

Network Administrator Network Administrator Network Administrator Middleburg, FL Work Experience Network Administrator United States Air Force - Abilene, TX April 2011 to June 2015 Installed, programmed, managed, resolved hardware issues for multiple LANs and WANs. Which included CISCO routers, layer-3 switches, VoIP phones, and printers. Installed annual firmware updates for over 100 critical cryptographic devices, mitigating security vulnerabilities. Audited security policies and ensured 5,000 personnel complied with Air Force policies and standards. Supervised, trained, mentored, and provided feedback to junior peers. o Drafted training manuals for new recruits, which ensured efficiency of troubleshooting methods. As security officer ensured all team members followed IT security procedures for Secret/Top Secret network. Inventoried and maintained records of \$3 Million worth of hardware (Laptops, phones and hard drives). Inventoried and accounted for \$1.2 Million worth of tactical communications equipment. Recognized by senior management for taking on additional duties as a junior enlisted member. Awarded professional of the month on two separate occasions. Deli Clerk Stater Bros. Supermarkets - Big Bear City, CA June 2009 to February 2010 Maintained food safety and sanitation procedures to ensure a clean, healthy work environment. Sliced meats and cheeses for customer orders, while also making recommendations and offering samples. Inventoried meats, cheeses, salads and assorted desserts to ensure the food quality was fresh. Preparatory Chef Chef's Coffee Shop - Arcadia, CA June 2004 to January 2009 Prepared side dishes for daily specials, such as salads, assorted breads, pies, and cheesecakes. Ensured work prep areas were sanitized and organized. Prepared venues for catering services, such as setting tables, serving dishes and clean up. Hostess Received phone orders and relayed them to the front-line cooks, then packaged the meals. Assigned seating for guests as well as managed customer reservations. Handled cash and credit transactions Education Bachelor of Science in Technical Management in Technical Management Embry-Riddle Aeronautical University - Jacksonville, FL August 2015 to August 2019 Skills Cisco, Network administration, Telnet, Comptia, Information security, Security, Cryptographic, Baking, Cooking, Multitasking, Problem-solving, Photoshop Additional Information SKILLS & INTERESTS Skills: CISCO hardware configuration, Network Management software tools (Telnet, Putty,

HyperTerminal), Information security concepts, Cryptographic equipment including TACLANE KG-175G and KG-175 A, COMPTIA Security+, Network Administration concepts, complex problem-solving skills, multitasking, adaptable to fast-paced environments, verbal and written communication skills. Interests: Gaming (Hearthstone, Assassin's Creed, Skyrim), running, yoga, cooking, baking, photoshop, Keto

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