

## PERSONAL INFORMATION

## Vedran Šagodić

 Izidora Kršnjavog 30, 31000 Osijek (Croatia)

 (+385) 097 794 2911

 vedran.sagodic@gmail.com

## WORK EXPERIENCE

18/11/2018–14/03/2020

**Waiter/waitress**

Seabourn Cruise Line, Seattle (United States)

10/06/2018–01/10/2018

**Dining server assistant**

Basin Harbor Club, Vergennes (United States)

- Communicated and organized all food orders and running food to ensure the highest guest satisfaction.
- Ability to work on a team in a fast paced high volume environment with multi-tasking and known for bringing exceptional service to work everyday.
- Practiced safe food handling procedures at all times.
- Ability to stand and work for whole work shift, lift 75lbs., excellent customer service skills, aid in upkeep of total restaurant, front and back of house.
- Collecting used kitchenware from dining and kitchen areas
- Loading and unloading washing machines
- Washing specific items by hand
- Sanitize the kitchen area

01/10/2015–01/06/2018

**Student assistant in Faculty Library**

Faculty of Economics in Osijek, Osijek (Croatia)

- issuing Library books to students
- archiving library materials
- providing the practical support and services to Faculty library users
- working on faculty repository

15/09/2017–01/05/2018

**Call centre agent**

Optima telekom, Osijek (Croatia)

- providing technical support services to customers
- updating customer database
- telesales and telemarketing (phone, mobile and internet services)

01/06/2017–01/09/2017

**E-marketing advertising**

Invito d.o.o., Osijek (Croatia)

- Google Ad words Campaign creating and managing

01/08/2014–01/12/2014

**Customer service agent (Technical support)**

Hrvatski telekom, Osijek (Croatia)

- providing technical support services to customers
- updating customer database

-telesales and telemarketing (phone, mobile and internet services)

15/08/2009–15/06/2014

### Office manager and secretary

Hrvatski sokol Osijek (Croatian Hawk, historical unit, guard of honour), Osijek (Croatia)

- preparing documentation for historical unit,

- organizing and managing office and every day activities

-organizing karate, kickboxing, basketball and other sport clubs which operate under this Association

- participation in organisation of World gymnastics cup in Osijek, World Handball championship, National Croatian Soccer Team visits, visits of Croatian Prime Minister and President of Croatia, and other cultural and important manifestations in Osijek and Osijek-Baranja County

- organisation of different Basketball tournaments ( kids and youth ) and Half Marathon sponsored by Ferivi

## EDUCATION AND TRAINING

01/11/2020–Present

### Microsoft Web Development

IT academy, Belgrade (Serbia)

14/04/2020–Present

### PHP developer

Edunova - Computer Training School, Osijek (Croatia)

01/10/2013–30/06/2014

### Hotel and tourism management school graduate

Public Open University Poetika, Osijek (Croatia)

01/09/2009–01/10/2010

### Waiter and server

Public Open University Poetika, Osijek (Croatia)

## PERSONAL SKILLS

Mother tongue(s)

Croatian

Foreign language(s)

	UNDERSTANDING		SPEAKING		WRITING
	Listening	Reading	Spoken interaction	Spoken production	
English	B2	B2	B2	B2	B2
Italian	A1	A1	A1	A1	A1

Levels: A1 and A2: Basic user - B1 and B2: Independent user - C1 and C2: Proficient user  
[Common European Framework of Reference for Languages - Self-assessment grid](#)

### Communication skills

Good communication skills gained by a five-year job as secretary of the Croatian Sokol Osijek association where I was in charge of communicating with basketball, marathon, kickboxing and karate club trainers. I was also superior (so called-Unit leader) to younger members of that Unit and Association where I needed to present goals clearly and on everyday basis.

Also, I have developed communication skills in technical support at the Contact Telecommunication Center where I have communicated with Clients everyday.

