Owner Owner Marshall, TX Authorized to work in the US for any employer Work Experience Owner LotlXotics - Fort Worth, TX September 2017 to May 2019 I run my own business out of my home breeding and caring for axolotls. I have my breeders as well as rescues and special needs. IT Project Manager KMB Carriers inc - Hallsville, TX June 2018 to October 2018 Configuration and distribution of mobile devices. Managed user accounts and file sharing. Performed installations and maintenance of printers & computers. Contributed toward network installation. Successfully led test efforts in a fast paced constantly changing work environment. Sole IT member for the whole company. Created 2 mobile friendly websites for the company. Designed informational advertisements as well as brochures. Setup a secure employee portal as well as and inter-company social media platform. Truck Driver Class A FFE Transportation - Lancaster, TX March 2017 to May 2018 Transported goods by way of tractor trailer combination vehicle Provider TEXAS HOME HEALTHCARE - Longview, TX February 2017 to February 2017 Life Enrichment Director Cypress Place Assisted Living and Memory Care - Jefferson, TX October 2015 to October 2016 Created monthly activity calendars and carried out events for the residents. Was one of two management positions and assisted the administrator with her duties as well as assisted in managing the rest of the staff. Hostess IHop - Marshall, TX September 2015 to October 2015 Greeted and set guests as well as took their drink orders. Kept the front of the house looking presentable and clean. Took and filled to-go orders. Cashed out customers as they left. Data Entry Clerk(Temp) MegaATV.com -Marshall, TX July 2015 to August 2015 Built the website and added inventory to the new site. Rescue Worker Rebel Ranch Rescue - Jefferson, TX May 2014 to June 2015 Cared for the animals at Rebel Ranch rescue in Jefferson TX. Watched the ranch when the owners were gone out of town. Adoption events. Transported animals from local shelters to rescues or their new homes. Cleaned kennels. Fed and watered all animals. Rotated the dogs in shifts. Played with and socialized the dogs. Independent Insurance Agent (Temp License) Association Members Benefits Advisors (AMBA) February 2015 to April 2015 Sold insurance plans to customers Food Prep Big Pines Lodge - Karnack, TX June 2014 to June 2014 Made sure the buffet stayed stocked and fresh and the area stayed clean. Night Stocker Lowes - Longview, TX February 2014 to April 2014 Unload and sort freight. Stock freight. Organize shelves. Clean store. Operate machinery. Caterer Caterer -Arlington, TX November 2009 to November 2013 This is my family's business. I answered calls, made calls, set up catering events, supervised and trained new recruits, cooked, cleaned, decorated etc. Server Movie Tavern - Arlington, TX January 2013 to February 2013 Greet guests. Take orders. Operate registers. Handle money. Run food and drink. Clean theaters. Server Jay Jay Cafe -Arlington, TX June 2012 to August 2012 Greet guests. Take orders. Run food and drink. Cook breads. Run registers. Handle money. Clean area. Restock area. Roll silverware. Student Teacher Ready Set Teach - Arlington, TX August 2011 to June 2012 Create lesson plans. Take attendance. Grade papers, Teach the lesson plans I created. Create educational wall murals. Taught 6th grade first semester and 7th grade second semester. Team Member Taco Bell - Arlington, TX June 2011 to August 2011 Greet guests. Take orders. Run registers. Operate drive thru. Call out orders. Clean lobby/drive thru. Wash dishes. Education Diploma James W Martin High School - Arlington, TX August 2009 to June 2013 Certifications/Licenses Class A CDL March 2017 to November 2022 Additional Information Typing speed: 44WPM

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