

SYSTEMS ADMINISTRATOR SYSTEMS ADMINISTRATOR SYSTEMS ADMINISTRATOR - Public Broadcasting Corporation of Jamaica Email Retention, System and Network Activities, VPN/Remote Access, Security Results-driven professional and Propriety Information. equipped with 5 years experience Configure and manage Cisco Switches for network operations, utilizing within technical capacities. I am network monitoring tools to optimize network efficiency detailed-oriented offering strong Improve backup implementation and recovery procedure for resiliency background in windows-based Ensure security of the network infrastructure through patches, updates, network environments, along altering firewall rules, email filter rules, renewals of certificate, upgrading of with track record of investigating PKI infrastructure, informing users of security best practices. and troubleshooting network Substantially reduce spam issues, upgrading systems and Maintain and configure Fortigate 110c firewall for intrusion expanding infrastructures. I detection/protection, content filtering and remote access. possess good communication, Implement mobile management software for remote management of handheld customer service and devices collaborative skills to lead and Implement desktop management software to streamline deployment and work in groups effectively. management of workstations Implement self-service portal to avoid employee downtime and productivity loss. Assist in the implementation of IP Telephony upgrade Evaluate, recommend, and install computers, network hardware, peripheral equipment, and software CONTACT IT TECHNICIAN Public Broadcasting Corporation of Jamaica | Mar 2013 - Dec 2014 Provide helpdesk support to end users, assisting them with hardware and 1(876)412-7318 software problems. Configure, install, and support desktop computers, laptop computers and other general peripherals. Support desktop maintenance, including inventory and software distribution, kamoy.ford@gmail.com and security maintenance, including virus updates. Assist with system and network administration as needed using Active Directory, Symantec client management. Carry out daily systems checks, reporting to Supervisor where necessary Assist with purchases of IT hardware and software. Manage and maintain the Intranet and other related services 11 Petherton Avenue, Pembroke Special Projects Hall, Kingston 20 Assisting with designing and implementing new network infrastructure Implement mail filtering policies and rules

to mitigate the influx of unsolicited emails

CAPSTONE RESEARCH - IMPLEMENT PERFORMANCE BASED EVALUATION SYSTEM FOR FACULTY MEMBERS University of Technology | Aug 2012 - May 2013 Worked with team members to plan, design and test database systems Assisted in developing and presenting user interface Communicate with Stakeholders in order to obtain necessary information Liaised with Stakeholders as to the project's direction and status

KAMOY FORD Network/ Systems Administrator DATABASE ADMINISTRATION - IMPLEMENT A BILL PAYMENT SYSTEM University of Technology | Jan 2013 - April 2013 Worked in team environment to: TECHNICAL Plan, design and test database systems Schedule with Stakeholders as to the project's direction and status Routing & Switching: NAT, ACCOUNTING TECHNICIAN RIP, EIGRP, OSPF, PPP, ACL, Public Broadcasting Corporation of Jamaica | Jul 2008 - Mar 2013 LAN, WAN, VLAN Perform the day to day processing of accounts payable transactions to ensure that Corporate finances are maintained in an effective, up to date Platforms: Windows Server and accurate manner 2012/2016, Windows Receipt Accounts Receivable transactions and prepare lodgments 7/8/8.1/10 Payroll Management Accpac Management Server knowledge: Active Maintain filing system of accounts payable and other documents. Directory, DNS, DHCP, MS Exchange Server University of Technology | Aug 2010 - Nov 2010 Networking: Cisco Switches, Worked closely with team to plan, execute and control cost, time, scope, Fortigate 110c Firewall, quality, communication, resources procurement risk and integration. Routers Work Experience **SYSTEMS ADMINISTRATOR** Public Broadcasting Corporation of Jamaica January 2015 to Present Implement redundancy and load balancing to ensure continuous availability of critical system functions Developed IT Policy that governs acceptable use of IT Devices and Equipment, Education **MS VECTOR TECHNOLOGY INSTITUTE** January 2017 to February 2018 **CCNA** **UNIVERSITY OF TECHNOLOGY** August 2008 to April 2013 Bachelor of Science in Computing Emphasis in Information Technology in Computing **MANAGEMENT INSTITUTE FOR NATIONAL DEVELOPMENT (MIND)** 2012 Skills System Administrator, Active Directory, System Admin

Name: Shawn Russell

Email: jross@example.net

Phone: 240.800.1053x639