

Information Systems Project Manager Information Systems Project Manager Information Systems Project Manager - Northrop Grumman Chandler, AZ Active participation in an information service environment enabling me to contribute a quality level of knowledge and skill while allowing enhancement of professional development and expanding career opportunities. Work Experience Information Systems Project Manager Northrop Grumman 2017 to Present Responsible for the project in its entirety with individual responsibilities including, but not limited, to the following; project assessment, budget, scope definition, planning, implementation, lessons learned, and all other facets of the project as needed. System Administrator Teksystems 2016 to 2017 Responsible for providing support to the entire organization with individual responsibilities including, but not limited, to the following; configuring multiple OS platforms, network configurations, server maintenance, VPN assistance for work from home employees, and various other support responsibilities as needed. IT Service Delivery Manager City of San Marcos 2014 to 2016 Responsible for the day-to-day operations in its entirety with individual responsibilities including, but not limited, to the following; department budget, employee growth through training, overseeing IT projects in their entirety, and various management responsibilities as needed. Education Bachelor of Science University of the Incarnate Word Skills Microsoft Office (10+ years), Microsoft Project (6 years), Project Management (6 years), Project Planning (6 years), Budgeting (4 years) Additional Information I interface well with the public, possess strong decision making skills, highly organized, a team player, and have outstanding communication and writing skills.

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