

Project Manager Project Manager Riverside, CA Authorized to work in the US for any employer  
Work Experience Project Manager Teague Landscape - Riverside, CA November 2016 to Present ?  
Assist Clients with selection of native plants appropriate for their landscaping needs ? Create  
landscape design plans, specializing in green, eco-friendly design ? Perform all aspects of garden  
installation, including hardscaping, irrigation and plant placement ? Native plant maintenance,  
including diagnostics, corrective measures, and garden succession ? Overseeing and contributing  
to construction of final project design on-site IT Support Technician Anchak Machine Works -  
Cathedral City, CA January 2014 to Present ? Performed routine maintenance on company work  
computers ? Hardware disassembly to diagnose issues and make selected repairs ? Software  
optimization, including installing, removing, updating applications ? Performed regular virus  
scanning via paid/freeware utilities (Bitdefender, Malwarebytes, Spybot) ? Network Stability  
checkups for 15+ LAN/WAN clients & Cisco routers Courtesy Clerk Ralphs - Palm Springs, CA  
December 2014 to November 2016 ? Providing face-to-face customer service ? Working as a team  
with staff members ? Handling cash & operating a register ? Hourly sweeps of store perimeter ?  
Moving, cleaning & organizing shopping carts for customer convenience Education GED College of  
the Desert CompTIA A+ Mayfield College Skills Microsoft Office (3 years), Microsoft Windows 9x,  
2000, XP, Vista, 7, 8, 10 (3 years), DOS (3 years), Assembly and Repair of PC and laptops (3  
years), SOHO Networking (3 years), Software Installation (3 years), Virus Removal (3 years),  
Research/Testing/Fixing (3 years) Certifications/Licenses CompTia A+ Certification January 2014 to  
January 2017

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