

Standard Procurement System Specialist Standard Procurement System Specialist Standard Procurement System Specialist - CASE, LLC& Rothe, Inc Lexington, KY More than 10+ years systems management and database administration experience Work Experience Standard Procurement System Specialist CASE, LLC& Rothe, Inc October 2008 to Present -Contractor for Special Operations Forces Support Activity (SOFSA) Systems creation, maintenance/upgrades (Operating Systems and Sybase), Information Assurance (IA), change management, creation/maintenance of COOP, testing/implementation of IAVAs, Creation/review MOUs/BPAs for remote access, and user support for the Standard Procurement System (includes Procurement Defense Desktop (PD2) and Sybase) on DOD networks. Maintained a 99.9% uptime on all servers.

Designed and implemented a physical/virtual heterogeneous (Linux, UNIX, MS Windows) active directory domain to provide a test network for the PD2 application suite. Network created utilizing end of life workstations in order to minimize costs. Automated system (Microsoft Windows and Sybase database) maintenance and backups utilizing VBscripts, PowerShell, and batch files.

Provide on demand and recurring data analysis from multiple data systems (Sybase, SharePoint, MS-SQL). Systems Administer and Help desk support for PEO-SOFSA. Database Administrator I L-3 Communications / Integrated Systems May 2001 to August 2008 Database Administrator Manpower Professional 2001 to 2003 Project scheduling Primary responsibilities included maintaining Microsoft Access database (production and reconciliation with government) and being an intermediary with Special Operations Forces Support Activity (SOFSA). Redesign of Microsoft Access database utilized by cost estimating department and government customer, improving functionality and accuracy by 100% Redesign of all forms required for data tracking utilizing Visual Basic for Applications(VBA) design tools and VBA code to improve productivity by 67% Printer Logistics Technician Manpower Professional May 2000 to April 2001 Primary responsibilities included interfacing with nationwide, multi-million dollar customer to resolve logistic and technical issues in support of a third tier printer installation project. Conducted extensive data analysis to enable upgrading project processes to increase project productivity 75% Supervised two temporary employees to include training and daily operations. Education High school or equivalent

Skills Microsoft Excel, Procurement, Sales, Microsoft Excel, Microsoft Word, Outlook, Procurement Assessments Problem Solving Expert August 2019 Measures a candidate's ability to analyze relevant information when solving problems. Full results: https://share.indeedassessments.com/share_assignment/g5zaogp8tmbc4crl Indeed Assessments provides skills tests that are not indicative of a license or certification, or continued development in any professional field.

Name: Tina Riley

Email: joanna28@example.com

Phone: 001-600-656-6383x985