

IT Infrastructure Associate Project Manager IT Infrastructure Associate Project Manager Radford, VA I have two associate degrees in IT with emphasis on hands-on learning, and a BS in Computer Science & Technology with a concentration in Software Engineering with Agile development (Extreme Programming, XP). One of the five certifications I have earned is the CompTIA Project+ in August 2018. I am currently studying for the Project Management Professional Certification. I have worked on and led numerous IT Infrastructure Projects while completing projects valued at over 1.7 million dollars. While supporting the day-to-day IT Infrastructure operations for 7 different sites, and supporting over 460 employees. In these projects I m responsible for the development and execution of multiple coordinated activities. I manage requirements by prioritizing workloads and developing task-lists for each developing phase. I conduct meetings where I present status reports of tasks and milestones of each project.

Work Experience IT Infrastructure Associate Project Manager Wolverine Advanced Materials - Blacksburg, VA January 2018 to Present Monitor & manage full project life cycle, scope, requirement gathering, cost estimation and planning, milestones follow up risk identification and projects final acceptance ranging from \$30K- \$700K Organize and lead meetings to track action items, issues and project status reports. Evaluating technology feasibility to best suit business requirements Prepare and consolidate projects statuses for weekly meetings Complete control over supporting the day-to-day IT Infrastructure operations for 7 different sites, and supporting over 460+ employees

IT Infrastructure Project Coordinator Wolverine Advanced Materials - Blacksburg, VA February 2017 to January 2018 Assist the IT Manager with project work to grow the technology infrastructure of the organization. Assist supporting the day-to-day IT Infrastructure operations for 7 different sites, and supporting over 460+ employees Manage time for projects and day-to-day operations effectively Deploy new computers and image via System Center Configuration Manager (SCCM) Responsible for providing support for desktops, servers (Dell PowerEdge R520), switches (Cisco Catalyst 2960-S series POE+, HP Procurve 2626 J4900A), firewalls (Palo Alto PA-500), routers (Riverbed Steelhead 550-H), VOIP phone management (Adtran NetVanta), and access points (Cisco Meraki). Provide input and recommendations to the organization surrounding hardware and software technologies and how

these technologies can grow the business. Line Operator Wolverine Advanced Materials - Blacksburg, VA October 2016 to February 2017 Audio Visual Technician Radford University - Radford, VA May 2015 to February 2017 Education BS in Computer Science & Technology with Concentration in Software Engineering RADFORD UNIVERSITY - Radford, VA 2014 to 2017 AA&S in General Studies in Computer Science Specialization NEW RIVER COMMUNITY COLLEGE - Dublin, VA 2014 to 2015 AAS in Information Technology Network & Technical Support Specialization New River Community College - Dublin, VA 2013 to 2014 Skills ASP (Less than 1 year), Asp.Net (Less than 1 year), Bootstrap (3 years), C# (Less than 1 year), Cisco Switches (3 years), Microsoft Project (Less than 1 year), Java (2 years), Microsoft Office (8 years), HTML 5 (3 years), Microsoft Visio (2 years), microsoft system center configuration Manager (3 years), Windows Server 2008 (2 years) Links <https://www.linkedin.com/in/steven-tanner-98289196> <http://www.steventanner04.com> Certifications/Licenses CompTIA Project+ August 2018 to Present Certification Number: PK0-004 CompTIA IT Fundamentals June 2017 to Present Certification Number: FC0-U51 Information Security Certificate May 2017 to Present Information Security Certificate NSA Center for Academic Excellence in Cyber Defense Education Program of Study Microsoft Technology Associate Software Development February 2017 EXAM REF 98-361 MTA: Software Development Fundamentals Certification Number: F982-4898 Microsoft Technology Associate HTML5 Application Development Fundamentals January 2017 to Present EXAM REF 98-375 MTA: HTML5 Application Development Fundamentals Certification Number: F974-1465 Additional Information SKILLS Microsoft Office HTML5 JavaScript PHP Microsoft Visio Java Asp.Net C# Microsoft Project CSS3 Bootstrap XML Cloud Computing Cisco Switches Cisco VoIP Oracle AI Manufacturing Creating Project Documents SCCM 2012 & 2016 Windows Server 2008, 2012

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