

Data Systems Administrator/Help Desk Clerk/Asset Management Data Systems Administrator/Help Desk Clerk/Asset Management - United States Marine Corps (USMC)- Camp Courtney Sun City, CA Work Experience Data Systems Administrator/Help Desk Clerk/Asset Management United States Marine Corps (USMC)- Camp Courtney - Okinawa, JP September 2018 to Present Japan Implemented appropriate information resources, computing and networking tools and services in order to facilitate day-to-day business processes over 2,000+ users. Provided high quality and efficient day-to-day helpdesk support for technology products and services across customer base. Attempted to resolve customer issues efficiently on first contact, if unable promptly communicated the issues with appropriate organization with the IT Center, and provided the expected turnaround time to the customer. Basic knowledge of Remedy Incident Management. Managed and accounted for over 350 assets to include laptops, CISCO/STEA phones, LEM, and other communications equipment valued at \$1.5 million. Use of Active Directory on a day-to-day basis to view, add, and edit user profiles, groups, and mailboxes. Intermediate knowledge of Microsoft Excel and Word. Managed, supervised, and directed 10 employees including quarterly counseling for both personal and professional development of employees, as well as direction on how to improve or maintain professionalism/proficiency. Assisted customers via telephone and email in regards to troubleshooting technical advice on software configurations and settings, Outlook issues, Share Point/Drive access, issues, imaging and reimaging laptops, installing/mapping printers and other IT related issues. Data Systems Administrator United States Marine Corps (USMC) - Marine Corps Air Station Miramar - San Diego, CA August 2016 to September 2018 Installed, configured, and managed cyber network systems including Microsoft based curriculum and Microsoft Exchange/Server, Cisco Certified Network Associate modules 1, 2, and 3, as well as other authorized cyber network systems. CISCO/TEO/STEA June 2018 to August 2018 Participated in extensive job training in an irregular environment for 36 days (06/2018-08/2018) in which virtual networks, and exchange servers were deployed so that pilots and other organizations were able to communicate for the duration of the training. Over 860 hours of continuous training were successfully completed without a single

incident, or failure in services. Configured Call Manager on Cisco and TEO phone systems to enable phone services for over a dozen units, and over 500 employees which allowed for continuous communication for 24 days. 576 hours of continuous training were completed without failure. Managed, inventoried, and accounted for over 850 assets to include WAN Service Modules (WSM), LAN Extension Modules (LEM), Computer Modules (CM), Data Distribution System Modules (DDSM), laptops, CISCO/TEO/STEA phone systems, and other communications assets worth \$13.8 million. Managed, supervised, and directed 27 employees which involved giving quarterly counseling for both personal and professional development of employees, as well as direction and performance evaluations. Education AS in Business Administration San Diego Miramar College - San Diego, CA October 2017 to Present Links <http://www.linkedin.com/in/aaron-lasage-47b90911b> Military Service Branch: United States Marine Corps Rank: Corporal Certifications/Licenses A+ Certified February 2016 to Present Assessments Organizational Skills Highly Proficient July 2019 Arranging and managing information or materials using a set of rules. Full results: https://share.indeedassessments.com/share_assignment/c-ikmw7acxlrpeqp Data Entry Clerk Proficient July 2019 Maintaining data integrity by detecting errors. Full results: https://share.indeedassessments.com/share_assignment/58ic-ixgbq5qngf6 Data Entry Expert July 2019 Entering data quickly and accurately. Full results: https://share.indeedassessments.com/share_assignment/v1xcnl0z71xdctm0 Attention to Detail: Inventory Expert July 2019 Measures a candidate's ability to apply systematic processes for managing and storing products and merchandise. Full results: https://share.indeedassessments.com/share_assignment/n4aufsxvpw9j48e Scheduling Highly Proficient July 2019 Cross-references agendas and itineraries to avoid scheduling conflicts. Full results: https://share.indeedassessments.com/share_assignment/tptqp-3m3cdrduvv Basic Word Processing with Microsoft Word Expert July 2019 Measures a candidate's knowledge of basic Microsoft Word techniques for word processing, including the use of tools to format or edit text. Full results: https://share.indeedassessments.com/share_assignment/fxriahpcmnlnwb-xd English

Communication Skills: Typing Proficient July 2019 Measures a candidate s ability to effectively transcribe text using a standard keyboard. Full results: https://share.indeedassessments.com/share_assignment/qk4u9f-a5-7uhf4g Indeed Assessments provides skills tests that are not indicative of a license or certification, or continued development in any professional field.

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