

IT Director & Webmaster IT Director & Webmaster IT Director & Webmaster Martinsburg, PA Highly capable IT Professional with more than ten years of experience performing a range of management and technical responsibilities including client support, detailed documentation, reporting, and education & training. Work Experience IT Director & Webmaster Renaissance Nutrition, Inc - Roaring Spring, PA August 2017 to June 2019 PC & Peripheral Installation Microsoft Windows Server Administration Microsoft Windows PC Administration Provided help desk support Managed corporate IT asset service and maintenance Detailed documentation and reporting IT Manager Curry Supply Company - Curryville, PA November 2012 to June 2016 Performed help desk & desktop support Entered data from customer calls and onsite service visits into the company's system using ConnectWise Performed Microsoft Windows Server administration Performed Microsoft Windows PC administration Performed hardware & software administration Provided onsite and remote training Monitored multiple databases to keep track of all company infrastructure and software inventories Network Administrator Advantage Resource Group - Altoona, PA August 2010 to December 2012 Performed help desk and desktop support Managed corporate IT asset service and maintenance PC & peripheral installation and support Hardware & software installation and support Hardware & software administration Generated training materials Worked with users to resolve support issues Completed detailed help desk reporting Education High school or equivalent Skills HELP DESK, HELP DESK SUPPORT, SYSTEMS ADMINISTRATION, DOCUMENTATION, HTML, Vmware, Customer Service, exchange, Desktop Support, Information Technology, It Specialist Military Service Branch: U.S. Army Service Country: United States Rank: E3 May 1994 to March 1998 Assessments Basic Computer Skills: PC Expert July 2019 Measures a candidate's ability to perform basic computer operations, navigate a Windows OS, and troubleshoot common computer problems. Full results: [https://share.indeedassessments.com/share\\_assignment/lnlkgqbworzrhvki](https://share.indeedassessments.com/share_assignment/lnlkgqbworzrhvki) Indeed Assessments provides skills tests that are not indicative of a license or certification, or continued development in any professional field.

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