

Project Manager / Process Manager Project Manager / Process Manager Project Manager / Process Manager Richmond, VA Work Experience Project Manager / Process Manager CapitalOne Financial - Richmond, VA June 2010 to July 2013 Responsibilities Managed IT Project Teams and Process Improvement Projects for CapOne IT. Drove scope, schedule and budget, communicated status to leadership, mitigated risk, analyzed data to problem solve and present solutions to leadership, and mentored junior members. Accomplishments Integrated teams from three different business units into a single project team; led team to implement a major software upgrade (4,000 end users) Led the deployment of a new IT process and toolkit to help VP level leaders improve divisional forecasting; coordinated across 80 software development platforms in multiple business units (PMO, eCommerce, Bank, Card) Sponsors were concerned about a high viability project; convinced sponsors to participate in one monthly planning session instead of just reading reports; they engaged in prioritization and project sprint planning; sponsors became partners and their concerns were addressed real time Built a partnership with a PM in a different business unit working on aspects of the same project; held joint meetings, combined project updates; sponsors got holistic view of both team's in one report, paperwork was cut, and the two separate teams found redundancies to eliminate Used multiple channels to communicate to ensure all project partners were informed; combined Kanban and Agile Scrum visual project boards, hands on update demos for leaders, bi-weekly newsletters, and status reports Went outside the box when normal communications were not enough; one critical high level sponsor never had time for meetings or reports; arranged to walk with her to her car at the end of day once a week for a verbal update; she stayed informed and liked the innovative use of her time Project Manager Self Employed - Richmond, VA October 2009 to June 2010 Responsibilities Took time off during the transition from Navy work to Commercial work. Performed Project consulting for small businesses in the military sector (e.g. Bales Group LLC), worked with new Elementary School PTA, and had some long overdue family time with young daughters and wife. Accomplishments Managed a multi-million dollar proposal effort for the Bales Group. This involved coordinating multiple SME's to solve military IT challenges. Submitted the final plan to the Navy and the Bales solution was accepted by the

military. Project Manager / Work-stream Manager Computer Sciences Corporation - Richmond, VA
September 2007 to September 2009 Responsibilities Managed four teams of 26 developers and architects on US Navy IT projects. Responsible for profit and loss (P&L), scope, schedule, budget, and management of all 26 members including reviews, mentoring, etc. Accomplishments Managed scope, schedule and budget for four development teams on seven US Navy software and hardware projects; sponsor approval ratings of 95% :Led teams that adapted cutting edge (beta stage) technologies to the Special Forces environment in Iraq. Mostly classified. Security Clearance Level: Secret Federal Business Unit Manager CapTech Ventures Consulting - Richmond, VA May 2005 to September 2007 Responsibilities Created, staffed, and managed a new line of business for a Richmond based consulting company; reported to the CEO; responsible for P&L, sales, and all program responsibilities. Accomplishments Led the new unit from zero revenue to profitability in 14 months. Managed the company effort to become Secret Cleared including coordinating all interviews, compliance, and partnership with Defense Security Services. Military IT Contractor Deployed Nationwide May 1995 to June 1999 NCI Information Systems Federal Unisys Federal Systems Verizon Federal Systems Washington, DC Albuquerque, NM Idaho Falls, ID Las Vegas, NV Oak Ridge, TN Pentagon, Wash. DC Education Bachelor of Arts in English/Economics University of Richmond Skills Project Management, Process Management, Scrum, Agile, Kanban, Data Analysis, Leadership, Communication, Presentation, IT, Information Technology, Business Processes, Lean IT, Problem Solving, Strategic Partnerships, Mentoring, Root Cause Analysis, Problem Analysis Links
http://m.c.lnkd.licdn.com/media-proxy/ext?w=170&h=130&f=&hash=3g%2Ftk3m9mHxFiD6a7W8l%2Facd50E%3D&url=http%3A%2F%2Fcdn.slidesharecdn.com%2Fss_thumbnails%2F51a92d4a-0e4f-11e3-9991-22000aa5129e-130826075920-phpapp02-thumbnail.jpg Certifications/Licenses Project Management Professional (PMP) Driver's License Additional Information A pdf of my resume is on my LinkedIn site here in the above 'Links' Section and here:
http://m.c.lnkd.licdn.com/media-proxy/ext?w=170&h=130&f=&hash=3g%2Ftk3m9mHxFiD6a7W8l%2Facd50E%3D&url=http%3A%2F%2Fcdn.slidesharecdn.com%2Fss_thumbnails%2F51a92d4a-0e4f-11e3-9991-22000aa5129e-130826075920-phpapp02-thumbnail.jpg

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