

Pathway Student Intern IT Specialist Pathway Student Intern IT Specialist Pathway Student Intern IT Specialist - US Department of State Gaithersburg, MD Dedicated and driven IT new grad with a background in IT support, cyber security, database administration and programming seeking a fulfilling entry level position in IT to support all IT needs that offers growth opportunities and allows me to utilize my leadership skills and experience.

Work Experience

Pathway Student Intern IT Specialist US Department of State - Washington, DC May 2019 to Present

Support the IT team in maintaining hardware, software, and other systems Assist with troubleshooting issues and provide technical support Determining appropriate products or services with clients or customers to define project scope, requirements. and deliverables. Developing, modifying, or providing input to project plans. Implementing project plans to meet objectives. Coordinating and integrating project activities. Monitoring project activities and resources to mitigate risk Implementing or maintaining quality assurance processes. Making improvements, solving problems. or taking corrective action when problems arise. Participating in phase, milestone, and final project reviews. Identifying project documentation requirements or procedures. Developing and implementing product release plans. Organize and maintain IT resources Lend IT support in areas such as cyber security, programming, analytics, and data center management

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Student Intern Network Information Security Analyst UltiSat - Gaithersburg, MD June 2018 to April 2019

Monitored for potential security threats and incidents; which included the identification, analysis, investigation and support of remediation recommendations to mitigate security threats and incidents Assisted and observed as the (IT) Information Technology Security Analyst performed risk assessments, reviewed and updated Plans of Action and Milestones (POA&M), Security Control Assessments, Configuration Management Plans (CMP), Contingency Plans (CP) and Incident Response Plans (IRP) Assisted with the Security Assessment and Authorization using NIST SP 800-53 rev4/FIPS 200 (SecurityControls), NIST SP 800-53A rev4 (Assessing Security Controls) Supported the vulnerability scan team by utilizing the Nessus scanning tool to detect potential risks Updated IT security policies, procedures, standards, and guidelines per the respective department and federal requirements, and evaluated the impact of network and system changes using the (RMH) Risk

Management Handbook Provided status reports on ongoing tasks and deliverables and submitted recommendations to the Cyber Risk Advisor for system configuration deviations from the required baseline Junior Project Manager and Systems Administrator Advanced Concepts and Technologies International - Rockville, MD August 2016 to May 2018 Assisted staff in setting up email (Outlook 360), and supported users in Microsoft suite troubleshooting Configured office VLANs to support multiple users Tier 2 Troubleshooting Servers, and configuring or replacing hardware Managed software issues, upgrades, and training Supported and trained staff in use of office phone, and mobile devices Provided high level of support and to ensure that the end user feels their computer concerns are a top priority to be resolved Communicated with team members across if necessary to resolve end user's computer concerns Education Bachelor's Degree in Information System and Management in Research University of Maryland University College - Largo, MD December 2019 Bachelor's Degree in Cyber Security in management University of Maryland University College - Largo, MD December 2019 Certificate University of Maryland University College - Largo, MD May 2019 Associate degree in Information System and Technology in Information System and Technology Montgomery College - Rockville, MD December 2018 Certifications/Licenses Security+ April 2019 to June 2022 Secret Clearance Present

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