

I.T. Project Manager I.T. Project Manager I.T. Project Manager - Pro Star Fulfillment/VisibleSCM Roy, UT Authorized to work in the US for any employer Work Experience I.T. Project Manager Pro Star Fulfillment/VisibleSCM August 2015 to Present - Manage Development and Infrastructure Tasks for up to thirty-five people at a time - Communicate and report between company administration and IT department - Correct and guide when necessary - Maintain schedule and documentation for various projects and ongoing tasks Marketing Assistant S.E. Needham Jewelers May 2014 to August 2015 - Compile and correct lists of customers and clients for marketing analysis - Upkeep of company website - Direction over off site secondary business with 6 employees - Email Marketing Education Associates in General Studies Utah State University May 2015 Skills Management (8 years), MICROSOFT OFFICE (10+ years), MICROSOFT PROJECT (4 years), Visual Studio: Team Foundation Services (3 years), Visual Studio Online (3 years), Atlassian Suite: Including JIRA (3 years) Military Service Branch: Utah Army National Guard Service Country: United States Rank: Sergeant April 2007 to May 2015 I was promoted to the rank of Sergeant in my fourth year of service. I spent the remaining time as the team lead for a squad consisting of four to ten soldiers. Commendations: Army Achievement Medal: for meritorious service, above and beyond the line of every day duty. I received this award twice, both within the last two years of my service.

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