

## NETWORK ADMINISTRATOR NETWORK ADMINISTRATOR NETWORK ADMINISTRATOR -

Pulaski County Circuit Clerk's Office Little Rock, AR As a Systems Administrator, Network Engineer and Network Analyst it is up to me to make sure all of the back-end devices that provide life to a company are properly working and meeting expectations. I have been in charge of analyzing current and future Network devices for companies across the state of Arkansas as well as Memphis, TN. This role is one that has allowed me to display not only my knowledge but also show my ability to analyze current networks, how they are running and what could be done to not only increase performance but also cut down on cost. Analytics is a skill that I not only enjoy having but also enjoy doing. The ability to help a company save money while increasing performance is something I enjoy being a part of. Work Experience NETWORK ADMINISTRATOR Pulaski County Circuit

Clerk's Office - Little Rock, AR February 2019 to Present Streamlined network operations Updated hardware and software upon availability and supervised the network to eliminate issues immediately Integrated and coordinated new security procedures and measures to protect the network Monitored system upgrades, which included patches, service packs, hot fixes and new configurations Installed and supported hardware and software, including desktops, servers and printers Determined and alleviated hardware, software and network issues Researched, recommended, configured and supported hardware and software for multiple departments Performed routine troubleshooting and network monitoring and ensured that all systems met federal regulations for security Delivered software patches to network computers and performed regular data backups to ensure security processes were compliant Evaluated sub-optimal areas by thoroughly reviewing network infrastructure and policies Conducted in-depth network reviews and tightened up security policies to monitor access and prevent cyber threats NETWORK ANALYST

Compsys Inc - North Little Rock, AR May 2017 to January 2018 Provide mobile support to over 1000 clients Responsible for the installation, layout, and maintenance of all network components within a company Provide on-site support, when issues cannot be resolved remotely Install a new network and computer equipment Monitor client's on-site as well as off-site data backups Provide help when needed to the Help Desk Travel Nurse Across America Analyzed software,

hardware and network systems for various transmission systems    Acted as primary contact for computer hardware and software problems, as well as network emergencies    Assisted various departments in maintaining network security and configured remote routers and firewalls    , Identified reported and resolved network security violations    Configured and installed routers, switches and wireless controllers

**SYSTEM ADMINISTRATOR** Travel Nurse across America - North Little Rock, AR April 2016 to January 2017 Assist in the definition of project scope and objectives, involving all relevant stakeholders and ensuring technical feasibility    Ensure resource availability and allocation Develop a detailed project plan to monitor and track progress    Manage changes to the project scope, project schedule and project costs using appropriate verification techniques Measure project performance using appropriate tools and techniques    Report and escalate to management as needed    Manage the relationship with the client and all stakeholders    Configure DHCP Server Monitor Network Health Set Static IP's    Setup and Manage WSUS Server    Manage Active Directory Manage VOIP Connections    Monitor P2P Connections    Developed an on-premise Help Desk Ticketing System Developed an on-premise Knowledge-based section    Deployed my creations    Update GPO and manage new Objects    Deploy Software, Company and remote employee-wide Support over 300 computers and virtual computers Support    over 200 people Create new Firewall Connections as well as monitor them Set up Cisco Meraki Firewalls for remote users Provide help- desk support and resolve problems to the end user's satisfaction Monitor and respond quickly and effectively to requests received through the IT help-desk Document internal procedures

**INFORMATION TECHNOLOGY ANALYST** Datapath - Little Rock, AR January 2015 to March 2016 Create and maintain comprehensive project documentation    Meet with clients to take detailed ordering briefs and clarify specific requirements of each project    Delegate project tasks based on junior staff members' individual strengths, skill sets and experience levels    Track project performance, specifically to analyze the successful completion of short and long-term goals    Meet budgetary objectives and make adjustments to project constraints based on financial analysis Develop comprehensive project plans to be shared with clients as well as other staff members    Use and continually develop leadership skills    Attend conferences and training as required to maintain

proficiency    Perform other related duties as assigned    Develop spreadsheets, diagrams and process maps to document needs    Build and maintain the relationship between I.T    And other departments    Join computers and systems to the domain    Manage multiple billing responsibilities as well as technical purchasing    Test new software I.T.supports    Run Power-shell scripts    Assist with upkeep and troubleshooting of 200+ physical and virtual workstations associated with multiple departments    Manage computer and server hardware/software installations and updates    Build and administer network servers including DHCP, DNS, and Active Directory to handle network connectivity    Manage VoIP, Instant Messaging, network monitors, FTP, VPN, and Web services    Implement cloud-based/distributed application deployment for workstation efficiency    Including Linux systems    Manage our Knowledge-based ticketing system and all tickets that come through    Rapidly resolve tickets    Help maintain and uphold our up-time to 99.5% Education Bachelor of Arts and Sciences in Computer Science University of Arkansas at Little Rock - Little Rock, AR 2015 Skills ACTIVE DIRECTORY, CISCO, DNS, EXCHANGE, FIREWALLS

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