



# IIIT Dharwad Research Park (IDRP)

## Incubation Manager Job Description

## Reports to



IIIT Dharwad Research Park Head

## Location



IIIT Dharwad Research Park

## Job Summary

We're seeking an experienced Incubation Manager to join our technology startup incubation team. The ideal candidate will have a strong background in startup ecosystem, excellent networking skills, and a proven track record in supporting startup growth.

## Key Responsibilities

1. Manage portfolio startups: Provide guidance, mentorship, and resources to startups.
2. Program Development: Design and deliver incubation programs, workshops, and events.
3. Networking: Foster relationships with investors, mentors, corporations, and ecosystem partners.
4. Startup Sourcing: Identify and select promising startups for incubation.
5. Business Development: Support startups in fundraising, partnerships, and customer acquisition.
6. Monitoring Progress: Track startup milestones, growth, and outcomes.
7. Community Building: Create a vibrant startup community through events and initiatives.
8. Collaboration: Work with internal teams (sales, marketing, finance, operations) to support startup needs.
9. Reporting: Prepare reports on incubation progress, metrics, and outcomes.

## Requirements

1. 5+ years of experience in startup incubation, acceleration, or entrepreneurship.
2. Bachelor's/Master's degree in Engineering, Business, Entrepreneurship, or related field.
3. Strong network in startup ecosystem, including investors, mentors, and founders.
4. Excellent communication, interpersonal, and project management skills.
5. Proven track record in supporting startup growth and fundraising.
6. Knowledge of startup funding models, investment landscape, and industry trends.
7. Experience with program management, event organization, and community building.

## Desirable Skills

1. Experience with startup investment due diligence.
2. Familiarity with industry and technology trends (Computer Vision, Generative AI, Spatial Computing, Cyber Security, Blockchain, IoT, etc).
3. Certification in entrepreneurship, innovation, or startup management.

## What We Offer

1. Competitive salary and benefits package.
2. Opportunity to work with innovative information technology startups and ecosystem leaders.
3. Professional development and networking opportunities.
4. Dynamic work environment.
5. Recognition and rewards for outstanding performance.

If you're passionate about empowering startups and have the expertise to drive growth, please send your CV right away to [ceo\\_idrp@iiitdwd.ac.in](mailto:ceo_idrp@iiitdwd.ac.in) mentioning "Application for Incubation Manager" in the subject line!