

IT Project Manager IT Project Manager IT Project Manager - Vanderbilt University Medical Center
Columbia, TN Passionate, high- energy, self-motivated, proven project management professional
with excellent leadership skills. AREAS OF PROFICIENCY Client Engagement Management
and Leadership Cost and Schedule Mgmt Robust Business Acumen MS Visio and SharePoint,
JIRA MS Project and Excel Work Experience IT Project Manager Vanderbilt University Medical
Center - Nashville, TN May 2017 to Present Created and maintained project plans ensuring timely
task, milestone, and quality deliverable completion providing comprehensive status reports to
business owners Proactively identified and managed project risks, issues, action items, and scope
management variances. Oversaw and coordinated with IT system training, configuration,
implementation, and set up of desktop workstations, scanners, and printers. Communicate with
project team, vendors, system users, and other individuals as needed to coordinate work activities,
review status of work, and resolve problems. Collaborated with numerous business owners and
project stakeholders to author strategic documents such as project charters, functional migration
planning, detailed project plans, project corrective actions, risk mitigation strategies, and
implementation toolkits. Implemented EPIC Electronic health record enterprise wide, detailing
cutover plans for various applications such as Cardiology, Perioperative and Radiation Oncology
technical procedures. Strategic Account Manager/ Associate Project Manager EviCore Healthcare -
Franklin, TN April 2015 to May 2017 Franklin, TN April 2015- May 2017 Strategic Account Manager/
Associate Project Manager Coordinate and build new and existing business logic functions
Overseer of strategic account which exceeds \$640 million, 37% of company's revenue Manager of
project teams and initiatives including systems, processes and new implementations Manage
multiple projects simultaneous, priorities and due dates with continuous evaluation and
re-prioritization Presents quarterly/semiannually Joint Operations Conferences and constructed
annual client presentations Account Manager EviCore Healthcare - Franklin, TN May 2014 to April
2015 Focused on client relationships by leading weekly, monthly, and quarterly meetings
Prepared estimates, project plan (timeline, releases), budget and resource requirements Identified
and communicated opportunities for process improvement related to contracted programs Used

analytical and creative thinking to attain and exceed desired results while staying within assigned budgets Worked both independently and in coordination with Project Management to recognize and engage appropriate work areas / stakeholders as needed Education Bachelors of Science in CSM Middle Tennessee State University - Murfreesboro, TN Skills MS SQL SERVER (Less than 1 year), SQL (Less than 1 year), SQL SERVER (Less than 1 year) Certifications/Licenses pmp Additional Information Technical Expertise Implementations and Trainings SQL Server Knowledge

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