

Information Assurance Analyst Information Assurance Analyst Information Assurance Analyst - Guidehouse Laurel, MD Senior-level administrative professional with a successful military career with the United States Air Force which included global leadership experience ranging from Deputy, Military Secretariat, Executive Services Management, and cyber security & IT teams. Work Experience Information Assurance Analyst Guidehouse - Sterling, VA June 2019 to Present Review technical and operational controls and conduct RMF per the NIST 800-53 and 800-37 series requirements Draft and manage POA&M for authorized systems with appropriate remediation suspense dates and track findings until closure (if the POA&M would never be met, familiar with exceptions and waiver process as well as residual risk acceptance Conduct, review and analyze Nessus Vulnerability and Compliance scans for possible remediation Support client security policies and activities for networks, systems, and applications including vulnerability management, mitigation, and continuous monitoring Senior IT Security Analyst Aspect Security, Inc - Columbia, MD June 2017 to May 2019 Analyzed and updated System Security Plan (SSP), Risk Assessment (RA), Privacy Impact Assessment (PIA), System Security test and Evaluation (ST&E) and the Plan of Actions and Milestones (POA&M) Conducted interviews with selected personnel, document and evaluate business processes, and execute audit test programs to determine the adequacy and effectiveness of internal controls and compliance with regulations Document findings within Requirements Traceability Matrix (RTMs) and Security Assessment Reports (SARs) Review and analyze Nessus Vulnerability and Compliance scans for possible remediation Assess systems of varying scope and complexity and comprised of various technologies Create standard templates for required security assessment and authorization documents, including risk assessments, security plans, security assessment plans and reports, contingency plans, and security authorization packages Junior IT Security Analyst Crest Consulting Group - Rockville, MD February 2015 to June 2017 Executed security assessments on major applications and monitored for remediation deadlines Conducted Certification and Accreditation (C&A) on major applications following the Risk Management Framework (RMF) from Categorization through Continuous Monitoring using the various NIST Special Publications in order to meet the necessary Federal Information Security

Management Act (FISMA) Conducted Self-Annual Assessment based on NIST SP 800-53A  
Created System Security Plan (SSP), Security Assessment Report (SAR) and POA&Ms Cyber  
Security Team Lead/Administrative Support Specialist U.S. Air Force - San Antonio, TX January  
2012 to February 2015 Assisted cyber team in conducting Assessments and Reports of systems  
Updated IT security policies, procedures, and guidelines per the respective department and federal  
requirements Managed databases for storage, modification, and retrieval of information to produce  
reports, answer queries, and record transactions Managed the SharePoint program, always  
auditing records, to make sure the organization complied at all times Set up and monitored the  
Evaluation Management System to include all agency evaluations, decorations, and awards  
Operations Supervisor/Manager U.S. Air Force - Arlington, VA July 2011 to January 2012  
Reviewed, edited, tracked, and processed evaluations, ensuring 95% timely updates for promotion  
boards Provided administrative support and guidance to organizational employees, such as  
formatting and editing of rosters, supervisory data, in-/out-processing personnel, and manpower  
authorization requests Managed databases for storage, modification, and retrieval of information  
to produce reports answer queries Operated and managed records information management  
system and records staging areas; complied with Privacy Act (PA) and Freedom of Information Act  
(FOIA) procedures and provided assistance to ensure others comply Client Systems Administrator  
U.S. Air Force - Hampton, VA June 2008 to July 2011 Assisted cyber security team in analyzing  
scans and in writing reports after remediating vulnerabilities Worked in a SOC environment in  
order to conduct scans and identify vulnerabilities Served as Team Lead for training and  
mentorship of new security recruits Developed, planned, and oversaw events agenda, managed  
appointment schedules, and ensured meeting were executed on time Education Bachelor of  
Science in Administrative Management Park University - Parkville, MO Communications U.S. Air  
Force NCO Academy - Lackland AFB, TX Skills SECURITY, SHAREPOINT, NESSUS, NIST, MS  
OFFICE, PEOPLESOFT, RISK ASSESSMENT, SCANNING, SAR Additional Information SKILLS  
FIPS 199, FIPS 200, NIST 800-53 Rev4, NIST 800-30, NIST 800-37, NIST 800-39, Risk  
Assessment (RA), SSP, ISCM, ST&E, SAR, Plans of Action and Milestones (POA&M), Authorization

to Operate (ATO) Letter, MS Office, SharePoint, Access, PeopleSoft, Nessus Vulnerability Scanning  
Tool SECURITY CLEARANCE Active Top Secret with polygraph (CI)

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