

Customer Service Representative Customer Service Representative Entrepreneur Clarksville, TN
Great communication skills. Growing Computer knowledge. I'm a very independent worker. Active
Listening Skills Seasoned in Conflict Resolution Fast Learner Skilled in Microsoft Programs
Great People Skills Energetic Work Attitude Authorized to work in the US for any employer Work
Experience Customer Service Representative Concentrix - Clarksville, TN January 2019 to Present
Sprint Customer Service Rep Billing Computer knowledge Credit Card Payments Sales Email
Graphic Artist/Customer Service Air Graphics - Clarksville, TN December 2018 to Present Customer
Service Take orders Complete Task Time Management Closing Store Cash Handling
Customer communication Sandwich Artist/Cashier Subway - Clarksville, TN June 2018 to Present
Customer Service Cash Handling Sanitization of area Prep Sandwich Maker Inventory Detail
Labeling & Dating Products Assembly Worker Electrolux - Springfield, TN October 2017 to March
2018 Reading JDS Safety knowledge Time management Independent work Hand Tools
Finishing Product Barcode Labels Quality Inspection Office Administrator Ashley HomeStore -
Clarksville, TN March 2017 to October 2017 Phone Answering Customer Service Money Handling
Computer Entry Financing Paperwork ad-audits Systems Administrator Meijer - Benton Harbor, MI
April 2014 to August 2016 Ad-Audit Price Audit Any Computer System Repair Repaired Symbols,
Printer, Phones Accomplishments The Store Goal is to Get 2000 scans when Price Auditing
Always Exceeded with 3000 or more scans Leadership Independence Great Reading and
Communication Skills Education Certificate Program in Graphic Design Tennessee College Of
Applied Technology Clarksville - Clarksville, TN October 2018 to January 2019 High School Diploma
in Communications Benton Harbor HighSchool 2010 Skills Pricing Audit, Computer Tech, Customer
Service, Sale Experience (5 years), Assembly Line, Assembly Worker, Sanitizing, Safety PPE,
Graphic Design (1 year), Adobe (1 year), Photoshop

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