

Special Project Network Administrator Special Project Network Administrator Special Project Network Administrator - Aqueduct Racetrack, Rockaway, NY Jamaica, NY Work Experience Special Project Network Administrator Aqueduct Racetrack, Rockaway, NY January 2012 to Present Installed and tested surveillance system in Barn #6 ? Configured horse Owners' and key Staff cell phones to enable video feed of Barn #6 cameras ? Train Owners and key Staff on new surveillance software ? Monitor new system through initial live phases and streamline process where needed IT Manager Sunita Travel Agency - South Richmond Hill, NY January 2012 to Present Built and implemented network for entire company ? Trained staff on how to use network ? Troubleshoot and resolve all IT related issues Storeroom Manager ZARA Realty - Jamaica, NY January 2012 to Present Monitor building supply inventory for all 51 properties via company database ? Generate all purchase orders and receive all shipments to ensure stock of all properties ? Manage and facilitate distribution of all shipment to individual building superintendants ? Project leader for upcoming installation of computers in all properties and related training of all superintendants ? Install DVR and camera for 39 buildings; monitor recordings and storing video footage ? Provide computer help desk support, troubleshoot and resolve all IT related issues ? Check and repair wiring systems for all building interior electrical equipment and lighting fixtures ? Formed circuits by connecting and splicing wires to fixtures; Used test equipment to verify circuit continuity ? Performed regular preventative maintenance checks as required Education A.S. in Computer Science Queensborough Community College - Bayside, NY Certificate in Computer CUNY York College Certificate CUNY York College Certificate CUNY York College Certificate in MS in Expression Web CUNY York College

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