

Lab Assistant & English Teacher Assistant Lab Assistant & English Teacher Assistant Lab Assistant & English Teacher Assistant - Intensive English Language Institute Denton, TX MS student in Business Analytics. Strong background in Business Analytics, Information Technology and Information Systems. Seeking a full-time position in Business Analytics starting in September 2019. Authorized to work in the US for any employer Work Experience Lab Assistant & English Teacher Assistant Intensive English Language Institute - Denton, TX January 2018 to May 2019 Analyze the data about the number of international students and their grades to build charts and diagrams using Excel, Tableau and SAS enterprise Miner Present the results and give insights to institute director on a monthly basis in order to improve the efficiency of recruiting practices Manage, improve and maintain daily class material databases using Excel and Access Assist manager to hold weekly activities for international students to improve their English skills Volunteer Intensive English Language Institute (IELI) - Denton, TX August 2016 to December 2018 Assisted the project manager to plan 5 activities for international students per month Helped new international student to fit in the new environment Data Analyst & Business Strategist Prime State Insurance Company - Denton, TX September 2018 to November 2018 Analyzed and transformed financial and insurance data from old system and server to a new one Cleaned data to discuss the results with a team of 5 members using SAS Enterprise Miner Researched the financial and environment feasibilities using research and competition company information Using Visio to make Data Flow and Entity-Relation Diagrams in order to provide strategic insights into data transformation process Assisted the project manager to build database and interface of new server using Access Data Collector & Data Analyst Prime State Insurance Company - Denton, TX March 2018 to May 2018 Built an ARIMA model in SAS to analyze and predict the air quality in Beijing in order to give strategic insights and suggestions to improve the air pollution Collected and clean raw the data from multiple sources including China governmental report and Kaggle datasets Used SAS Enterprise Miner to analyze clean data and fixed data discrepancies to provide more accurate analysis Created feasibility plan based on strategic insights from data analysis Student Assistant Bruce Cafeteria, University of North Texas - Denton, TX February 2017 to December 2017 Served

100 customers daily and assisted other colleagues with food preparation and service Prepared 30 food and items Performed other service tasks as necessary LEADERSHIP, CAMPUS & COMMUNITY INVOLVEMENT Student Success Factors Analysis Prime State Insurance Company - Denton, TX September 2017 to November 2017 Researched factors which make college student succeed in order to give insights and suggestions to current college students Planned project with project manager, assigned tasks to team members and made timeline using Visio Set parameters to find out which variable is the most significant using SAS Used SAS Enterprise Miner to analyze results and gave insights PROFESSIONAL TECHNICAL EXPERIENCE IT Administrator Beijing Scientific and Technical Community Service Center - Beijing, CN August 2013 to July 2016 Beijing, China Managed, improved and maintained the customer information using Access Managed and maintained the company website using HTML Worked on monthly and annual statistical reports in order to track department information Planned 5 monthly events for communities to showcase and communicate Chief, China Railway Publishing House The Office - Beijing, CN January 2013 to June 2013 China Maintained and updated information system of China Railway Publishing House regarding each department profitability using Excel Assisted and analyzed with the quarter and annual statistical projects Communicated with the National Copyright Administration regarding international publication rights Student Union Manager Beijing Institute of Graphic Communication - Beijing, CN January 2010 to May 2013 Beijing, China Managed the Student Union activities to help the new student to fit in their college life Used communication skills to found organizations which would give Student Union support, such as providing place or equipment to hold the events Volunteer Ice Carnival in National Stadium - Beijing, CN October 2012 to December 2012 China Introduced and showed the recreation facility to tourists Helped 30 tourists per day with their questions Financial IT & Database Intern ZhongYi Accounting Firm - Beijing, CN May 2012 to July 2012 China Maintained the accounting system and updated the data Assisted in maintaining and registering new accounting certifications Assisted the manager in communicating with other railway accounting offices about their certifications Education Master of Science in Business Analytics in Business Analytics University of North Texas Denton - Denton, TX May 2019 Bachelor

of Management in Information Technology and Information System in Management Beijing Institute
of Graphic Communication - Beijing, CN May 2013 Skills Powerpoint, Communications,
Organizational Skills, problem solving, Teaching, Filing, Typing, Public Speaking, Photoshop Links
<http://Linkedin.com/in/jiajun-analyst> Awards College of Business Scholarship 2019-05 College of
Business Scholarship 2018-2019 Nomination of Student Employee of 2019 2019-05 Director's List
2017-01

Name: Mark Harrison

Email: davidmcdaniel@example.com

Phone: (488)971-1633x352