

IT Project Coordinator/Operations Analyst IT Project Coordinator/Operations Analyst Heber City, UT

Work Experience IT Project Coordinator/Operations Analyst 123 Postcards - Heber City, UT March 2013 to August 2013 Performed various statistical analyses used to determine the effectiveness of company products and services Created thermal data maps using Google Fusion Tables to geographically illustrate market share, product success, client ROI, etc. based on location Developed performance based reports and dashboards for sales and executive teams using Salesforce.com platform Discovered several system errors which compromised the integrity of data being collected and used for business decisions Business Analyst Intern Preferred Sands, LLC - Bountiful, UT May 2012 to March 2013 Increased operational efficiency by contributing to the automation of various daily reports. Created and improved several data models used to project and schedule company-wide production. Developed various trend analyses used by executive team to make time-sensitive operational decisions. Assisted in the design and development of various executive dashboards. Project Estimator/Assistant Project Manager (Seasonal Internship) Geneva Rock Products, Inc - Murray, UT July 2009 to October 2011 Performed thorough analyses and developed competitive estimates for projects valued up to \$13 million. Created strategic plans that increased profitability on competitively bid, low margin projects. Oversaw the implementation of strategic plans through project management. Consistently recognized by supervisors and co-workers for surpassing expectations and demonstrating extraordinary productivity. Campus & Community Involvement Education Bachelor of Science in Operations Management University of Utah, David Eccles School of Business - Salt Lake City, UT Skills Data Analysis & Modeling, Advanced Excel Skill (Modeling, Macros), Regression Testing & Analysis, Probability Analysis, Demand & Production Forecasting, Inventory Management, Process & Performance Optimization, Financial Analysis & Modeling, Salesforce.com Links <http://www.linkedin.com/pub/matt-alter/3a/330/a00/> Additional Information Relevant Coursework VBA for Business, Practical Science Management (Advanced Excel Course), Statistics, Six Sigma, Project Management, Lean Operations, Process Improvement, Supply Chain Management, Operations Resource Planning, Corporate Finance Accomplishments & Interests Earned several

departmental scholarships in business for academic excellence. Placed 1st in a university case competition on Business Ethics, Spring 2012. Placed 3rd in a regional case competition on Business Ethics, Spring 2012. Compete in triathlons and relay races.

Name: Charles Welch

Email: stacie31@example.net

Phone: +1-453-643-5177x176