

General Counsel General Counsel General Counsel - Roofing and Restoration Services of America  
Waxahachie, TX Work Experience General Counsel Roofing and Restoration Services of America -  
Waxahachie, TX November 2017 to Present Provides legal support for over 20 operating locations  
throughout the country. Advises the company's business unit leaders regarding legal matters  
including: contracting with project owners and subcontractors, lease and rental agreements, labor  
and employment matters, state and local licensing, dispute resolution, OSHA compliance, and  
various state compliance requirements. Manages and supervises outside counsel in ongoing  
litigation issues throughout the country. IT Director Roofing and Restoration Services of America -  
Waxahachie, TX January 2011 to Present Assumes the lead role in the logistical implementation of  
IT services at over 20 operating locations throughout the country, encompassing over 300  
employees, while effectively managing the daily efforts of IT staff and subcontractors. Exercises  
accountability for an annual office technology budget of approximately \$500K. Designed and lead  
development team of custom-built CRM / Project Management software with a focus on increasing  
revenue and decreasing short and longer liabilities. Streamlined business processes by creating  
paper-lite workflow increasing operational efficiency and oversight. Sales Manager / Project  
Manager Roofing and Restoration Services of America - Denver, CO May 2009 to January 2011  
Generated \$1.4M in new business in the first year, achieving the rank of second highest producing  
manager in the company. Tasked with leading a high-performing sales team driven to generate  
growth. Leveraged superior subject matter expertise to increase revenue. Trained staff members on  
products and effective sales techniques. Account Executive Innovative Automation - Houston, TX  
December 2007 to May 2009 Produced an average of \$1M annually in industrial automation sales.  
Cultivated positive relationships with prospective clients while strengthening existing accounts.  
Diligently reviewed existing production processes and identified areas of potential improvement  
leading to increased profit and gains in productivity by reducing downtime. IT Manager Innovative  
Automation - Carrollton, TX August 2005 to December 2007 Directed all aspects of IT infrastructure.  
Reviewed, selected, and deployed hardware and software applications aligned towards company  
objectives. Created custom reporting solutions to determine projected sales and potential revenue.

Received accelerated advancement from management based on knowledge, initiative and worth ethic. Education Juris Doctor UNT Dallas College of Law - Dallas, TX July 2017 Bachelor of Science in Computer Information Systems in Computer Information Systems University of Texas at Arlington - Arlington, TX December 2007

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