

Systems Administrator Systems Administrator IT Professional & Computer Science Student Las Vegas, NV IT professional with an interest in all things technology. Currently working on my Computer Science degree through Oregon State's eCampus. Authorized to work in the US for any employer

Work Experience

Systems Administrator WestStar Credit Union - Las Vegas, NV April 2018 to July 2018 Managed new hires and terminations in Active Directory, Exchange, and financial applications. Created and maintained knowledge base for IT documentation using the MediaWiki platform. Wrote programs in our core banking platform to generate data reports for IT and other departments. Examples of reports include statistics on account closures & openings, ATM usage, savings & checking account usage, etc.

IT Support Technician WestStar Credit Union - Las Vegas, NV November 2016 to April 2018 Functioned as help desk and desktop support for 100+ Windows 7 PCs and 80+ users. Handled service requests over the phone, through emails, and tickets. Visited local branches to install new equipment and perform maintenance. Worked with Dell OptiPlex PCs. Created basic scripts using PowerShell to automate tasks such as account creation & disabling. Assisted systems administrator with onboarding and offboarding users in Active Directory, imaging PCs, and other duties.

Computer Lab Monitor The University of Alabama - Tuscaloosa, AL August 2013 to December 2013 Instructed teachers and students on how to use lab equipment, and offered basic troubleshooting when needed. Maintained lab equipment, and refilled supplies.

Education

BS in Computer Science Oregon State University (eCampus) July 2018 to June 2020

BA in English Literature The University of Alabama - Tuscaloosa, AL May 2016

Skills

Active Directory (2 years), Help Desk (2 years), Windows 7 (2 years), Exchange Server (1 year), Powershell (1 year), Desktop Support (2 years), Troubleshooting (2 years)

Certifications/Licenses

CompTIA	A+	June	2016	to	October	2020
https://www.certmetrics.com/comptia/public/verification.aspx?code=6DFZKTXEND142KSJ						
CompTIA	Network+	July	2017	to	October	2020
https://www.certmetrics.com/comptia/public/verification.aspx?code=4520E8QPGLFQQ5GG						
CompTIA	Security+	October	2017	to	October	2020
https://www.certmetrics.com/comptia/public/verification.aspx?code=W129F8WPEP141F5X						

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