Systems Administrator Systems Administrator Systems Administrator Work Experience Systems Administrator MNGI Digestive Health - Minneapolis, MN July 2015 to July 2019 * Oversaw the implementation and management of Unitrends Recovery system, establishing a multi-site redundant disaster recovery system that saved company man-hours, network bandwidth and hardware resources. * Designed and instituted redundant systems, policies and procedures for disaster recovery and data archiving that enhanced protection and integrity of network infrastructure. * Managed the installation, configuration and maintenance of network equipment, physical and virtual servers, including VMWare and Citrix Xen, as well as network storage devices. * Administered Active Directory, including folder and file access, GPO administration, DHCP and DNS. * Established best practices and policies for the installation, maintenance and troubleshooting of end-user hardware, software, and peripheral devices. * Maintained compliance with company standard operating procedures through regularly-scheduled security patches. Systems Administration Engineer Scantron Corporation - Eagan, MN October 2013 to July 2015 * As one of two staff members with government clearance, coordinated data housing and backup of critical IRS data, which included maintaining network and storage devices, as well as physical and virtual servers. * Used Backup Exec and Windows Server to execute backup and restore tasks for Survey Services department. * Served as the Lead Architect for the relocation of all storage systems, including the move and build out of the datacenter. * Provided remote and on-site technical support for workstations and other devices, collaborating with external support staff on additional system and network infrastructure projects. Network Administrator/IS Specialist US Probation & Pretrial Services District of Minnesota June 2000 to October 2013 * Administered Window Server network, including troubleshooting and maintenance of hardware, for five offices as part of transition of 80 employees from a single network to a WAN. * Resolved network outages and performance reductions in conjunction with third-party vendors. * Executed physical server and backup system installations and configurations. Education Bachelor of Science in Cybersecurity and Information Assurance Western Governors University 2022 Associate of Applied Science in Computer Science Academy Education Center Skills Active directory, Cisco, Citrix, Dhcp, Tcp, Tcp/ip, Vmware, Dns, Exchange,

Network security, Networking, Virtualization, Backups, Disaster recovery, Security, Hyper-v, Backup exec, Sql, R2, Rightfax Additional Information Core Competencies   * System Installation/Configuration * Disaster Recovery * Network Security   * Access Management * Virtualization * Patch Management   * System Monitoring * Data Backups * Troubleshooting Technical Skills Software Microsoft Office 365, Backup Exec, Sophos Antivirus/SafeGuard, Citrix Xen, NetScaler, VMware, Hyper-V, Powershell, ESX, Azure, Exchange, RightFax, VWorkspace, NextGen   Hardware HP, Dell, Cisco, Sophos, Unitrends Networking Active Directory, Group Policy, DNS, DHCP, TCP/IP, HP, Unitrends, Cisco, Sophos UTM, EMC, 3Par Operating Systems Windows, Windows Server 2008(R2), 2012, 2016 Databases SQL, Access

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