

Junior Database Administrator Junior Database Administrator Data-Driven Administrator Springfield, VA Unique and eclectic background that began with Association administration and has developed into programming and database management experience. Extensive knowledge of iMIS, SQL Server and their respective reporting capabilities. Strong problem solving skills, excellent time management skills and exceptional oral and written communication skills. Authorized to work in the US for any employer Work Experience Junior Database Administrator AAMFT - Alexandria, VA March 2011 to Present Responsibilities Liaison between IT and Administration. Member and customer support related to database and website issues Database-to-web and live data conversion projects between iMIS Membership Database and TradeWinds development software Manage integrated Dashboards utilizing the iDashboard Manage automated tasks utilizing TaskCentre Manage event portal and online registration resources. Conducts extensive testing (through to completion) of new, proposed and problematic functions, routines, and transactions Oversee technology logistics for Annual Conference; developed responses to new technological needs Manage Staff iMIS training and documentation Accomplishments Back-end content and database conversion for new mobile site and "app" Develop new integrated Dashboards utilizing the iDashboard Develop new automated tasks utilizing TaskCentre Create, update and relocate iMIS System Reports, Crystal Reports and SSRS reports Skills Used RDBMS: SQL Server 2005-2014 TOOLS: iMIS, SSIS, SSRS, iDashboards, TaskCentre, Crystal Reports, Management Reporter, GoToWebinar, BlueJeans, SurveyGizmo, Microsoft Office (MOS Certified in Word, Excel and Powerpoint 2012) LANGUAGES: mySQL, tSQL, HTML, CSS, JAVASCRIPT, JQUERY (some C++, R, JAVA, .NET experience) Education Bachelor's in Anthropology, Sociology St Mary's College of Maryland - St. Mary's City, MD 2001 to 2005 Skills Sql Server, Sql Server (4 years), tSQL (2 years), Report Writing (4 years), Database Management (2 years), Data Analysis (4 years), Statistical Analysis (6 years), Statistical Analysis, Web Development, Web Development (5 years), Social Media (8 years), Excel (10+ years), Word (10+ years), SSIS (3 years), SSRS (1 year), Crystal Reports (3 years) Certifications/Licenses Microsoft Office Specialist December 2014

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