

Finance Project Manager Finance Project Manager Remote Project Manager Miami, FL My professional career objective is to find an organization that offers challenge, diversity, and flexibility with an opportunity to lead, mentor and grow with a team of professionals. CAREER SUMMARY AND ACHIEVEMENTS As a motivated, strategic-thinking professional with more than 20 years of experience, my background includes; information technology, security and professional services specializing in the financial banking sector, legal industry, public and government entities, distributions supply chain, health care management, and consulting services. I strive at relationship-building with clients and across organizations and teams. Authorized to work in the US for any employer Work Experience Finance Project Manager Southern Glaziers Wine & Spirits - Miramar, FL March 2019 to July 2019 contract) Project Manager: ? Development of project RFI, scope, SOW, project estimates, client communication tools, vendor management and communication ? Process development, reengineering and management for new and existing systems ? Budget development/management, resource estimates and cost analysis ? Project Plans, scope, resource management/sourcing and tracking ? Solution Lead/Technical implementation support Technology: ? Implementation of CLM (Contract Lifecycle Management) system, end to end-replacing SharePoint solution ? Implementation of Enterprise Project Management System tool ? SAP/Ariba CLM IT Project Manager Norwegian Cruise Line - Miami, FL August 2018 to January 2019 contract) Project Manager: ? Development of project RFP, scope, SOP, and SLA documents, project estimates, demand management, and client communication tools, vendor management ? Budget, resource estimates and cost analysis ? Project Plans, scope, resource management/sourcing and tracking ? Status reporting, issues, risk tracking ? Vendor/Supplier facing ? Business Lead and process management Technology: ? Implementation of WFM system, end to end ? Infrastructure: Server upgrades, retirement ? SharePoint 365/2016 Hybrid implementation ? Web portal enterprise intranet site implementation ? MXP/PCH System upgrade (software used to manage ship location, inventory and assets) ? Management of shore/ship side data management and server requests ? Projects: ServiceNow, Windows and SQL Server Upgrade, Exchange Upgrade, Telecom Solution Customization Project

Manager/Customer Success Martin Brower - Rosemont, IL November 2016 to April 2018 Technical Services) Program Management: ? Management of professional and technical services tracking issues, risks and escalation, for development, enhancements and customer engagement within the client program ? Development of project RFP, scope, SOP, and SLA documents, project estimates, demand management, and client communication tools, vendor management ? Development of processes in support of PMO/Governance ? Budget and cost analysis ? Management of facility/distribution center setup ? Resource Management, planning and sourcing ? Customer/Client facing ? Project/Business function: project objectives, work stream management, timeline creation/management, communication and plans, work stream management. Technology: ? Implementation of business integration retail clients, Cloud, finance and ERP projects ? Infrastructure: Server upgrades, server move and retirement, data center split, cloud backup integration * Network rebuild/Implementation: CISCO Mobility Solutions * Requirements for: Connectivity and configuration Protection and optimization Security and remote access Broadband/bandwidth Load balance ? Upgrade of JDE 9, integration interface projects (EDI and JSON formats for data exchange) ? Upgrade from Oracle 11 to Oracle 12 platform ? Oracle E-Business Cloud Solution/AZURE Data Migration/implementation (SCM, Financials) ? Amazon Web Services (AWS) for client data management solutions: * Setup resources, VPC security groups, creating managing IAM rules * Use of Management Console for: Management tools, Storage tools and AWS Snowball file transfer and file share, cloud monitoring ? Websphere Application Server (Java app manager) ? SharePoint 365 ? PowerBI Design ? Dynamics 365 Cloud ? Use of SharePoint, Confluence, JIRA, MS Office, MS Project, and various other project management tools ? Telephone line setup: (T1)800#, voicemail configuration and automated prompts, customer services setup, Warehouse setup: racking, storage, delivery schedule, plate storage, scanning (RF) setup), Dock Staging plan, WMS Configuration (data connection from client and third party to core order system) ? Technology Setup: Hardware/Software setup (bricks), Sentech monitoring installed ? Planned and managed all facility builds and go live operations Senior Program Manager/Customer Success (Client Professional Services) Aptify December 2015

