

Store Manager Store Manager Haubstadt, IN Work Experience Store Manager Dollar General - Fort Branch, IN June 2016 to Present Running everyday operations such as, hiring,payroll, inventory management,planograms, shrink prevention, customer service, ordering, vendor relations, basic custodial duties to maintain clean environment. Systems Administrator/Receptionist Freightliner of Evansville - Evansville, IN April 2003 to July 2013 Setup and maintained all Computers, printers, and other office equipment. Answered multi line phone with paging. Performed office duties such as, mailing, scanning, filing, data input, ordering supplies, etc. Education Associate in Computer Science ITT Technical Institute-Newburgh - Newburgh, IN June 2003 to May 2005 Skills Key Holder, Retail Management, Sales, Merchandising, Scheduling, Team Building, Inventory, Training, Operations, Retail, Receptionist, Payroll, Management, Customer Service, Cash Handling

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