

Database Administrator/ Financial Budget Analyst Database Administrator/ Financial Budget Analyst
Database Administrator/ Financial Budget Analyst - Rutgers University Union, NJ Experienced
Analyst - Financial, Data, Database Authorized to work in the US for any employer Work Experience
Database Administrator/ Financial Budget Analyst Rutgers University December 2014 to Present
Advanced database management, maintenance, planning and development. Major support of
PeopleSoft financial software transition project including testing, implementation and security.
Department wide technical support for Excel, Access, Citrix, and Banner systems. Complex ad
hoc financial data reporting in Excel and Access including pivot tables, lookups and macros.
Tested and printed W2 and 1042S forms for entire workforce. / Managed major clinical trial
budgets testing new cancer drugs and treatments. Acted as intermediary between large
pharmaceutical companies and CINJ for negotiations, budgets, planning and amendments.
Produced trial budgets based on requirements of medical staff and corporate management.
Reporting and detailed analysis in Excel utilizing university systems, OnCore, Banner, and Citrix.
Accounting Analyst Nawrocki Smith September 2013 to December 2014 Worked in consulting
division of CPA firm specializing in tax services and audit. Reviewed accounting information
systems including Microsoft Dynamics, Sage, SAP and Oracle to enhance efficiency and ensure
proper financial reporting. Prepared budgets, forecasting, and financial statements to enhance
medium and long range planning. Assisted in organizational analysis, policy improvements, and
legal compliance. Various ad hoc analysis with reporting in Excel including pivot tables, lookups,
macros and Powerpoint. Inventory Portfolio Manager Luxottica July 2011 to July 2013 Managed
order portfolio from product planning and manufacturing through to retail end user logistics.
Created and produced comprehensive metrics package for executive management. Reduced
inventory levels, improved JIT characteristics for lean supply chain. Conceived and carried out
various efforts to improve open order levels, reduce back orders and save cost. Complex analysis
and project management tasks using SAP, Access and Excel. Loan Ops Associate - Consultant
Citigroup July 2010 to April 2011 Worked in loan ops division of private bank as contact
coordinating invoices to bankers and clients, ensuring accuracy and timely distribution using Excel

and Access. Produced monthly statements for foreign currency loans. Financial Analyst World Alliance Financial Corp October 2007 to March 2010 Worked in corporate finance department reporting to CFO and Director on all budgeting and forecasting matters. Produced complex analysis including modeling DCF, NPV, IRR, FCF, MTM, GOS and rate and volume metrics and financial statements in Excel for accurate projections and trend analysis. Assisted in process improvement for month end close team, approved manual posting, managed and journalized expense allocations. Produced monthly financial presentation (ALCO) slides, materials and market analysis in Excel and Powerpoint for executive policy development. Education Bachelor of Science in Finance St. John's University - Jamaica, NY Skills Microsoft Excel (10+ years), Microsoft Access (5 years), Financial Analysis (10+ years), Financial Reporting (10+ years), Financial Modeling (10+ years)

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