to November 2016 Healthcare Clients Managed: American Dental Association, American College of Surgeons, Pennsylvania Bar Association, and American Health Information Management Association. Program Management: ? Direct Reports - Business Analyst (recruiting and sourcing for projects) ? Types of Projects: Mobile and digital app development (responsive/adaptive viewing on 3 screens (desktop, Tablet, Mobile), CRM application implementation and development/software ? Management of high-profile Enterprise client projects throughout Chicago ? Creation of Program Roadmap based on client input and technology enhancement requests ? Manager of Consulting practice within PMO, customer success and client engagement management and solution design, tracking issues, risks and escalation, for development, ? Reengineer and development of company and external processes in support of governance and client systems requirements and business functions. ? Development of project RFP, scope, SOP, and SLA documents, project estimates, demand management, and client communication tools, Budget and cost analysis ? Problem solving and research analysis ? Team building and strategic planning ? Product Lifecycle Management (PLM) of Aptify products ? Manager of Business Analyst resources for Chicago office Technology: ? Mobile and digital application development: iOS/Android app for ADA member services ? Use of Google Docs/Excel sheets for project tracking and escalation ? Webservices/Web based application development/support ? Development of project plans and schedules ? Resource allocation across projects ? Client financial/budget management ? Client status reporting (issues and risks) ? Contributing approver for JIRA Administration ? Contributing approver for Clarizen implementation Consulting Program Manager Dentons Law Firm - Chicago, IL September 2015 to December 2015 Contract) Program Management: ? Management of IT resources: Application Development Team, Telecom, Development and Security ? Management of professional and technical services tracking issues, risks and escalation, for development, enhancements and customer engagement within the client program ? Development of project RFP, scope, SOP, and SLA documents, project estimates, demand management, and client communication tools, vendor management ? Budget and cost analysis ? E-Level status reporting ? Resource planning and management ? Global strategic planning and readiness Technology: ? Oracle 11 Talent

Management - upgrade (HRMS, Finances, CRM, Procurement) ? Infrastructure: Server retirement, data center move, server upgrades (application upgrades as required for servers) ? Symantec eDiscovery Platform ? SharePoint 365 ? PowerBI Design ? Dynamics 365 Cloud ? Use of SharePoint, Confluence, JIRA, MS Office, MS Project, and various other project management tools

Senior Program Manager/ IT Applications Manager Accretive Health - Chicago, IL August 2014 to September 2015 Managing health care services, resources and plans across hospitals, clinics and facilities. Program Management: ? IT Applications Manager/Resource Manager for IT projects ? Management of IT resources: Application Development Team, Telecom, Development and Security ? Management of professional and technical services tracking issues, risks and escalation, for development, enhancements and customer engagement within the client program ? Development of project RFP, scope, SOP, and SLA documents, project estimates, demand management, and client communication tools, vendor management ? Budget and cost analysis ? Process and organization strategy management ? SharePoint Designer for New PMO Site Technology: ?

Types of Projects: Mobile app development (responsive/adaptive viewing on 3 screens (desktop, Tablet, Mobile), Database implementation and development/software with Tableau reporting and Hadoop platforms ? Release Process Manager for: System updates for-Front/Backend (Payer, Registration, Self-Pay, Denials ? Architecture Project Manager for Enterprise Implementation initiatives: Kronos upgrade, Tableau, Hadoop, HBase, Data Services ? Infrastructure Project Manager for Enterprise Implementation initiatives: Lync, DNN Upgrade, SoftwareAG implementation, server builds ? Training of data entry for database tracking Medicaid/Medicare and medical billing information ? Development and management of databased used to manage and collect Medicaid/Medicare data ? Lync system administrator/support ? Relativity eDiscovery tools ? Trouble shooting and testing of custom SharePoint design ? Collaboration with Solutions Architects to develop and design custom SharePoint solutions ? SharePoint 365 ? PowerBI Design ? Dynamics 365 Cloud ? Microsoft TFS ? Use of SharePoint, Confluence, JIRA, MS Office, MS Project, and various other project management tools

Senior SharePoint Manager NORC of the UofC - Chicago, IL June 2014 to August 2014 Contract) Management of technical resources

