

IT Project Manager / Consultant IT Project Manager / Consultant IT Project Manager / Consultant
New Market, MD SCHEDULING REPORTING RECRUITMENT BUDGETING TRAINING OFFICE
ADMINISTRATION MANAGEMENT PROJECT MANAGEMENT POLICIES STANDARDS &
PMBOK, Waterfall & Scrum Project Management Methodologies ? Continuous Improvement ?
Maximum ROI Strategic Planner & Convergent Thinker blending robust analytical, detail-minded
organizational, effective time management, meticulous recordkeeping, and creative problem solving
skills to prioritize and complete multiple undertakings. Upbeat Networker & Relationship Builder
cultivating beneficial relationships, liaising across functionalities, building a resource network, and
influencing stakeholders while rallying crewmembers in timely completion of assignments.
Technically Proficient Professional adept at organizing, integrating, and deploying cutting-edge
systems to advance capability, growth, and performance. Open to travel and relocation. Work
Experience IT Project Manager / Consultant Standard Bank - Johannesburg, Gauteng 2005 to 2007
SA Stanbic Africa Basel II Risk Capital Calculator, Integrated Process Management (IPM) System,
SAP Mozambique implementation. Earned Standard Bank Change Management Department Most
Compliant Project Manager Award in 2008. BUSINESS EDGE SYSTEMS Client: Standard Bank
2005- 2007 IT Project Manager / Consultant Johannesburg, South Africa Client Relations Fiscal
Accountability Conflict Resolution Innovative Solutions Timely Delivery Spearheaded all facets of
project implementations to support banking clients in advancing operational and compliance
systems. Consulted with client to coordinate project details and issue resolution matters. Steered
project communication and operations, inclusive of scope, scheduling, budget control, and status
reporting. Prioritized and delegated tasks across team of 10+ resources, including business
analysts, developers, testers, and trainers. Expert with project management tools such as Smart
View and MS Project. Budgets of up to (~US2M) Notable Project: MoneyGram implementation and
subsequent rollout into Standard Bank SA Stanbic Africa branches across 8 countries. Offered
interface alignment and integration recommendations based on deep understanding of retail,
corporate, and investment banking processes, along with proprietary client systems and
interdependencies. Assistant IT Manager Projects BANC ABC - Harare, ZW 2001 to 2005

Zimbabwe Stakeholder Communications Forecasting & Estimating Technical Support & Documentation Quality Assurance (QA) Employed a systematic approach and standardized methods while assisting senior project leadership in planning, executing and controlling financial services technology projects to achieve targeted goals. Provided technical support; contributed field insights to evolve protocols and procedures. Notable Project: Seamless data migration and transition from legacy banking systems (BARD, FMB & UDC) to FLEXCUBE on an Oracle platform.

Handpicked to serve as Country Champion for Tanzania. IT APPLICATION SUPPORT SPECIALIST DELTA CORPORATION / DELTA SYSTEMS - Harare, ZW 2000 to 2001 Zimbabwe Client Point of Contact (POC) Standard Procedures Programming Problem Solving Troubleshooting Training Supplied first-level technical support while managing a full range of help desk activities. Administered servers and engaged in coding, testing and software implementation. Conducted user training and ensured high levels of customer satisfaction. Education MBA in International Business University of Maryland University College 2020 Bachelor of Commerce in Information Systems and Management RHODES UNIVERSITY April 2019 Skills budget (3 years), Microsoft Project (3 years), project management (3 years), Project Manager (3 years), Quality Assurance (4 years), Billing, Payroll, Quickbooks, Scheduling, Accounts Payable Certifications/Licenses Certified ScrumMaster (CSM) April 2019 to Present Additional Information TECHNICAL SKILLS Programming Languages: SQL, Visual Basic (VB) ERPs: Microsoft Project, & Office SAP, IPM, Project Scheduler, Smart Sheet, PROFESSIONAL SUMMARY LETHABO LLC 2017 - 2018 OFFICE MANAGER Business Owner New Market MD Responsibilities: -Implementing office policies, standards and procedures and measuring results -Responsible for scheduling and assigning employees and following up on work results -Keeping management informed by reviewing and analyzing special reports and identifying trends -Maintaining outsourced staff -Maintaining the budget, controlling expenditure COHESION PROJECT MANAGEMENT SOLUTIONS 2007 - 2009 Client: Standard Bank Johannesburg, South Africa IT Executive Project Manager Change Leadership Capacity Planning IT Governance Standards Performance Metrics Team Leadership Experienced in delivery of technology and business application solutions on different system environments and platforms

Leveraged an array of corporate resources to ensure consistency and scalability throughout project lifecycle from planning design, User acceptance testing, Roll out and Implementation while orchestrating a portfolio of banking client IT projects. Prepared the status reports and familiar with risk management and quality assurance control. Promoted and instilled use of best practices to reliably complete on time, budget-aligned projects that generated excellent customer satisfaction ratings.

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