Tech Assistant Tech Assistant Technical Business Analyst Centerville, OH Technical Business Analyst Interested in an analytical position involving the use of information technology within the business Currently working in the healthcare industry looking to leverage that experience in a more technical role Experience in project management as an IT project manager and have a specialization in project management Experience in programming for a small business Capable of managing projects and teams in a fast-paced working environment Demonstrated to be detail-oriented, hard working, organized, and adaptable Establishing Specifications Mock Ups Authorized to work in the US for any employer Work Experience Tech Assistant CompuNet Clinical Laboratories - Moraine, OH 2014 to 2016 Junior Programmer Web-oss.com - Springboro, OH 2013 to 2014 LLC Springboro, Ohio Assisted in development of web-based programs IT Project Manager R+L Carriers, Inc - Wilmington, OH 2011 to 2012 Led a team throughout the life-cycle of a project in an agile project environment Worked with clients to recognize end user needs and established specifications working with vendors and teams of developers Provided communication to the team, upper management, and other stakeholders Collaborated with a team to satisfy the need, while delivering on time and within budget Applied problem-solving techniques to resolve non-routine, multi-faceted problems Practiced excellent time management skills Presented project updates to the board Collaborated with a team to build out a 5-year strategic plan Education Master's degree in Business Administration in Project Management Wright State University - Dayton, OH 2010 to 2011 Bachelor's of Arts in English in English The Ohio State University - Columbus, OH 2005 to 2009 Skills MICROSOFT OFFICE Additional Information Skills Planning Technical Writing/Requirements Writing Testing Communication Executing Organization Monitoring Microsoft Office

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