

Vendor Risk Management Consultant Vendor Risk Management Consultant Vendor Risk Management Consultant - Farm Bureau West Des Moines, IA Work Experience Vendor Risk Management Consultant Farm Bureau - West Des Moines, IA March 2019 to Present Collaborated with internal audit to ensure vendor risk policy process was followed by business and IT. Analyzed products/services for risk score. Staff augmentation Statement of Work (SOW) for contractors - ensured there was not a lapse in contracts as well as updated the SOW and sent through the approval process. Used Service Now to process vendor request for engagements as the workflow for request. Network Administrator Casey's General Store - Ankeny, IA October 2017 to November 2018 Network Administrator for DNS/DHCP and Network Management Systems. Experience working and managing four Linux servers - GUI front end and Fedora / Cent OS command line. Risk assessment of Linux systems to ensure servers are patched and software upgrades are maintained. Writes recovery documentation for the four Linux servers on how to recover data using snapshot repository and managed snapshot repositories of these four servers. Day-to-Day ticket processing. Software upgrades and patching. Defines and writes standards for compliance audits. Accomplishments: Successfully recovered a DNS domain that was accidentally deleted and created written documentation for this recovery. Set up Network Management System: Intermapper which monitors links and hardware using probes. Completed training for DNS/DHCP management for Bluecat. Designed and Implemented a development and test lab for DNS and DHCP. Network Technician II December 2015 to September 2017 Updating network diagrams and documentation with current topology. Installing Cat 5e, Cat 6 and Fiber and the removal of old cables. Installing network devices in racks, wire management, patch panels, sleeves, and CPU's. Operate hand tools, power tools, and cable tester tools. Build network closets and racks such as backboards and some experience in grounding. Implementing Cisco deployment at multiple sites for Cisco Wireless Access Points, Cisco Wireless Controllers, and Cisco Routing/Switching. Configuring, troubleshooting, and maintaining mission critical hardware on unclassified and classified networks. Helpdesk ticketing system by providing support to multiple networks and multiple remote islands throughout the Atoll. Accomplishments: Running Cat 6 cable in the attic of

a building to provide service to catering business. Assisted in the deployment of new networks by configuring and installing routers, switches, TACLANES, VOIP, and landlines for mission critical environments. Software License & Asset Compliance Specialist May 2011 to December 2015 Kwajalein Range Services - Space and Missile Defense Command Located in the South Pacific May 2011 - December 2015 Capture and maintain Disaster Recovery files that included critical software disc, hardware and software list, and a complete list of what is installed on all systems on the network(s). Identified unapproved software on the network using SCCM query and Active Directory to audit workstations on a daily basis to stay 20% compliant. Worked with software owners to understand the use of the software, it's function, and make sure we adhere to license agreements and standards. Provides weekly reports of software and hardware, licensing information, life cycle, and warranty information and tracked in a SQL database. Ensured Department of Defense and Army DIACAP policies are followed to ensure the Army Networkiness and Army Regulation 25-2 were adhered to. Followed DoD standards to ensure Freeware and Open Source Software followed DoD policies. Lead the Change Management Board meetings. Prepare and send out meeting invites, agenda, and meetings notes for the Change Management Board meetings. Accomplishments: 85% completion of the Unapproved software list per the DIACAP Accreditation process. Wrote the process flow and mapping documentation to define the Certificate of Networkiness Compliance Standards. Education Bachelor of Applied Arts and Sciences in Graphic Design San Diego State University - San Diego, CA May 2004 Skills Change management, Database, Disaster recovery, Documentation, Database management, Governance, Compliance, Risk Management Additional Information SKILLS Change Management Board SAM Repository / Database Management Disaster Recovery Documentation ServiceNow Ticketing System & Incident Change

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