

Senior IT Analyst Senior IT Analyst Senior IT Analyst Austin, TX Work Experience Senior IT Analyst
American Constructors LLC September 2017 to June 2018 As the dedicated member of the IT
department I was responsible for: Cybersecurity posture of the entire company and remote
jobsites. Design and install remote jobsite networks to main office network ensuring compliance
with site Project Managers on common standards such as PMCS 27 11 and NERC CIP.
Monitoring network devices for issues or vulnerabilities. Overall systems and network
administration of Cisco Meraki hardware. Create and maintain documentation of all existing and
future processes and procedures. Propose and deploy new or updated IT solutions company
wide. Ensuring there is parity in security and usability and hardening systems where applicable. IT
Security Analyst Caravan Health January 2016 to September 2017 Create IT onboarding
procedures. Ensure that existing and future software and transactions are HIPAA compliant.
Create and maintain IT Security and Acceptable Use policies for endpoints. Provide top tier
support to mostly remote users via secure RDP or other approved software. Propose and create
Incident Response Teams as well as practice response procedures and protocols. Install
hardware, audio/visual, and special software if applicable via policy or deskside install. Program
Officer Corporation for National and Community Services September 2009 to October 2015
Manage a multi-million dollar portfolio of AmeriCorps programs to ensure federal compliance.
Conduct community outreach for development opportunities and attended orientations and job fairs.
Provide programmatic and technical guidance on the pre/post awarding of federal grants to grant
recipients and the associated board of directors. VMSU Team Leader Administrative
management of over 20 specialists. Oversee the scheduling, briefing, debriefing or deadlines and
orientations on a rolling basis. Interview and recommend new hire pool to VMSU Director. Point
of escalation for handling customer calls or queries. Perform administrative level database
changes to user accounts using agency proprietary databases. Create and or maintained policies
and procedures for the specialists. Attend leadership training at headquarters in Washington DC
to grow professionally. VMSU Technician Group leader of three other specialists for workload
prioritization. Provide technical and administrative support to over 5,000 AmeriCorps VISTA

members. Provide technical and administrative support onsite at member orientations across the country. Perform call center functions for VISTA members. Train fellow team members on agency systems such as Crystal Reports, eSpan, and Discoverer. Aviation Machinists Mate United States Navy January 2000 to October 2004 Inspected and completed aircraft maintenance according to US Navy standards. Maintained written electronic repair logs, Integrated NALCOMIS aircraft maintenance management systems manuals for troubleshooting, repair, and procedures. Performed CD/QAR functions on daily/weekly/monthly and phase level scheduled maintenance. Performed VATS analysis on H-60F as a troubleshooter. Aircraft Plane Captain on H-60F. Responsible for pre/post flight checks of aircraft. Education BA in Political Science Texas State University 2010 Skills Nist, Cyber Security, Information Security, Siem, Network Security, Active Directory (2 years), Cisco Meraki (4 years), Customer Service (10+ years) Links <http://www.linkedin.com/in/dustin-k> Military Service Branch: United States Navy Rank: E4 Certifications/Licenses CompTIA Security+ September 2017 to September 2020 CCNA Routing and Switching in Progress August 2019 Certified Ethical Hacker (CEH) (Will test for this on September 1 2019)

Name: Cheryl Joseph

Email: isilva@example.net

Phone: 472-272-7989