Business Security Analyst Business Security Analyst Toledo, OH Work Experience Business Security Analyst Diebold Nixdorf July 2017 to Present   Overall Liaison with Internal and External Audit to complete SOX Audits, including tasks such as: ? Creating evidence repositories through SharePoint libraries for SOX evidence collection ? Coordinating meeting requests with all appropriate users ? Completing audit requests and ensuring remaining requests are completed appropriately and provided from other parties ? Updating audit requests as needed ? Completion of Risk Mitigation for Audit deficiencies   Assist in management of Logical Access Controls, including User Provisioning, User De-provisioning, User Access Reviews, and Password Management. Completing User Access Reviews and associated investigations for various areas including Applications and Servers.   Assist with the maintenance of GRS Policies. Business Security Analyst - Contractor Diebold Nixdorf - North Canton, OH April 2017 to July 2017   Overall Liaison with Internal and External Audit to complete SOX Audits, including tasks such as: ? Creating evidence repositories through SharePoint libraries for SOX evidence collection ? Coordinating meeting requests with all appropriate users ? Completing audit requests and ensuring remaining requests are completed appropriately and provided from other parties ? Updating audit requests as needed ? Completion of Risk Mitigation for Audit deficiencies   Assist in management of Logical Access Controls, including User Provisioning, User De-provisioning, User Access Reviews, and Password Management.   Completing User Access Reviews and associated investigations for various areas including Applications and Servers.   Assist with the maintenance of GRS Policies. Information Security Analyst I HCR ManorCare - Toledo, OH March 2014 to April 2017   Review and evaluate overall compliance with regulations, including HIPAA Security Rule, PCI DSS, and SOX   Responsible for developing and maintaining the Security Risk Management program   Responsible for scheduling and completing Security Risk Assessments, and reports, on all required applications, software, and systems   Assist with evaluating risks and compliance associated with Third Party applications and software   Create IS Policies, Standards/Guidelines, and other supporting documentation, as well as managing reviews of all documents and coordinating updates as required   Assist with the implementation of Company-wide User Awareness and Training for better Security

practices, including training PowerPoints, security reminders, verbal and electronic communications

Overall Liaison to build and maintain relationships with appropriate teams, across various management levels, in order to meet the following objectives: ? between IS and Audit, including Internal and External Audit, to complete all IS Audits ? between IS and Legal Compliance team to collaborate on possible breaches, and other regulatory matters involving IS ? between Security and other IS groups to collaborate on varying projects, such as new software, hardware, business processes, applications, and general information security questions Information Security Consultant Plante Moran - Southfield, MI October 2012 to March 2014   Perform Audits for IT General Controls focusing on Logical Access, Change Management, and Operations   Perform IT Audits to support Financial Audits for clients in various industries including Governments, Higher Education, Healthcare and Manufacturing   Performed JSOX Audit for Automotive client   Assisted Automotive client with completing policy documentation for 48 IT processes   Assist clients with IT Audit needs Work closely with other consultants to complete audit assignments IT Compliance Contractor May 2012 to October 2012   Applied working knowledge of leading enterprise applications (SAP ERP, PeopleSoft, SharePoint)   Communicated with all levels of IT management/staff in discussing risks, controls, and potential issues   Assisted with the completion of Internal and External IS Audits Created and maintained training documents on IT SOX control execution   Monitored and reported on timely completion of SOX controls for MIS department IT Compliance Intern First Solar - Perrysburg, OH September 2010 to May 2012   Applied working knowledge of leading enterprise applications (SAP ERP, PeopleSoft, SharePoint)   Communicated with all levels of IT management/staff in discussing risks, controls, and potential issues   Assisted with the completion of Internal and External IS Audits   Created and maintained training documents on IT SOX control execution   Monitored and reported on timely completion of SOX controls for MIS department Education Bachelor of Science in Business Administration in Information Systems Auditing and Controls Bowling Green State University Bowling Green 2012 Skills documentation (6 years), Sarbanes oxley (5 years), Security (8 years), Hipaa Security (3 years), Security Risk Management (3 years) Certifications/Licenses HCISPP May 2015 to Present Healthcare information security and

privacy professional Additional Information   Working knowledge of SOX, HIPAA Security Rule   Knowledge of Security Frameworks including: NIST, ISO 27001/27002/27005, OCTAVE   Security Risk Assessment Scheduling, Analysis, and Reporting   Policy Writing including: Policies, Standards, and Guidelines   Security Risk Management Processes and Analysis   Project Management   Documentation Creation and Maintenance

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