

Sales Agent Sales Agent Sales Agent - THE CATALYST AGENCY Tampa, FL Work Experience

Sales Agent THE CATALYST AGENCY - Tampa, FL August 2012 to Present Expanded portfolio in several markets for fledgling company boasting \$105,000 in inaugural year sales. Service existing accounts and establish new accounts by planning and organizing daily work schedule Adjust content of sales presentations by studying sales outlet or trade factor Submit daily call reports, weekly work plans, and monthly sales analyses Liaison customers by providing assistance in the development process Resolve customer issues by investigating problems, developing solutions, preparing reports and recommending improvements Maintain professional and technical expertise via educational workshops, professional publications/societies and personal networks

CEO ONLINE APPOINTMENTS LLC - Tampa, FL March 2012 to Present Develop application function, create product-marketing structure and raise venture capital. Breaking down program specification into its simplest elements and translating to development company Devising possible solutions to anticipated problems Working as part of a team, which may be established purely for a particular project Combining all elements of the program design and testing it Testing sample data-sets to check that output from the program works as intended Conducting testing and installing the program into production Reacting to problems and correcting the program as necessary Evaluating and increasing the program's effectiveness

Database Administrator JTS Health Partners - Atlanta, GA November 2013 to May 2014 Create Claims Quality Management (CQM) database that tracks Insurance registration errors. Developed a Daily Production System allowing employees to instantly upload production data to replace antiquated multiple-step weekly reporting process. Establish the need of users and monitor user access and security Monitor performance and manage parameters to provide fast query responses to front-end users Conceptualize and design specifications for scheduled database Consider both back-end organization of data and front-end accessibility for end-users Refine the logical design so that it can be translated into a specific data model Install and test new versions of the DBMS Control access permissions and privileges Communicate regularly with technical, applications and operational staff to ensure database integrity

Education ASSOCIATES OF GRAPHIC DESIGN

International Academy of Design & Technology 2013 Additional Information TECHNOLOGIES
MAC / PC / MICROSOFT OFFICE 2011/ADOBE CREATIVE SUITE CS6 / DREAMWEAVER /
KEYNOTE

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