

Clarizen Systems Administrator and Implementation Expert Clarizen Systems Administrator and Implementation Expert Clarizen Systems Administrator and Implementation Expert - Equinix Ozark, MO Work Experience Clarizen Systems Administrator and Implementation Expert Equinix January 2017 to Present Supervised initial standup of Clarizen instance * Met with business teams to identify product needs * Worked with all teams to identify standard practices and custom needs of the solution. ? Provide administrative support for Clarizen ? Manage 2300+ user accounts across 4 geographic regions ? Utilize custom workflows and fields to help the teams achieve their desired management style ? Created custom dashboards and reports for Executive leadership and project managers ? Worked with many different teams to create templates and profiles to match their project management methodologies Project Manager ? Engaged in PM activities to help facilitate \$4 billion acquisition of Verizon Data Centers ? Managed scope items of Enterprise Application projects ? Facilitated alignment between PMO and GTS Project Management System Solutions Expert ? Lead adoption efforts for new Project Management tool Clarizen ? Lead workshops on training and best practices for using the Clarizen tool ? Created company documentation for standard use and functionality Sr. Business Analyst Bass Pro Shops April 2014 to January 2017 Lead team to redefine Business Analyst role within Bass Pro shops ? Created a standard set of documentation for project management driven projects ? Trained existing Business analyst in new role and use of standard documentation ? Trained project management team in use of standard documentation and use of Business Analysts in projects ? Engaged in full Business Analyst lifecycle in Agile and Waterfall structured projects Project Manager ? Managed implementation of new warehouse management system * Engaged in Scope definition, Resource Planning, and Cost Estimation * Created milestones and deliverables to drive project plan and timeline * Lead risk analysis and mitigation efforts * Managed vendor budgets and level of efforts to complete deliverables * Oversaw Go-Live and Post Go-Live support with issue detection and resolution activities ? Lead effort to utilize ship to customer functionality with newly implemented warehouse management system * Coordinated systems integration with USPS and FedEx for certification of packages * Oversaw creation of end to end test scenarios * Managed Unit Testing and issue

resolution with focus on Business stakeholder involvement Support lead Accenture Federal Services February 2013 to April 2014 for United States Postal Service custom application ? Lead teams cross applications in issue identification and solution ? Lead cleanup effort for old defects not scheduled for release System Specialist, Senior Analyst ? Created system requirements for new functionality based on To-Be Business process requirements ? Created Technical Review Documents to aid development of new functionality Senior Consultant Cronin Business Solutions March 2010 to February 2013 Functional Lead for Oracle Project Management module Trainer/Instructor at National Oracle Conventions Mining Company (Barrick Gold - On Site in Toronto CA) Engaged in As-Is and Future State Business Process Definition for Capital Management, Sourcing and Asset Management Created As-Is and To-Be Visio process flows Conducted interviews with international divisions Documented feedback and conducted workshops with South America and Australia business divisions Analyzed existing financial systems and made recommendations for Finance Business Process Improvements, Projects systems implementation and end to end integration Overseas Telecommunications Infrastructure Company (Huawei - On Site in China) Lead workshops to define business process and technical requirements regarding Project Management and accounting (P2P, OTC, T&L) Led development and integration of business solution documentation and IT solution Led business process development and documentation for Projects implementation Technical lead of Oracle Project Management Developed program and project definition Acted as go-between with IT and business leads for Project Costing, Billing, Project Management, and Project Contracts to ensure uniformity in implementation and business procedures. Supported workshops defining all business process requirements Aerospace and Defense Company (AeroVironment) Participated in full Oracle ERP implementation from As-Is discovery through Go-Live support Integrated Contracts with Costing, Billing, and Project Management Configured Project Management to fulfill specific government requirements for auditing and reporting Integrated Microsoft Project with Project Management for enhanced scheduling needs Set-up Project Resource Management for enhanced tracking of employee data within Project Management Conducted interviews for requirements

gathering in regards to Project Foundation, Resourcing, Expenditure, Collaboration and Change, and Project Analysis and Closure Managed the created all documentation including but not limited to: BR100, Configuration spreadsheet, As-Is and To-Be Process Flows and Issue tracking

Engineering and Construction Company (Burns & McDonnell) Implemented Oracle Project Management, Oracle Resource Management and Oracle Collaboration modules Created As-Is and To-Be Visio and Primavera process flows Implemented Work Plan/Financial Plan shared service structures GAP Mapped and Implemented best in class processes and procedures for Earned Value. Including actuals, managing budgets, collecting physical percent complete, and estimate to completion. Modified existing views using user-defined attributes GAP Mapped and Implemented best in class processes and procedures for Issue Tracking, Status Reporting, Change Order Tracking and Deliverable Management Customized Project Intelligence via Project Performance Reporting and Project Status Inquiry Shipping Certification Company (ABS) Led the configuration and design of a Series of Oracle Project Modules (Patch Set L -portions of M): ? Project Resource Management ? Project Management ? Project Collaboration ? Core Oracle Projects Activities Included: ? Working with Oracle Support to resolve a significant number of technical assistance requests related to the new modules ? Completing configuration documentation (BR100) for each of the modules ? Performing a series of integrated test scenarios/CRP's ? Setting up multiple types of structures, fully shared, partially shared, and no sharing to meet desired business needs. ? Configured Change management for government audit and reporting specifications Intern Covidien June 2008 to August 2008 Researched replacement of I-131 with Ba-133 in Nuclear pharmacy neck phantoms Performed audits of nuclear pharmacies

System Experience Clarizen/Clarizen One, ServiceNow, HPALM, Oracle Software / Products: Project Billing, Project Costing, Contracts, Project Management, Resource Management, Project Collaboration, General Ledger, Self-Service Web Applications, Application Developer, System Administrator Development Tools / Languages: SQL*Plus, Swift Tools: MS Word, Excel, PowerPoint, Teams, Access, Project, Visio Education B.S. in Nuclear Engineering University of Missouri - Rolla, MO May 2007

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