

IT & Security Analyst IT & Security Analyst IT & Security Analyst - SmartCo Services, LLC Palm Beach Gardens, FL \* Experience and expertise in conducting all-source intelligence analysis. \* Proven record of applying advanced intelligence analytic skills to identify, assess, interpret, and report potential threats. \* Effective communicator who quickly masters new roles and technologies to achieve positive results. \* Adaptable, dependable, and hard-working - able to thrive in fast-paced environments and multitask effectively. \* Works well with team members and groups from diverse backgrounds. \* Harbors the Air Force core values of integrity first, service before self, and excellence in all we do. CORE STRENGTHS \* Research & Analysis \* Intelligence Systems / Databases \* Reporting / Briefing Skills \* Data Collection \* Problem Solving \* Communication \* Teamwork \* Flexible \* Detail Oriented \* Professionalism Work Experience IT & Security Analyst SmartCo Services, LLC - Palm Beach Gardens, FL February 2017 to Present \* Maintenance and support of computers, printers, servers, routers, switches, and wireless technologies. \* Maintain/Support Software applications and services such as, but not limited to, Symantec Endpoint Protection, Microsoft Office 365, Microsoft CRM Dynamics, and several proprietary applications. \* Support SmartCo teleconferencing and video equipment. \* Conduct and assist with training for staff members on all new technologies. \* Work with IT Operations when possible to assist with documentation, testing, and bug resolution. \* Creating, updating and maintaining Microsoft SQL/Report Builder reports. \* Developing SQL queries, validating results and generating reports. \* Test, debug and appropriately document all issues that may arise while working on projects. Intelligence Analyst United States Air Force February 2008 to March 2014 \* Analyzed intelligence information through research and assessment to determine adversarial actions and intentions. \* Performed technical reporting and long-term analysis on high-interest information providing national agencies with near real-time actionable intelligence. \* Maintained technical and operational databases using diverse computer software applications. \* Multitasked effectively while using multiple computer operating systems and applications. \* Deemed subject matter expert for duty position at multiple work centers by unit leadership, charged with devising and developing new ways to improve mission effectiveness. \* Responsible for training fellow members in multiple duty

positions. \* Attended leadership and management development courses learning concepts to help workers understand responsibilities, identified problem areas and outlined corrective actions. \* Introduced to total quality management; quality environment, and effective team-building concepts. \* Received the Air Force Achievement Medal for meritorious service from February 2012 to March 2014. Education BS in CYBER FORENSICS/INFORMATION SECURITY KEISER UNIVERSITY WEST PALM BEACH 2017 to Present AS in INFORMATION TECHNOLOGY KEISER UNIVERSITY WEST PALM BEACH 2015 to 2016 Military Service Branch: United States Air Force Rank: Senior Airman

Name: Tiffany Hobbs

Email: brandtmanuel@example.net

Phone: 940.684.1505x989