Kofax Administrator Kofax Administrator - Fifth Third Bank Framingham, MA Work Experience Kofax Administrator Fifth Third Bank - Cincinnati, OH October 2018 to Present \* ECM Support for Kofax TotalAgility and Kofax Capture 9 for Development, Stage, DR, and Production Servers \* Kofax Total Agility Deployment and Maintenance for all MFDs in over 200 Bank Branches over the US \* Monitored all Deployments and Infrastructure changes in Kofax Environments, including Upgrades SYSTEMS Administrator Crandall Consulting - Sherborn, MA November 2013 to January 2018 \* Maintain day-to-day oversight of internal Kofax systems, including the creation and scanning of new documentation for collation into an SQL or Access-driven database. \* Lead script editing / coding and implementation while providing dedicated Kofax support, including the implementation of Kofax Capture 10 and KTM 5.5. Systems Analyst RPI CONSULTANTS - Syracuse, NY October 2012 to November 2013 \* Implemented ImageNow 6.5 on behalf of The Art Institute of Charlotte within an aggressive "go live" campaign of two weeks for full hardware and software integration. \* Pioneered the successful implementation of Brainware software on behalf of the Sisters of Charity Health System in California. Utilized conference calling to finalize system setup and installation. \* Partnered with various staff members in order to ensure deadline achievement and to provide ongoing support to the Franciscan Missionaries of Our Lady Health System regarding ImageNow system administration. Education Master of Business Administration in Finance Johnson and Wales University - Providence, RI 2017 Skills Kofax, Database, Systems administration, Database management, Retail, System Administrator, System Admin, Active Directory, Vmware Additional Information Areas of Expertise \* Systems Administration \* Database Management \* Software & Hardware \* Finance Automation \* Direct / Retail Sales \* Team Leadership \* Training & Orientation \* Interpersonal Communications \* Menu Development \* Food & Beverage Sales \* Kofax TotalAgility \* Microsoft Office 365

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