Systems Administrator Systems Administrator Systems Administrator - The Computer Solution Company Mechanicsville, VA Work Experience Systems Administrator The Computer Solution Company - Richmond, VA 2014 to Present   Configure, maintain, troubleshoot and update external and internal corporate websites   Configure, maintain, troubleshoot and update client hardware and software   Configure, maintain, troubleshoot and update server hardware and software   Configure, maintain, troubleshoot and update network hardware and software   Configure, maintain, troubleshoot and update customer IT environments   Manage DNS, firewall, VPN and other essential network hardware and services   Record, edit and produce audio/video presentations   Schedule automated tasks and backups   Perform regular health checks on business critical services   Document critical procedures and perform investigative analysis of systems   Configure and monitor virtualized server environments and storage networks   Install and configure new software applications and plan future systems architecture   Training and mentoring interns for help desk support and systems administration Systems Administrator Gyrus Systems - Richmond, VA 2011 to 2014   Provided customer support all over the world and maintained office databases and servers   Debugged VB, ASP.NET, C#, C++, JavaScript, jQuery, SQL Databases, HTML, CSS and XML   Performed systems and networking administrator duties for multiple office locations across the globe; assisted with scheduling backups for file servers and databases, maintaining Active Directory, DNS, VPN, Data Recovery, and Firewall   Documented processes and creating guides for IT personnel and end-users; edited reports using SSRS Education Bachelors of Science in Computer and Information Sciences ECPI University - Richmond, VA 2011 Skills Adobe Dreamweaver (4 years), Adobe Acrobat (7 years), Adobe InDesign (6 years), Adobe Illustrator (6 years), Adobe Photoshop (8 years), Apache (6 years), BASH (7 years), Camtasia (2 years), CSS (10+ years), DB2 (4 years), Federated Identity Management (3 years), HTML (10+ years), Hyper-V (3 years), IIS (7 years), Javascript (4 years), Dynamics CRM (3 years), Microsoft Exchange Online (3 years), Microsoft Office (10+ years), Microsoft Office 365 (3 years), Microsoft Project (7 years), Microsoft SQL Server (7 years), Microsoft Visio (7 years), MySQL Server (6 years), NGINX (2 years), Oracle Database (4 years), PowerShell (3 years), PHP (7 years), Tomcat (3 years),

SharePoint (3 years), Skype (7 years), Skype for Business (3 years), Visual Source Safe (4 years), Visual Studio (7 years), Team Foundation Server (3 years), VirtualBox (5 years), VMware (4 years), VLAN (7 years), VOIP (7 years), XML (5 years) Additional Information Certifications: 70-346 Managing Office 365 Identities and Requirements   Hardware: Cisco Phones, Cisco Routers, Dell Desktops, Dell Laptops, Dell Servers, EMC, Ethernet Wiring, Grandstream Phones, HP Servers, HP Switches, HP Desktops, HP Laptops, iPad, iPhone, Mac Pro, MacBook Pro, NETGEAR Routers and Switches, Polycom Phones, Projectors, QNAP, Security Cameras, Surface Pro, Synology   Operating Systems: Android, Debian, Kali, iOS, macOS, Microsoft Azure, Red Hat, Tails, Ubuntu, Windows Server 2003, Windows Server 2008, Windows Server 2012, Windows Vista, Windows XP, Windows 7, Windows 8, Windows 8.1, Windows 10   Software: Adobe Acrobat, Adobe Dreamweaver, Adobe InDesign, Adobe Illustrator, Adobe Photoshop, Apache, BASH Scripting, Camtasia, CSS, DB2 Database, Federated Identity Management, HTML, Hyper-V, IIS, JavaScript, Dynamics CRM Online, Microsoft Exchange Online, Microsoft Office, Microsoft Office 365, Microsoft Project, Microsoft SQL Server, Microsoft Visio, MySQL Server, NGINX, Oracle Database, PowerShell Scripting, PHP, Tomcat, SharePoint, Skype, Skype for Business, Visual Source Safe, Visual Studio, Team Foundation Server, VirtualBox, VMware, VLAN, VOIP, XML

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