

IT Project Manager and Consultant IT Project Manager and Consultant IT Project Manager and Consultant - Numotion Inc Work Experience IT Project Manager and Consultant Numotion Inc April 2019 to Present Consulting and managing the purchase and implementation of Microsoft ERP system for inventory and purchasing Creating backlog and user stories for multiple projects Managing Assistive Technology Professional software Recommending feature enhancements to deployed software Hosting and facilitating daily stand ups and contributing to Scrum of Scrums Program Manager for Technical Solutions- Digital Solutions Center QuEST Global Inc June 2013 to March 2019 Automating solutions to improve the aerospace industry Utilizing Scrum Master expertise to develop the Analytics Response Center (ARC) to improve material flow Creating Statements of Work (SOW), Project Management Plans and Project Quotation documents Implemented JobBOSS ERP system with local aerospace supplier Interfacing directly with customers to understand technical needs and translate them into deliverables Recommend and implement improvements to standardized reports Perform data analytics and "sense check" on information from multiple sources Establishing organizational culture of teamwork, accountability, change championship and customer focus Developing ad-hoc executive level metrics and reports Project Technical Leader - Supply Chain Management Quest Global, Inc. May 2016 to April 2017 Established enterprise KPI's with Pratt & Whitney's Operations Command Center and Program Industrial Management Led the creation of tools automating SAP, xRM, Microsoft Excel and Access Presented metrics of Supply Chain, Enterprise Capacity & Materials Planning Strategy at the executive level Developed strategic plan for staffing and skills development of the Supply Chain and Engine Center programs Provided leadership and technical guidance to all levels of personnel on dynamic issues Wrote and maintained standard work and work instructions Team Leader - Operations Command Center Quest Global, Inc. October 2014 to April 2016 Managed the distribution of daily work load and verified high quality deliverables Led the successful development of inventory quantity tool through SAP automation Developed methods to visualize historical quality non-conformance data for part numbers and suppliers Defined and monitored key review areas to complete annual performance reviews Interviewed and on-boarded new employees Key member

of Industrial War Room; tracked shortages and ensured builds progressed on schedule Maintained and tracked a Bill of Materials for NEO, MRJ, Bombardier, Embraer and Gulfstream Identified required engineering change hardware in advance of validation and proposed incorporation points Ensured purchase orders were placed for critical hardware Skills Data analytics with actionable visualizations; organized and detail oriented; superior customer relationship management; leader of cross-functional teams; conflict resolution; negotiation tactician; point of contact Please contact for references and additional professional experiences Education Bachelors of Science in Business Administration University of Rhode Island 2012 Skills Project manager, Data analytics, Sap, Siemens, Customer relationship management, Six sigma, Microsoft office, Detail oriented, Relationship management, PMP, Scrum Master, PM, CSM, Waterfall, Information Technology, Project Management, Software Development Certifications/Licenses Scrum Master July 2017 to June 2021 Additional Information Specialized Management Expertise: Certified Scrum Master Six Sigma and ACE tools leader Agile project manager Software Experience: Microsoft Office Suite expert Siemens Team Center operator SAP, xRM, Qlik

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