

Network Administrator Network Administrator Phoenix, AZ Authorized to work in the US for any employer Work Experience Network Administrator Arizona Regional Multiple Listing Service - Tempe, AZ December 2015 to November 2017 Monitor routers, switches, and firewalls Perform routine maintenance on switches, routers, VPN, and firewalls Administer and troubleshoot data connectivity for local area network (LAN) and wide area network (WAN) service Setup and configure all new network devices as needed Support all local and remote networks, Point-To-Point VPN tunnels, and Remotes Access VPN Maintain system, application, security and network configuration documentation Analyze network issues, propose resolution, and implement solution upon approval Maintain accurate network diagrams and documentation Oversee the day-to-day operation of both physical and virtual servers; including updating and patching, checking the Event Logs for errors, stopping and starting services as required, maintaining and troubleshooting backup systems, and monitor and verify all servers are running properly Support, maintain, and evaluate network systems and appliances; phone system, phone recording system and other general network devices Maintain and test nightly and weekly backups Research and recommend network and server hardware and software Assists the IT Manager in designing the network layout and server implementation Coordinate with the IT Manager on how to implement, reinforce and improve the Security Policy per PCI Compliance guideline Provide afterhours support to staff as needed in rotation with IT Manager Assist in gathering prices on equipment and supplies as needed Provide desktop and phone support to users as a backup to the Desktop Support Technician when required Participate in team meetings, providing input and suggestions Act as a backup to the IT Manager in his/her absence Jr. Network Administrator Arizona Regional Multiple Listing Service - Tempe, AZ May 2014 to December 2015 Provide desktop and phone support to users as the main point of contact Assist In providing computer/ network support relating to software and hardware problems reported by users Install new software applications or hardware on workstations and laptops in coordination with the IT Manager Maintain an adequate level of knowledge of operating systems and application software being used to provide high-level support to users Assist in installation of network devices on the LAN Assist with

installation and support of Company Servers    Maintain daily and monthly Backups    Assist In gathering prices on equipment and supplies as needed    Download and test new versions of client software for workstations and make recommendations based on finding    Participate In team meetings, providing input and suggestions    Practice asset management for IT hardware, software and equipment Skills Active Directory (4 years), DHCP (4 years), DNS (4 years), LAN (4 years), Network Monitoring (3 years) Certifications/Licenses Cisco Certified Entry Networking Technician (CCENT) May 2015 to May 2018 Additional Information Technical Proficiencies    Cisco Routers & Switches    VLAN Configuration    LAN / WAN Setup    Wireless setup and administration    IP Addressing    Spanning Tree Protocol    Understanding and experience working with DNS and DHCP    RedHat Administration    Inter VLAN Routing    Wireshark    Patch Management    Backup and Recovery    System and Network Monitoring    Strong Understanding of TCP/IP    Active Directory User Management

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