

ICT Officer ICT Officer ICT Officer - AIDS Information Centre Uganda Sponsorship required to work in the US Work Experience ICT Officer AIDS Information Centre Uganda 2013 to Present With responsibility in Database Administrator) Employment Period: 2013- To-date Responsibilities:

Implementing ICT Policy in accordance with International ICT Security Policy standards.

Reviewing, developing and disseminating reports to ICT Manager about the various IT system status, highlighting current ICT challenges with recommendations on solutions and seek advice and approval from management. Implementation of the ICT plans against budget and account for ICT budget expenditure performance. Reviewing investment in ICT and make proposals to management through the ICT Manager on cost saving measures, relevant ICT innovations that add value to the organization's mission and goals Deploying new relevant technologies to ensure business continuity in accordance with manufacturers recommended best practices and organizational policies. Identifying and recommending suppliers of ICT goods and services as per financial policies and guidelines Taking part in liaising with ICT solution providers to plan, design and implement ICT business solutions relevant to different offices and departments Implementing and reviewing the contingency of data disaster recovery plan in accordance with ICT policies and guidelines Participating making and implementation of work plan and departmental budgets.

Installation, configuring, monitoring and maintenance of Ncomputing technology (Desktop virtualization) Planning, implementing and reviewing the security and integrity of organization's data and IT systems as per IT Policies and guidelines Bulamba Alex, male Ugandan, 26 Year

Training and developing staff in the use of ICT technologies in line with user and organizational needs and provide technical support and recommend appropriate technology to staff Ensuring AIC's website is frequently updated/modified and has relevant information given by the advocacy office Creating and maintaining user accounts; create and reset passwords; lock/unlock accounts; Monitoring server security, space usage and network performance Developing, maintaining and monitoring server backups (Staffs' Data, client medical information, among other essential datasets)

Participating in the budgeting process for the ICT Department. Deploying managed Antivirus (Symantec End point) Troubleshooting Computer systems and LAN; Carrying out computer

hardware repairs and preventive maintenance      Installing and configuring computer hardware systems, connecting PCs in a LAN, WAN and setting up peripherals.      Installing and configuring software e.g Windows server 2008 r2, 2003, windows 7, 8, vista and XP although it is no longer supported by Microsoft, MS SQL server 2008 r2, MS office, Navision, among others.      Carrying out hardware and software upgrades      Checking network and systems performance-related issues      Responding to complaints and queries as forwarded to ICT section and provide technical assistance to end users.      Website edit and modification (Drupal Platform as well as use of other languages including PHP, XHTML, CSS, VB.NET, C#, etc.)

**Developer Data Team Uganda Ltd**  
**March 2012 to Present Responsibilities:**      Installation, configuration and turning of the MS SQL server 2008 r2 and MySQL      Planning, designing, development and implementation of Databases For example National HIV M&E Database.      Data Security, Backup & Recovery      Standby/Failover Administration      Report server configurations      SQL Forms and Reports Development      Microsoft SQL Server 2000 - 2005 - 2008 Disaster recovery      Team leader Programing Section      Bulamba

**Alex, male Ugandan, 26 Year Database Administrator AIDS Information Centre 2012 to 2013**  
**Employment Period: 2012-2013 Responsibilities:**      Installation, configuration and turning of the MS SQL server 2008 r2 and MySQL      Planning, designing, development and implementation of Databases For example AIC Integrated Database Version 3 for the M&E department, archives and inventory management system.      Data Security, Backup & Recovery      Standby/Failover Administration      Report server configurations      Disaster recovery planning and implementation SQL Forms 2008 to 2008 r2 and MySQL      Administration/Installation      SQL Forms and Reports Development      Database-Backup Web Solutions      Microsoft SQL Server 2000 - 2005 - 2008 Disaster recovery

**Education Master's in Computer Science MAKERERE UNIVERSITY - Kampala 2015 to 2018**  
**Certificate in Open Medical Records System Database AIDS Information Centre 2015**  
**Bachelor of Information Technology in Information Technology MAKERERE UNIVERSITY - Kampala 2010 to 2014**  
**Certificate in GIS Techniques for M&E of HIVAIDS and Related MEASURE Evaluation M&E LEARNING CENTRE 2014**  
**Certificate in M&E Fundamentals MEASURE Evaluation M&E LEARNING CENTRE 2014**  
**LWADDA PRIMARY SCHOOL 1997 to 2003 Additional**

Information Skills    Commitment to duty.    Honest and transparency.    Spirit of comradeship at work (Team Spirit)    Troubleshooting Networks, Computer systems and Electrical related issues  
Multitasking (Can work on Database development, programming, networks, Repair computers both hardware & Software, Electrical )    Report writing    Time management    Leadership  
Communication & Interpersonal skills    Very fluent in speaking and writing English.    Very innovative and can easily adapt new technologies.    Bulamba Alex, male Ugandan, 26 Year

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