

Systems Administrator Systems Administrator Systems Administrator - Penns Woods Bancorp  
Montgomery, PA Work Experience Systems Administrator Penns Woods Bancorp August 2018 to  
Present Maintenance of Core System (AS/400-IBM I Series) Assist with administration of Virtual  
Desktop Infrastructure Maintenance of Citrix Environment Analysis and prioritization within  
SysAid ticket system Administration of virtual servers and supporting infrastructure  
Administration of Windows Servers, including upgrading versions and migrations when necessary  
Software deployment/patching Analyze and troubleshoot errors/issues IT Technician II Penns  
Woods Bancorp July 2017 to August 2018 Maintenance of Core System (AS/400-IBM I Series)  
Management of mobile devices via Airwatch Maintenance of Active Directory Assist with  
administration of Virtual Desktop Infrastructure Maintenance of Citrix Environment Analysis and  
Prioritization within SysAid Ticket System Installation, maintenance, and repair of hardware  
Create new users accounts, as well as remove old accounts Assist Systems Administrators with  
projects and when necessary Network Specialist Fairfield Auto Group August 2014 to July 2017  
Identify, troubleshoot, resolve, and document user system issues while maintaining user satisfaction  
in every step. Install, support, configure, evaluate, maintain, monitor and analyze systems and  
software in a client/server environment. Utilize remote monitoring and management software to  
resolve client issues. Answer technical support calls; prioritize work to resolve complex IT user  
issues. Adjusts priorities, reassigns resources and equipment and reconfigures hardware to  
ensure user system performance and utilization is maintained. Membership Associate/Connections  
Center Associate Sam's Club October 2012 to August 2014 Process returns and exchanges while  
providing exceptional customer service Process membership and credit applications while  
maintaining confidentiality Answer telephone calls Count cash drawers at the end of the night  
Sell and activate cell phones and plans Assist electronics department and other departments as  
needed Education Bachelors of Science in Information Technology Pennsylvania College of  
Technology - Williamsport, PA May 2013 Skills Virtualization, Software troubleshooting, Cabling,  
System Admin, System Administrator, Active Directory, Vmware Assessments Technical Support  
Expert July 2019 Measures a candidate's ability to apply protocols to identify errors and solutions in

order to maintain system function. Full results:

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