

Licensing Representative Licensing Representative Licensing Representative Brooklyn, NY
Knowledgeable and experienced in IT, both software and hardware. Works well both on teams and independently. Works well under pressure. Always eager to learn new things and continue developing. Work Experience Licensing Representative RHBC Management - Brooklyn, NY July 2017 to November 2017 Provided assistance for students and parents via telephone, email, and in person. ? Obtained license agreements for incoming students. ? Gave tours for students interested in residence. ? Maintained, organized, and filed residents records. ? Managed students mails and packages. Junior Web Developer Mednet Technologies, Farmingdale, Long Island November 2012 to March 2015 Sliced and converted PSDs into responsive, W3C compliant, Wordpress themed sites using HTML, CSS, Javascript, JQuery, PHP, and Twitter Bootstrap. ? Managed content for multiple websites. Junior Web Developer Creative Circle Agency - New York, NY December 2011 to February 2012 Coded HTML, CSS, JavaScript. Education Bachelor's in Computer Information Systems and Programming Farmingdale State College - New York, NY May 2010 Additional Information SKILLS HTML, CSS, Javascript, JQuery, PHP, Dreamweaver, Wordpress, Twitter Bootstrap, Photoshop, Windows 7 - Windows 10 proficient, MicroSoft Office proficient, PC Desktop/Laptop build and repair, Printer repair and setup, Troubleshooting

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