Data Analyst and ERP Database Administrator Data Analyst and ERP Database Administrator Data Analyst and ERP Database Administrator - Analytics Department Tallahassee, FL Seeking a position where I can apply my skills and knowledge attained through my work and school experience to assist an up and coming company with any data related tasks to produce forecasts and trends that can be used in planning, production, or marketing. Additionally, as a quick learner, I hope to find a position where I am forced to improve daily, with new and challenging responsibilities to keep me engaged. Work Experience Data Analyst and ERP Database Administrator Analytics Department April 2018 to Present   Set up and administrated ERP software for public company when transitioned to SAP Business One   Created and administrated a central database prior to that   Created reports summarizing production output, market trends, and consumer trends   Created forecasting reports for different measures, including sales, market growth, and production needs   Created heat maps from available sources to assist in location selection, based off consumer trends and available demographic data   Created financial reports, summarizing revenue and costs associated with production for public reports   Assisted department managers in planning production goals based off demand and forecasts   Performed SEO analysis to assist marketing department with current search trends   Performed Ad Hoc analysis, creating reports for CIO or other executives that assisting in final decisions   Created Reporting Dashboards with KPIs in various programs   Proficient with different programing languages including: SQL and R - Created various scripts and queries to retrieve data   Proficient in Business Intelligence Software: Excel, Qlik, SAP, and Tableau   Assisted anyone with any data related tasks, whether finding data or creating reports or dashboards from data Assistant Manager Tacospeak August 2015 to January 2018   Supervised and coordinated the operations of restaurant   Maintained a consistent and workplace, with attention to efficiency and food quality   Ensured proper processes were followed to maintain a consistent environment for customers   Processing all invoices in a timely manner. Interviewed, trained, supervised, and scheduled staff accordingly, considering labor costs   Assisted ownership in marketing and occasional advising Education B.S. in Statistics Florida State University 2017 High School Diploma Boone High School 2013 Skills Database administration, Database, Sql,

Sap, Tableau Additional Information Skills   Bilingual - English and Spanish   Previous certification in Microsoft Office   SQL and R language Proficient   Programming basics   Database Administration   Excel Proficient   SAP B1 Proficient   Qlik/ Tableau Proficient

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