

Systems Administrator Systems Administrator Systems Administrator - Toojay's Management Corp
West Palm Beach, FL Work Experience Systems Administrator Toojay's Management Corp - West
Palm Beach, FL 2011 to Present Supports all hardware and software for 30 restaurants across
Florida, and the Corporate Office including: Pixelpoint POS, Restaurant Magic Data Central,
Microsoft Office 365, Active Directory, VMWare Workstation, remote support services. * Provides
24/7 technical assistance for the whole company, primarily for the restaurants. * Implements new
hardware and software, and trains end users. Including a rollout of handheld tablets, and new
Ubiquiti and Miraki wifi networks. * Primary point person for all user accounts for various services,
including Active Directory. * Performs on sight preventative maintenance in all 30 restaurants, both
hardware and software. * Sets up and maintains automated reports and file transfers for all
restaurants and the corporate office. * Assists with setup, maintenance, and troubleshooting
Android and iOS devices. Medical Record Processor MEDICAL RECORDS TECHNOLOGY - Boca
Raton, FL 2010 to 2010 Processed, digitally recorded, double-checked medical record CDs for
defects and quality, averaging approximately 500 CDs weekly. Computer Laboratory Assistant
PALM BEACH ATLANTIC UNIVERSITY - West Palm Beach, FL 2008 to 2008 Took incoming and
made outgoing customer service calls. * Set up of network authorization for student computers, fix
minor computer problems Education None in IT Support Training PC Professor - West Palm Beach,
FL July 2010 to December 2010 Bachelor of Science in Marketing Palm Beach Atlantic University
2008 Certifications/Licenses CompTIA A+ Present

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