Network Administrator/IT Support Specialist Network Administrator/IT Support Specialist IT Support Specialist Fredericksburg, VA Work Experience Network Administrator/IT Support Specialist Ultra Technologies, Inc - Lorton, VA April 2009 to May 2019   Troubleshoot and resolve technical support requests on issues involving hardware, software, printing, and email on behalf of corporate employees and clients.   ? Managed company deployment of new equipment and software   ? Coordinated the corporate network upgrade from Windows Server 2003 to Windows Server 2012, resulting in enhanced network security and software functionality.   ? Recommended and implemented a cloud-based data backup system resulting in 100% data backup while reducing back-up expenditures by 78%. My recommendation resulted from my audit of company backup systems and procedures which found gaps in achieving data backup requirements.   ? Direct the evaluation and recommendation of information technology purchases for corporate network infrastructure & to support the Business Development, Finance, & Operations departments.   ? Assisted in implementing Duo Security two-factor authentication system for United States Commission on Civil Rights (USCCR)., to meet the HSPD-12 requirements for Coordinated system monitoring, installation of token software on desktops, distributing and synchronizing of token devices, and monthly reporting.   ? Conduct annual IT hardware inventory for United States Commission on Civil Rights (USCCR) IT Technician, Consultant Wells Fargo Advisors - High Point, NC May 2011 to September 2011   Deployed new laptop computers to end users   Deployed security encryption software   Trained users on new laptops and assisted with login and new password reset Circle Safety & Health Consultants LLC, Network Administrator, Consultant Randstad Technologies - Glen Allen, VA May 2011 to July 2011   Provided technical support to the Network Administrator.   Troubleshooted and resolved hardware and software issues.   Maintained and monitored company network resources, including servers, & SharePoint site.   Deployed hardware and software on desktops & laptops Assistant Network Administrator Culpeper County Public Schools - Culpeper, VA March 2007 to December 2007   Maintained inventory of all school system IT equipment   Maintained system security via Bess-Proxy internet filtering systems   Provided technical support to staff/students   Deployed Instructional Software on various school file

servers Education Bachelor of Science in Information Systems Strayer University Skills Active Directory (10+ years), CSS (2 years), Deltek (9 years), Microsoft Office (10+ years), Help Desk (10+ years), System Administrator (8 years), HTML 5 (2 years), Desktop Support, MAC, Service Desk, Tech Support Links https://www.linkedin.com/in/jamison-jubilee-2b407b2 Assessments Basic Computer Skills: PC Proficient May 2019 Measures a candidate's ability to perform basic computer operations, navigate a Windows OS, and troubleshoot common computer problems. Full results: https://share.indeedassessments.com/share_assignment/qs2gx1z4drabklay Technical Support Proficient May 2019 Measures a candidate's ability to apply protocols to identify errors and solutions in order to maintain system function. Full results: https://share.indeedassessments.com/share_assignment/1fsjqhixxncr-92m Verbal Communication Highly Proficient May 2019 Measures a candidate's ability to effectively convey information when speaking. Full results: https://share.indeedassessments.com/share_assignment/bxlc3lluhmftdsi5 Indeed Assessments provides skills tests that are not indicative of a license or certification, or continued development in any professional field. Additional Information Skills & Knowledge: Operating Systems: ? Windows 10 ? Windows 7 ? Windows 2012 Server   Applications: Microsoft Office (Word, Excel, Access, Power Point, Outlook, One Note)   Microsoft Project, Microsoft Visio   Deltek GCS Premier, Deltek Time & Expense   Track-It Help Desk Software, Remedy Magic Help Desk   Knowledge: HTML; CSS, Java Script   Active Directory (Add/Change\Delete), Password resets of user accounts   Hardware Replacement (Hard Drives, memory upgrades, optical, disk drives)

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