

Business Analyst Business Analyst Business Analyst/Financial Systems Support - Unison Consulting Park Forest, IL Authorized to work in the US for any employer Work Experience Business Analyst Unison Consulting for City of Chicago Department of Aviation (CDA) - Chicago, IL February 2017 to Present February 2017 - Present * Addressed the business logic and front-end concerns of the financial management system (FMS) * Applied all business and financial parameters to new and existing FMS features as determined by the Department of Aviation * Met with CFO to reconcile and analyze financial statement data across two financial management platforms * Worked closely with back-end tech support to address FMS issues of all sizes and magnitude IT Technician/ Project Manager Prairie Hills School District - Chicago, IL October 2016 to February 2017 * Operated on a heavily project-based schedule with effectiveness and accuracy * Managed help desk tickets in conjunction with tech projects with proficiency and timeliness * Employed technical and interpersonal techniques that allowed for rapport building * Formed professional relationships with superintendents and managers that cultivated leadership role * Executed all assigned tech projects according to timelines and technical requirements as determined prior to the project begin date IT Technician Power Construction Company - Chicago, IL February 2015 to August 2015 * Showcased problem-solving abilities through incident handlings and troubleshooting devices * Communicated effectively with the constituents of the company * Employed technical and interpersonal techniques that allowed for rapport building among those that required IT assistance. Office Associate World Hyundai - Chicago, IL May 2014 to February 2015 March 2016 - May 2016 * Exhibited friendly and agreeable attitudes towards customers and co-workers * Worked alongside the accounts payable and receivable team to ensure correctness of data entered into company-wide financial receipting program, Reynolds * Oversaw all cash and card transactions made at the site and over the phone for service and sales departments * Provided all necessary documentation, evidence, and support, for any transactions brought into question and quickly resolved any concern Education M.S. in Finance and Economics West Texas A&M University January 2018 to December 2019 B.S. in Information Technology and Management Illinois Institute of Technology - Chicago, IL August 2012 to May 2016 Skills CSS (Less than 1 year), DATA

ANALYSIS (1 year), HTML5 (Less than 1 year), MARKETING ANALYSIS (Less than 1 year),
MICROSOFT OFFICE (4 years) Additional Information * Capacity to provide front-end financial
system user support and system analytics. * Management of large scale training sessions and
documentation * Ability to perform IT and finance analysis providing unique perspectives for each
* Strong technical and interpersonal skills to establish rapport and confidence amongst peers and
superiors Relevant Skills Microsoft Office Suite IBM SPSS Business Analytics Interpersonal
CSS HTML5 Technical Writing Data Analysis Training Organization

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