

SYSTEMS ADMINISTRATOR SYSTEMS ADMINISTRATOR Upper Marlboro, MD Authorized to work in the US for any employer Work Experience SYSTEMS ADMINISTRATOR LIVIN' THE LIGHT, LLC June 2014 to Present Designed and maintained multiple systems to ensure the efficient integration of merchant services, customer records and financial reconciliation. Retail Sales Associate Redskins Stadium - Landover, MD September 2016 to December 2017 Maintained knowledge of current sales and promotions, policies regarding payment and exchanges and security practices in order to assist customers with their team store merchandise purchases. Education Bachelor's in General Agriculture Delaware State University - Dover, DE August 2018 to Present High school or equivalent Dr. Henry A. Wise, Jr. High School - Upper Marlboro, MD August 2014 to May 2018 Skills Microsoft Office (4 years), Quickbooks (2 years), System Administrator, System Admin Links <https://www.facebook.com/krystal.diane.98> Assessments Basic Computer Skills: PC Highly Proficient July 2019 Measures a candidate's ability to perform basic computer operations, navigate a Windows OS, and troubleshoot common computer problems. Full results: https://share.indeedassessments.com/share_assignment/vmhppivy7udw2kwv First Aid Proficient July 2019 Measures a candidate's ability to identify treatments for common medical emergencies. Full results: https://share.indeedassessments.com/share_assignment/0xirbhcf98jmke3c Indeed Assessments provides skills tests that are not indicative of a license or certification, or continued development in any professional field. Additional Information SKILLS Microsoft Office Suite Problem-Solving QuickBooks Online - Small Business Time Management Google Suite Project Planning Technological Training Task Delegation

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