

(Contract) IT Project Manager (Contract) IT Project Manager (Contract) IT Project Manager - Tribeca Staffing/NFI Industries Marlton, NJ Project Manager with leadership, engineering and communications skills. Drive improved productivity, revenue growth and customer satisfaction. Work Experience (Contract) IT Project Manager Tribeca Staffing/NFI Industries April 2018 to Present *

- Deployed IT Infrastructure for Brand New 19 Story Building
- * Set Work Break Down Structure
- * Point of Contact for all Tenants and Construction Company
- * Coordinated Meetings between Building Owners and Construction
- * Coordinated Meetings with Vendors and the IT teams
- * Managed installations of carriers (Verizon, Comcast, Crown Castle, AT&T)
- * Managed installation of a DAS System through the building
- * Managed and consolidated of multiple personal printers to community access Printers. (saving company Money)
- * Managed IDF/MDF closets and requirements on all Tenants closets (IDF/MDF)
- * Managed Parking Garage requirements
- * Managed Security and Access requirements
- * Managed Building Management System Requirements
- * Managed Outside Building Lighting requirements
- * Managed HVAC building requirements
- * Managed Audio Visual and Conferencing requirements
- * Managed Helicopter PAD requirements with FAA

(Contract) Sr. Project Manager STB Technology Solutions January 2017 to April 2018 *

- Managed and Deployed a 450 seat cloud based Call Center Install and IVR System
- * Managed Groups to Integrated Call Center with IP Telephony and Desktop Soft phone
- * Managed and Documented IT portfolio for Production Control
- * Managed install of Mimecast for 800 plus seats
- * Managed and Salesforce upgrade TLS 1.2
- * Managed Documentation and Coordinated departments on SLA's for Helpdesk
- * Coordinated meetings between customer and vendor
- * Coordinated, reported status and stability of project oriented work efforts
- * Established and implemented project management processes and methodologies to ensure projects are delivered on time, within budget, adhere to high quality standards and met customer expectations
- * Assembled project plans and teamwork assignments, directing and monitoring work efforts on a daily basis, identifying resource needs, performing quality review; and escalating functional, quality, timeline issues appropriately
- * Tracked key project milestones and adjusted project plans and/or resources to meet the needs of customers
- * Coordinated communication with all areas of the enterprise that

impacts the scope, budget, risk and resources of the work effort being managed * Managed one or more cross-functional projects of medium to high complexity Consulting Assignments (Contract) Project Manager Telegard, Inc June 2016 to December 2016 * Consulted with various call center managers to understand their current technology. * Design new call flow patterns where necessary. * Recommend technologies and tools that drive more efficient operations. * Establish meaningful metrics to yield optimal business results * Assembled meetings with senior leadership and department heads to insure new technologies and call flow patterns are on-point. * Read Blue Prints and make suggestions and recommendations Education planning Kennedy University Hospitals September 2007 to June 2016 National Help Desk Remote Diagnostic Center 1988 to 1990 MCS in sales of Cable TV St.Joe's University 1977 to 1979 Skills budget, Outlook, Scheduling, Estimating, Maintenance Certifications/Licenses Project Management - From Square One to Project Success March 2019 to Present Project Management Leadership for the Project Management April 2019 to Present Leadership Program St. Joe's University October 2014 to Present Additional Information Operations / Program Manager with extensive experience and knowledge in over-seeing complex implementation projects. Ability to improve operational efficiencies, reduce recurring costs and improve collaboration within an organization. Incorporate a methodology that consists of the using the following core competencies; ? Accepting and taking Responsibility ? Project scoping and planning expertise ? Collaborative team approach ? Strong technical knowledge ? Problem solving approach ? Coordinate Vendors and SME meetings for smooth transactions for clear understandings ? Excellent Customer Service oriented ? Goal oriented and performance driven ? Subject Matter Expert ? Excellent communications skills (written and oral) ? Develop templates for tracking and a go to document for future installs Cost analysis and ROI projections. Statement of Work creation. Implementation planning and execution. Project Management and Resource Management and Allocation. Solution Design and Configuration.

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