IT Security Analyst IT Security Analyst IT Security Analyst - Smart Think Ltd Lanham, MD Seeking an Information System Auditor or Cyber Security Engineer position in a growth oriented organization with focus on FISMA, Sarbanes-Oxley 404, System Security Monitoring, Risk Assessments, Audit Engagements, Testing Information Technology Controls and Developing Security Policies, STANDARDS Security Assessment & Authorization (SA&A), OMB Procedures and Guidelines Circular A-130 Appendix III, NIST 800-53, FIPS, FISMA, FEDRAMP. Software/Platform/Artifacts MS office suite, Power Point, Visio, SharePoint, excel, access, Windows, Fips199, SORN, E-Authentication, PTA, PIA, RA, SSP, CP, ST&E, SAR, POA&M, ATO, 800-53A, Work Experience IT Security Analyst Smart Think Ltd January 2014 to Present on contract with the National Cancer Leading the effort in developing a formal process for maintaining NCI minor applications Institute) on an Ongoing Authorization (OA) ATO Conduct CDM meeting to discuss vulnerabilities and potential remediation actions with system and application owners Ensure identified weaknesses from vulnerabilities scans are remediated in accordance with NCI defined time frames Conduct kick off meetings in order to start security control assessment on assigned National Cancer Institute (NCI) systems Develop Security Assessment Report (SAR) detailing the results of the assessment along with Plan of Action and Milestones (POA&M) Conduct follow up meetings to assist information system owners to close/remediate POA&M items Develop System Security Plans (SSP) to provide an overview of system security requirements and describe the controls in place or planned by information system owners to meet those requirements Prepare recommendation reports that are made available to system owners to remediate identified vulnerabilities during the risk assessment process IT Security Analyst/ IT Auditor Enlightened Inc July 2012 to December 2013 on contract with the Centers for Medicare & Medicaid Services (CMS) Was responsible for the development of key security standards by performing an in-depth security assessment of CMS' information systems in order to maintain FISMA compliance by implementing guidelines and standards identified in the National Institute of Standard and Technology (NIST) 800 series in facilities throughout each US state, territory and the District of Columbia Was responsible for the completion of each assessment. A Composite Report was developed detailing the results of the

assessment by location along with plan of action and milestones (POA&M) Independently developed audit programs that covered scope, resources, objectives and procedures used to evaluate control Assisted in recommendations based on independent judgment of corrective action and suggested improvements to operations and reductions in cost Assisted in the identification of risks as part of the risk management process, including business continuity and disaster recovery planning Participated in the development of an engagement letter to document and confirm the external auditor's acceptance of the appointment, the objective and scope of the audit, the extent of the auditor's responsibilities to the company and the acceptable form of reports Performed bi-annual security policy review to make sure all information are current with the laws, directives and regulation Led the security team made of personnel from different groups within the organization in the capacity of Security Project Manager. This role involved managing and taking leadership position in developing and/or rolling out of security focused solutions such as proxy gateway, URL filtering, secure email, data leakage protection Conducted Business Impact Analysis (BIA) to analyze mission-critical business functions, and identify and quantify the impact those functions if these are lost (e.g., operational, financial). BIA helped to define the company's business continuity plan and IT internal control audit objective Conducted I.T controls risk assessments that included reviewing organizational policies, standards and procedures and provided advice on their adequacy, accuracy and compliance With the Payment Card Industry Data Security Standard IT Auditor/SOX Analyst Enlightened Inc February 2011 to June 2012 Evaluated the adequacy of internal controls and compliance with company policies and procedures by conducting interviews with all levels of personnel, examining transactions, documents, records, reports, observing procedures Wrote audit reports for distribution to management and senior management documenting the results of the audit Independently developed audit programs that covered scope, resources, objectives and procedures used to evaluate control Assisted in recommendations based on independent judgment of corrective action and suggested improvements to operations and reductions in cost Provided support to internal and external audit teams as required Participated in the development of an engagement letter to document and confirm the external auditor's acceptance of the appointment, the objective and scope of the

audit, the extent of the auditor's responsibilities to the company and the acceptable form of reports

Performed bi-annual security policy reviews to make sure all information are current with the laws,

directives and regulation. REFERENCES References will be available upon request Education

Bachelors in Information Assurance and Cyber Security University of Maryland University College

Bachelors of Science in Entrepreneurship and Business Management University Of Cape Coast

Additional Information I am specialized in areas such as Security Assessment & Authorization

(SA&A), Risk Management, System Monitoring, Regulatory Compliance, Physical and

environmental security, I possess strong managerial skills, excellent in relationship building and

developing strategic partnership. I am an expert in FISMA compliance, SSAE 16, COSO, COBIT

and HIPAA Frameworks. I am highly adaptive and have superior analytical and organizational skills.

I am a fast learner, have the ability to multi-task. I can also work independently and as a contributing

team member. I have strong verbal and written communication skills. I have over (4) years of

experience in information security and IT audit.

Name: Paula James

Email: chanjames@example.com

Phone: 001-876-664-7203