IT Manager IT Manager Work Experience IT Manager Raritan Bay FCU March 2014 to Present Network Administrator RARITAN BAY FEDERAL CREDIT UNION - Sayreville, NJ December 2006 to March 2014 Direct overall support, security, budgeting and cost management of IT Department Benchmark, analyze, report on, and make recommendations for the improvement and growth of the IT infrastructure and systems   Communicate regularly with Board Members regarding pertinent IT activities   Communicate updates, service times and usage best practices throughout the company   Confirm effectiveness of solutions by interacting with user base and understanding their challenges   Define and implement disaster recovery and backup procedures for systems managed by the team   Define delivery and support plans for implementing appropriate information technologies Develop and implement all IT policies and procedures   Direct IT Department operational and strategic planning, including fostering innovation, project management, organizing and negotiating the allocation of resources   Establish and manage budget comprising ongoing operations and upgrades to systems   Keep up to date on industry developments and best practices   Maintain quality of service by establishing and managing to organizational standards   Maintain staff by recruiting, selecting and training associates   Manage financial aspects of the IT Department, including purchasing, budgeting, and budget review   Manage large data and import initiatives for new and existing customers   Negotiate and administer vendor, outsourcer, consultant contracts and service agreements   Oversee provision of end-user services, including help desk and technical support services   Provide proactive analysis of key metrics, project milestones, and departmental priorities   Recommend, engineer and manage office systems, including centralized productivity and communication systems such as e-mail and centralized desktop environments   Work effectively with various Board members (executives, department heads, end users, vendors, or consultants) to define business and systems requirements Administrative Analyst (Network Admin) NJ VETERANS HOME AT MENLO PARK - Menlo Park, NJ January 2005 to November 2006   Manage the clinical computer operations for the residents and 100+ staff including doctors and social workers   Assist with software troubleshooting and diagnosis of all issues   Maintained WIFI networks for staff, visitors and residents   Responsible for 100 Windows 2000/XP workstations, Cisco router and

switches, Windows 2000 servers.   Support Microsoft Outlook Email/ Setup Email accounts on Exchange Server.   Plan, implement, maintain and manage IT systems, networks, and policies that further the goals of the facility Education Bachelor's Degree in Computer Science Westminster College of Salt Lake City Skills Account management, Lan/wan, Networking, Analysis design, System analysis, Deployment, Security, Problem resolution, Training, Windows 7, Lan, Security policies, Satisfaction Links http://www.linkedin.com/in/carey-hnath Additional Information PRIMARY SKILLS: Networking Center Administration   LAN/WAN Administration   System Analysis Design   Windows 7/10 server 2012/2016   Switches & Cables   Troubleshooting / Repairing Hardware & Software   Account Management   Ensure User Satisfaction with follow-up   O/S Deployment / Patches   Software Roll-outs   Security Policies   User Training / Support Backup & Recovery Policies   Problem Resolution

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