

Project Manager Project Manager Project Manager - Status Not Quo Valencia, CA Work Experience

Project Manager Status Not Quo - Valencia, CA July 2018 to Present Using a hybrid Waterfall/Agile methodology, define project scope and deliverables based on client's needs ? Perform a myriad of tasks to meet project timelines, including Jira task creation, SEO identification and updates, website design, copy creation and marketing launch plans Oversight Compliance Analyst AmeriHome Mortgage Co - Woodland Hills, CA March 2016 to November 2017 Metrics Reporting ? Develop metrics and reports for Management that monitored team's effectiveness and efficiencies. Team was able to improve output by 30% using the data collected. ? Create technical requirements/use cases for Technology group to create the automation of loan selections from mainframe for monthly Compliance audits Project Management Analyst - IT Shield HealthCare - Santa Clarita, CA July 2014 to February 2016 Coordinate and implement corporate projects and initiatives while maintaining HIPAA compliance ? Analyze, develop and recommend testing approaches based on business requirements Product Owner Princess Cruises - Santa Clarita, CA October 2009 to July 2014 - Marketing Scrum Team: Web Site Content ? Lead long and medium term Marketing web site projects using Agile/Scrum methodology ? Accountable for the success, maintenance and performance of assigned web site components - saw an increase in customer engagement of 25% Manager - Web Operations, Princess.com ? Develops, coordinates and implements Marketing website projects including design, development, and maintenance phases ? Creates and assembles documentation and coordinates with IT personnel and business owners/analysts (enterprise-wide) relative to project status and scheduled timelines: ensures established design requirements are within set timelines ? Responsible for a team of associates tasked to make website updates and perform smaller marketing projects ? Communicates project status to senior management, production and design team members Project Management Consultant, The Walt Disney Company and Countrywide Bank Software Management Consultants, Inc - Glendale, CA March 2007 to November 2008 Glendale, CA March 2007 - November 2008 Project Management Consultant, The Walt Disney Company and Countrywide Bank Project Manager GMAC - RFC - Burbank, CA July 2006 to March 2007 Created PMO methodology (templates) for repeatable

process using best practices ? Established standards and procedures for project tracking, reporting and documentation Project Manager - Associate Washington Mutual Bank - Chatsworth, CA February 2002 to July 2006 Successfully implemented Customer Online Check Images project ? Supervised technical teams while coordinating and developing testing criteria Education Certification in Fast Start College of the Canyons - Valencia, CA Links <http://Salesforce.com> Certifications/Licenses Driver's License

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