

Systems Administrator Systems Administrator Systems Administrator - D&N Bending Lake Orion, MI  
Authorized to work in the US for any employer Work Experience Systems Administrator D&N  
Bending 2015 to Present o Install and integrate new server hardware and applications o  
Implementation of Google Apps for Work o Provision New Users via Active Directory o Resolve all  
networking and Desktop issues o Cost analysis report creation o ERP Software implementation o  
Maintain and install Various CAD systems o Work with 3rd party vendors on contracts IT Help Desk  
Analyst Caretech Solutions 2014 to 2015 o Provide first level contact and convey resolutions to  
customer issues o Track, route and redirect problems to correct resources o Walk customers  
through problem solving process o Utilize excellent customer service skills and exceed customers'  
expectations o Incident Manager for customer account Production Assistant 2009 to 2015 o  
Escorting actors and actresses to and from their trailers o Helping with crowd control and lockup o  
Document control for multiple departments o Coordinate with other departments to prepare filming  
location o Assisted production designer with set organization and decoration Education Bachelor of  
Science in Film o Full Sail University - Orlando, FL September 2009 Skills Active Directory (3 years),  
AUTO CAD (3 years), EXCELLENT WRITTEN AND VERBAL COMMUNICATION SKILLS (10+  
years), Adobe Creative Suite (4 years), Microsoft Office Suite (10+ years), Network Troubleshooting  
(6 years), Remote End User Support (6 years), Microsoft Active Directory Provisioning (4 years),  
Network Security (6 years), Batch and VBS Scripting (1 year), Siemens NX (2 years), Catia V5 (2  
years), Cimitron (3 years), training, testing Additional Information Skills Adobe Creative Suite IT  
Troubleshooting & Repair Install and manage Various Microsoft Office Suite Camera Equipment  
CAD System Network Troubleshooting Network Security Remedy ticketing software End User  
Remote Support Hardware Troubleshooting Excellent Written and verbal Microsoft Active  
Directory Batch and VBS Scripting communication

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