Front- End Developer/Designer Front-End Developer/Designer WordPress Developer/Business Analyst Washington, DC Authorized to work in the US for any employer Work Experience Front- End Developer/Designer tdbstudio - Washington, DC November 2001 to Present Skills: WordPress, HTML, CSS, PHP, Adobe Photoshop   Provides full life-cycle development for a variety of clients in the metropolitan New York and Washington, DC areas, including: National Children s Campaign http://nationalchildrenscampaign.org/   Washington Jazz Arts Institute (http://www.wjai.org) Donna Schroffner Piano Studio (http://www.donnapianostudio.com)   Redesigned the website for Suited For Change   Website maintenance for the Greater Washington Women s Network (Jan 2007-Jan 2008)   Development and management of content, utilizing Interwoven TeamSite product for the 92nd Street YMCA.   Development and organization of a photo library and photo editor for the United States Tennis Association. Business Analyst Scimentis, LLC (Site: National Cancer Institute) - Rockville, MD July 2018 to April 2019   Documented business requirements in Confluence for a project with a division of the National Cancer Institute.   Created technical requirements in JIRA tickets for the development team.   Created a UAT Test Plan in JIRA for the preparation of User Acceptance Testing.   Created test script tickets in JIRA for budget formulation, budget execution, projects creating processes.   Intranet Consultant International Food Policy Research Institute (IFPRI) - Washington, DC May 2017 to September 2017   Worked on a small team revamping IFPRI intranet.   Gathering Requirements - Several interviews of staff and form documentation   Extracted business processes to be put into process diagrams   Creating a solutions checklist Web Manager American Diabetes Association - Crystal City, VA September 2016 to March 2017   Approved content submissions through Convio website, creates wireframes for special projects(diabetes web portal powered by IBM Watson),   Created overlays to support marketing campaigns.   Processed vanity url requests   Created webforms, etc.)   Created responsive content for the site. Senior Web Producer University of Maryland University College - Adelphi, MD June 2016 to August 2016 UMUC.edu 2.0 Web Migration Project   Worked as part of the production team to create page shells, migrate content assets, content elements and pages into CommonSpot(CMS).   In addition, helps with the QA process and production fixes. Senior Web

Content Editor Office of the Chief Technology Officer, District of Columbia Government - Washington, DC August 2015 to May 2016 Portal Responsive Design Project (over 100+ websites):

Audited and edited content including tables, iframes and apps to make sure they were responsive. Checked content on several mobile devices including tablets, various smart phones, small laptops and large screens. Senior Web Content Editor Office of the Chief Technology Officer, District of Columbia Government - Washington, DC August 2014 to April 2015 District of Columbia Public Schools Content Migration Project: Worked with a web team to construct sitemaps, Content preparation (editing) and content migration to the newly design Drupal website. Content included over 5000 pages and publications. Web Content Editor Office of the Chief Technology Officer, District of Columbia Government - Washington, DC April 2010 to August 2014 Portal Content Migration Project (over 100+ sites): Served as an OCTO liaison to help lead agencies through the web migration process Prepared content for migration (editing) Constructed sitemaps Migrated content into two different CMS during the project (Open Text and Drupal), Prepared sites for launch Web Manager International Women's Media Foundation - Washington, DC August 2005 to January 2010 www.iwmf.org Performed daily website maintenance, Supported the backend of the website and custom CMS Developed HTML email templates for email communications (i.e. newsletter, invitations) Created graphics and web banners for the website, Developed and managed the SharePoint Intranet and Board Extranet, Liaison between the web development team and IWMF staff for the redesign of the IWMF site Developed the Intranet site using MS SharePoint. Education Certificate in Web Design The Learning Center July 2002 B.M. in Music Composition & Theory New York University May 1998 Skills HTML 5 (3 years), HTML (10+ years), CSS (10+ years), JQuery (Less than 1 year), Javascript (4 years), Wordpress (5 years), Photoshop (10+ years), PHP (2 years), JIRA (5 years), Confluence (1 year), Drupal (4 years), testing (3 years), Excel (10+ years), Microsoft Office (10+ years), Powerpoint (5 years), SQL (2 years) Links http://www.tdbstudio.com http://www.effectualhealth.com https://www.drupal.org/case-study/dcgov http://wjai.org http://nationalchildrenscampaign.com

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