

System Administrator System Administrator System Administrator Work Experience System Administrator Kelly Services Inc - Freeport, TX April 2005 to January 2018 Maintain B-2018 R&D Data Center, Freeport TX ( Systems, HVAC, and Power distribution equipment) Manage I/R R&D support servers in Plaquemine, LA Documented and executed maintenance procedures, including system upgrades, patch management and system backups. Supported Multiply Hardware Platforms (Dell, HP, IBM, OEM, etc) including legacy and currently Windows Operation System (O/S) Effectively handled the communications between in-house software team, clients, and stakeholders. Leverage Dow related resources or processes to work efficiently and meet client computing support needs Information Systems Technician CompuVision - Freeport, TX January 2004 to March 2005 Backup / Restore user's data from hard drive. Troubleshoot desktop involving IBM Desktop & ThinkPad from hardware / software Installing / Troubleshooting VoIP phone project Configured computers to network and connected them to printers and other peripheral equipment Using ManageNow-R2 for problems / change ticket Worked closely with clients for the duration of projects Education Center for Business Diploma Brazoswood High School Skills Scm, System administration, Information security, Backup exec, Operations manager

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