IT Project Manager IT Project Manager IT Project Manager - Connected Technologies Jefferson, GA Work Experience IT Project Manager Connected Technologies - Athens, GA August 2003 to Present Responsible for designing large network infrastructure plans for student housing complexes, mid- rises and urban high rises. Create detailed shop drawings for architects and installers, pull exhaustive take-offs, create quotes and manage projects' construction, installation, technology configuration, and remote technical support to tenants and staff following completion of the project. I have designed networks for dozens of large successful student housing complexes across the country working for multiple developers/builders - providing high speed internet, wifi, audio systems, access control and CCTV systems, CATV and other amenities for one of the nation's largest student housing developers. We are a design-to-build solution for clients and I play an active role in all steps of the project, including onsite inspections, maintaining punch-lists and work flow. Highly skilled in large project logistics, scheduling and understanding the processes to complete a large network install.   Responsible for managing network upgrades, new installs, and system maintenance for businesses and medical facilities. Responsible for managing IT projects for large and small clients. Systems Administrator roles for various clients. Oversee day to day network maintenance, upgrades, data migrations and other functions. Software Consultant Convergys - Atlanta, GA 2000 to 2003 Convergys proprietary software trainer, consultant and support. I worked with large corporations, Time Warner, Comcast as high speed data was first being offered to customers. Helped clients configure order entry software to communicate with modems in the field through their head ends. These were some of the first high speed data packages offered by these companies. I assisted in day to day and upper tier support issues regarding HSD, VOD, and headend data. Elementary School Teacher St. Pauls Episcopal School - Waco, TX 1996 to 2000 I taught K-6 computers, 4th grade math, 1st grade PE and monitored all afterschool programs. I was also the School's network administrator. Education Bachelor's in Music Theory and Composition in Music Theory and Composition Georgia Southern University - Statesboro, GA September 1992 to May 1996 Skills Pmp, Technical support, Computer operations, Network administration, Crm, Operations, Time management, Microsoft office, Leadership skills, Outlook, Scheduling, Estimating,

budget, Customer Service, Estimating, Maintenance, Microsoft Project, Outlook, Scheduling, Word, budget Additional Information Skills   Microsoft Office (10+ years), BlueBeam Revu (4 years), Network Administration (10+ years), PlanGrid (5 years), Project Management (5 years), Information Technology (10+ years), Windows Server (10+ years), PMP, PM   Assessments   CRM Skills with Salesforce - Highly Proficient   May 2019   Measures a candidate's ability to demonstrate a knowledge   of   Salesforce   objects,   fields,   and   processes.   Full   results: https://share.indeedassessments.com/share_assignment/ep1bvlkfszuep-ol   Management & Leadership Skills: Planning & Execution - Highly Proficient   May 2019   Measures a candidate's ability to effectively plan and manage resources to accomplish organizational goals. Full results: https://share.indeedassessments.com/share_assignment/361jyecr6jguboek   Project Management Skills: Time Management - Expert   May 2019   Measures a candidate's ability to prioritize and allocate   time   to   effectively   achieve   project   deliverables.   Full   results: https://share.indeedassessments.com/share_assignment/jfkz2-vytungggtw   Email - Expert   May 2019   Measures a candidate's ability to effectively compose and organize email messages. Full results: https://share.indeedassessments.com/share_assignment/igvujqt0wwvxpymw   Basic Computer Skills: PC - Highly Proficient   May 2019   Measures a candidate's ability to perform basic computer operations, navigate a Windows OS, and troubleshoot common computer problems. Full results: https://share.indeedassessments.com/share_assignment/ppbzckx1ky6npwqi   Technical Support - Expert   May 2019   Measures a candidate's ability to apply protocols to identify errors and solutions   in   order   to   maintain   system   function.   Full   results: https://share.indeedassessments.com/share_assignment/tzcntavdthibzi34   Indeed Assessments provides skills tests that are not indicative of a license or certification, or continued development in any professional field.

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