

Systems Administrator Systems Administrator Systems Administrator - Network Enterprise Center
Fort Huachuca, AZ Work Experience Systems Administrator Network Enterprise Center - Fort
Huachuca, AZ November 2010 to Present NEC) 2133 Cushing Street Building 61801, Room 1614
Fort Huachuca, AZ 85613 United States 11/2010 - Present Hours per week: 40 Series: 2210 Pay
Plan: GS Grade: 12 Systems Administrator (This is a federal job) Serves as an Electronic
Messaging Administrator in the analysis, design, development, maintenance, modification/upgrade,
administration, operation and configuration of integrated electronic mail servers and mail
components, peripheral devices (ie., tape drives, backup solutions such as COMVAULT, networked
printers, etc.) and telecommunications switches, hubs, routers, etc. Identifies, analyzes, diagnoses
and resolves complex and difficult operational and networking problems involving the
interrelationships of devices between end users and servers. Administers the day-to-day operations
and maintenance in a complex environment that requires extensive knowledge, organizational skills
and coordination. Develops and maintains security procedures to safeguard against unauthorized
intrusions into electronic mail or support servers. Ensures availability and factuality of servers via
local and wide area networks. Oversees and manages the full life cycle software development, to
include conceptual analysis, requirements analysis, design, implementation, deployment and
maintenance of various web site, team sites or web parts. Prepares technical specifications and
economic justification to support acquisition of software, hardware, and contractor support required.
Consults one-on-one with operational customers and senior managers to evaluate user
requirements and translating requirements into Web based mission support software using
standards based Commercial off-the-Shelf (COTS) software tools to code, update, and test complex
Web based applications for the Fort Huachuca Network Enterprise Center. Serves as the Share
Point Systems Administrator responsible for managing all aspects for Share Point Administration
architecture. Trouble-shoots Share Point application issues and assists business users in the
creation and management of their team sites. Leads other team members with Share Point support.
Works with other IT team members and business customers on Share Point projects. Assists in
developing the strategy for optimal use of Share Point and other collaborative tools within the

organization. Provides day-to-day administration and support for Microsoft Office Share Point Server and Windows Share Point Services for Extranets and Intranet environments. Oversees the Microsoft Office Share Point Server infrastructure and takes a leading role in implementing Share Point across the entire organization. Participates in planning and execution of tasks related to the evaluation of new Share Point based initiatives. General Dynamics IT 550 Cibique Street BLDG 61730, Room 234 Fort Huachuca, AZ 85613 United States 09/2008 - 11/2010 Salary: 68,500.00 USD Per Year Hours per week: 40 Senior Training Specialist Supervisor: Terrance Fostgreen (5205330705) Okay to contact this Supervisor: Yes Senior Training Specialist research develops, implement, test and review an organization's information security in order to protect information and prevent unauthorized access. Worked to maintain the system's security and accreditation status. Implemented site procedures for marking, handling, controlling, removing, transporting, sanitizing, reusing, and destroying media/equipment containing classified information. Verifies users' access requests are approved; controls users' access. Obtains one-time approval on Cyber Security Program (CSP) approved workstations or servers for all data written to or read from external media.

Trouble-shoots Share Point application issues and assists business users in the creation and management of their team sites. Leads other team members with Share Point support. Works with other IT team members and business customers on Share Point projects. Assists in developing the strategy for optimal use of Share Point and other collaborative tools within the organization.

General Dynamics 2133 Cushing Street Building 61801, Room 1646 Fort Huachuca, AZ 85613 United States 05/2007 - 09/2008 Salary: 58,000.00 USD Per Year Hours per week: 40 System Engineer Supervisor: Tom Lowman (5205380776) Okay to contact this Supervisor: Yes Manages the day-to-day operations of the servers by monitoring system performance, configuration, maintenance and repair. Ensures that records of system downtime and equipment inventory are properly maintained. Applies revisions to host system firmware and software. Works with vendors to assist support activities (as needed). Develops new system and application implementation plans, custom scripts and testing procedures to ensure operational reliability. Trains technical staff in how to use new software and hardware developed and/or acquired. Performs troubleshooting as

required. As such, leads problem-solving efforts often involving tenant organizations. General Dynamics 2133 Cushing Street Building 61801, Room 1530 Fort Huachuca, AZ 85613 United States 05/2006 - 05/2007 Salary: 43,500.00 USD Per Year Hours per week: 40 Microsoft Exchange Administrator Performs complex network and server administration functions, including configuring, installing, repairing, maintaining, and upgrading hardware and operating systems. Manages enterprise backup/restore of critical business systems/services and performs periodic audits and restore testing. Researches and evaluates network and server hardware and software options and upgrades including updates, patches, and service packs, as needed. Works with other IT team members and business customers on Share Point projects. Assists in developing the strategy for optimal use of Share Point and other collaborative tools within the organization. Education Certificate Cochise College Sierra Vista - Sierra Vista, AZ October 2012 Certificate in Network Administration University of Arizona Sierra Vista - Sierra Vista, AZ January 2012 Certificate in Management Course CFLCC Signal University Camp Arifjan July 2005 to 2011 Certificate in Network Administration Cochise College Sierra Vista - Sierra Vista, AZ 2007 to December 2010 Certificate in Network Administration Cochise College November 2010 Holland High School Holland - Holland, TX July 2004

Name: Roberto Brandt

Email: karen12@example.org

Phone: +1-898-331-1607x632