

Freelance Web Designer / Developer Freelance Web Designer / Developer Sacramento, CA Work Experience Freelance Web Designer / Developer Self Employed - Sacramento, CA 2005 to Present Designed and coded custom WordPress powered websites using Photoshop, HTML, CSS, JS, PHP. Wrote tutorials and documentations. Worked directly with clients to determine project goals, scope, and time lines. Maintained websites through updates, upgrades, and cross-checking for accuracy. Web Designer / Front End Developer / SEO Assistant / Project Manager Trenchless Marketing, Inc - Flagstaff, AZ 2017 to 2018 Self-managed three to four projects per month in deadline driven environment, working directly with clients to meet project goals. Brought in \$7,500 to \$10,000 of extra revenue for the company in April 2018. Improved products and services by introducing the company to new development techniques. Trained teammates on new processes and workflows along with writing 100% of the company's documentations. Volunteer Real Estate Assistant for Helen Vong Henry Ung Real Estate - Sacramento, CA 2010 to 2012 Coordinated listings and transactions Managed errands, drop-off/pick-up of lockboxes, brochures, and listing presentation materials Attended open houses and showings, and followed up with clients Categorized leads according to client needs and timelines, property searches Inputted all listing information into MLS and marketing websites Sales Associate Mervyn's - Woodland, CA 2007 to 2008 Customer service, resolved complaints and promptly answered common questions Various tasks to maintain shelves, items, and store appearance Handled cash and operated point of sale systems Receiving and stocking of items Provided training for new hires Education High School Diploma Luther Burbank High School - Sacramento, CA 2005 Skills Cash Handling (1 year), Customer Service (3 years), Receiving (1 year), Stocking (1 year), Training & Development (2 years), Organizational Skills (10+ years), Mathematics (10+ years), Documentation (10+ years), HTML (10+ years), HTML 5 (5 years), CSS (10+ years), Javascript (3 years), JQuery (8 years), PHP (3 years), Git (1 year), Google Analytics (1 year), Google Adwords (1 year), WordPress (10+ years), Photoshop (10+ years), Cleaning (2 years), Data Entry (2 years), SEO (2 years)

Name: Calvin Robinson

Email: davidjones@example.com

Phone: 762.791.1104x48199