

Project Leader, Erbil, Iraq Project Leader, Erbil, Iraq Project Leader, Erbil, Iraq - KELLOGG, BROWN & ROOT Peoria PROJECT MANAGEMENT Leadership in the planning and management of complex projects Summary: Experienced and exceptional Project Leader who excels at project team motivation and leadership. Brings seven years of successful experience meeting project objectives and goals. Has a Bachelor's Degree in Project Management and the skills to bring project goals into reality by facilitating and supporting cross-functional activities. Ability to achieve forecasts based on bottom-up analysis and historical trends by facilitating the assurance of contractual and regulatory compliance, organizational policies and project scope that achieved the project objectives by ensuring the optimization of the stakeholder's demands were met.

PROFESSIONAL PROFILE Efficiently synthesized project information by accurately establishing the project scope, setting project costs, achieving productivity benchmarks, and successfully managed budgets up to \$30 million dollars. Developed good working relationships with stakeholders at all levels to build consensus by effectively leading and coordinating project teams by integrating cross-functional project management concepts, methods, and practices. Solved critical issues in a time-sensitive environment by leveraging proven quality assurance, risk, change, and project management skills, including forward-thinking, leadership, accountability, flexibility, ability to focus under pressure and respect for diverse perspectives. Project Management - experienced in leading multi-disciplined teams that are client-focused, impactful and decisive.

Strong Communication Skills - combines an approachable style and in-depth knowledge of methods that instill confidence in others to get the job done on schedule and safely. Effective Team Leadership - employs patience and perseverance, adapting to cultural differences and maximizing team contributions. CORE PROFICIENCIES Continuous Process Improvement Monitors and tracks progress Terrific interpersonal skills Able to make tough decisions Able to see the project vision Excellent problem-solving abilities Motivates project members toward project objectives

Team Leadership & Motivation Consults regularly with Senior Leadership Asset Management Work Experience Project Leader, Erbil, Iraq KELLOGG, BROWN & ROOT - Houston, TX June 2018 to Present HOUSTON, TX JUNE 2018 - Global construction, engineering, and Services Company

that supports clientele within energy, petrochemicals, government services, and civil infrastructure sectors. Project Leader, Erbil, Iraq Assembled project teams, assigned individual responsibilities, developed project schedules and maintained responsibility for determining and acquiring needed resources. Ensured quality contributions and milestones were achieved, monitored progress, tracked task-completion through critical and analytical thinking and conducting trend analysis. Developed technical reports, made recommendations while fostering a partnership with the US Government and corporate stakeholders to implement recommended solutions. Held regular team meetings, solved complex problems and ensured project objectives and deliverables were met. Incorporated the project big picture by obtaining the buy-in utilizing the tools of developing a partnership through growth and development, procurement, policy corroboration, customer satisfaction, mentorship, coaching, conflict resolution, leadership, effective communication, and team collaboration. Demonstrated strong capabilities to provide expertise in the entire scope of multiple projects while serving as a liaison between team members and functional area management teams. Ability to align needed subject matter experts to identified requirements across multiple project functions, perform gap analysis, develop project teams that ensured high levels of motivation, group collaboration that met the targeted goals. Personal and Confidential Made tough decisions when necessary that assured contractual and regulatory compliance. Protected the company's bottom-line at all times. - Contributed to managing the quality management program through joint collaboration leading the improvement efforts of the customer journey by developing and employing quality oversight techniques, quality training, statistical methods, assessments, and other quality tools. Contributed to the implementation of performance evaluations and prediction methods to improve the safety, reliability, and maintainability of product systems and services. - Ensured work condition requirements were met by leading audit/inspection reports and making recommendations/presentations to management for corrective/preventive and continuous improvement actions. - Aligned quality management functions with product/service performance needs to ensure that product/service lines deliver value to the customer. Facilitated, analyzed and solved complex problems requiring detailed knowledge of field and value-added practices. IBM

Maximo 7.6 - Database Administrator Michael Baker International August 2015 to November 2016 is a leading provider of engineering, global services, intelligence, and technology solutions. IBM Maximo 7.6 - Database Administrator- Balad, Iraq - Obtained specific/accurate material line item details through Maximo verification measuring and researching buying specifications to accurately identify product details. Utilization of current materials inventory list to segregate and group material line items into categories according to their assumed functions and apply suitable commodity groups and codes to material line items. - Applied new multi-functional unique material reference numbers to each material line item according to a predefined process. Standardized all material item descriptions in a logical sequence using a noun, modifier, and attributes ensuring relevant technical information is accurate. Responsible for ensuring that all identified material line items are thoroughly reviewed with existing materials to avoid duplicate entries. - Familiarized in barcoding software and assist materials inventory team with making new bin location labels. Prepared catalog spreadsheets in excel format with images in a standardized format. Loaded completed catalog data and images in Maximo 7.6 for use with materials and asset management inventory. Education Doctorate of Behavioral Health in Behavioral Health Arizona State University Bachelor of Science in Business Administration in Project Management Purdue University Awards Honor Graduate 2018-01 Summa Cum Laude Purdue University Certifications/Licenses Lean Six Sigma Black Belt July 2013 to Present PMP March 2013 to Present

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