### Organisational / managerial skills

By working in Hrvatski Sokol Association I was responsible for the functioning and management of the entire association, which has over 3,000 members.

I was a member of the Organizing Committee of the World Handball Championship, the Osijek Grand

Prix, and National Football team and federation matches .

I participated in the organization of the arrival of the Prime Minister and President of the Republic of Croatia in Osijek, and many other guests.

I was the head of the organizing Committee of Osijek Half marathon organized by the Marathon club and sponsored by Ferivi, and basketball tournaments for younger ages organized by the Basketball Academy.

Job-related skills Drivers Licence (B)

Digital skills

SELF-ASSESSMENT

Information processing	Communication	Content creation	Safety	Problem-solving
Proficient user	Proficient user	Proficient user	Proficient user	Proficient user

Digital skills - Self-assessment grid

**Related document(s):** magento-certifikat-web-dizajn.pdf, Centr za poduzetništvo.pdf, Shaw academy certifikat 2.pdf, Shaw academy certifikat 3.pdf, Shaw academy certifikat.pdf

ATTACHMENTS

- magento-certifikat-web-dizajn.pdf
- Centr za poduzetništvo.pdf
- Shaw academy certifikat 2.pdf
- Shaw academy certifikat 3.pdf
- Shaw academy certifikat.pdf
- CertificateOfCompletion\_Programming Foundations\_ Fundamentals.pdf

## magento-certifikat-web-dizajn.pdf



## Vedran Sagodic

Has successfully completed the course:  
Responsive Web Design in Magento 2 (Free)

1/29/2017

Date



## Centr za poduzetništvo.pdf



# UVJERENJE

Vedran Šagodić

Sudjelovao/la je na sljedećim seminarima:

**“Razrada projektne ideje” (19. - 21.01.2015.)**

**“Projektna prijava” (04. - 06. 02. 2015. )**

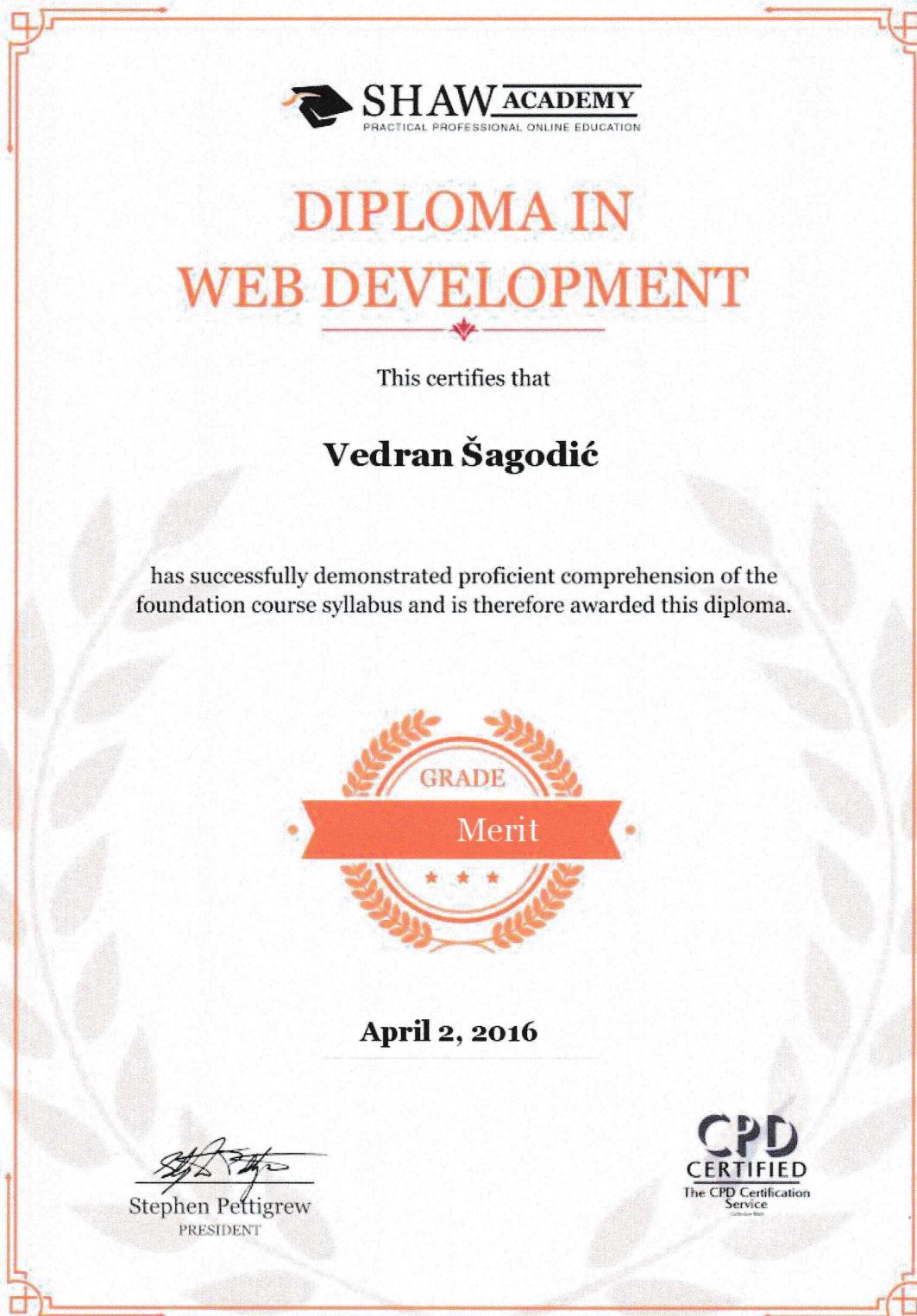
u organizaciji Centra za poduzetništvo, sufinanciranim od strane Ministarstva  
socijalne politike mladih RH u okviru projekta “Korak više”

