

HRIS Analyst I HRIS Analyst I HRIS Analyst I Memphis, TN Work Experience HRIS Analyst I
 Trugreen - Memphis, TN December 2017 to February 2019 Provided HRIS support for recruiting
 using Workday Tested and implemented new features and processes in Workday Created job
 aids and flow charts for new business processes Assisted in mitigating duplicate applicant
 background checks/SSN Trainee/Intern, Allworld Project Management Memphis, TN August 2016 to
 July 2017 Sewer Assessment Rehabilitation Programs (SARP10) for Cities of Memphis, TN and
 Vicksburg, MS Assessed sanitary sewer conditions and provided recommendations for
 rehabilitation Provided GIS support for engineers, contractors, program managers, and public
 recipients IT Security Intern Methodist Le Bonheur Healthcare - Memphis, TN May 2016 to May
 2017 Worked with account provisioning in major applications used at Methodist Healthcare for IT
 Security and Helpdesk Performed key research for analysis and updated transferring users on a
 bi-weekly report Directly updated job titles in Cerner EMR (Electronic Medical Records) for
 transferring Associates Remedy work tickets for Cerner EMR role changes needed for transferring
 Associates Inland Operations Intern JK International's Logistics Company - Memphis, TN May 2015
 to November 2015 Worked in intermodal supply chain through their Inland Operations Organized
 work orders, provided by our clients and dispatched them to truckers Communicated with truckers,
 trains, and ship yards to ensure that shipments were moving accordingly Provided clients with
 up-to-date information on their shipments Practiced marketing skills by reaching out to other
 potential customers Desk Assistant University of Memphis October 2013 to May 2015 Instructor
 Kang Rhee Parsaryu Martial Arts May 2005 to July 2012 Education Bachelor of Business
 Administration in Management Information System/ Business Information Technology The University
 of Memphis - Memphis, TN May 2017 Skills SAP, WORKDAY, CERNER, MILLENNIUM, ARCGIS,
 MAINFRAME, JAVA, ELECTRONIC MEDICAL RECORDS, MEDICAL RECORDS, EXCEL,
 OUTLOOK, WORD, PHOTOSHOP, ADOBE PHOTOSHOP, TRAINING, It Specialist, Desktop
 Support, Help Desk, Information Technology, Comptia

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