System Administrator System Administrator System Administrator - Steward Medical Group Syracuse, UT I am detail-oriented with excellent analytical and organizational skills, experience in the Health Care Industry, problem solving, and I have the ability to work well with people to build long-term relationships. I am well versed in NextGen, Cerner, McKesson, etc. I have a history of being an effective team member with a desire to provide the best support possible to those I interact with both internally and externally. Work Experience System Administrator Steward Medical Group - Salt Lake City, UT October 2014 to Present In this position, I am responsible for completing the following objectives: Resolve complex IT issues for Medical Clinics and Hospitals. Coordinate and rollout system upgrade. Coordinates resolution strategies with Hospital and Medical Clinic Managers Work directly with Clinic managers and Doctors in improving end user and Physicians. experiences. Manage Clinical IT infrastructure. Educate Physicians and Clinical Staff on the usage of Medical Record Network and Desktop Support. systems with emphasis on best practices to steam line and simplify end user experiences. Influential in the decision making for changes to Medical Record and Clinical systems. Work directly with the IT Director to implement IT improvement strategies. IT Manager/ Network Administrator Packsize International LLC - Salt Lake City, UT May 2013 to October 2014 In this position my responsibilities were: Manage the IT Support Department. Streamlined provisioning of company laptops saving the company Manage Global Exchange Email system. almost $30K in one year. Strategically Plan and Implement technology uses throughout the Work hand in hand with Accounting in quarterly negotiations with Cell company. Phone provider saving almost $28k in one year. Manage Network infrastructure, Server configurations and Global Implemented a sustainable Help Desk system to streamline support Communications. resolutions making IT support more effective. Coordinate and rollout system upgrades. Implemented Dropbox for Business streamlining communication on a Global scale. Manage enrollment and system access for employees. Systems Administrator Salt Lake Regional Medical Center - Salt Lake City, UT April 2011 to May 2013 Manage and Support Network and Desktop systems. Coordinate and rollout system upgrades. Manage enrollment and system access for employees. Manage monthly and quarterly reports for Hospital Census

Program Manager Sanmina - SCI - Salt Lake City, UT April 2010 to May 2013 Coordinate projects between engineers, buyers and manufacturing floor manager.   Responsible for assisting sales team by providing assembly quotes.   Responsible for tracking receipt of parts in order to complete client projects. Education Bachelor of Science in Business Information Systems University of Phoenix - Salt Lake City, UT 1995 to 1998 Weber State University - Ogden, UT 1992 to 1995 General Studies University of Utah - Salt Lake City, UT 1989 to 1990 Skills Citrix, Vmware, Networking, Microsoft office, Windows 7, Windows server 2008, Mac, Mac os, Training, System Administrator, Active Directory, System Admin

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