegasus Spyware: An Analysis of Indian Data Privacy and Surveillance Laws, conducting in-depth legal research and analysis on privacy and surveillance implications within Indian law.
POSITIONS OF RESPONSIBILITY	
NTAC 2018 Committee Volunteer	<ul style="list-style-type: none"> Collaborated on the successful conclusion of the 3rd National Trial Advocacy and Judgment Writing Competition with over 100 participants, ensuring smooth operations and adherence to timelines.
NMCC 2018 Committee Volunteer	<ul style="list-style-type: none"> Organized and set up the 8th Edition of the National Moot Court Competition, working as part of a team to coordinate event logistics for approximately 50 teams, enhancing event impact and participant satisfaction.
Emcee	<ul style="list-style-type: none"> Successfully emceed more than 15 events in schools, alma mater and for close family events.
EXTRA-CURRICULAR ACHIEVEMENTS	
Publication	<ul style="list-style-type: none"> ‘Authored ‘Alienation of Particularly Vulnerable Tribal Groups in India’, published in Law Column in 2020, highlighting the socio-legal issues affecting vulnerable populations and advancing awareness in legal circles.
Winner	<ul style="list-style-type: none"> Won the Inter School Spell Bee tournament held in Indore in 2014.
Winner	<ul style="list-style-type: none"> Won the Inter School Lex Legal Quiz held in Indore and organized by ‘Vidhigya – School of law’ in 2016.