

Assistant Network Administrator Assistant Network Administrator Assistant Network Administrator -
Dolce Vita Intimates Garnerville, NY Authorized to work in the US for any employer Work
Experience Assistant Network Administrator Dolce Vita Intimates - Harrison, NJ January 2014 to
Present Monitor and maintain all internal network functions for the organization to enhance
performance and user access ? Administer user accounts in Active Directory and Exchange
Mailboxes ? VMware vSphere administration ? Virtual Host and Server installation, configuration
and testing. ? Installed and maintained Windows and desktop Softwares, Service packs, patches
and anti Virus Updates. ? Effectively made recommendations to IT users of selection of hardware
and software. ? Investigate arising incidents caused by malicious activities, and identified false
positive ? Document security events daily to create a baseline of activity for the client network ?
Troubleshoot Various technical issues such as printers, network and Phone systems. ? Reviewed
open problems tickets daily Geek Squad - West Nyack, NY January 2012 to December 2014 West
Nyack, NY Network Operations January 2012 - December 2014 ? Perform a variety of fulfillment
duties for clients such as computer repair, data backup and software installations. ? Phone and
in-person contact with clients to reveal diagnostic discoveries and make recommendations for
protecting and defending client devices ? Provide timely updates to the client and store precincts ?
Provide feedback and training to store teams as well as assist in store stock repairs ? Responsibly
manage inventory and Geekmobile maintenance Education Bachelors in Health Science in Health
Science Mercy College - Dobbs Ferry, NY May 2011 Skills Tcp, Tcp/ip, Vmware, Dns, Networking,
Active Directory, Microsoft Office, Windows, Windows 7, Customer Service, Sales, Security,
Technical Support

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