

Valance Taylor

Student in Frontend Simplified

Lawrenceville, GA 30043

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Authorized to work in the US for any employer

Work Experience

Logistics Associate

TACG/TICA – Toyota Industries Group-Jefferson, GA

August 2023 to Present

Shift Leader

Taziki's Mediterranean Cafe-Alpharetta, GA

March 2023 to August 2023

Warehouse Associate

WHEEL PROS-Lawrenceville, GA

November 2022 to March 2023

Material Handler

Sales Manager Trainee

RJS Construction, Inc.-Lawrenceville, GA

October 2022 to December 2022

Shift Manager

Papa John's-Lawrenceville, GA

September 2017 to October 2022

Shift Leader Management

Manage Inventory & Money

Record Business sales numbers

Delegates team members

Education

Certificate of Completion in Information Technology

MyComputerCareer.com-Raleigh - North Carolina

March 2023 to December 2023

Skills

- Computer skills
- Restaurant management (3 years)

- Logistics
- Computer hardware
- Learning technology
- HTML5
- DHTML
- CSS
- JavaScript
- IT
- Cybersecurity

Certifications and Licenses

HTML

May 2024 to Present

Certification of Excellence

CSS

May 2024 to Present

Certification of Excellence

JavaScript

May 2024 to Present

Certification of Completion

IT Basics

May 2024 to Present

Certification of Excellence

Cyber Security

May 2024 to Present

Certification of Completion

Assessments

Customer focus & orientation — Completed

March 2023

Responding to customer situations with sensitivity

Full results: [Completed](#)

Workplace safety — Completed

March 2023

Using safe practices at work

Full results: [Completed](#)

Mechanical knowledge — Proficient

March 2023

Understanding and applying mechanical concepts and processes

Full results: [Proficient](#)

Manufacturing fit — Proficient

June 2023

Measures the traits that are important for success in manufacturing roles

Full results: [Proficient](#)

Administrative assistant/receptionist — Proficient

April 2024

Using basic scheduling and organizational skills in an office setting

Full results: [Proficient](#)

Work style: Reliability — Proficient

October 2022

Tendency to be reliable, dependable, and act with integrity at work

Full results: [Proficient](#)

Work motivation — Proficient

October 2022

Level of motivation and discipline applied toward work

Full results: [Proficient](#)

Warehouse shift leader — Proficient

February 2023

Supervising warehouse staff and maintaining safety and security standards

Full results: [Proficient](#)

Supervisory skills: Motivating & assessing employees — Proficient

October 2022

Motivating others to achieve objectives and identifying improvements or corrective actions

Full results: [Proficient](#)

Technical support: Customer situations — Completed

March 2023

Responding to technical support situations with sensitivity

Full results: [Completed](#)

Sales skills — Proficient

October 2022

Influencing and negotiating with customers

Full results: [Proficient](#)

Technical support — Proficient

March 2023

Performing software, hardware, and network operations

Full results: [Proficient](#)

Restaurant manager — Proficient

October 2022

Managing restaurant staff and meeting customer expectations

Full results: [Proficient](#)

Management & leadership skills: Impact & influence — Completed

March 2023

Choosing the most effective strategy to inspire and influence others to meet business objectives

Full results: [Completed](#)

Indeed Assessments provides skills tests that are not indicative of a license or certification, or continued development in any professional field.