

Network Administrator Network Administrator Network Administrator - US Navy Port Clinton, OH

Service-oriented IT with 3 years background in Network Administration. Core competencies include data processing, network monitoring and repair as well as excellent communication and time management skills. Handles tasks with accuracy and efficiency. Work Experience Network Administrator US Navy January 2013 to Present Japan Mangae, monitor, and repair 60 switches, 20 servers, and 1200 workstations over domain. Created, and manage Blackberry Enterprise Server with 100 blackberry users. Perform daily backups over 20 servers using remote backup storage devices. Supervise section of 4 to 6 technicians through daily tasks Train technicians over domain and infrastructure related troubleshooting, and monitoring. Analyse and isolate issues throughout network Create and manage sites, domains, groups, and users through Microsoft Active directory Helpdesk Technician US Navy May 2012 to January 2013 Japan Oversee the daily performance of computer systems. Answer user inquiries regarding computer software or hardware operation to resolve problems. Enter commands and observe system functioning to verify correct operations and detect errors. Confer with staff, users, and management to establish requirements for new systems or modifications. Develop training materials and procedures, or train users in the proper use of hardware or software. Information Systems Technician US Navy - Pensacola, FL July 2011 to May 2012 Answer user inquiries regarding computer software or hardware operation to resolve problems. Set up equipment for employee use, performing or ensuring proper installation of cables, operating systems, or appropriate software. Install and perform minor repairs to hardware, software, or peripheral equipment, following design or installation specifications. Read technical manuals, confer with users, or conduct computer diagnostics to investigate and resolve problems or to provide technical assistance and support. Develop training materials and procedures, or train users in the proper use of hardware or software. Sandwich maker Subway - Port Clinton, OH May 2010 to August 2010 Clean and sanitize work areas, equipment, utensils, dishes, or silverware. Store food in designated containers and storage areas to prevent spoilage. Prepare a variety of foods, such as meats, vegetables, desserts, according to customers' orders or supervisors' instructions, following approved procedures. Take and record temperature of food and food

storage areas such as refrigerators and freezers. Keep records of the quantities of food used. Wash, peel, and cut various foods, such as fruits and vegetables, to prepare for cooking or serving.

Table Buser - Port Clinton, OH July 2009 to October 2009 Preparing food for cooking Restocking bar, and kitchen Cleaning tables, silverware, and beach Serving customers food and drinks

Education High School Diploma Port Clinton High School - Port Clinton, OH June 2011 Additional Information Skills Systems Analysis Education and Training Complex Problem Solving TS/SCI security clearance Troubleshooting Personnel management Active Learning Team leading Administration and Management

Name: Sheila Melendez

Email: ramseymichael@example.net

Phone: 4956393457