

Server/Waiter Server/Waiter College Graduate- Information Management and Technology New York, NY Work Experience Server/Waiter Pita on Essex - Milburn, NJ May 2019 to Present Provide high level customer service in a large, fast paced restaurant Communicate effectively with cooks and other waitstaff to ensure seamless customer experience Manage and prioritize multiple tasks such as customer seating, phone calls, to-go orders, cash out, cleanup and restocking Project Manager (Capstone Project) BluSeeds Studios - Saranac Lake, NY January 2019 to May 2019 ? Scheduled and managed communication between client and students to ensure adherence to project timeline ? Primary editor of project reports and documentation ? Managed and rebranded web presence on Facebook and Instagram ? Spearheaded new web design; transitioning data from WordPress to Wix TA for IT Management and Administration School of Information Studies, Syracuse University - Syracuse, NY January 2019 to May 2019 ? Lecture information technology management principles and practices. Administration of computers, operating systems, and applications ? Demonstrate tools and techniques for managing information technology operations ? Design and coordinate hands-on labs in a virtual environment Student Event Coordinator Hendricks Chapel - Syracuse, NY August 2018 to November 2018 ? Coordinate assignment in set design, task management, and scheduling ? Detailed assembly of electronic and electro-mechanical devices ? Real-time utilization of audio Operating Systems and software to ensure quality performance Student Supervisor Syracuse University Food Services - Syracuse, NY January 2016 to September 2017 \* Manage and prioritize multiple tasks such as food and drink preparation, and maintenance \* Communicate clearly and effectively with coworkers and management to ensure positive customer experience \* Adapt to various work environments moving from different cafes across campus Assistant Technician Information Technology Services - Syracuse, NY May 2017 to August 2017 ? Monitored progress of daily projects and ensured adherence to project timelines and quality standards ? Grasp comprehensive understanding of data center and network infrastructure ? Log and respond to network infrastructure errors throughout the campus ? Enabled conversion of campus legacy cabling to high speed cables ? Installation and implementation of various networking devices in campus data centers, and campus

buildings TA for Intro to Computer Networking School of Information Studies, Syracuse University - Syracuse, NY January 2017 to May 2017 ? Coordinate and conduct demonstrations of applications such as Wireshark, Packet Tracer, and Wireless Mon ? Assist in the development of hands on labs and quizzes ? Facilitate learning of networking concepts, and preparation for final exams ? Effectively manage multiple students with various levels Education Information Management & Technology Syracuse University - Syracuse, NY August 2018 to Present Skills HUMAN COMPUTER INTERACTION, HTML, JAVASCRIPT, DATA ANALYSIS, CUSTOMER SERVICE, POS, Server, fast learner, Sales Certifications/Licenses Driver's License Additional Information ? Web Scraping Via Python ? HTML/CSS ? SQL ? Data Visualization ? Github ? Web Accessibility ? Visio Data Flow Diagrams ? Library Research and Citation ? Data Driven Inquiry ? Microsoft Office ? Site Surveying ? Human Computer Interaction ? Data in Society and Ethics ? Photoshop ? Installation of switches, servers, UPS, and various network devices ? Network device monitoring, tracking, and inventory ? Project Management ? Professional Writing ? Public Speaking ? Liberal Arts Core

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