

Project Manager Project Manager Project Manager Chicago, IL Work Experience Project Manager
AbbVie Inc - Chicago, IL January 2019 to July 2019 Managed AbbVie Global Privacy Rollout for
Legal Privacy team aimed at all Non-EU countries Populated Summary Reports for all AbbVie
suppliers that held secret or restricted data based on supplier risk ratings Worked directly with
CPO, heads of legal, and local counsel to implement 6 deliverables across 28 affiliates Assisted
attorneys with global Data Protection Agreements edits, tracked timeline, and approvals
Performed tasks central to program improvement, including scheduling, budgeting, and resource
management while using project management tools. Project Manager Jones Lang Lasalle -
Chicago, IL June 2018 to November 2018 Worked with Global team for Workday Implementation
across multiple regions. Analyzed Tableau data visualizations to identify crucial pain points and
report to executive management Managed Global Workday Change Board enhancements to
improve people, process, and technology processes Conducted Quality Assurance testing for
Cornerstone learning management software Implementation Project Coordinator Sysmex America,
Inc - Lincolnshire, IL January 2018 to June 2018 Oversaw implementation, install of key
hematology, and flow cytometry instruments for Americas Balanced multiple dynamics including
cycle time management, capacity, inventory, and technical challenges Monitored and executed
project plans to minimize bottlenecks and maximize revenue recognition within the quarter
Provided successful integration with 7 internal departments through multiple means of
communication Managed over hundreds of Hematology devices until successful completion of
go-live IT Project Coordinator Astellas Pharma US, Inc - Northbrook, IL October 2016 to December
2017 Completed the system implementation for a pharmaceutical application Identified business
needs for web applications and liaised with developers Served as the sole Quality Assurance
tester for a web application project Coordinated the completion and approval of over 300
documents throughout the System Development Life Cycle Authored and administered Execution
of User Acceptance Test and assisted in User Training Improved overall User-Access Resolution
for Astellas Americas S5 Cadet CPT ROC - Atlanta, GA May 2009 to September 2011 Georgia
Planned and conducted marketing and retention training Prepared and coordinated S5 staff

actions with other staff sections Worked closely with the cadre enrollment officer to implement
Battalion Marketing Action Plan Education Economics DePaul University 2014 to 2017 Diploma
Warren Township High school 2009 marketing Georgia Military Academy (ROTC)

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