

IT PROJECT MANAGER IT PROJECT MANAGER IT PROJECT MANAGER - CONNECTED CARE
Anaheim, CA Authorized to work in the US for any employer Work Experience IT PROJECT
MANAGER CONNECTED CARE - Newport Beach, CA December 2018 to Present Under the
direction of the CEO and COO responsible for leading and delivering strategic, transformational
initiatives to turn an under-performing Medicare Advantage health plan into a customer focused,
technology driven 5-star health plan. . Project implementations include SAP B1(Finance), business
process documentation, workflow remediation planning and implementation, document
management solution (M Files), learning management platform (Litmos), ad-hoc facilities and
operational projects. . Promote and maintain cordial relations while managing multiple and shifting
priorities in a dynamic environment. Key liaison between the organization and its vendors/business
partners for contract negotiation, statements of work, invoicing. Working with contractors and off
shore team to purchase, install and configure IT hardware/software. . Using a waterfall methodology
responsible for developing and maintaining project documentation including project charters, work
break down structures, project plans and status reports ST. JOSEPH HEALTH SYSTEMS,
ANAHEIM, CA - A leading Catholic healthcare organization delivering award winning care in
California and Texas. IT PROJECT MANAGER February 2015 to December 2018 Assisted with the
expansion of the telehealth program by ramping up recruitment and training of physicians and
clinical staff. Identified provider concerns and developed solutions. Maintained relationship with
providers and served as subject matter expert. Collaborated to implement new strategies to expand
services, develop program goals and metrics. . Led projects across four Home Health/Hospice
agencies. Projects included operationalizing Title 22 Nursing license for the Personal Care division,
transitioning Palliative Care program from home health to a newly developed model under hospice;
centralized OASIS quality function across agencies, resulting in improved the star ratings; relocated
three agencies to new premises. Project scope covered working with local and State agencies
(CDPH/CMS) to obtain approvals and license, prepping for surveys, developing staffing and care
models, creating and communicating new workflows, recruitment, contracting with payers, patient
transition, serving as the liaison between leadership and between teams within and outside of the

organization, documentation updates. . Successfully deployed a SaaS Electronic Medical Records application (Kinnser Software) at three agencies. Managed project from requirements gathering, vendor selection, contract negotiation/signing, training, implementation and post go-live stabilization. Coordinated customer efforts to develop processes, workflows and requirements. Engaged with stakeholders to ensure buy-in. Managed vendor and internal project resources to drive project milestones and overall project execution. Agencies maintained productivity in the months following the transition. . Joined a maxed-out operations team to facilitate the opening of 4 wellness centers using project management methodology. Liaised with leadership to plan IT initiatives to increase productivity, reduce margins of error and halt reinventing of the wheel. Developed standard work documentation, Operations Manual and a web-based scheduling tool. Established trust-based relationships, during a period of high staff turnover.

SOCLE EDUCATION, SANTA ANA, CA - Provider of software as a service (SaaS) for college financial aid management IT PROJECT MANAGER May 2014 to January 2015 Effectively managed project to develop a custom-built financial aid application tool by moving product features through the software development life cycle. Identified ineffective approaches and used interpersonal and organizational skills to integrated Business and IT work streams to reduce response times and deploy software IT

PROGRAM COORDINATOR August 2012 to February 2014 Managed program plan of 4 projects to transition 14 local data centers to a centralized Cloud server solution, covering data center build, Wide Area Network optimization, application migration, disaster recovery. Facilitated a collaborative environment with cross functional teams including IT technicians, Citrix engineers, vendors and clinicians. . Coordinated project activities to operationalize a Clinical/Patient Portal (design and build, UAT, Training, Go-live) . Served as Command Center Captain during the data center Go-lives, created resource and schedule plans, escalated, monitored and documented issues during go-lives

CO-OWNER NUTTY BUT NICE - Anaheim, CA October 2011 to August 2012 Launched "Nutty But Nice" a start-up small business to sell a homemade Almond dip, with my best friend. . Developed a conscientious vision with a simple, all natural, local sourcing strategy . Conducted competitor analysis and refined product placement in specialty grocery stores and Farmer's

markets. . Performed cost and price analysis. Met with buyers and organized product demos .
Contracted local and off-shore vendors providing technical support for web design, logo . A
ADDITIONAL E XPERIENCE ASSISTANT VICE PRESIDENT .LEASING MANAGER .LEASING
COORDINATOR FIRST AMERICAN FINANCIAL CORPORATION - Santa Ana, CA September
2001 to June 2011 SANTA ANA, CA - A leading provider of title insurance and settlement services
to the Mortgage industry, headquartered in Orange County ASSISTANT VICE PRESIDENT
.LEASING MANAGER .LEASING COORDINATOR - 09/2001 - 06/2011 Education BACHELOR'S
DEGREE IN BUSINESS MANAGEMENT in SERVICE MANAGEMENT University of Westminster -
London December 2010 to Present MASTER DEGREE IN INTERNATIONAL BUSINESS AND
MANAGEMENT in PROJECT MANAGEMENT University of California - Irvine, CA Links
<http://www.linkedin.com/in/cheryllarson1> Additional Information . Enterprise Level Thinking. Project
Management Methodology . Operations & Process Improvement. Client Relationships Skills .
Stakeholder Management & Communication. Cost and Vendor Management . Service Oriented
Management. Financial and Business Analysis

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