

NETWORK ADMINISTRATOR NETWORK ADMINISTRATOR NETWORK ADMINISTRATOR  
Grove City, PA Authorized to work in the US for any employer Work Experience NETWORK  
ADMINISTRATOR INTERNATIONAL TIMBER & VENEER - Jackson Center, PA February 2013 to  
Present -SQL Server 2012 -Manage all servers, end users -Configured, installed and managed  
Cisco and Ubiquiti Access Points -Manage 5 handheld computers that communicate with our SQL  
Server -DLink Firewall configuration and management -Full automated backup, Terabyte Unlimited  
-IP based phone system and telephony server (Mitel) -HR/Time Management System (TMS with 2  
biometric time clocks) -Manage all local and network based printers -Surveillance system -Email  
management -VMWare -Switch Management -PLC support IT SPECIALIST Penn State University  
- Sharon, PA June 2008 to February 2013 -Windows Server 2008 Domain environment with  
Roaming Profiles -Windows Update Server - Big Fix software solution for deployment to remote  
computers -Ghost Imaging Server -Managed several wireless access points -Deployed and  
maintained numerous computer labs with AV equipment -Designed and maintained multimedia  
classrooms with video conferencing -Surveillance system -Card swipe door system -AV support  
-Lead web editor for disability compliance -Support faculty and staff with I.T. related issues  
-President of The Heart of Shenango scholarship fund which raised money and supplied a qualified  
student with a full scholarship -Represented PSU Shenango on the website accessibility board to  
correct all accessibility issues University-wide -Served as a committee chairperson for public  
relations, enrollment and the technology club Education ASSOCIATE IN SCIENCE in Information  
Sciences and Technology PENN STATE UNIVERSITY - Sharon, PA January 2006 to May 2008  
Skills Desktop Support, Helpdesk Support, Service Desk, Tech Support, Help Desk Assessments  
Technical Support Highly Proficient May 2019 Measures a candidate's ability to apply protocols to  
identify errors and solutions in order to maintain system function. Full results:  
[https://share.indeedassessments.com/share\\_assignment/sl0q3h26kjqkfcyi](https://share.indeedassessments.com/share_assignment/sl0q3h26kjqkfcyi) Basic Computer Skills:  
PC Expert May 2019 Measures a candidate's ability to perform basic computer operations,  
navigate a Windows OS, and troubleshoot common computer problems. Full results:  
[https://share.indeedassessments.com/share\\_assignment/jykhbfu0rluotydyq](https://share.indeedassessments.com/share_assignment/jykhbfu0rluotydyq) Critical Thinking

Proficient May 2019 Using logic to solve problems. Full results:

[https://share.indeedassessments.com/share\\_assignment/vwkmpxwuxkj9rcrw](https://share.indeedassessments.com/share_assignment/vwkmpxwuxkj9rcrw) Indeed Assessments provides skills tests that are not indicative of a license or certification, or continued development in any professional field. Additional Information I'm a motivated individual that takes pride in my work. I find that the most rewarding part of working in the Information Technology field is that it is fast paced, ever changing and gives me the opportunity to help others. If given the opportunity, I feel like I'm an excellent team player to strengthen not only your company's IT work force, but the departments that work closely with them.

Name: Jeffrey Hancock

Email: [singletonelaine@example.org](mailto:singletonelaine@example.org)

Phone: 683-690-3968x26465