

Information Systems Manager Information Systems Manager Information Systems Manager - City of Imperial Beach San Diego, CA Seeking a position that will utilize my experience and strong set of technical skills to help facilitate and increase workplace productivity both for end-users and IT staff. I've worked in the private sector for 2 years and 6 in the public sector all varying from desktop support to system administration and project management responsibilities. I have a strong interest in security, procedural implementation, and working with team members to fully develop a strong connection that will allow for a positive work environment.

Work Experience

Information Systems Manager City of Imperial Beach - Imperial Beach, CA July 2016 to Present

- Needs-assessment for all IT Projects
- Implementation of new ERP System (Incode 10)
- Contribute to organizational policy regarding quality standards and strategic planning
- Containing competitive prices from suppliers/vendors
- Scheduling Windows 10 upgrades/updates for Machines across entire organization
- Managing secure network access for remote users (Fortigate Appliances)
- Consult with departments to identify data processing/workflow requirements
- Budget development for 2-year budget cycle
- to perform all Systems Administrator duties

Systems Administrator City of Imperial Beach - Imperial Beach, CA July 2014 to July 2016

- Network implementation and design
- Active directory management (GPO, OU Structuring, SRP, ADMX Management, etc..)
- Office 365 Management (Spam Filter, eDiscovery, message trace, litigation hold, DirSync, mailbox customizations, distribution lists, etc..)
- Backup Management (Unitrends, Veeam, and iLand)
- MDT/WDS PXE Imaging Setup and Management
- Hyper-V Cluster Management (Failover testing, VHD monitoring, checkpoints, storage etc..)
- Nimble SAN Management (Volumes, Performance, Storage Pools, Snapshots, etc..)
- WSUS Management (Deployment, approval, declining, maintenance)
- Worked with City Clerk to pull eDiscovery search results for record requests and subpoenas
- to perform all Network Systems Technician duties

Network Systems Technician City of Imperial Beach - Imperial Beach, CA May 2013 to July 2014

- Provides support through help desk for computer and phone needs.
- Troubleshooting and repair of user computers and issues
- Troubleshooting and repairing SunGard Naviline (Finance System) issues
- Created guides/tutorials for users and uploaded to FAQ page on ticketing site
- Monitored and added user accounts to our

VPN via our Cisco ASA 5510 Firewall Updated hardware, software, contacts, and password inventories Implemented Spiceworks on-premise ticketing system

Field and Lead Technician

Robert Half - Minneapolis, MN October 2012 to February 2013 Re-imaged Windows 7 workstations

Backed up user data via proprietary software Synced Outlook email addresses to Blackberry phones and Windows 7 workstations Serviced Target and Home Depot POS Systems UAT testing sign-off for equipment Installed over 150 workstations at General Mills World Headquarters

Installed various imaging capture units at BMO Harris Bank Traveled to various sites for repairs and troubleshooting

Installation Technician CompuCom - Minneapolis, MN February 2012 to September 2012 Part of the Central Region team during the Walgreens Nextgen Project Process improvement and efficiency Installed Nextgen Registers and configured touch screen software

Repaired and swapped network cards for printers at workstations Traveled to various sites throughout the central region (South Dakota, Wisconsin, Iowa, and Minnesota) Replaced Data Server and Firewall switch with new and updated versions Installed and configured wireless access points at 5 different points within every location Ensured Cable management was properly implemented

Data Media Coordinator RiverHead Technology - Stillwater, MN October 2011 to January 2012 Overlooked hard drive data pulls Coordinate with assigned team to efficiently document pulled information Lead in design of storage structure Sorted through suspect problem media at various data centers located in California and Washington Scanned through 12,000 drives in total in search for corrupt data

Education Cisco Networking Academy - San Diego, CA 2011

SouthWestern College - San Diego, CA Skills Security, Mentoring, Training

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