

Hollywood Reporter Hollywood Reporter Los Angeles, CA Work Experience Hollywood Reporter
2008 to Present Information Technology & Operations Manager Serve dual role as IT/Operations
Manager for LA office headquarters Ensure uninterrupted technology operations for a rapidly
growing company Advanced troubleshooting skills on multiple platforms Meet with solution
providers and propose new technology initiatives Develop and enforce I.T. policies throughout the
organization Plan for disaster recovery and implement redundant data storage solutions Project
Lead for office relocation and high-profile projects Research and implement new information
technology solutions for the company Supervise IT staff and manage IT recruitment and hires for
the LA corporate office Responsible for hardware acquisitions and budget oversight Plan
companywide system and software upgrades under tight deadlines Team oriented and hands on
player ensuring all tight deadlines are met Network Administrator The Nielsen Company 2000 to
2008 Lead Technician for Nielsen Company's Los Angeles headquarters Administered \$250,000
annual IT budget Skilled in troubleshooting mission critical software applications Lead Macintosh
Tier 2 specialist for West Coast region Project Lead for Symantec Enterprise Solutions and
deployment Supervised I.T. staff to ensure all technology initiatives were met Planned and
executed network infrastructure upgrades and server deployments ARMEN SARKISIAN- (323)
528-6043 armensarkisian@gmail.com www.linkedin.com/in/armensarkisian Technical Analyst
RAND Corporation 1997 to 2000 Advanced I.T support for prominent government funded think tank
Broad based support for Windows and Macintosh workstations on classified network Project
Lead for Microsoft Office training and deployment Personally conducted I.T. training seminars for
offices in Los Angeles and DC Worked closely with department heads to address and meet all
technology needs Qualified for Secret clearance issued by the Department of Defense Education
Bachelor of Arts in Economics University of California - Berkeley, CA May 1992 Associate Arts
degree in Economics Pasadena City College - Pasadena, CA June 1989 UC Berkeley Skills
Deployment, Single sign on, Vpn, Mdm, Saas, Android, Ios, Voip, Active directory, Cisco, Exchange,
Cloud storage, Jira, Crm, Project planning, Budgeting, Office management, Recruitment, Contract
negotiation, Microsoft exchange Links <http://www.linkedin.com/in/armensarkisian> Additional

Information Skills Platforms Apple Certified Professional SaaS Enterprise IT Solutions IT
Management Microsoft Exchange and O365 Office Management GSuite - Google Apps
Deployment, Project Planning Mac OS, Windows, Windows Server Budgeting and Contract
Negotiation iOS, Android Active Directory Administration Single Sign On (Okta, OneLogin)
A/V Technology Remote Desktop, Teamviewer, VNC Cisco WebEx / Meraki Salesforce, CRM
Cisco MDM, JAMF Slack Mobile Device Management Jira, ServiceDesk, Solar Winds Office
Management Cloud Storage Solutions Recruitment Cisco VOIP White-Glove Support Cisco
VPN

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