Front Desk Assistant Front Desk Assistant Front Desk Assistant - Graduate Survey Caller Mankato, MN Work Experience Front Desk Assistant Graduate Survey Caller - Mankato, MN January 2017 to Present Maintaining and entering the incoming phone, paper and electronic survey response into the integrated Student Record System (ISRS) database and achieved 85% response rate for the Graduate Survey   Representing the office as a student staff member to communicate with customers, answer walk- in questions and schedule student appointments with the staff if necessary. Software Developer Intern Commercial Bank of Ethiopia - Addis Ababa, ET May 2016 to August 2016 Addis Ababa, Ethiopia   Worked as a python and java developer with a senior developer and helped the development team in creating and testing mobile application   Provided methodologies for object-oriented software development efficient database design   Assisted in taking care of the application managing the database and updating the modules as per change to the data Python Tutor Minnesota State University - Mankato, MN January 2016 to May 2016 Provided tutoring for Python programming course for 2 undergraduate IT students   Explained course-specific content help for students who needed tutoring assistance in introductory IT courses Student Fund Raiser Alumni Foundation Center - Mankato, MN September 2015 to May 2016 Updated address and employment information of all alumni contacts into alumni database   Maintained records of each evening calls   Helped raise $350,000 for different departments and scholarships Education B.S. in Computer Information Technology Minnesota State University Mankato - Mankato, MN May 2018

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