

IT Security/Risk Management & Information Protection Analyst IT Security/Risk Management & Information Protection Analyst IT Security/Risk Management & Information Protection Analyst - Cox Communications Atlanta, GA Authorized to work in the US for any employer Work Experience IT Security/Risk Management & Information Protection Analyst Cox Communications - Atlanta, GA July 2015 to Present \* Manages the Third Party Contract negotiation Intake Process. \* Processed AIQs (Audits, Inquiries, and Questionnaires) from our Commercial Customer, which provides them with enhanced understanding of how our organization safeguards their client data. \* Leverage and enhance Project Initiation Questionnaire and conduct inherent risk assessments. \* Helped with the implementation of the AIQs (Audit, Inquiries, and Questionnaires) process. \* Exposure to compliance regulations such as PCI-DSS. IT Security/Risk Management Intern RSA Archer Platform - Atlanta, GA January 2014 to July 2015 \* Drafted a consolidated Data Records Retention Schedule for Manheim and AutoTrader merger to document the period of time a specific type of business record must be retained before it can be destroyed. \* Conducted an average of 20 security reviews of 3rd party user access requests daily. \* Revised Vendor Privacy and Confidentiality Agreement to minimize risk and ensured favorable contract obligations. \* Processed AIQs (Audits, Inquiries, and Questionnaires) from our Commercial Customer, which provides them with enhanced understanding of how our organization safeguards their client data. Machine Operator Millennium Mat Company - Suwannee, GA, US December 2012 to September 2014 \* Performed inspections on machines and ensured all maintenance actions were completed before operations began \* Conducted in-process tests and inspections of products, services, or processes to evaluate quality or performance. \* Used logic and reasoning to identify the strengths and weaknesses of alternative solutions, conclusions or approaches to problems. \* Operated all heavy equipment in a safe and efficient way and in adherence with policies and procedures. Education Certificate of Information Technology in partnership Atlanta Metropolitan State College - Atlanta, GA September 2014 to January 2015 Skills Information Security (1 year) Certifications/Licenses CompTIA Security+ Additional Information Junior level experience managing and implementing a wide array of Information Security programs in the following industries: Telecommunications and Automotive. In each of these roles I

successfully managed and executed all activities relating to the availability, integrity and confidentiality of sensitive information.

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