

Database Administrator Database Administrator Database Administrator Alexandria, VA An able, enthusiastic, skilled, and reliable Database Administrator (DBA), seeking a position that reflects my experience, skills and personal attributes including dedication, meeting goals, creativity and the ability to follow through. Work Experience Database Administrator Sevatec Inc - Falls Church, VA April 2012 to August 2013 Provided more than one year support to the development/maintenance of Bureau of Alcohol, Tobacco, Firearms, and Explosives (ATF) oracle database. Ensured system and data availability and integrity through preventative maintenance and upgrades are adhered to. Implemented client's policies, technical procedures and standards for preserving the integrity and security of government data, reports and accesses. Managed and ensured that users were given the right privileges and roles. Advocated for end-users to perform testing and problem analysis for server, desktop and IT infrastructure in the development environment. Worked with developers to analyze data problems and suggest solutions. Setup technical procedures and administrative policies for production, test and development databases physical design, administration, and maintenance Documented procedure and guide for the usage of Serena Dimensions application, regarding changes to requirements and software configurations set by the client, and deploy those releases in Serena Dimensions. Used different Oracle tools such as SQL*Plus, Database Control (Enterprise Manager) and SQL Developer to perform database administrative functions within the ATF development environment. DBA ISHGLO-ONE - Frederick, MD February 2011 to October 2011 Recommended architectural improvements, design solutions and integration solutions. Created database tables and table dependencies such as indexes, stored procedures, functions, packages, views, materialized views etc. Performed various DBA Maintenance tasks such as rebuilding indexes, validating constraints, reorganizing tables using the move command. Installed and verified the database software on the database server. Planned, prepared and scheduled software installation. Installed, upgraded and configured Oracle 10g and 11g on Unix/Linux and Windows. Applied patches; upgrade Oracle server and application tools, maintained the software at the latest stable release level and tested and verified the installed components. Used RMAN to perform database recoveries when necessary. Applied Oracle Critical Patch Update (CPU) patches on

databases every quarter. Managed Archive logs and Redo logs. Education BS in Information Systems/ Database Management Strayer University - Alexandria, VA March 2011 Associate of Applied Science Computer Learning Center - Alexandria, VA May 1999 Additional Information

SUMMARY OF SKILLS

Design, build and implement Oracle database. Able to do system upgrades, backups and retrievals Create and manage users. Manage client's database development environment. Analyze, troubleshoot database and software application issues and suggest solution. Ability to install and upgrade Oracle database software. Experience using Windows and Linux operating systems. Manage Archived logs and Redo logs Configure Flashback database and Restore Point. Apply Oracle Critical/Security Patch Update (CPU) Use RMAN to perform administrative functions such as database recoveries. Performance Tuning & Capacity Monitoring. Monitor Data Security, Backup & Recovery Use of Serena Dimensions application. Able to adhere to client's business policy. OTHER SKILLS Excellent diagnostic and communication skills, and highly motivated. Excellent problem-solving abilities Oracle Database on Unix or Windows platform. Reliable and highly motivated.

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