

SaaS Medical Software Application Support SaaS Medical Software Application Support Versatile Professional Centennial, CO Wide range of experience Includes: Manufacturing of Semiconductors, computers, and electronics including assembly Technical Documentation, Training Documents, Reports, Charts, Photography Retail commission sales of electronics, household, and sporting goods Process Engineering Technician IT desktop support of users, software, and hardware Administrative, customer service, and B2B sales support functions Warehouse and inventory experience, including process improvements Corporate Physical Security and Access Purchasing of tools, equipment, and supplies, maintaining inventory Work in corporate offices, datacenters, factories, and as an IT field technician Authorized to work in the US for any employer Work Experience SaaS Medical Software Application Support myClinicalExchange, LLC - Greenwood Village, CO March 2019 to August 2019 Application Support of medical compliance and academic software Support provided via helpdesk tickets, email, and phone Software configurations and client account setups Build Training Modules, Exams, Documents for academic and medical institutions Corporate Physical Security Badging and Access Charter Communications Spectrum (as Allied Universal contractor) - Greenwood Village, CO August 2018 to December 2018 Physical IAM - Identity & Access Management Added users and profiles to security systems Created employee badges and assigned building access permissions Configured software for building access security systems across the region Completed 300-400 or more security related ServiceNow tickets monthly Supply Chain Security Monitoring Specialist FreightWatch Int'l (now Sensitech) (as Insight Global contractor) - Austin, TX September 2016 to October 2016 Temporarily assisted a call center with high volume inbound and outbound calls and emails Verified status and security of shipments, and updated the company's database Monitored freight for location and security in real time using a variety of surveillance technologies Desktop Support Technician State of Texas Health and Human Services Commission (as GTS/ARC Contractor) - Austin, TX September 2015 to March 2016 Provided deskside support to hundreds of users across multiple state office buildings Break/fix for desktops, laptops, and printers, and software application support Imaged and repaired workstations and supported remote users, Windows 7 and 10 Exceeded every

metric for ticket performance and quality Manufacturing Systems IT Technician Flex (as Aerotek contractor) - Austin, TX 2013 to 2015 Member of a specialized IT team in a factory producing high performance computers Supported computers, printers, and other systems throughout the factory Created, tested, supported process flows in Manufacturing Execution Systems (MES) Used SQL database to define and control manufacturing systems, processes, products, parts Helped collect data to monitor product and process quality assurance Made changes requested by Process Engineers to improve performance, reliability, and quality Retrieved data using SQL queries in Microsoft SQL Server and presented it with Excel Designed forms and reports that serialized and auto populated with data and barcodes Customer Engineer 3 (IT Field Technician) AT&T Business Services - Denver, CO 1998 to 2012 Enterprise IT field technician at business customer datacenters and locations Administrative and Sales Support functions for technical B2B projects Completed site audits and surveys, visits, and calls with clients and vendors Prepared reports, documents, diagrams, spreadsheets, forms, data, charts, and photography Performed pricing, vendor bids, purchasing, shipping, receiving of equipment and supplies Provided desktop support to internal customers for networks, computers, and printers Developed Best Practices and QA documentation in the laptop service center Improved warehouse inventory and procedures for the laptop service center Software QA Analyst / Technical Writer TekSystems / Aerotek - Austin, TX 1997 to 1998 Tested educational software for functionality, bugs, performance, and installation issues Worked with developers to find solutions Modified software modules to correct both functionality and content Wrote technical reference documentation for software Reviewed and revised end user software documentation Contract for Steck-Vaughn ended; moved to Colorado for AT&T position Technical Support / Technical Writer CheckFree Corp (now Fiserv) - Austin, TX 1996 to 1997 Designed, implemented, and maintained the TEKNET database TEKNET was a searchable library of technical documents, built in Lotus Notes Used by Technical Support Reps to find causes and solutions to problems Developed and wrote technical content Provided Help Desk call support of PC banking software Tracked call statistics gathered from CSR logs and phone system reports Compiled data into Excel spreadsheets with charts and final analysis Received "Make- it-Work" Award for

Excellence (Dec '96) Customer Care & Support operations moved to Columbus, OH in Feb '97.

Technical Support DEC/Microsoft (as Tech-Aid Contractor) - Colorado Springs, CO 1995 to 1996

Provided helpdesk technical support for Windows Resolved technical issues for end users via phone and remote tools Contract was with Tech-Aid at a call center Operated by DEC (Digital Equipment Corporation) for Microsoft Call center was closed in Feb '96

Process Engineering Technician Motorola - Semiconductor Products Sector (now Freescale) - Austin, TX 1989 to 1995

Conducted engineering work related to semiconductor manufacturing Performed QA, SPC, and process development Used experimentation, metrology, and computer-based data analysis Revised and updated online Polyimide process documentation in the PROMIS system. Charged with oversight and improvement of C4 and Stress Buffer Polyimide (PIX/PIQ/SOG) processes Performed quals of new photolithography equipment including steppers Sustained & monitored photolithography processes Supported production of microprocessors and memories on 8" wafers

U.S. Government Security Clearance (C.C.I.) Received "Quality Champion" Award 3 times

Retail Sales Electronics and Sporting Goods Service Merchandise - Austin, TX September 1985 to December 1988

Retail commission sales of electronics and sporting goods Exceeded sales goals regularly Also performed warehouse duties including loading, unloading, shipping, receiving, stocking Received 'Employee of the Month' awards 3 times

Education Bachelor's in Construction Management Currently enrolled Colorado State University August 2019 to Present

Associate in Business Administration (3.5 GPA) American Public University 2014

Skills SAP ERP and MM, Active Directory, ServiceNOW, Freshdesk, RS2, Remedy, Dell KACE, Microsoft Office 365 including Excel, Word, Access, Outlook, and PowerPoint, Adobe Acrobat PDFs, Cisco WebEx, Loftware, Dameware, I am willing to obtain any required training and certification or licenses., Administrative Support, Sales Support, Teamwork, Troubleshooting, Problem Resolution, Retail Sales, Manufacturing, Technical Support, Customer Service, Inventory, Ordering, Excel, Organizational Skills, Word, Security, Cash Handling, Typing, Supply Chain, Logistics, Database, Computer and Electronics Assembly, Stocking, Hand Tools

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Awards PNCS Director's Award for Outstanding Support at AT&T "Quality Champion" Award 3 times at

Motorola "Make- it-Work" Award for Excellence at CheckFree Eagle Scout with Bronze Palm
Certifications/Licenses CompTIA Network+ CompTIA A+ CompTIA Strata IT Fundamentals
Microsoft Certified Professional (MCP) - Windows Additional Information HONORS, AWARDS,
MEMBERSHIPS National Society of Collegiate Scholars National Association of Sales
Professionals (NASP) Sales & Marketing Executives International (SMEI) Received PNCS
Director's Award for Outstanding Support at AT&T Received "Quality Champion" Award 3 times at
Motorola Received "Make- it-Work" Award for Excellence at CheckFree SECURITY
CLEARANCES HELD PREVIOUSLY US Government - Classified Cryptographic Items (C.C.I.)
while at Motorola Department of Justice - DOJ Trusted Position while at AT&T In addition to
certifications listed in the Skills section, I am willing to obtain any additional certifications or training
required for the position, and any required clearances.

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