

Installation Project Manager Installation Project Manager Installation Project Manager - Fiserv
Highland Park, NJ To utilize my passion for business development and technology in a career where
I can continue to grow and develop my skills Work Experience Installation Project Manager Fiserv -
Parsippany, NJ October 2013 to Present Develop procedures and workflow to effectively utilize
company resources Managing multiple implementation task with other internal groups to ensure
project completion in accordance with client requirements Develop and maintain professional
client relationships and manage expectations with respect to key timelines Working with resource
managers to create capacity plan and resource forecasting IT Project Management Department -
Team Lead AT&T February 2012 to June 2013 Led a team of solution implementation managers to
set up networks at American Airlines, Sears, Iberdrola, Kimberly-Clark, and AstraZeneca
BioPharmaceuticals Developed reporting tools and designed workflows to enable employees
effectively balance workload Created reports for senior management about employee time
utilization; reduced annual headcount by six Created project implementation plans for new
accounts Triaged issues and handled escalations to ensure proper customer support Improved
20 team members' technical and project management skills through training and development Team
Lead Supervisor AT&T - Bratislava June 2010 to January 2012 IT Project Implementation
Developed and implemented technical workflows for American Airlines and IBM Participated in a
Six Sigma project and improved delivery time by 35% Managed project scope and ensured
completion of projects while meeting quality standards Led cross-functional teams to deliver a
completed product and service Trained and developed new American Airlines project
implementation managers LEADERSHIP International Representative AT&T 2012 to 2012 for
European Students' Union UNICEF Area Representative - Promoted UNICEF at educational
institutions and raised \$3000 IT Project Management and Networking training in AT&T Mentored
15 employees in IT Project Management Student Parliament President for 3 years - Developed
and managed annual budget of \$10,000 Education Masters of Business Administration City
University of Seattle - Seattle, WA June 2013 BS in Business Administration City University of
Seattle June 2010 Skills Six Sigma Green Belt Certified 2012, IT Project Management and

Networking training in AT&T, Fluent in Slovakian, Hungarian and sufficient in German and Russia,
proficient in MS Office suite and Adobe Creative Suite Additional Information International
Representative for European Students Union UNICEF Area Representative Promoted UNICEF
at educational institutions and raised \$3000 Mentored 15 employees in IT Project Management
Student Parliament President for 3 years Developed and managed annual budget of \$10,000

Name: Kristin Hall

Email: mosesjennifer@example.com

Phone: (460)294-8713