

HOPEFIELD PREPARATORY SCHOOL
6 Hillcrest Avenue, Kingston 6
(876) 927-8216 * hopefieldprep@gmail.com

New Student Application

STUDENT INFORMATION

Name of child
(First/Christian Name, Middle Name, and Surname)

Date of Birth/...../.....
(day/month/year) Religious Denomination

Address

Jamaican National No Yes

PARENT/GUARDIAN INFORMATION

Mother's Name

Email Address Occupation

Telephone Number/s: Home Cell Business

Business Name & Address

Father's Name

Email Address Occupation

Telephone Number/s: Home Cell Business

Business Name & Address

Any Known Diagnosis of Allergies/Medical Conditions/Special Needs No Yes

If "Yes" please specify

EMERGENCY CONTACT INFORMATION (contact information for someone other than parent)

Name Relationship to Student

Telephone Number/s: Home Cell Business

Parent/Guardian Signature/s Date

OFFICE USE ONLY

Documents Received

- Immunization Certificate
 - Passport Sized Picture
 - Birth Certificate

- NSRS Number (if available)
 - Signed School Rules Compliance

Date Received _____

Date Received

Term of Entry **Term Left**

Fees are payable in advance. One term's notice in writing for the removal of a child from school. A pupil whose fees are in arrears may be excluded from school until the account is settled. A child who is absent for a term or part thereof is required to pay full tuition.

Documents for New Students

All New/Applying Students Kindergarten One – Grade Six

- Immunization Certificate
- Passport Sized Picture of Child
- Birth Certificate

Students Transferring from Previously Attended Schools (Grades One -Six)

- Last Two Report Cards
- National Assessment Results (Jamaica)
 - Grade 1 Readiness
 - Grade 3 Diagnostic
 - Grade 4 PEP
 - Grade 5 PEP
- NSRS Number (Jamaica)
- School Transcript
- Letter of Recommendation from Principal (include financial standing and National examinations taken)

Fees are payable in advance. One term's notice in writing for the removal of a child from school. A pupil whose fees are in arrears may be excluded from school until the account is settled. A child who is absent for a term or part thereof is required to pay full tuition.