

Information Security Program Manager Information Security Program Manager Information Security Program Manager Houston, TX TSU student offering a strong academic background in Management Information Systems with over two years of IT experience. Consistently recognized for troubleshooting skills and cost-effectively resolving challenging issues. Quickly learns and masters new procedures and technologies; equally successful in both team and self-directed settings; and a strong aptitude in Microsoft Office Suite (Outlook, Word, Excel, and PowerPoint) Authorized to work in the US for any employer Work Experience Information Security Program Manager Texas Southern University - Houston, TX September 2011 to December 2012 Supervised team of four people in due-diligence and created valuation scenarios for target acquisition. Prepared weekly status reports to management and coordinated weekly team meetings to prioritize deliverables and define project workflow. Developed and implemented team collaboration strategy leading to 40% increase in team deliverables Information Security Analyst Texas Southern University - Houston, TX September 2010 to September 2011 Successfully identified and evaluated the business case for adopting and implementing COBIT (Control Objectives for Information and Related Technologies) as the IT Control Framework for the University. Co-authored IT disaster recovery plan to mitigate network security risks related to phishing and data loss. Developed IT contingency plan to mitigate risks related to network security breach. Developed information management guidelines to classify information and determine storage timeframe. Conducted information security awareness training programs to educate university employees on information asset protection policies and procedures. Identified Standard Operating Procedures (SOP) adopted by the University's Computer Security Incident Response Team (CSIRT) IT Assistant World Wide Environmental Services - New York, NY May 2010 to August 2010 Cold-called and pitched consultancy services to NYC restaurants with subpar health inspection records. Resolved customer queries over telephone. Responsible for the installation, operation, and maintenance of computer systems Responsible for setting up peripherals such as printers or routers. Provided daily support for computer network users. Leadership Development Director of Social Media: We Love Charity Organization Member: TSU International Students Association

(ISA), American Marketing Association (AMA) Education Bachelor of Business Administration in Management Information Systems Texas Southern University - Houston, TX June 2014 to Present Skills Microsoft Office Suite (5 years), Customer Service (1 year), Sales (Less than 1 year), IT Project Management (Less than 1 year), IT support (1 year)

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