**Assessment Front Sheet**

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| Course Title |  | | **Lecturer Name** | Charmaine Attard Bezzina | | |
| Unit Number & Title | | CDKSK-602-2335 – Community and Social Responsibility | | | | |
| Assignment Number & Title | | Assignment 2 - Presentation | | | | |
| Date Set |  | | Deadline Date | 1st May 2025 | | |
| Student Name |  | | ID Number |  | Class/Group |  |

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|  | **Assessment Criteria** | **Maximum Mark** |
| A&A2 | *Analyze the role, and participation, of the individual within a community.* | 10 |
| E&C2 | *Evaluate the concept of ‘community readiness’ and its implication within the personal-community transition.* | 10 |
| R&U3 | *Recognize the individual and social benefits of community work.* | 10 |
| A&A3 | *Interpret the general structure/roles of the organization/group one is contributing to.* | 10 |
| E&C3 | *Assess own contribution during a community work experience.* | 10 |
| E&C4 | *Appraise different operations within the organization, and forward recommendations for improvement.* | 10 |
| **Total Mark** | | 60 |

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| **Notes to Students:** |
| * This assignment brief has been approved and released by the Internal Verifier through Classter. * Assessment marks and feedback by the lecturer will be available online via Classter (<http://mcast.classter.com>) following release by the Internal Verifier * Students submitting their assignment on Moodle/Unicheck will be requested to confirm online the following statements:   Student’s declaration prior to handing-in of assignment:   * I certify that the work submitted for this assignment is my own and that I have read and understood the respective Plagiarism Policy   Student’s declaration on assessment special arrangements   * I certify that adequate support was given to me during the assignment through the Institute and/or the Inclusive Education Unit. * I declare that I refused the special support offered by the Institute. |

**Assessment Brief**

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| Task no. | Task Description | Marks |
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|  | **Assignment Guidelines**  Individually or in small groups you are to carry out a community work project that addresses a social cause.  **Steps to follow:**   1. Identify a Non-Government Organization (NGO) and ensure that this organization will take you up to carry out 20hrs of community work with them. 2. Fill up the CSR application form with your proposed idea  [[**https://mcast.edu.mt/csr-application-form/**](https://mcast.edu.mt/csr-application-form/)] 3. An email will be sent to you by the CSR department with an approval and time sheet that you will need to take with you to the NGO/entity of your choice. 4. After carrying out the required 20 hours of community work, you need to: 5. Send a scanned copy of your timesheet to the CSR department at [**csr@mcast.edu.mt**](mailto:csr@mcast.edu.mt)**.** 6. Individually answer the questions below and submit this presentation by the 1st of May 2025. 7. After the Easter Recess, you will be requested to present your work and substantiate your answers in class. Your presentation should last 10 minutes.   **Students who either fail to submit their powerpoint presentation by the deadline, or present it in class, will be disqualified and miss upon the 60 marks allocated to this assignment.**  **Question 1 - [LO3, A&A2] (10 marks)**   1. Present as an Appendix to your presentation a screenshot of the email sent to you from the CSR Department as an acknowledgment for **completing** the minimum 20 hours (1 mark). 2. Indicate the NGO of your choice to carry out your community work (1 mark) and why you chose this particular social cause (3 marks). 3. Briefly describe your work (3 marks) and attach at least 2 images showing yourself working (2 mark). Ensure to protect the identity of other volunteers/persons unless proper consent forms and GDPR documentation is adequately collected.   **Question 2 - [LO3, E&C2] (10 marks)**   1. Referring to your community work experience, and specifically the NGO’s scope and mission, how do you evaluate the concept of ‘community readiness’ of this NGO and the fulfilment of its principal objectives? (5 marks) 2. From your interactions and evaluations at the NGO of your choice, briefly indicate what are the initiatives taken by this NGO with regards to the personal-community transition. (5 marks)   **Question 3 - [LO4, R&U3] (10 marks)**   1. Reflect and evaluate what you consider to be the overall benefits you have gained from this experience. (3 marks) 2. Discuss the concept of community readiness and its significance in the context of personal-community transitions. In your response, address the following points:   Define community readiness and explain its key components. (3 marks)   1. Analyze how community readiness can impact individual transitions into community life, providing at least two specific examples. Where possible, link these to the chosen NGO (4 marks)   **Question 4 - [LO4, A&A3] (10 marks)**   1. Describe the general structure/roles of the NGO of your choice. Indicate the basic procedures of the organization you contributed to. Refer to at least two of the following;    * 1. general structure of the organisation,      2. decision-making style,      3. communication style,      4. leadership etc.   (Total: 10 marks)  **Question 5 - [LO4, E&C3] (10 marks)**   1. Explain two challenges (2 marks) that you faced during the community work and evaluate your problem-solving skills in these two contexts (6 marks). 2. What would you do if you encounter similar challenges in the future within your employment context? (2 marks)   **Question 6 - [LO4, E&C4] (10 marks)**  Assess how well the current processes in the NGO you worked in are functioning. In your answer, think about these points:   1. Identify and describe two key operations that are critical to the organization's success. (2 marks) 2. Analyze the strengths and weaknesses of these operations based on your observations during the community work. (4 marks) 3. Provide at least two actionable recommendations for improvement in each identified operation, justifying your suggestions with relevant examples or data. (4 marks) |  |

**All questions will be marked according to the following Marking Key:**

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| Category | | No Attempt | Poor | Average | Good | Excellent |
|  | |  | Question is poorly addressed:  Student presents very brief and rather superficial input. | Question is moderately addressed:  Student presents moderately long and rather basic input. | Question is well addressed:  Student presents ample length in responses and rather above average input.  Student presents 2 references to research throughout the assignment. | Question is excellently addressed:  Student presents ample length in responses and rather well researched and referenced input.  Student presents 5 references to research throughout the assignment. |
|  | **1** | **0** |  |  | **1** |  |
| Marks  available | **2** | **0** | **1** |  | **2** |  |
| **3** | **0** | **1** | **2** | **3** |  |
| **5** | **0** | **1 - 2** | **3** | **4** | **5** |
| **10** | **0** | **1 - 2** | **3-5** | **6-7** | **8-10** |