

IT Project Manager Intern IT Project Manager Intern Bachelor's in Business Management, Project Manager Grosse Pointe Farms, MI Authorized to work in the US for any employer Work Experience IT Project Manager Intern Holland Hospital - Holland, MI September 2017 to March 2018 Created & tracked Documents for Projects, vendors, Milestone, & Project management improvements. Two main projects I was able to manage and lead with my mentor were a Windows 10 Deployment project and a Temperature Monitoring System Replacement Project. Property Manager Intern Bedrock Detroit - Detroit, MI May 2017 to August 2017 Worked with Tenants & vendors to ensure lines of communication were clear & projects were on schedule. Sales Advisor Club Demonstration Services - Kalamazoo, MI November 2014 to May 2017 Founder/Owner Timbek Towers January 2016 to January 2017 Created business plan including the marketing strategy & financial sheets. Created & invented a new product for my business. Oversaw all projects in the company for all teams such as engineering & design teams. Project Manager Bellhops Commercial - Kalamazoo, MI May 2016 to August 2016 Kept open & transparent lines of communication between the employer, customer, & furniture supplier. Managed team of movers to coordinate the unloading & installation of furniture into three apartment complexes. Project Manager Dearborn, MI May 2013 to August 2014 Organized team members, suppliers & third-party business to install commercial grade gas station pumps & other equipment on work sites in an efficient & safe manner. Education Business Management Western Michigan University - Kalamazoo, MI April 2018 Skills ACCESS (Less than 1 year), CUSTOMER SERVICE (Less than 1 year), EXCEL (Less than 1 year), MICROSOFT EXCEL (Less than 1 year), POWERPOINT (Less than 1 year) Links <http://www.linkedin.com/in/ahmed-houmani-356741116> Additional Information SKILLS Team Leadership Customer Service/ Vendor Management Management/ Time Management Microsoft Excel, Project, PowerPoint, Word, and Access. Strategic Thinking English (Native Speaker); Arabic (Conversational) Problem Solving

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