Network Administrator Network Administrator Brooklyn, NY Seek an IT Support position in the Healthcare field utilizing my experience: Managing over 30 severs in 12 locations with over 1000 clients/users   Supported numerous Businesses and Clients in maintaining workflow efficiently Work Experience Network Administrator New Hyde Park, NY 2008 to Present Major Implementations Heavy involvement in building, implementing, and supporting a new EMR system. Assisted in creating critical solution for doctors and their practice to eliminate downtime and have important redundancy that previous system lacked. Produced method for adapting system to newest technology trends (ipad, iphone, etc.). Set up networks and configured workstations, servers, and the EMR system specifically to each practice and client needs. Trained and supported in EHR workflow: front desk, the physician, biller etc.   IT Technician as main support in the medical field Managed and supported other clients and businesses in their IT portion   Demonstrated and implemented EPM to doctors and their practice   Dealt with multiple Clients from Doctors to Front Desk   Network & Systems Administration   Strategic Technology Planning   Problem solving and Analytical Skills   Organizational and Leadership Skills   Quick Learning think on feet Ability   Major Software/Systems Implementations   Help Desk to On the Field Roles   Designing, installing, and configuring Local Area Networks   Designing and simulating Wide Area Networks   Programming routers, switches, and Firewalls   Performing troubleshooting tasks for connectivity and speed   Systems Security, Disaster Recovery and Planning   Building, troubleshooting, and upgrading Computers and Servers Education Bachelor of Computer Science John Jay College of Criminal Justice - New York, NY Certificate Long Island University - Brooklyn, NY Additional Information SKILLS   Troubleshooting, Configuring, and Building Servers o SQL 2005 and 2008 o Active Directory o IIS   Establishing Major and Minor Networks o Routers o Switches o Firewalls   Troubleshooting, Configuring, and Building Computers o Windows XP o Windows Vista o Windows 7 o Office Suite   Training and Support o On Site (In the Filed) o Phone and Email o Remote (Via VNC and multiple screen sharing protocols)   Medical Billing o Coding and Charge Entry o Claim Submission and Follow-Up o Payment Posting and Patient Statements   Electronic Medical Records o Scheduling and Checking-in Patients (Front Desk) o Vital-Signs, History and

Electronic Labs (Nurse)   o Review of Systems (ROS), Physical Examination and Procedures

(Doctor)   Managing Maintaining and Upgrading Servers and Workstations o Windows Server 2003

 o Windows Server 2008 o Windows Server 2008 R2

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