

Senior IT Project Manager Senior IT Project Manager Senior IT Project Manager - Robert Half
Delaware, OH Exceptional leader in Multiple IT disciplines. Proven vendor management skills.
Several high profile Projects lead from inception to completion. Demonstrated ability working as a
PM and Project Coordinator for high profile projects. Many years of experience leading IT teams to
capture new technology and build a profitable organization Authorized to work in the US for any
employer Work Experience Senior IT Project Manager Robert Half - Columbus, OH February 2019
to Present Leading Windows 7 to Windows 10 migration for US and global offices. Followed
existing PM processes and tailored the framework to best suit this project. Application validation
for Windows 10 compatibility SCCM packaging and imaging leadership. Provided leadership to
the technical team and maintained relationships with stakeholders. Closely monitored and tracked
projects on scope, schedule, budget, resources and quality. Compiled project status reports and
presented to senior management and stakeholders weekly and monthly. Provided leadership on
the cleanup of Active Directory during the move to Windows 10 Completed my portion of the
project on time and under budget by 12%. Senior IT Project Manager Central Point Partners -
Columbus, OH May 2018 to December 2018 Led Windows 7 to Windows 10 migration for US and
global offices. Followed existing PM processes and tailored the framework to best suit this project.

Provided leadership to the technical team and maintained relationships with stakeholders.
Closely monitored and tracked projects on scope, schedule, budget, resources and quality.
Compiled project status reports and presented to senior management and stakeholders weekly and
monthly. Provided leadership on the cleanup of Active Directory during the move to Windows 10
Completed my portion of the project on time and under budget by 12%. Project Manager - Global
Office Robert Half - Columbus, OH September 2016 to December 2017 Manage email separation
from Emerson to satisfy a TSA agreement Office 365 administration converting from Exchange to
O365 E1 and E3 licensing administration OneDrive standup Help team pull over PSTs from
their Exchange to O365 Assist in Budget creation with AR packages helping primary PM.
Document unconventional migration solution from Emerson Exchange to Vertiv Office 365 cloud
Planning and scheduling all cloud migrations. Coordination of the RFP process for vendor

selection. Facilitate conference calls and document discussions Manage inception to completion of Office 365 implementation as the Project Manager. Scheduling meetings, writing Executive summaries and presentation of progress. Manage replacement of Jabber with Skype for IM capabilities Information Technology Manager / Project Coordinator for ATG Robert Half - Columbus, OH April 2015 to August 2016 Manage day to day operations in the IT Department Manage group of 12 from Helpdesk support, Web Development, data Analysts and GDS admins Coordinate IT RFP processes Manage scheduling of Vendors from cloud services to VOIP Project management coordination for new development and server / Infrastructure refreshes Develop and interpret organizational goals, policies, and procedures Participate in Brand development Budget forecasting Contract Project Manager for Nationwide ComResource - Columbus, OH September 2014 to April 2015 Manage datacenter move projects from inception to completion Budget analysis with emphasis on LOBs bottom line for moving servers and virtualization Utilizing Clarity and Microsoft Project to track projects start to finish Training other PMs on use of Clarity and time management Creating SOWs for standard Projects Interact with Solution engineers and senior management presenting and completing projects Assign and review the work of systems analysts, programmers, and network engineers Area IT Project Manager Hilton Worldwide - Columbus, OH May 2012 to April 2014 Recruit, hire, train and supervise staff and participate in staffing decisions. Control operational budget for new build outs and new hotels. Last build under budget for IT by \$200,000.00 with a \$10,000,000 start. Review project plans to plan and coordinate project activity. Develop and interpret organizational goals, policies, and procedures. Consult with users, management, vendors, and technicians to assess computing needs and system requirements. Review and approve all systems charts and programs prior to their implementation. Assign and review the work of systems analysts, programmers, and network engineers. Evaluate the organization's technology use and needs and recommend improvements, such as hardware and software upgrades to reduce cost and be PCI compliant. Purchase necessary equipment. Prepare and review operational reports or project progress reports. Director of Network services Red Roof Inns - Columbus, OH May 2008 to May 2012 oversee the Designing

and Configuring of all network gear and installs for the entire Company world wide Budget and oversee Building new Networks for the purpose of starting new divisions manage All Network related incidences for over 348 Inns, call center, 2corp offices and a helpdesk Budget analysis as it pertains to Network services Vendor management, Contract negotiations, project management and Billing reconcile Utilize contacts And Vendors who are on the cutting edge of technology in order to reduce CAPEX. Successfully deployed SIP trunking over Analog lines and coordinating PBX fixes / upgrades which reduced phone costs by 34%. Manager IT Operations support Sterling Commerce - Dublin, OH September 2006 to May 2008 Coordinating all daily activities of the IT technical support team Monitoring general team and individual employee work queues to ensure prompt resolution to production issues Help Maintain positive relationships with both external and internal customers, maintaining a spirit of teamwork and cooperation at all times. Drive team performance to established metrics and service level goals, with regards to problem management Ensure processes and procedures are adequate to meet expected service levels, and suggest improvements when appropriate Review and prepare employee performance evaluations for final approval by senior manager. Provide direction and perform standard and non- standard procedures to reload systems in event of operating difficulties, including power failures, disk problems and system rebuilds. Manager, Network operations NOC Qwest Communications - Dublin, OH October 1995 to July 2006 Oversee a group of 16 people who monitored and troubleshot Nortel DMS Switches, DS0's, DS1's, trunks, 1/0 and 3/1 DACS Monitored and troubleshot SS7 network and frame relay equipment Coordinate restoration during Major outages Monitored OPS Center via HP Openview and trained employees On various computer and testing systems Escalation point for trouble tickets using Remedy Ticket system. Education High school or equivalent Skills PM

Name: Chad Carr

Email: charlesjones@example.org

Phone: 3862840689