Assistant to the President Assistant to the President Assistant to the President Charlottesville, VA Work Experience Assistant to the President Delta Bridge Inc May 2019 to August 2019 Sustain communication between departments ? Assist with all administrative duties Account Manager Duska Consolidated LLC March 2018 to January 2019 Maintain income and balance sheets ? Manage credit accounts Database Administrator University of Virginia April 2018 to December 2018 Manage access permissions ? Perform server maintenance Research Assistant University of Virginia August 2016 to August 2017 Operate Atomic Force Microscope ? Clean and prepare samples Education Bachelor's in Finance Marshall University - Huntington, WV January 2018 to

Present Bachelor's in Mathematics Marshall University - Huntington, WV January 2018 to Present

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