Engineering Systems Manager/ Systems Administrator Engineering Systems Manager/Systems Administrator Systems Administrator Rogers, MN Authorized to work in the US for any employer Work Experience Engineering Systems Manager/ Systems Administrator Wood - Minneapolis, MN 2006 to Present Maintain servers Desktop support Set up and administer AutoCAD and Set up and administer Revit projects AutoCAD Plant 3D projects Set up and administer PDMS Implement importing/exporting guidelines to and from many different CAD platforms projects Configure and run automatic clash checking using Clash Manager and Navisworks Clash Detection Establish automatic review file creation for engineers and project managers Education Associates of Applied Science degree in Information Systems Management Rasmussen Business College -Eden Prairie, MN June 2007 Associate of Applied Science degree in Electro/Mechanical Drafting Idaho State University - Pocatello, ID May 1995 Skills Microsoft office, Maintenance, System Administrator, System Admin, Active Directory, Vmware Additional Information SKILLS Building, repairing and troubleshooting computers, Microsoft Office 365, server maintenance and troubleshooting. Troubleshooting engineering and designer software

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