**Jeremy Flowers**

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**Education**

***Full Stack Web Development***

University of Arizona extension, expected graduation July 2020

Certificates include: Javascript, SQL

***Master of Arts***

Ball State University, April 2014

Major: Applied Behavior Analysis

***Bachelor of Arts***

Hiram College June, 2008

Major: Psychology

**Relevant** **Skills**

* Strong skills in analyzing and reporting data
* Experience with healthcare business practices and policies
* Advanced computer skills and experience with database software

**Experience**

**Business Development Leader/Executive Assistant**, Custom Battery Cables, Apache Junction, AZ

08/2018 – 05/2020

* Assisted with corporate development of small business (e.g. supply chain and inventory management, hiring and training of new employees, compliance with employment law and safety standards). Developed training and instructional materials for new hires.
* Conducted sales and marketing campaign (including prospecting/lead development, client outreach, production of catalogue and price sheets, and management of commercial accounts). In 2020, these efforts led to commercial accounts worth over $7,000 per month in revenue in addition to a manufacturing deal projected to yield approximately $500,000 in part sales by 2022 (representing a 50% increase in the company’s annual revenue).

**District Behavior Specialist**, Chandler School District/STARS, Chandler, AZ

10/2017 – 07/2018

* Managed caseload of 15+ elementary and junior high students. Documented interventions and progress, then delivered data-based progress reports with metrics and charts.
* Developed in-class behavioral interventions for behaviorally disordered students and consulted with teachers/school administration about behavioral programs.
* Managed behavior technician.
* Established teacher support program and conducted outreach campaign to district of 31 schools. Developed measures for intervention success and used observational data and teacher feedback to determine when cases could be closed. Resolved behavioral issues to satisfaction of all parties at rate of 2-4 cases per month.
* Managed day to day operation of three specialized intervention classrooms. Consulted with school administration on intervention design.

**Owner/Behavior Support Specialist**, Able Behavior Supports LLC, Pittsburgh, PA

11/2014 – 10/2017

* Acquired approval as a provider in the Pennsylvania Medicaid billing system and secured funding from various state and county waiver programs.
* Prospected and pursued leads within state and county systems to obtain client referrals from administrators.
* Provided behavior support services to clients.
* Created and presented behavioral workshops for parents on behalf of Autism Connections PA.

**Behavior Support Specialist**, Triad Behavior Supports, Carnegie, PA

Paula Teacher and Associates, Pittsburgh, PA

04/2014 – 08/2015

* Provided behavioral therapy to dozens of clients using the community rehabilitative service model. Trained support staff, families, and other caregivers on behavioral interventions.
* Developed and implemented personalized data collection tools to aid in behavior assessment. Provided ongoing data analysis and quantitative documentation of client outcomes.
* Designed and made teaching and visual communication tools for students using graphic design programs.

**Therapeutic Support Staff**, Paula Teacher and Associates, Pittsburgh, PA

Family Behavioral Resources, Monroeville, PA,

07/2008 – 04/2014

* Developed and implemented individualized educational programs to teach children communication and self-care skills.
* Provided social counseling and established independent living routines for adults.
* Coordinated and consulted with treatment teams.