

Senior Software Analyst/Scrum Master Senior Software Analyst/Scrum Master Senior Software Analyst/Scrum Master - GEICO Carmel, IN To take on a challenging role as a Project Manager/Business Analyst where I can utilize my skills to provide an efficient and effective solution that would help an organization to achieve the best solution in business which would increase its productivity in the market Work Experience Senior Software Analyst/Scrum Master GEICO - Indianapolis, IN September 2018 to Present Facilitate Scrum ceremonies such as Daily Stand Up, Backlog grooming and Sprint Retrospective Coach Scrum Team on Scaled Agile Framework (SAFe) Facilitate requirement elicitation sessions with the required stakeholders to gather business requirements Translate the business requirements into user stories with appropriate acceptance criteria. Review test plans and testing methodology to mitigate risks and participate in testing the solution, to ensure the solution meets functional and non-functional requirements within the organization IT Business Analyst Senior CUMMINS INC - Columbus, IN April 2017 to September 2018 Elicit, analyze, and document functional and non-functional business requirements Perform IT Controls review for 6 finance applications every quarter, thereby ensuring that for each application all appropriate controls and process are met Facilitate requirement elicitation sessions with the required stakeholders to gather business requirements Manage the implementation of several medium sized projects by ensuring they were delivered as per the business requirement and implemented on schedule and within budget Lead or conduct solution assessment and validation to ensure that functional and technical specifications meet the identified business needs within the organization Review test plans and testing methodology to mitigate risks and participate in testing the solution, to ensure the solution meets functional and non-functional requirements within the organization IT Business Analyst / Project Manager June 2011 to April 2017 Worked closely with business and development teams to properly document both business and functional requirements for various projects Wrote test scripts and performed preliminary tests on systems before User Acceptance Testing, thereby ensuring that 70% of all bugs are reported and corrected before end user testing Facilitated weekly meetings with the support team to get updates and status reports on incident and change tickets Performed IT Controls review for 6 finance applications every

quarter, thereby ensuring that for each application all appropriate controls and process are met

Facilitated requirement elicitation sessions with the required stakeholders to gather business requirements

Facilitated weekly meetings with the business owner of each application to provide status reports on incident tickets and change tickets

Managed the implementation of several small projects by ensuring they were delivered as per the business requirement and implemented on schedule and within budget

Gained excellent conceptual and working knowledge of the System Development Life cycle (SDLC)

Liaised with business and functional owners during review sessions to derive and execute action plans and meeting deadlines

Prepared business process models using Microsoft Visio

Created documentation for training users thereby ensuring the smooth transition from product deployment to System Go Live.

Facilitated weekly team meetings with the stakeholders to give updates and report status of the project

Created and coordinated project plans using Microsoft Project

Facilitated project planning sessions with internal stakeholders to determine the scope and objectives of each project

Tracked and identified project risk and worked with others to identify potential solutions.

Planned and monitored the budget for multiple projects

Monitored project measures and communicated the status to the Project Sponsor and other stakeholders.

Worked with business stakeholders to establish project performance goals

Process Intern GLOBAL IT May 2010 to August 2010

Created a tracking database in Microsoft Access to improve the current purchase order tracking process

Collected requirements to assist in the development of the database

Reviewed current process for testing elevated access controls for application and database object

Created a new review template for the elevated access controls for application and database objects

Led the pilot to determine the efficiency of the current review process against the new review process

SYSTEMS AND PROCESS ASSURANCE  
INTERN PRICEWATERHOUSECOOPERS, LLP - Tysons Corner, VA June 2009 to July 2009

Performed an update review on the IT controls used to manage financially significant systems at a technology and consulting services firm

Performed update testing for new hires, terminations, and program changes

Created work reference sheets with the evidence obtained from the client

Assessed evidence given by client to determine what was relevant for testing client control for

program development activity      Performed change management review and remediated control testing Education M.Sc in Information Systems Technology GEORGE WASHINGTON UNIVERSITY - Washington, DC B.B.A in Information Systems and Analysis HOWARD UNIVERSITY - Washington, DC Skills C++, Gui, Visio, Microsoft project, Microsoft access, Scrum Master, Certified Scrum Master, Scrum Additional Information TECHNICAL SKILLS Databases: Microsoft Access, MySQL, Toad, SQL server GUI/Tools: Microsoft Project, Visio, Word, Excel, PowerPoint, FrontPage Programming Language: C++

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