Systems & Network Administrator Systems & Network Administrator Systems and Network Engineer Lawrenceville, GA Authorized to work in the US for any employer Work Experience Systems & Network Administrator MidState Fire & Systems - Ocala, FL June 2015 to June 2016 Responsibilities Responsible for all email & database servers and client workstations maintenance, upgrade, update procedures Install and maintain network equipment including firewall, switches, access points, etc. Develop marketing strategy to acquire outside clientele Accomplishments Installed email certificates - encrypted all daily electronic communications Secured all internet traffic with new firewall and configuration IT Director Trinity Surfaces - Ocala, FL March 2014 to September 2014 Maintained company's main database server (IBM I Series 5 - AS400) and the Dancik database software Managed Brighthouse Metro - E fiber connection between Ocala, Orlando, & Winter Park Installed & supported Windows Server 2012 R2 domain controller, file server, and print server Managed three sites and approximately & forty remote sales people throughout the southeast Responsible for maintaining hosted MS Exchange email server. Set up email for all employees on workstations and mobile devices General & Technical Operations Manager Pasteur Technologies - Ocala, FL September 2010 to March 2014 Develop, maintain, and complete technical projects for several small businesses in the central Florida area Manage 400-500 workstations, servers, and mobile devices with Kaseya (IT Systems Management Software) Install and maintain multiple virtual servers hosted at our data center, ESX/ESXi hosting Perform diagnostics and troubleshooting of system issues and documented help desk tickets/resolutions Managed multiple IT technicians including scheduling, commissions, and incentive-based bonuses Head Systems/ Network Administrator ITnetComm - Ocala, FL November 2009 to September 2010 Created and implemented client Service Level Agreement (SLA) documents Install, upgrade, and maintain Microsoft servers & workstations for clients ranging from 5 to 80 users Designed strict security policies and enhanced data integrity with new hardware and software solutions Worked in a team to draft and install both cabled and wireless network designs in corporate structures Author training materials for corporate employees about multiple industry-specific software applications Systems & Network Administrator The Center for Spine & Pain Medicine - Ocala, FL May 2005 to

July 2009 Led initiative to migrate multiple-physician practice to Electronic Medical Records (EMR) & electronic prescription system Developed Information Security policies in accordance with HIPPA regulations Designed company website and online 'patient portal' (www.ocalapaindoctor.com - physician has since retired and sold domain) Assisted in development and design of marketing and seminar materials Education Bachelors of Arts in Anthropology University of Florida - Gainesville, FL December 2005 Associate of Arts in Biology and Chemistry Central Florida Community College - Ocala, FL May 2002 Information Systems Management Rasmussen College - Ocala, FL Skills Technical Support, Active Directory, Windows, Networking

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