

IT Project Manager/Business Analyst IT Project Manager/Business Analyst IT Support Specialist - Morgan State University Baltimore, MD Authorized to work in the US for any employer Work Experience IT Project Manager/Business Analyst Maryland Department of Transportation, OTTS - Hanover, MD June 2017 to Present ? Directly involved in gathering, documenting and analysing IT business needs and requirements from various stakeholders (clients), senior directors for various multi-million dollar projects for the organization used in creating FRD documents Functional Requirements Documents. ? Worked on projects with Microsoft Project Online, Microsoft Visio, attended weekly PMO meetings & helped in Scrum/Agile projects IT Support Specialist Morgan State University - Baltimore, MD March 2017 to Present Installation & Deployment with Upgrade of Operations System (Windows, Unix-Ubuntu & Mac), Troubleshooting, Application setups, IT security, Cisco Networking (VoIP phones, Network printers- Roll-out & maintenance, switches & routers), Papercut Print Management Technology, Client Services (Service Desk, Academic Technology services (Math lab, smart boards, Blackboard, Supply Chain & Logistics Analyst/ IT Project Coordinator Omatek Computers - Lagos, NG October 2015 to December 2016 Lagos Nigeria Supervised the assembling of laptops, desktops computers from completely knock-down casings, solar panels and equipment. Responsible for stock & inventory control, review of price analysis of all IT components, developed qualitative and quantitative analytical work, prepared interim presentations, meeting with the GMD on sales reviews, price review & targets & price review.

Responsible for batchcom analysis used in shipment preparations for the company and developed business strategies to save cost. Web Content Uploader Jumia Nigeria - Lagos, NG March 2015 to August 2015 Nigeria Responsible for Backend Quality Assurance of over 400 to 500 products per day to check that they met the IT set standard and guidelines before they went live online on for the company's e-commerce platform for sales. IT Business Analyst Wragby Business Solutions April 2014 to January 2015 Ikeja Lagos Provided application of Microsoft Dynamics Customer Relationship Management (CRM), Microsoft Azure, Enterprise Resource Planning (ERP), Cisco technology. Attended various meetings and presented the various business applications of the company at various executive meetings to help plan, implement, manage and improve their day to

day work. Desktop Installation/ IT Systems Engineer UK January 2013 to January 2014 PART-TIME & CONTRACT) Microfix IT, Datford Kent, United Kingdom Provided technical support for desktop computers, portable PCs, and related technology. Installation, troubleshooting, application setups and roll-out of over 500 computers of desktop computer setup and testing of the software and computer peripherals & hardware. Mathematics & Computer Tutor Harris Academy Bermonsdey - London June 2013 to October 2013 United Kingdom (Mathematics tutor and career advisor (Year 8-Year 12) Mathematics Tutor ONE YEAR NATIONAL YOUTH SERVICE CORPS June 2011 to June 2012 Fegge Girls College, Onitsha Nigeria Evaluated and graded examinations, assignments and recorded grades from Year 8 to Year 13. Developed teaching materials, answer keys, supplementary notes and course websites. Configuration Manager and many other IT related issues Computer labs 2012 to 2012 Assistant Data Analyst/Technical IT support Major Oil Marketers Association of Nigeria March 2009 to November 2009 INTERNSHIP) Major Oil Marketers Association of Nigeria (MOMAN) - (Oando Plc, Forte Oil Plc) Victoria Island Lagos. Migrated and help upgraded Operating systems, helped in troubleshooting and interaction with application software to diagnose and resolve unique issues with hardware and software. Trained staff on use of new IT gadgets and tools. Education Master's in Project Management Morgan State University - Graves School of Business & Management - Baltimore, MD January 2017 to December 2018 MSc in Management of Business Information Technology University of Greenwich - London September 2012 to January 2014 B.Tech in Computer Science and Engineering Ladoke Akintola University of Technology September 2005 to December 2010 Skills Active Directory, testing, Security, access Links <http://www.linkedin.com/in/tayanleke> Certifications/Licenses Professional Scrum Master - PSM I July 2019 to Present Agile framework & technologies A valid IT Specialist certification Project Management Professional (PMP) July 2019 to Present Microsoft Dynamics CRM 2013 Application Specialist July 2015 to Present Microsoft Certified Professional (MCP) April 2009 to Present Oracle Certified Associate (OCA) - Database Administrator Present Database Management Beta Sigma Gamma Lifetime member - In recognition of high scholastic achievement Additional Information hobbies - Travelling, games, reading, & football

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