

Security Systems Technician/ Security Officer Security Systems Technician/Security Officer vet.
USMC Columbia, MD Proven ability to quickly assess problems and find effective solutions
Excellent analytical, complex problem solving, and communication skills Proficient in MS Office
software: Excel, Outlook, Access, PowerPoint, SharePoint, Visio Experience working in Active
Directory, Database system and Virtual Machines Skilled at learning new concepts quickly and
working well under pressure in a time sensitive environment Install, configure and maintain various
Windows OS including XP, Vista, 7, 8, 10, and Linux OS Assemble personal computer systems
including installation of motherboards, modems, sound/video cards, network cards, circuit boards,
memory drives and related devices Troubleshoot and replace faulty hardware including network
cards, hard drives and peripherals Bilingual: (Hindi/Urdu); DoD/DLI tested Authorized to work in
the US for any employer Work Experience Security Systems Technician/ Security Officer Intelligent
Security Protection - Columbia, MD December 2017 to July 2019 Install, configure, test, and
provide training and maintenance on project components Configure security systems and related
equipment Patrol premises regularly to maintain order and establish presence Secure premises
and personnel by patrolling property, monitoring surveillance equipment Respond to alarms by
investigating and assessing the situation Ensure work is in accordance with applicable codes and
standard practices Troubleshoot, diagnoses and recommends potential solutions for system errors
and failures Product Specialist Howard Medical/Howard Industries May 2016 to December 2017
Travel to different sites to troubleshoot and integrate equipment On site set-up and integration
Integration of computing devices, peripherals, and Howard Medical accessories Performing testing
of integrated equipment Train end users on the features and functionality of the carts Train
technical staff on best practices On-site repairs/Preventative maintenance Mechanical and
Electrical testing IT Field Technician Baltimore City Public Schools March 2015 to November 2015
Re-imaged and configured Apple iMacs Installed, configured, and maintained various windows
and linux based OS. Addressed customer request tickets, handled five or more tickets per day
Installed hardware (network printers, peripherals, routers, switches, NAS) and software for
employees Reconnected computer labs and disassembled them over summer break

Troubleshoot and replaced faulty hardware including network cards, hard drives and peripherals
Inventoried new devices brought on by BCPS Financial Management Resource Analyst MSOR.
USMC March 2009 to August 2012 Responsible for accounts payable and accounts receivable
Received invoices, created receipts, and generated payments in Wide Area Work Flow Conducted
month end reconciliation with specific sections for accuracy in statements Trained subordinates;
appointed as the single point of contact for 3 battalions Generated, analyzed, and broke down
ad-hoc reports for upper-level management Organized and maintained files and documents for all
transactions as per policy Managed the budget in Defense Travel System (DTS) for travel needs
Education A.A.S in Network Systems Administration ITT Technical Institute - Owings Mills, MD
December 2015 Skills ACCESS (1 year), ACTIVE DIRECTORY (1 year), ASSEMBLY (2 years),
DNS (Less than 1 year), DNS SERVER (Less than 1 year), Patrol (2 years), Excel (5 years),
Powerpoint (4 years), Communications (10+ years), Report Writing (5 years), Customer Service
(10+ years), Management (2 years), Training & Development (2 years), Security, Cash Handling,
TCP/IP Protocol (1 year), DHCP (1 year), Group Policy Management (Less than 1 year), Network
Security (Less than 1 year), Network Administration (Less than 1 year), Word Military Service
Branch: United States Marine Corps Service Country: United States Rank: E-4/Corporal April 2008
to August 2012 Commendations: Good Conduct Medal x1 Letter of Recommendation from
Commanding Officer Certifications/Licenses CPR & First Aid September 2018 to September 2020
Security Guard CompTIA A+ May 2019 to Present CCNA Routing and Switching June 2019 to June
2022 CompTIA Security+ June 2019 to June 2022 Additional Information SKILLS
/QUALIFICATIONS Software & Programming: MS Office (Excel, Outlook, Access, PowerPoint,
SharePoint, Visio), Active Directory, VM, Visual Basic, Windows Server/XP/Vista/7/8/10, Network
Configuration Protocols, TCP/IP, DNS Server, G Suite.

Name: Joseph Ho

Email: diane08@example.net

Phone: 593.408.1522