

Youth Outreach Worker Youth Outreach Worker HMIS System Specialist/Team Lead Denver, CO
Work Experience Youth Outreach Worker Gang Rescue and Support Project - Denver, CO
September 2018 to Present Outreach to kids and families involved, affected or at risk of being
involved and affected by gangs One on one mentoring with youth Monthly IST meetings.
Providing updates on progress and movement of youth Organization of community events
Facilitator for healing circles and other youth related groups HMIS System Specialist/Team Lead
Crisis Response Network/Community Information & Referral - Phoenix, AZ August 2016 to April
2018 Generate management reports and develop custom reports, utilizing Business Objects and
Qlik Sense, for the purposes of analyzing and interpreting data that capture trends and needs of the
homeless population Complete regular maintenance of HMIS database, including program set up,
activation/deactivation of end user accounts Develop and implement new training material and
strategies to ensure user workflow is lucid Provide onsite technical assistance, customer service
and helpdesk support Project management, ensuring community set deadlines are met and quality
of work is optimal Provide input at Committee, Stakeholder, Funder and other Continuum of Care
meetings that impact critical decision making policies and financials throughout the state of Arizona
Outline plans of implementation for the team, assigning task, providing follow-up, next steps and
feedback Assist with strategies for merging the homeless management information system with
mental health systems HMIS Specialist (Contract Position) UMOM Day Centers - Phoenix, AZ
February 2016 to August 2016 Analyze reporting needs Create report documents and specs
Quality Assurance - Check data completeness and integrity HMIS Database Administrator/Technical
Business Trainer Colorado Coalition for the Homeless - Denver, CO May 2011 to April 2016
Generated and created management reports, utilizing Adsytech, for the purposes of analyzing and
interpreting data to capture trends and areas of the greatest need. Provided helpdesk support by
developing problem-solving strategies and resolutions. Implement and complete task related to
project management Maintenance of HMIS database, including program set up,
activation/deactivation of end user accounts. Assistant Property Manager/Janitorial Colorado
Coalition for the Homeless - Denver, CO October 2010 to May 2011 Assisted with clients' annual

recertification and the upkeep of compliance regulations governed by the federal, state and local Fair Housing Acts Completed task related to the supervision of site personnel Maintain property management software program Sustained facility cleanliness exceeding property standards

Name: Savannah Whitehead

Email: ogordon@example.net

Phone: (906)800-3832x1534