

Communications Specialist Communications Specialist Digital Communication - System Analyst
Hartsdale, NY System Analyst with 24 years of experience in the IT and Healthcare field, I bring a strong customer support mind set and a good team spirit. As a responsible, enthusiastic and committed IT professional possessing a straightforward approach to problem resolution I can apply this mindset to creating value for your team and the entire organization. Authorized to work in the US for any employer Work Experience Communications Specialist SIEMENS HEALTHINEERS - Tarrytown, NY April 2015 to June 2019 Randstad Sourceright USA, Tarrytown, New York Contracted by Siemens Healthineers Implemented changes and managed collateral for company wide intranet sites, social platforms, Newsletters and SharePoint/TeamSpace databases Used WCMS3 editor to develop intranet pages for three business organizations Acted as a primary liaison to deliver employee-related content via the intranet and internal social media Trained and overseen 103 intranet editors, owners and stake holders to ensure adherence to internal guidelines Monitored site analytics, reported on key performance indicators (KPIs) using Adobe Analytics Developed and delivered training ensuring editors can maintain intranet sites Systems Analyst Lotus Notes Administrator Siemens Diagnostics - Tarrytown, NY October 1996 to May 2015 Part of a team to decrease the Lotus Notes landscape in order to reduce overall IT spending Evaluated customer usage on 3000 databases and Sunsetting 300 databases Provided 2nd and 3rd level Lotus Notes support for Healthcare and Diagnostics worldwide Have worked effectively in a high-volume environment solving over 400 IT trouble cases per year Ran maintenance procedures and monitored more than 28 Lotus Notes Domino servers Education Bachelor's in Computer Information Systems Pace University-New York - Pleasantville, NY September 1988 to May 1991 Associate in Math and Science Westchester Community College - Hawthorne, NY September 1984 to May 1988 Skills Teamspace (3 years), Content Management Systems (4 years)

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