*U Osijeku 06.02. 2015. godine*

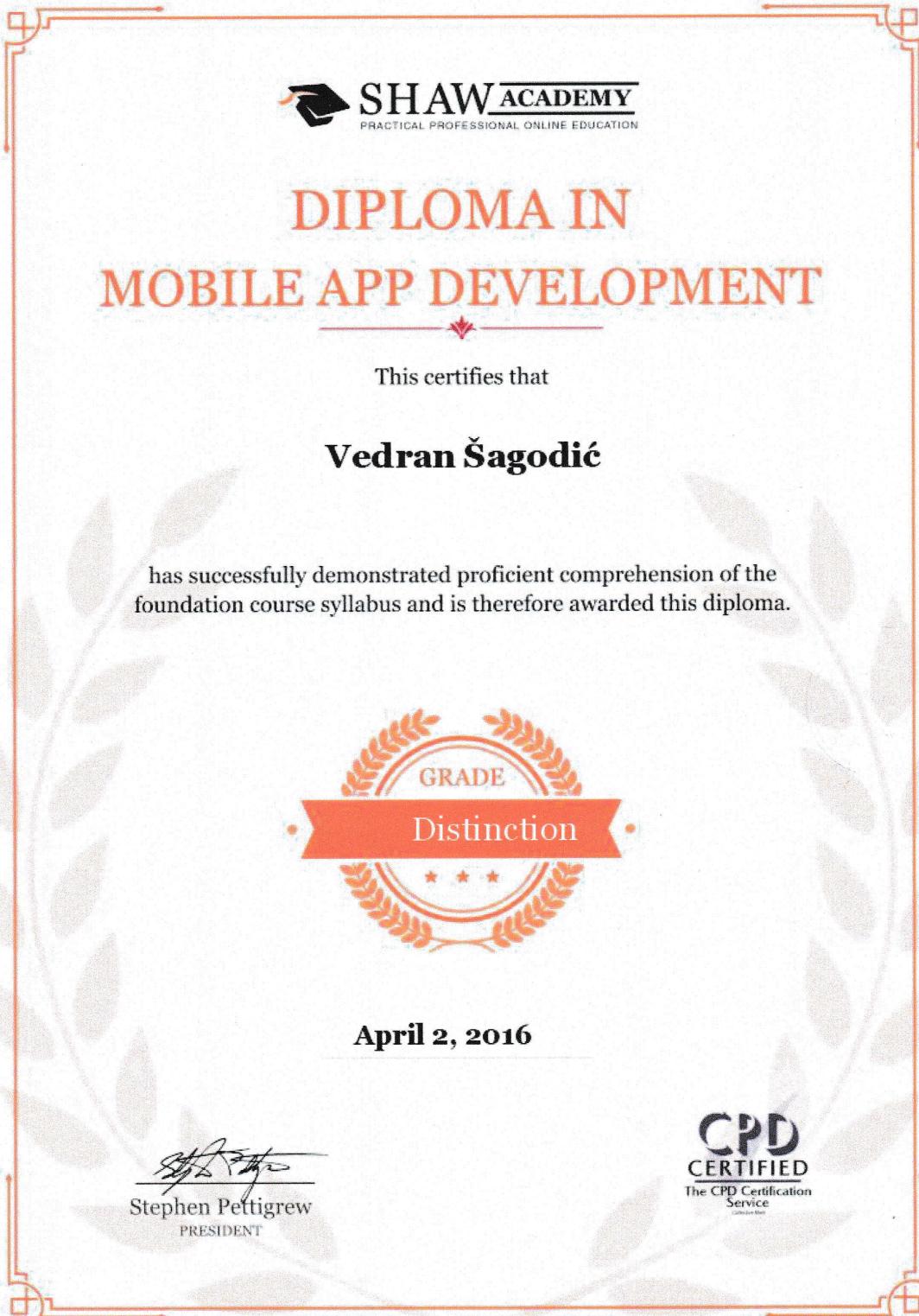
CENTAR ZA PODUZETNIŠTVO  
J. J. Strossmayera 341  
OSIJEK

