

Network Administrator & VOIP Administrator Network Administrator & VOIP Administrator Network Administrator & VOIP Administrator Farmingville, NY To obtain a position in the field of Information Technology that will allow me to utilize and enhance my skills and abilities Work Experience Network Administrator & VOIP Administrator Light Speed Networks - Medford, NY October 2010 to February 2015 Used Kaseya remote management software as well as Connectwise for Time entry Make and deploy backup procedures as well as review Backup Logs Builds and Deploys virtual environments with multiple servers Monitor server logs and services Make Active Directory Adjustments, make & adjust group policies Builds new domain controllers for clients & upgrade to new domain Provide service to 25 to 50 client offices and up to 100 end users with workstation issues Configure, Install, and administration VoIP System Troubleshoot Networking issues and rectify issues Lock down security on workstations Deploy new workstation to clients and join to domain Resolve issues remotely and onsite as remote and onsite field tech Office 365 administration (SharePoint, Exchange) Install new hardware for clients and network (Printers/Scanners/NAS Units) Configure new hardware then install to site. (Network Access Storage) OPERATING SYSTEMS Windows server 2003, Windows Server 2008, Windows Server 2008 R2, Windows server 2012, Windows XP, Windows 7, Windows 8, and Windows 8.1 SOFTWARE Microsoft Office 2003 2007, 2010, 2013, Microsoft Office 360. Shoretel & Allworx PBX software. VMware View Clients. Connectwise for time entry and ticket management, Kaseya. Quickbooks and Quicken. Education High School Diploma Sachem East High School June 2005

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