IT Administration / Security Analyst IT Administration / Security Analyst IT Administration / Security Analyst - AJL IT Solutions Inc College graduate with a passion for information technology, specialized in Security. Looking for a position that is challenging and provide opportunities for career growth. Quick learner experience in different technologies and applications. Great team player and works well with others. Work Experience IT Administration / Security Analyst AJL IT Solutions Inc - Falls Church, VA December 2015 to Present Using Symantec Norton to send out the Virus Scanning Software to client machines and to ensure all clients had updated Virus Definitions and engines   Performed computer security tasks for multiple networks (checking audit logs, updating virus definitions, installing security updates for operating systems and software, and other various tasks.   Ensured Networks followed security plans by performing security walkthroughs; insured machines had proper software and hardware updates and were following other proper computer security guidelines   Independently conducts internal and external vulnerability scans using Nessus Security Center, HP Webinspect and Trustwave DbProtect and compliance scans to evaluate possible environmental risks to provide attack detection, mitigation, and compliance monitoring   Provided support for Windows workstations and Servers   Added new computers to the domain   Added and removed rights to users in using of certain specific software   Reset user passwords   Unlocked user accounts   Virus/Spyware Removal   Created user account and reset password on remedy ticket application.   Troubleshoot trouble tickets regarding all software and hardware problems   Involved in installation, troubleshooting and installation of printers and peripherals President of the Young Adults Catholic Group Holy Martyrs Catholic Church - Arlington, VA July 2013 to Present Lead a group of 30 young adults in performing service for the church and the community, including   volunteering at homeless shelters, car wash fundraising for charity, Mother's Day banquet, etc.   Use Excel, Power Point and Word to prepare and coordinate for the meetings and events throughout the year IT Support Hung Nguyen Dental Office - Falls Church, VA May 2015 to December 2015   Perform front desk tasks and duties of customer service representative   Handle any trouble issue and dealing with remove malware and clean up computer   Resolve any IT issue that arrived to make sure the office computer is in best shape to use

Teaching Assistant Kumon Center - Fairfax, VA April 2013 to April 2014   Provided support to children with mathematics on an individual and small group basis   Performed data entry, secure the computer and make sure the network working properly   Assisted in developing educational programs of learning activities Education B.S. in Information Technology George Mason University - Fairfax, VA May 2015 Skills CSS (Less than 1 year), Dreamweaver (Less than 1 year), Flash (Less than 1 year), Nessus (1 year), Security (1 year) Additional Information Skills Languages: SQL, Java, PHP, CSS Design, HTML   Applications: Access, Dreamweaver, Adobe Flash, Multimedia, Web Design, Photoshop   Knowledge of Nessus Security Center, Nessus Scanner, WebInspect, DbProtect

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