

Purchasing Assistant Purchasing Assistant Purchasing Assistant - DiCarlo Foods East Setauket, NY
Work Experience Purchasing Assistant DiCarlo Foods - Holtsville, NY July 2019 to Present Enter
purchase orders Confirm and manage purchase orders Webmaster/Designer New Plaza Cinema -
Manhattan, NY December 2018 to Present Redesigned and modernized company website Jr.
Database Administrator Intern Food Authority - Hauppauge, NY May 2018 to July 2018 Created
nested pass-through SQL queries to retrieve data from MS SQL Server Used SQL queries to
create automated business reports Automated EDI transmissions using FTP scripting Seasonal
Stony Brook Schools - Stony Brook, NY June 2016 to August 2017 Swim Instructor, Lifeguard
Education Bachelor of Arts in Information Science in Software Engineering State University of New
York (SUNY) College at Oswego - Oswego, NY August 2018

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