

Security Analyst Security Analyst Security Analyst Miami, FL Work Experience Security Analyst
Postal Center International November 2018 to July 2019 Perform information security daily check list
activities. ? Analyzed security incidents and presented monthly reports to the Executive Team. ?
Ensure potential risks to the information are examined thoroughly. ? Proficient in policy/procedures
creation and implementation. ? Creates security incident reports and performs follow-up of
monitored alerts. ? Monitor and audit user activity and trends to insure proper use in detecting
security violations. ? Created HIPPA/PCI security training and Security Awareness training
documentation for employees. ? Monitor and audit user activity and trends to insure proper use in
detecting security violations. ? Reviewed monthly, quarterly, and yearly compliance/ security
documentation. ? Provided 24/7/365 systems support as necessary for the diverse needs of the
organization. ? Provide CIO with appropriate status reporting for projects. ? Prepare and
communicate policy reviews at IT Governance meetings. ? Created and executed Separation of
duties/ role access for organization. ? Document status and create tracking of all policy revisions
using SharePoint. ? Managed Inventory Control for all devices in the organization. Security
Administrator HCAS Technology April 2018 to October 2018 Perform information security daily
check list activities. ? Analyzed security incidents and presented monthly reports to the CIO. ?
Review alerts published by FBI, US-Cert and other organizations to keep up-to-date on threat
awareness. ? Proficient in policy/procedures creation and implementation. ? Managed Third Party
Risk Management Tool for clients. ? Implemented NIST, COBIT, PCI DSS, and HIPPA frameworks
for different clients. ? Created quarterly and annual risk assessments. ? Created and provided all
information security training for all companies and employees. ? Creates security incident reports
and performs follow-up of monitored software alerts. ? Monitor and audit user activity and trends to
insure proper use in detecting security violations. ? Created 3-year security roadmap for all clients.
? Create a metrics framework that effectively measures compliance with information security policies
and addresses responsible use of technology resources ? Created HIPPA security training, FWA
Training, and Security Awareness training for all clients. ? Monitor and audit user activity and trends
to insure proper use in detecting security violations. ? Trained new analysts to ensure proper

completion of access requests and problem resolution. ? Provided 24/7/365 systems support as necessary for the diverse needs of the organization. Accomplishments: ? Created all HIPPA and PCI policies for all clients that we worked with. IT Security Analyst I ChenMed, LLC May 2013 to January 2018 Perform information security daily check list activities. ? Monitored compliance with organization's information security policies and procedures. ? Drafted various policies and procedures. ? Provided Timely and Relevant Security Reports. ? Ensure proper recording, documentation and closure of tickets. ? Conducted risk assessments and suggested security enhancements. ? Managed all 4,000 endpoints in the organization. ? Deployed patches monthly via Ivanti service management. ? Traveled the U.S. markets to deploy and setup the medical center computers, security, and network. ? Deployed and configured MAC Privileged Access Management for the MAC devices in the environment. ? Secured company phones using Mobile Device Management (MobileIron). ? Drafted Standard Operating Procedures for the INFOSEC Department.

? Performed Monthly Physical Walkthroughs to ensure compliance. ? Assisted in hardening company's EMR with penetration testing. Accomplishments: ? Promoted three times (2013-2017); Suggested/Deployed the company's Cylance Antivirus and Sophos Encryption solution for over 4,000 nodes. Computer Technician/ Help Desk Technical PC February 2011 to March 2013 Provide technical support over the phone and on site. ? Manage desktop and laptop imaging and deployments. ? Ensure proper recording, documentation and closure of tickets. ? Add users to exchange, domains, and workgroups in SBS. ? Configure Cisco routers, switches, printers and scanners on the network. ? Troubleshoot all hardware/software issues on site and remotely. ? Migration of large amounts of data for companies. ? Perform routine backups on workstations. ? Network cabling and configuration. ? Maintain inventory of all hardware and software. ? Train and coach new staff. Accomplishments: ? Successfully backed up and restored a company with 500 employees. Education Associates of Science - Computer in Networking Systems ITT Technical Institute - Miami, FL September 2008 to June 2012 High School Diploma G. Holmes Braddock High School - Miami, FL August 2002 to May 2006 Skills Security, Intrusion, Vulnerability assessment, Intrusion detection, Physical security, Documenting, Audit, Governance, Bilingual, Active Directory,

access, testing Additional Information Key Competencies ? Governance, Compliance & Audit ?
Intrusion Detection and Prevention ? Threat/ Vulnerability Assessment Management ?
Documenting/ Reporting ? Web Application Technologies ? Mobile Device Management ?
Physical Security ? PHI Security ? Possess a high level of integrity and ethics. ? Bilingual
(English/Spanish)

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