Python Developer Python Developer Python Developer - Ehandoff.com Work Experience Python Developer Ehandoff.com - Sacramento, CA December 2018 to Present Generate SQL reports from Excel sheets ? Create python scripts to import data into spreadsheets. ? Create automation Python scripts to automate tedious tasks, such as new client on boarding processes ? Debug and improve SQL queries Administrative Assistant Mariani Nuts - Winters, CA June 2018 to December 2018 Organize files, develop spreadsheets, and scan documents ? Ensure compliance with state and federal guidelines, collect and maintain employees W-2 files in order. ? Compile, copy, sort, and file records of office activities, business transactions, and other activities Administrative Assistant SuCasaFinanciera - Woodland, CA June 2015 to January 2017 Maintain the front desk and reception area in a neat and organized fashion. ? Type newsletter emails through Zoho and generate new leads through cold calling, follow-ups, and walk-ins. ? Cooperate with Medicare, Medicaid and private insurance providers to resolve insurance policies benefits. ? Explain features, advantages, and disadvantages of various policies to promote sale of insurance plans. Education A.S in Computer Science Sacramento City College Skills 85 WPM (Less than 1 year), Excel (Less than 1 year), Microsoft Office (Less than 1 year), MS OFFICE (Less than 1 year), Outlook (Less than 1 year), PowerPoint (Less than 1 year), Python (Less than 1 year), SQL (Less than 1 year), training (Less than 1 year), TYPING (Less than 1 year), Word (Less than 1 year) Additional Information SKILLS ? Intermediate user of Microsoft Office, with a focus on Excel, PowerPoint, Outlook, and Word ? Web and tech savvy, require little to no training ? Type 85 WPM ? Competent at filling and updating records ? Fluent in English and Spanish, and proficient with Italian ? Python programmer and proficient in SQL.

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