

IT Project Manager IT Project Manager Cincinnati, OH I am looking for a position as an IT Project Manager with a focus on eCommerce & fulfillment implementation projects. I am a dedicated worker & enjoy technology, innovation, & people. Authorized to work in the US for any employer Work Experience IT Project Manager TrageGlobal - Cincinnati, OH Present Responsibilities Manage full project life cycles for support on eCommerce websites Implemented entire builds for eCommerce website & backend systems Manage developers to execute projects for clients on time & within a budget Worked with clients to ensure realistic requirements while delivering a product that meets their standards Accomplishments Re-platformed three sites in less than a year while maintaining support for other clients Worked with a dissatisfied client to create a better client relationship & ensure their happiness Took a leadership role within a large team; integrating more standards of practice to set expectations Skills Used Project Management Human Resource Skills Demandware Microsoft AX IT Manager & Project Manager TSC Apparel - Cincinnati, OH September 2012 to April 2013 Responsibilities Implemented ERP & WMS systems Plan, organize, & manage the execution of all website, software & IT projects Point of contact for third party contractors & companies Sign off on all software & IT invoices to manage a budget Accomplishments Managed IT department for a national apparel company Implemented both large & small scale IT related projects Worked with colleagues to troubleshoot system bugs & errors Managed & supported all EDI processes between both customers & vendors Skills Used Successful communication with colleagues, clients, vendors, & programmers Highly organized; planning, designing, developing and implementing all IT & web projects Creative with both aesthetics & processes for both software & website modifications Never afraid to get my hands dirty, working on large scale projects & smaller bugs Time & cost management Web Developer & Administrator TSC Apparel - Cincinnati, OH February 2010 to September 2012 Responsibilities Implemented new e-commerce website Designed, developed, managed, & edited all web pages & forms Identified & helped resolve website & system bugs Created web reports Accomplishments Project managed the implementation of a new website Designed, developed, & maintained all HTML/CSS pages for the website Designed & developed all forms & databases Using CMS,

designed, developed & updated TSC's own apparel line's website Trained, & troubleshoot issues for the sales staff on new website & order entry system. Skills Used Creativity with design & development of the websites Organization of the servers & websites Communication in leading implementation & marketing meetings Time management working independently on all digital projects Freelance Designer & Developer Freelance - Cincinnati, OH June 2009 to February 2010 Responsibilities Worked with clients design & develop a brand Designed, developed, & managed client websites Designed & produced marketing materials Accomplishments Created a mark for small businesses in their network Worked with clients to produce goods that fit their needs Turned around work in a timely manner Skills Used Worked with clients to find & produce a product that fit both their wants & needs Designed, developed, & implemented websites for clients Created a brand for newly growing businesses Education BA in Interactive Multimedia, Scripps College of Visual Communications Ohio University - Athens, OH 2004 to 2009 Links <http://katielynnporter.com> Additional Information Internship WOUB, Center for Public Media - PBS & NPR September 2008 - June 2009 College Extracurricular InterActivist Magazine April 2008 - June 2009

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