Development of Scope, SOW and Project Plan documents to name a few Implementation of Agile Scrum methods for deliverables Collaboration with the business to gather requirements for users' stories Use of JIRA for Sprint and issue tracking Trouble shooting and testing of custom SharePoint design Collaboration with Solutions Architects to develop and design custom SharePoint solutions Development of Executive Status reports Tracking of project budget Development and management of roadmap and timelines. Other miscellaneous manage duties such as ordering equipment for resources, issues negotiation Identity Program Manager/Business Lead A.J. Gallagher - Itasca, IL March 2014 to May 2014 Contract) Managed off shore technical resources Review and analysis of security profile documents Analysis and management implementation of Identity Management system Verification of security profiles and alignment with SOX's reporting Business Process Manager Establishment and setup of user access and profiles for new system Creation of wireframes for business approval and application build Management of off shore development team: daily tasks, issues, time management Oracle talent management - resource management Use of JIRA and MS Project Weekly management meetings and status reports Support to Solutions Architect Various project duties as assigned Director, Program Management/Customer Success NTT DATA October 2013 to March 2014 Contract) Cloud Migration (SharePoint, Windows Applications, Hyperion, P2V, V2V) Support services outsourced offshore Transition to managed services Business Process Management KPI management Business process development and strategic planning for program implementations Resource engagement and management Process Engineer Risk/Issue/Change Management Contract negotiation Use of SharePoint 2010 and PlanView to manage the project plan and resources Collaboration environment/Google Docs Use of JIRA to track tasks and product backlog for Agile reporting (i.e. burn down chart) Management of 3 projects simultaneously. (P2P, Content Services, Device Services- Web-based applications) (platforms: Ruby and .net) Types of Projects: Mobile app development (responsive/adaptive viewing on 3 screens (desktop, Tablet, Mobile), Database implementation and development/software ERP system/Oracle and Cloud Base-Azure Managed budget for each over

\$1.5M Management of resources and cross departmental tasks Management of 15 developers, solution design architects and QA resources Management of remote and offshore teams and testers Change Manager for all releases end to end - Coordination of dates and times, review of changes with change committee, technical on call deployments, evaluation of change impact on environment, release window impacts, attending release board for approval Creation and documentation of all Phases including the CAR and ROM (Rough Order of Magnitude). Agile Scrum Methodology used Program Manager IBM Corp, Remote/Global Telecommute December 2012 to May 2013 Oversight of 12 projects simultaneously (FileNet deployment, Windows server Migration, Server moves) Infrastructure: Data center move (AT&T telephone T1 line moves) Management of more than 70 resources across projects on and offshore Change Manager for all releases - Coordination of dates and times, technical on call deployments, evaluation of change impact on environment, release window impacts Creating and management of project plans and schedules Tracking of budget and resource billing Use of PMO tool to track RFS and project status updates Various other duties as they arise Digital Service Project Manager Chicago Tribune, Digital Media February 2011 to December 2012 Manager of web and digital services development team Agile project management (code reviews, scrum meetings, sprint planning, use cases) Budget, time and scope management Change and release management Web content development Windows and Azure technology management and deployments Independent Consultant (various companies) Remote/Global Telecommute Solutions Program Director (Remote) (Contracts) Clients: McDonald's Corp Walgreens Northern Trust Bank Management of Digital Media Projects Backend and client facing Types of Projects: Mobile app development (responsive/adaptive viewing on 3 screens (desktop, Tablet, Mobile), Database implementation and development/software, Enterprise Software (Lawson, Oracle, Yardi), Dashboards: Tableau, Cognos, Lawson Business Intelligence, Infrastructure: Telecom/CISCO Installations, Data Center Moves, Server upgrades and retirement Hands-on Professional Services/Enterprise Product Implementation Management of Testing environment builds: supporting Network, development and Infrastructure teams (design efforts, build time lines, firewall and load balance issues, map and

documentation), FMEA, process capability, Redesign and development of SharePoint 2010 sites to support PMO Oracle suite upgrade and utilization: Oracle financials, talent management, database Development of project standards and best practices Training staff on SharePoint functions to support PMO Maintaining project timelines and scope Proactively identifying risks and recommending mitigation strategies Review of project tasks and milestones Project estimating, scoping, pricing and phasing Responsible for annual budget process, financial analysis, portfolio forecasting, and profitability Various project related duties Development of enterprise wide training solutions and material Use of FileNet and SharePoint for content storage and management End to end Change Management Management of resources and cross departmental tasks Management of remote and offshore teams and testers Creation and documentation of all Phases including the CAR and ROM (Rough Order of Magnitude) Agile Scrum Methodology used Developed and managed the project plan Identification of Risks, Mitigation and contingency planning Management of scope and change requests to existing project work Education BS in Organizational Psychology Loyola University - Chicago, IL 2018 BA in Business Administration Metropolitan Business College - Chicago, IL 1993 Skills BUDGET, PMO, PROGRAM MANAGEMENT, SOW, BUDGET MANAGEMENT, Outlook, Scheduling, Estimating, Word, Maintenance

Name: Beverly Salazar

Email: bradleycochran@example.net

Phone: 001-501-465-7821x3339