Project Manager Project Manager - Knockout Renovations of Houston Houston, TX Mechanical Engineering major with 3+ years experience in construction, maintenance and design. Aiming to use my technical, management, and organizational skills to grow Authorized to work in the US for any employer Work Experience Project Manager Knockout Renovations of Houston July 2016 to Present Plan scope of work with clients and company owner and assisted with change orders to minimize their effects on projects. AP/AR and invoicing; Quickbooks. Plan and tracked material purchasing and ordering for up to three projects simultaneously, ensure proper materials were delivered on time Documented projects from inception to completion. IT Consultant Tri City Techs August 2015 to June 2016 Installed and configured workstations, end user devices, and local area networks and provided on-call I.T. support for clients Fleet Manager/Service Manager IOC Company, LLC August 2013 to August 2015 Planned and organized 10-15 maintenance and repair personnel on a daily basis to support field operations Designed base support structure for additional vibratory screen as well as additional conveyors and 50ton bulk material storage structures as part of an expansion of company gravel plant. Specified powertrains and power supplies for new expansions to company gravel plant, and monitored their rollout and coordinated any adjustments as necessary Produced and maintained shop drawings and maintained revisions for all structures and repairs fabricated in the shop Designed and supervised construction of a portable 20 ton crane hoist for use in and around the shop that only required a single operator to Planned procurement of parts and services for fleet maintenance operations and managed use associated costs, reduced operating costs 4% between 2013 and 2014 and 9% between 2014 and 2015. Managed all aspects of the maintenance and repair of a 275 unit fleet with an estimated value of \$45 million. Successfully integrated new units into the fleet while the company went through a phase of growth that saw the fleet expand roughly 25% Provide troubleshooting and technical support for company owned asphalt and gravel plant operations systems to improve uptimes by coordinating with the customer support personnel based in another part of the country Coordinate with other supervisors and project managers and partnered vendors to reduce critical asset downtime Provided office IT support for up to 20 computers and tablets on day to day issues

as well as rolling out and implementing new software and performing hardware repairs to the main

server Designed and implemented mobile android app for technicians to report any maintenance

performed on fleet to ensure compliance with DOT administrative regulations and provide an easier

way of cataloguing fleet maintenance for the companies 13 tractor and 26 trailer fleet

duties of a mechanic or technician to ensure field operations proceeded as scheduled Engineering

Intern Texas Power Systems June 2011 to August 2011 Worked in the Hot Test, After Test

Assembly, After Paint Assembly and Commercial Install assembly lines for 9 liter through 15 liter

diesel engines for Caterpillar. Assisted in prototype rigging of the initial C9 class of engines during

their integration into the factory Hot Test processes Assisted in the workload re-balancing of

various assembly processes to reduce the amount of weight being moved by operators over the

course of a shift by over 50% to improve fatigue and reduce accidents. As well as integrating new

assembly and metric analyses into the existing lines Worked to improve testing efficiency rates for

engines by working with various teams to troubleshoot problem areas in the line. Successfully

presented options for line changes to a specific engine class that would have eliminated up to 3% of

the daily engine failures Education Bachelor of Science in Mechanical Engineering in Mechanical

Engineering The University of Texas - Edinburg, TX August 2012

Name: Gloria Smith

Email: juan36@example.net

Phone: +1-915-811-5032x83962