Infrastructure Security Analyst, Assoc. Infrastructure Security Analyst, Assoc. Tarpon Springs, FL Authorized to work in the US for any employer Work Experience Infrastructure Security Analyst, Assoc. WellCare Health Plans, Inc - Tampa, FL April 2016 to Present Register and manage user accounts for our encryption storage drives for end users handling PHI and PII. Coordinate with additional infrastructure teams to accomplish department goals. Utilize department tools to analyze alerts and mitigate risks to the infrastructure of the company. Maintains a high level of documentation. IT Operations Production Control Specialist WellCare Health Plans, Inc - Tampa, FL November 2013 to April 2016 Create, update and maintain documentation on Production Control Manages the scheduling, input/output controls, job setup, job execution, system processes monitoring, and problem resolution of production jobs. Resolve or coordinate resolution of all errors prior to changes being made to the production environments. Ensures continuity of production processes to minimize significant impact against production systems while meeting compliance requirements and service level agreements Generate reports to supply information from vendor and internal business requests Education Associate in Science in Network Administrator/Cisco and Telecommunications Hillsborough Community College - Tampa, FL May 2014 Skills application software (3 years), customer service. (10+ years), Excel (5 years), Microsoft Office (10+ years), ? Google business Apps (1 year), MovelT Central Admin (3 years), Service Management Software/Systems (10+ years) Additional Information Experience in Microsoft Office. with a focus on Excel, Word, Outlook Utilize application software to solve business problems. Demonstrates ability to explain complex information in High level of customer service. understandable language to clarify customers' understanding.

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