

Network Administrator Network Administrator Raleigh, NC Authorized to work in the US for any employer Work Experience Network Administrator Greenwich Catholic School - Greenwich, CT September 2017 to Present Worked closely with IT supervisors to determine future network needs and plan for current and fresh network ideas. Part take in networking troubleshooting activities and assisted in resolving network connectivity issues. Took monthly inventory of all equipment and devices. Engaged in meetings on all the work done every other week. Worked remotely, if out of the office. Initiated troubleshooting actions on laptops, desktops and any technology equipment. Pharmacy Technician CVS Pharmacy - Bridgeport, CT September 2015 to June 2018 Processed insurance and filled prescriptions Part take in administrative and book keeping tasks Constant engagement with customers by exercising outstanding customer service. Demonstrated my organizational skills by keep my work station clean and workable. Ongoing updates with computer software and prioritising work tasks accordingly. Education Bachelor's in Management Southern Connecticut State University - New Haven, CT September 2016 to May 2018 Skills Networking, Technical Support, Customer Service Awards Outstanding Student Award 2014-05 Worked really hard that semester and made Dean's List twice. Groups Volunteer Work at Church April 2010 to Present Worked along with a team of other volunteers for our care group. We collected food items for the needy and sent out greeting cards to church members. Additional Information I have earned my Bachelors in Management and Psychology. I also hold an Associates degree in Social Work. Fortunately, my interest took a turn towards Technology. This is where my heart is and has always had a love for both Technology and working with people. I can see myself working remotely or in the office, where both my excellent customer service and computer skills will unite.

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