

Jr. Systems Administrator Jr. Systems Administrator Jr. Systems Administrator - Regis Jesuit High School Greeley, CO Work Experience Jr. Systems Administrator Regis Jesuit High School - Aurora, CO May 2019 to Present Created and managed over 2,000 user accounts using Active Directory, Create Distribution Configured switch interfaces (HP Switches): Turning PoE functionality on/off, tagging/untagging vlans, and naming ports Managed Office 365: Exchange, Azure AD, Room Mailboxes, and assigned 0365 licenses to teachers, students and staff Assigned users Adobe licenses via the Adobe Admin Console Managed and Maintained the wireless network (Aruba Networks): Instant Access Points, Access Points and set up the guest wireless with a captive portal for Guest users Used PRTG Network Monitor to monitor all of our windows servers 2016-19, camera clusters, and Access Points Managed our visitor management systems (Visit-U) Used PowerShell to search for users/groups in active directory and manually sync the on-prem server and Azure AD with Azure AD Connect Used SCCM to create and deploy software packages Created, terminated patch cables, and ran network cables Handled difficult customers and difficult situations Identified needs, designed upgrades and implemented new technologies Managed multiple tasks with frequent interruptions Utilized the Spiceworks ticketing system to resolve tickets Used Barracuda for email security. (whitelisting and blocking emails) Information Technology Specialist Regis Jesuit High School - Aurora, CO April 2019 to May 2019 Imaged and Re-Imaged laptop/desktop computers Used Active Directory to create and manage over 2,000 user accounts Troubleshoot printers, projectors, iPads, Surface Tablets, and TVs Trained and assisted users on new implemented technologies Enrolled and Managed iPads using Mosyle (Mobile Device Management) Information Technology Specialist Army Active - Fort George G Meade, MD November 2014 to May 2019 Created and managed over 200 user accounts Trained and supervised four Information Management Officers Assigned user rights, reset passwords, configured group policies, and unlocked user accounts within active directory Configured, installed, and supported desktop computers, laptop computers, printers, monitors, and all other peripherals Presented weekly reports on projects, upcoming events, purchase requests, and asset accountability to Division Head, Deputy Director, Personnel Supervisor, Logistics Manager, and

Instructors Imaged and Re-imaged laptop/desktop computers and ensured systems were up-to-date Maintained and distributed secure communication keys Facilitated Video Teleconference meetings for both In-Country and Overseas Collaborated with team members to help identify, develop, and document processes, procedures, and work instructions Utilized Remote Desktop Protocol to provide remote support for users Assisted users with Microsoft Office software (i.e. Importing/Exporting .PST files and setting up Outlook account) Installed, configured, and maintained networking equipment (switches, routers, firewalls) Education High school or equivalent Assessments Technical Support Skills Highly Proficient March 2019 Measures a candidate's ability to apply protocols to identify errors and solutions in order to maintain system function. Full results: https://share.indeedassessments.com/share_assignment/19ofgf7ldt1pexpf Indeed Assessments provides skills tests that are not indicative of a license or certification, or continued development in any professional field.

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