

Account Manager/Project Manager Account Manager/Project Manager Account Manager/Project Manager - Highlight Technologies Woodbridge, VA Work Experience Account Manager/Project Manager Highlight Technologies - Springfield, VA March 2018 to Present Meet and collect content from customers Manage communications between multiple customers at a time Develop requirements documentation for projects Keep track and support project over project lifetime Track project Epics, Features, and Tasks through JIRA Manage projects in JIRA Portfolio Track employee work progress and submit monthly summary reports SharePoint Developer Highlight Technologies - Springfield, VA March 2018 to Present Build out pages based on Content Analysis, IA, and Wireframes Completely restructure SharePoint site into appropriate subsites Provide development support for delivered sites Develop forms and workflows to streamline processes Software Developer Wyle - Lexington Park, MD May 2015 to March 2018 Developed code in C#, HTML, and Javascript Working with a database to save and populate fields and OOP design Located and fixed bugs in the system Software Tester Wyle - Lexington Park, MD June 2014 to May 2015 Tested the developed web form Helped develop the SRS for the project Resident Assistant St. Mary's College of Maryland February 2012 to May 2015 Supervised a hall of 26 college residents Lead community building activities Mediated conflicts among the students Eagle Scout Boy Scouts of America June 2010 to May 2011 Volunteered as a camp counselor during summer Taught and simplified many ideas for younger scouts Supervised an elaborate renovation project and directed a group of 12 volunteers over the course of 4 weeks Education Bachelor's in Computer Science St. Mary's College of Maryland - St. Mary's City, MD May 2015 Skills Microsoft Office Suite, Microsoft Project, JIRA, Object Oriented Programing, Java, C++, C#, Full Stack Developer, Javascript, Account Management, Agile, SQL, Microsoft Excel Assessments Critical Thinking Expert May 2019 Using logic to solve problems. Full results: https://share.indeedassessments.com/share_assignment/cckk4bkaa1gr038l Data Analysis Expert May 2019 Measures a candidate's skill in interpreting and producing graphs, identifying trends, and drawing justifiable conclusions from data. Full results: https://share.indeedassessments.com/share_assignment/t9vjzh-hgscokjia Search Engine

Optimization Expert May 2019 Measures a candidate's ability to interpret online website performance metrics and understand search engine optimization tactics. Full results: https://share.indeedassessments.com/share_assignment/ssti5inqtxp3x99b

Problem Solving Expert May 2019 Measures a candidate's ability to analyze relevant information when solving problems. Full results: https://share.indeedassessments.com/share_assignment/mhhusrbxpkle-8-v

Attention to Detail Highly Proficient May 2019 Identifying differences in materials, following instructions, and detecting details among distracting information. Full results: https://share.indeedassessments.com/share_assignment/by2cyruac6ujhfzf

Spreadsheets with Microsoft Excel Expert August 2019 Measures a candidate's Microsoft Excel knowledge including common tools, PivotTables, conditional & nested formulas, and custom visuals. Full results: https://share.indeedassessments.com/share_assignment/8b-7txn9dnjv-nl

Research Expert August 2019 Measures a candidate's ability to follow protocols, interpret statistics and graphs, identify errors, and choose research methodology. Full results: https://share.indeedassessments.com/share_assignment/obufnfqwow1y0zss

Office Manager Highly Proficient August 2019 Ability to manage scheduling & budgeting Full results: https://share.indeedassessments.com/share_assignment/csw0p-s0b8uvroiz

Management & Leadership Skills: Planning & Execution Highly Proficient August 2019 Measures a candidate's ability to effectively plan and manage resources to accomplish organizational goals. Full results: https://share.indeedassessments.com/share_assignment/fslckj92lijpprr8

Project Management Skills: Time Management Highly Proficient August 2019 Prioritizing and allocating time to effectively achieve project deliverables. Full results: https://share.indeedassessments.com/share_assignment/vffqha7-llf1cr2c

Market Research Proficient August 2019 Analyzing data and using market research tools Full results: https://share.indeedassessments.com/share_assignment/tngne-juvvzf9rxq

Technical Support Proficient August 2019 Measures a candidate's ability to apply protocols to identify errors and solutions in order to maintain system function. Full results: https://share.indeedassessments.com/share_assignment/bvztdndtiuaevedw

Management &

Leadership Skills: Impact & Influence Highly Proficient August 2019 Measures a candidate's ability to adapt their leadership style to accomplish goals using rational or emotional appeal. Full results: https://share.indeedassessments.com/share_assignment/hlzkxw9aklfa Indeed Assessments provides skills tests that are not indicative of a license or certification, or continued development in any professional field. Additional Information Languages: Java, C, C++, C#, Python, Lisp, Javascript, XAML Operating Systems: Windows, Mac OSX, Raspbian, iOS, Android Worked as Full Stack Developer, Tester, and Account Manager/Project Manager 5+ years of professional experience with Agile/Scrum, Full Stack/OOP development, and Project Management Clearance and CAC

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