

IT Project Manager IT Project Manager IT Project Manager - DecisivEdge LLC Wilmington, DE To obtain a full-time position in the information systems field with an emphasis on data analytics and project management. Work Experience IT Project Manager DecisivEdge LLC - Newark, DE November 2016 to Present 40 hours per week Manage and maintain moderate sized software implementation projects Conduct daily project meetings leading project teams to complete assign tasks Uphold project reporting accuracy and tracking for presenting project reports Address and track software issues that affect project timelines and quality Utilize resourcing techniques to appropriately staff project tasks Service Desk Analyst WSFS Bank - Wilmington, DE April 2015 to November 2016 40 hours per week Assisted with planning and developing conversion projects Operated on conversion project teams to ensure completion of project goals Maintained healthy relationships with vendors that support company operations Consulted with diverse clientele, providing outstanding customer service Demonstrated problem solving skills for managing IT-related issues in a fast-paced environment Reported and responded to possible network and security breaches by external sources Monitored and maintained network traffic and user information Repaired hardware malfunctions in systems such as desktops, laptops, and printers of various brands Created reports of system monitor records to document system errors Education Bachelor of Science in Computer Information Management and Business Administration Neumann University - Aston, PA May 2016 Skills ACCESS (Less than 1 year), FINANCIAL SERVICES (Less than 1 year), MICROSOFT ACCESS (Less than 1 year), MICROSOFT OFFICE (Less than 1 year), MICROSOFT PROJECT (Less than 1 year) Additional Information TECHNOLOGY SKILLS Oracle SQL Developer Microsoft Office Microsoft Access Oracle Financial Services JIRA FireAMP Microsoft Project System Endpoint Protection SharePoint Computer Programs:

Name: Aaron Rodriguez

Email: bryan80@example.org

Phone: 001-554-578-4514x8926