

Systems Administrator Systems Administrator Systems Administrator - Prime Meridian Corp
Stoughton, MA IT professional for dynamic forward thinking organization. 18+ years' experience in the ever-changing IT industry with solid knowledge and unique expertise in bridging people and technology to maximize success in implementations of new and existing systems. - Excellent teaching, training, interpersonal, communication and customer service skills. Comfortable working with all levels of an organization, as a team member or as a team leader - Results-oriented, self-motivated starter, quick learner of new technologies - Experienced in software, hardware, networking, and mobile devices

Work Experience Systems Administrator Prime Meridian Corp - Sunrise, FL 2015 to Present responsible for maintaining all IT systems, including Server-based PBX, Windows AD, MS SQL, and mobile devices - Established IT and cybersecurity procedures and policies for all IT staff to follow and enforce while supporting end-users - Implementing IT support ticket system using Spiceworks Help Desk - Implement firewall rules, L2 and L3 configuration, IPSEC VPN

Systems Administrator fulfilling many Merchants Export, Inc - West Palm Beach, FL 2008 to 2015 - Responsible for all IT related matters: purchases, contracts, maintenance and infrastructure for 5 sites, over 120 workstations and servers, between West Palm Beach, FL and the Caribbean, with emphasis on reliability, security, redundancy. - Maintained and serviced workstations, peripherals and servers - over 120 in all using Windows A.D 2008/2012, Win7/8, MS SQL, IIS, MS Office, Red Hat Linux, Veritas Backup Exec and more - Oversaw and collaborated with 3rd party software developer in the installation and implementation of the company's new ERP SQL-based system - MS SQL 2008 database maintenance, support, queries, and scripts - Modified and updated reports using Crystal Reports - Configured multiple ISPs at each branch location for fail-over, redundancy, disaster recovery procedures, and QoS connectivity of the intra-office Voice/ACD/IVR and data VPNs using Peplink multi-WAN L3 router/firewall Server-based IP-PBX, configuring ACD 2003 to 2012 IVR and intra-office voice VPNs - Supported and maintained web ordering system and FTP sites using MS IIS - End-user Remote Training, Service Desk Ticket System and Support - Installed and maintained all structured voice/data cabling (CAT5/CAT6)

Systems Administrator for IT Services company Akmen Corp - Miami, FL 1998 to 2008 responsible

for multiple customers throughout the Tri-County area (Miami-Dade, Broward and West Palm Beach, FL) - Responsibilities ranged from basic desktop and peripheral support to all IT related matters - Set, implemented, and enforced cybersecurity policies for end-user customers - Maintained and serviced workstations, peripherals, and servers using Education A.A. in Chemistry Dade College - Miami, FL Skills Sql, Cyber security, Security, Server administration, Service desk Additional Information CORE COMPETENCIES: - Systems and Server Administration (AD, MS SQL, IP-PBXs) - Cyber Security Assessments, Policies and Controls - Service Desk - Phone and Remote Training, Support - Trilingual - Fluent in English and Spanish, conversational Portuguese - Excellent diagnostic and troubleshooting skills

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