*Šagodić*  
*Potpis odgovorne osobe*

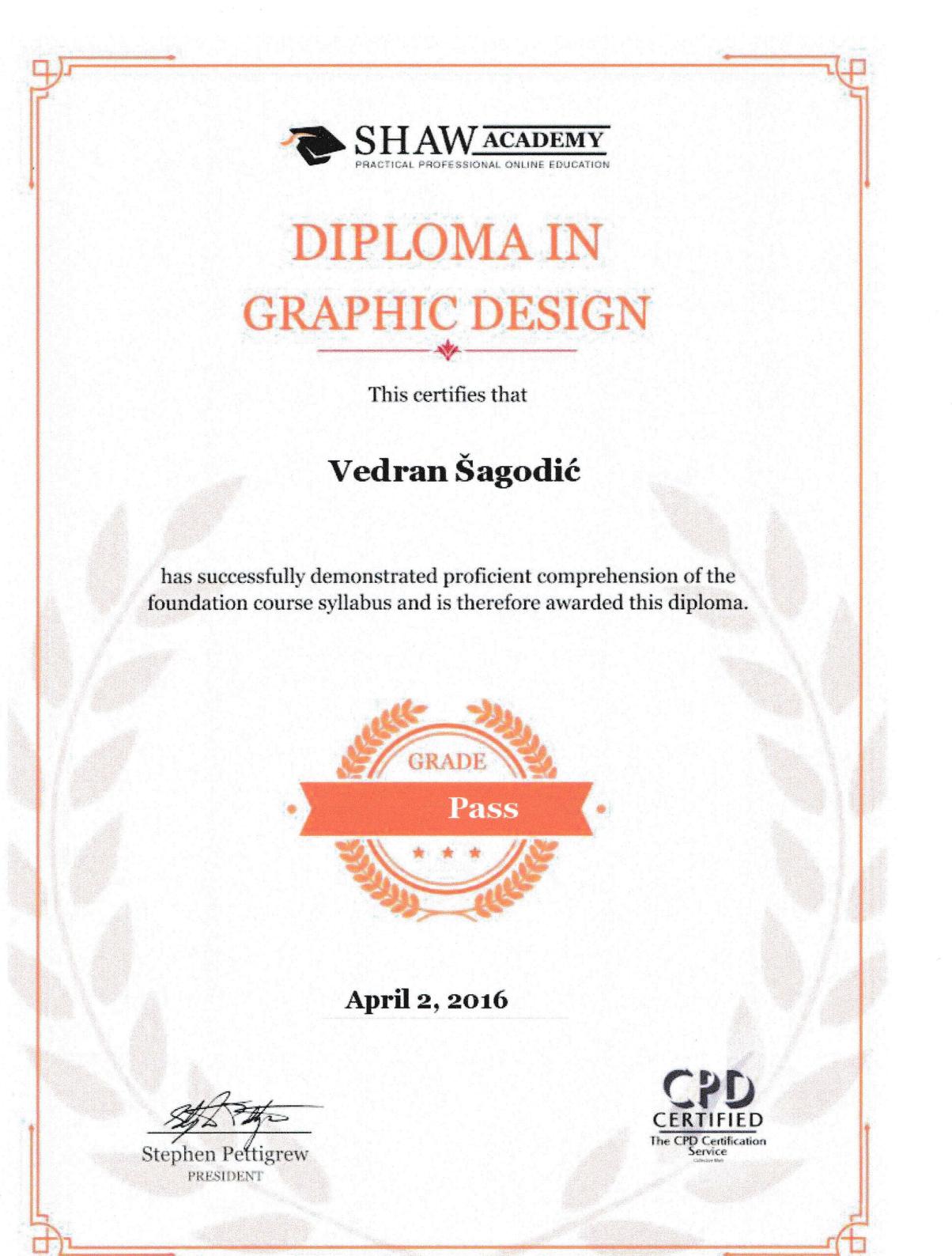
## Shaw academy certifikat 2.pdf



## Shaw academy certifikat 3.pdf



## Shaw academy certifikat.pdf



## CertificateOfCompletion\_Programming Foundations\_ Fundamentals.pdf



The certificate is a digital document with a light blue background. It features a circular seal on the left side with the text "COURSE COMPLETION" around the perimeter and a graduation cap icon in the center. The main text "LinkedIn LEARNING" is at the top, followed by "Certificate of Completion" and "Congratulations, Vedran Šagodić". Below this, the course title "Programming Foundations: Fundamentals" is displayed in bold, along with the completion date "Course completed on Apr 22, 2020" and duration "2 hours 6 min". A quote follows: "By continuing to learn, you have expanded your perspective, sharpened your skills, and made yourself even more in demand." On the right, there is a signature of "Tanya Staples" and her title "VP, Learning Content at LinkedIn". To the right of the signature, the LinkedIn Learning address "1000 W Maude Ave Sunnyvale, CA 94085" is listed. At the bottom, the certificate ID "Certificate Id: AZWBg4MEe-nOv2qn4FdCOq5hA\_mw" is provided.

**LinkedIn LEARNING**

**Certificate of Completion**

Congratulations, Vedran Šagodić

**Programming Foundations: Fundamentals**

Course completed on Apr 22, 2020 • 2 hours 6 min

By continuing to learn, you have expanded your perspective, sharpened your skills, and made yourself even more in demand.

*Tanya Staples*  
VP, Learning Content at LinkedIn

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Certificate Id: AZWBg4MEe-nOv2qn4FdCOq5hA\_mw