Systems Administrator Systems Administrator Network and Systems Administrator Roseville, CA Experienced Windows system administrator and certified network technician. Professionally commended for exceptional performance, effective communication, and initiative to improve existing systems and procedures. Work Experience Systems Administrator TopMark Funding, LLC - Roseville, CA March 2018 to Present Windows Server   Administered 12+ Windows Server 2012R2 virtual machines across 5 servers operating both Hyper-V and VMware. Managed Active Directory (AD) and Group Policy (GPO), Office365 / Exchange Online, and data backup systems.   Desktop Administration   Provided desktop support to two companies and over 100 employees. Prepared and maintained all user workstations, software and security updates, and monitored antivirus status. Responded to user helpdesk tickets promptly and prioritized tasks based on business objectives.   Network/VoIP Administration   Configured SonicWall firewalls to provide reliable network connectivity between three office locations and 12+ remote VPN users. Managed on-site Mitel Connect VoIP system, monitored call quality and network congestion, and ensured platform stability through VLAN/firewall configuration and database optimization.   Scripting   Created and customized PowerShell code to significantly improve department productivity, including staging deployments with Desired State Configuration (DSC), managing data across multiple file servers, and editing AD user and group properties. Systems Administrator Exchange Bank - Santa Rosa, CA September 2016 to March 2018 IBM iSeries (AS/400) Operation   Completed FISERV Signature configuration and operating procedures in both production and test environments simultaneously while maintaining an accuracy rate greater than 99%. Responsible for importing Federal Reserve ACH files and processing full- system backup procedures. Systems Administrator Bauman College - Penngrove, CA March 2015 to August 2016 Network Architect   Designed and implemented a complete overhaul of the network hardware and topology across three physical locations serving over 300 users, achieving a 10x increase in network data speed. Commended for technical, analytical and problem solving skills; effective task prioritization; and initiative to improve existing procedures.   Provided systems administration support for Windows systems including server and workstation upgrades, backup monitoring, user account setup, and security administration.

Organized and maintained Google Apps for Work systems, including user management, company security audits, and advanced user troubleshooting. Education Bachelor's in Computer Science Western Governors University - Salt Lake City, UT Present Skills Microsoft Office 365 (4 years), Windows Server 2012 (4 years), Windows Server 2016 (1 year), Hyper-V (4 years), Linux (3 years), Network Administration (4 years) Certifications/Licenses CompTIA Network+ CompTIA Project+

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