

Special Project Network Administrator Special Project Network Administrator Special Project Network Administrator - Aqueduct Racetrack, Rockaway, NY Jamaica, NY Work Experience Special Project Network Administrator Aqueduct Racetrack, Rockaway, NY January 2012 to Present Installed and tested surveillance system in Barn #6 Configured horse Owners' and key Staff cell phones to enable video feed of Barn #6 cameras Train Owners and key Staff on new surveillance software Monitor new system through initial live phases and streamline process where needed IT Manager Sunita Travel Agency - South Richmond Hill, NY January 2012 to Present Built and implemented network for entire company Trained staff on how to use network Troubleshoot and resolve all IT related issues General Supervisor ZARA Realty - Jamaica, NY January 2011 to Present Renovate entire apartment. Install new kitchen. Install new Bathroom. Monitor building supply inventory for all 53 properties Generate all purchase orders and receive all shipments to ensure stock of all properties Manage and facilitate distribution of all shipment to individual building superintendants Install DVR and camera for buildings Monitor recordings and storing video footage Provide computer help desk support Troubleshoot and resolve all IT related issues Checked and repaired wiring systems for all building interior and exterior electrical equipments. Used test equipment to verify circuit continuity Installing Fixtures and Electrical Components at Construction Sites Wire apartments to State and Local Electrical Codes Formed circuits by connecting and splicing wires to fixtures Performed regular preventative maintenance checks as required Test plumbing system performance and makes changes as needed to achieve proper working order Install fittings and valves Install sinks, tubs, toilets and water heaters Perform maintenance on fixtures and pipes as needed Perform diagnostic tests and repair faulty systems Repair leaks and test pipe systems Remove lead paint violations. Remove Electrical Violations. Supervise the removal of all HPD and DHCR Violations. Lead Technician Cellphone Phone & Computer Repair Center - Jamaica, NY July 2008 to December 2011 Analyzed and resolved customer software issues with computers and mobile devices Repaired all customer hardware issues Researched viruses and implemented solutions to remove from operating system Education Queensborough Community College - Bayside, NY Skills Help desk, Help desk support,

Telephone, Expression web, Ms expression web Additional Information Computer & Systems Skills
CUNY York College - Certificate in Computer Networking CUNY York College - Certificate in Excel
Accounting CUNY York College - Certificate in MS PowerPoint CUNY York College - Certificate in
MS Expression Web *Strong capability to provide computer help desk support via telephone
communications with end-users, with high success rate in diagnostics and troubleshooting of
system issues

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