Database and Systems Administrator Database and Systems Administrator Database and Systems Administrator - Spinners and Spinners Ltd US To have a successful career by making positive contribution to the organization through my experience, knowledge, skills and personal commitment and to continuously strive for professional excellence and personal growth. MY STRENGTH - Outstanding leadership qualities with strong interpersonal skills. - Proven ability to work under pressure and multicultural environment. - Self-Motivated and able to work independently as well as in a team. - Willingness to learn new skill and meet with new challenges. Work Experience Database and Systems Administrator Spinners and Spinners Ltd - Nairobi, KE February 2010 to Present Manufacturing Company) JOB PROFILE ? System Administration Configuration and administration of Windows Server 2019, Window2016 and Windows Server 2012. Configuration and administration of AD DC, DHCP and Hyper-V virtualization, Group Policies. Administration of Enterprise Antivirus (Symantec Endpoint Protection) Office 365 Administration including User Accounts and licensing, Exchange Server and SharePoint Management of centralized workstations including Cyberoam/Sophos firewall, Exclaimer Email Signature Manager Office 365 version, Help desk system, Synology Disk Station Management for real time backup and data sync. Implementation and administration of Business Systems including Hansa World ERP system, Ivend Retail POS system, digital scale management system. Design and development of in-house applications. Documentation of technical operations and user manuals as well as conducting end user trainings. ? Database Administration Ensuring availability, integrity and security of the enterprise storage infrastructure. Project Management Network and Hardware Administration 2014 to 2016 MSSQL Server 2014 and 2016 and MySQL database administration. Proper capacity planning for the server machines. Ensuring that storage, archiving, back-up and recovery procedures are functioning correctly and that disaster recovery plans are in place. ? Network and Hardware Administration Install and configure WAP and LAN/WAN devices, laptops and desktops. Analyze and resolve technical problems for the established networks. Managing hardware firewall for internet access and other network activities. Managing the allocation of IP addresses to the network devices such as CCTV, WAP, printers and scanners. Ensuring integrity and network

security. ? End user support. Analyze and resolve technical problems for end users in person as well as through delegation and follow ups to other IT technicians working under my leadership. Establishing an efficient support system for emergency contingencies. Giving remote desktop user support on both LAN and WAN. Conducting user trainings though in-house training programs for both fundamental and advance users. Using Spiceworks Helpdesk System for support and inventory management of computers, peripherals and network devices. Planning and implementing preventive maintenance, license and warranties for the computers, peripherals and network devices. Delegating and managing services given for emergency system crash and data recovery in case of data lose. Using centrally managed Antivirus to control virus attacks and to apply device and application control policies. ? Project Management. Project master of various projects include but not limited to ERP System, POS system implementation, CCTV and Motor vehicle tracking systems, e-commerce site and corporate website. Liaising with external partners to deliver to the expected standards. Using Scrum framework of project management I have been able to successfully delegate and managing a team of 5 IT personnel. Programmer, and Technical Support World Net ICT Centre - Nairobi, KE March 2009 to February 2010 ICT consultants) JOB PROFILE ? Technical support Fully participated in the implementation of ICT policy for Numerical Machining Complex Ltd. Nairobi, providing a wide range of IT solutions that includes: ? Software Development Website design and development. Developing customized softwares and modification of existing source codes. Documentation of technical and user manuals. Technical Support Saisun Group of Companies May 2008 to October 2008 India JOB PROFILE ? Computer Hardware maintenance and networking. ? Software installation and end user support Education Post Graduate Diploma in Web Technology in Web Technology Institute of Info Technology 2008 Bachelor of Science in Computer Science Rani Durgavati University - Rani, Rajasthan 2008 Certificate of Secondary Education in Secondary Education Kanga High School 2001 Skills MS ACCESS, MYSQL, NETWORKING, C#, HTML, DBA, Sql Dba, Sql Server, Sql Database, Oracle Dba, Oracle Database Certifications/Licenses Driver's License Assessments Data Analysis Highly Proficient July 2019 Measures a candidate's skill in interpreting and producing graphs, identifying

trends, and drawing justifiable conclusions from data. Full results: https://share.indeedassessments.com/share_assignment/ufcpa-tw3piawruo Spreadsheets with Microsoft Excel   Highly Proficient August 2019 Measures a candidate s Microsoft Excel knowledge including common tools, PivotTables, conditional & nested formulas, and custom visuals. Full results: https://share.indeedassessments.com/share_assignment/7lguaus-r2dvq1hl   Indeed Assessments provides skills tests that are not indicative of a license or certification, or continued development in any professional field.

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