

Systems Administrator Systems Administrator Systems Administrator - Port Chester Carver Center
Port Chester, NY Work Experience Systems Administrator Port Chester Carver Center January
2016 to Present Deploying, maintaining, configuring, and upgrading Windows, Linux, Apache, and
Nginx servers. ? Best practices in place, use of monitoring tools, strict firewall rules, sudo, selinux,
etc ? Analyzing and resolving problems with file shares, applications, and hardware ? Active
Directory management. ? Established and adjusted roles, permissions, OUs, Group Policy as
needed ? Virtualization technology. ? Hyper-V, VMware, VirtualBox ? AD, DNS, DHCP, GPO
management. ? Network planning, deployment, and configuration. ? HTTP, HTTPS, TCP/IP, DNS,
DHCP, Telnet, SSH, SMTP, SNMP, LDAP, Kerberos, LAN, WAN, VLAN ? Routers, access points,
firewall appliances (pfSense), PoE, (un)managed switches ? VPN technologies like OpenVPN and
IPsec/L2TP ? Office 365 administration. ? Domain Name configuration ? Record management (A,
AAAA, CNAME, MX, DKIM, etc) ? IT project management. ? Planned and deployed VoIP solution
? Deployed UniFi WiFi solution throughout facility ? Migrated org website from third party to a VPS
on a LAMP stack ? Creating documentation for past, current, future technologies ? Tasked with
planning and executing network upgrades/expansions and reconfigurations (L2 + L3 devices) ?
Website development and administration. ? Windows IIS, Apache, Nginx, WordPress ? HTML,
CSS, PHP development ? Website analytics, eCommerce, visual customization, mobile-friendly
experiences ? SSL, firewall, and best practices enforced ? Installed and configured CCTV
hardware and software. ? Troubleshooting software and hardware, removal or installation of new
computers and/or peripherals and components. ? Established Spiceworks ticket system and
procedures in 2016. ? Assigning tickets appropriately, while also documenting updates and
resolutions. ? Deployed a modified version of existing open source software, a self-hosted ticket
system, and migrated from Spiceworks in late 2018. Help Desk Technician/Receptionist Port
Chester Carver Center November 2014 to December 2016 Exceed in role requiring the ability to
handle a variety of customer service and administrative tasks and resolve customer issues. ?
Quickly learned bookkeeping skills and applied to role, able to make transactions and utilize Excel.
? Assisted customers with membership renewals, purchasing products, and informing and providing

services to our new and existing clientele. Education High School Diploma Port Chester High School
2011 Skills Active directory, Dhcp, Css, Dns, Lamp, Sftp, Ftp, Html, Php, Linux, Cctv, Windows 7,
Mac, Wordpress, Vmware, System Administrator, System Admin, Linux Administrator
Certifications/Licenses CompTIA A+ February 2017 to February 2020 Assessments Technical
Support Highly Proficient July 2019 Measures a candidate's ability to apply protocols to identify
errors and solutions in order to maintain system function. Full results:
https://share.indeedassessments.com/share_assignment/9qkesc1utormize Basic Computer Skills:
PC Expert July 2019 Measures a candidate's ability to perform basic computer operations,
navigate a Windows OS, and troubleshoot common computer problems. Full results:
https://share.indeedassessments.com/share_assignment/hkw87px7hutfuyat Indeed Assessments
provides skills tests that are not indicative of a license or certification, or continued development in
any professional field.

Name: Samuel Fox MD

Email: ipalmer@example.net

Phone: 903.643.5229x0935