Order Fulfillment Specialist Order Fulfillment Specialist network engineer Westminster, CO To obtain Information Technology position where I can continually learning and developing myself by taking action on the field. Work Experience Order Fulfillment Specialist Producers Dairy Inc September 2015 to March 2019 * Coached crew members on work flow and efficiency * Fulfilled orders based on importance and cancel date * Managed accuracy per instructions to meet order specifications * Verified quantity and quality of products received * Documented discrepancies promptly for accurate record keeping Network Administrator Intern TekPro PC January 2015 to 2016 * Configured routers and implemented routing protocols such as EIGRP, OSPF, and BGP * Setup IP Addresses, Access ports, and Trunk ports on switches * Configured VLANs on switches to segment different domains * Tested and troubleshoot network complications * Performed virus removal and data backup/recovery * Installed operating systems, upgrades, and repairs. Machine Operator XPO Logistics August 2012 to September 2015 * Provided troubleshooting to identify and correct causes of machine failure or breakdown * Maintained daily safety codes to ensure smooth operation of machine * Provided essential information regarding specific job to next operator at shift change * Independently set up machine in accordance to specific job * Maintained accurate document documentation Crew Staff McDonalds August 2008 to September 2011 * Connected with customers to ensure a positive experience * Prepared all food orders with efficiency and accuracy * Assisted colleagues with daily clean up and safety inspections * Partnered with colleagues and managers to meet targeted team goals * Ensured items are well stocked and prepped for following shifts Skills data backup (1 year), Dhcp (Less than 1 year), Linux (Less than 1 year), Ms office (Less than 1 year), Windows xp (Less than 1 year) Additional Information SKILLS   * Configure DHCP * Knowledge of MS Office * Upgrades and repairs * Data backup and recovery * Install operating system - Windows XP, Vista, 7, 8, 10 and, Linux * Virus Removal

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