

# Valance Taylor

## **Student in Software Engineering**

Lawrenceville, GA 30043

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Authorized to work in the US for any employer

## Work Experience

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### **Logistics Associate**

TACG/TICA - Toyota Industries Group - Jefferson, GA

August 2023 to Present

### **Shift Leader**

Taziki's Mediterranean Cafe - Alpharetta, GA

March 2023 to August 2023

### **Warehouse Associate**

WHEEL PROS - Lawrenceville, GA

November 2022 to March 2023

Material Handler

### **Sales Manager Trainee**

RJS Construction, Inc. - Lawrenceville, GA

October 2022 to December 2022

### **Shift Manager**

Papa John's - Lawrenceville, GA

September 2017 to October 2022

Shift Leader Management

Manage Inventory & Money

Record Business sales numbers

Delegates team members

## Education

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### **Certificate of Completion in Cyber Security**

MyComputerCareer.com-TechSkills - North Carolina

March 2023 to December 2023

### **High school diploma**

Mountain View High School - Lawrenceville, GA

August 2014 to May 2018

## Skills

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- Computer skills
- Restaurant management (3 years)
- Logistics
- Materials handling
- Computer hardware
- Learning technology

## Assessments

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### **Customer focus & orientation — Completed**

March 2023

Responding to customer situations with sensitivity

Full results: [Completed](#)

### **Workplace safety — Completed**

March 2023

Using safe practices at work

Full results: [Completed](#)

### **Mechanical knowledge — Proficient**

March 2023

Understanding and applying mechanical concepts and processes

Full results: [Proficient](#)

### **Manufacturing fit — Proficient**

June 2023

Measures the traits that are important for success in manufacturing roles

Full results: [Proficient](#)

### **Administrative assistant/receptionist — Proficient**

April 2024

Using basic scheduling and organizational skills in an office setting

Full results: [Proficient](#)

### **Work style: Reliability — Proficient**

October 2022

Tendency to be reliable, dependable, and act with integrity at work

Full results: [Proficient](#)

### **Work motivation — Proficient**

October 2022

Level of motivation and discipline applied toward work

Full results: [Proficient](#)

**Warehouse shift leader — Proficient**

February 2023

Supervising warehouse staff and maintaining safety and security standards

Full results: [Proficient](#)

**Supervisory skills: Motivating & assessing employees — Proficient**

October 2022

Motivating others to achieve objectives and identifying improvements or corrective actions

Full results: [Proficient](#)

**Technical support: Customer situations — Completed**

March 2023

Responding to technical support situations with sensitivity

Full results: [Completed](#)

**Sales skills — Proficient**

October 2022

Influencing and negotiating with customers

Full results: [Proficient](#)

**Technical support — Proficient**

March 2023

Performing software, hardware, and network operations

Full results: [Proficient](#)

**Restaurant manager — Proficient**

October 2022

Managing restaurant staff and meeting customer expectations

Full results: [Proficient](#)

**Management & leadership skills: Impact & influence — Completed**

March 2023

Choosing the most effective strategy to inspire and influence others to meet business objectives

Full results: [Completed](#)

Indeed Assessments provides skills tests that are not indicative of a license or certification, or continued development in any professional field.